

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

Call to Order – 6:33 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Carrie Ludwikowski (arrived 6:40 pm), Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Armen McOmber, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. RESOLUTION FOR EXECUTIVE SESSION

At 6:34 pm Dr. Stone motioned, seconded by Ms. Viscomi, to convene in Executive Session.

A. Personnel

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Ms. Jones, Ms. Ludwikowski (arrived 6:40 pm), Mr. Noble

Following return from Executive Session, the Board took a brief recess.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

CALL TO ORDER – 7:30 P.M.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Armen McOmber, Esq.

II. SUPERINTENDENT’S REPORT

- A. Red Bank Borough Education Foundation’s (RBBEF) Presentation of Rosemarie Kopka Mini Grant- The Grant was presented by Councilman Ed Zipprich on behalf of the Red Bank Education Foundation to the Board of Education for a Science Day at the Primary School.

At this time Dr. Stone motioned, seconded by Ms. Roseman, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4030. That the Board approve the appointment of Jared Ramage, Ed.D., as Superintendent by way of contract as approved by the Executive County Superintendent, at an annual salary of \$145,000.00, effective July 1, 2014 through June 30, 2018. Account # 11-000-230-100-000.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble

Dr. Ramage addressed the Board and the Public and stated his thanks, and that he is excited to start as the new leader of the District.

SUPERINTENDENT’S REPORT-Continued

- B. 2014-2015 Budget Hearing. Mrs. Pappagallo presented the 2014-2015 School year Budget

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

III. HEARING OF PUBLIC

Bylaw #060 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Stacy Sherwood, Middle School Teacher and President of the RBBEA addressed the Board about not utilizing the full Banked Cap available.
- Mr. Tom Labetti, Elm Place Red Bank- Congratulated the Board of Education on the Superintendent Search and asked for clarification on PD being cut from the budget. Mrs. Pappagallo explained that it is always added back as we receive full grant allocation notices from the State. Not all PD is able to be funded by the General Fund.
- Ms. Viscomi addressed the public and stated that the teachers are in for an amazing leader and she is eager to see what he will bring to the Red bank students, the classroom and welcomes him.
- Mr. Forest stated that this was a hard process and there are changes we had to live by. It hits home, it’s not just numbers on a spreadsheet. The Board is charged by the NJ Constitution to provide a Thorough and Efficient education and he is proud of the Board and to stand up for the budget. It was not popular but it values the children and education. 9.98% is substantial but it couldn’t go higher. He expressed his thanks to the staff and Board Members.

At this time the Board took a 10 minute recess to congratulate Dr. Rumage

ROLL CALL- 8:14 PM

PRESENT: Jill Burden, Ben Forest, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Armen McOmber, Esq.

IV. PRESIDENT’S REPORT

A. Committee Reports

- Ms. Ludwikowski reported on Curriculum & Instruction
- Ms. Roseman reported that Community Relations was cancelled
- Dr. Stone reported that the Policy Committee will be rescheduled
- Mrs. Pappagallo reported on the Facilities Committee
- Ms. Viscomi reported on the Finance Committee

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3428. BUDGET ADJUSTMENT 2014-2015 – ENROLLMENT

RESOLVED that the Red Bank Board of Education includes in the proposed budget, the adjustment for enrollment in the amount of \$590,349.00. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

3429. BUDGET ADJUSTMENT 2014-2015 – HEALTH BENEFITS

RESOLVED that the Red Bank Board of Education includes in the proposed budget, the adjustment for increases costs of health benefits in the amount of \$82,456.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3430. BUDGET ADJUSTMENT 2014-2015 – BANKED CAP

RESOLVED that the Red Bank Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$366,661.00 for the purposes of PARCC Implementation Requirements & Contractual Obligations. The district intends to complete said purposes by June 2015.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

3431. **ADOPTION OF BUDGET 2014-2015**

BE IT RESOLVED that the budget be approved for the 2014-2015 School Year using the 2014-2015 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2014-2015 Total Expenditures	\$17,979,018	\$5,520,870	\$485,875	\$23,985,763
Less: Anticipated Revenues	\$3,489,561	\$5,520,870	\$685	\$9,011,116
Taxes to be Raised	<u>\$14,489,457</u>	<u>\$0</u>	<u>\$485,190</u>	<u>\$14,974,647</u>

3432. **IMPLEMENTATION OF THE 2014-1015 SCHOOL YEAR BUDGET:**

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2014-2015 budget pursuant to local and state policies.

3433. **TAX PAYMENT SCHEDULE:**

That the Board approves the payment schedule to receive the current expense tax levy and the debt service tax levy for the 2014-2015 school year.

General Fund: July 2014 –June 2015 \$ 1,207,454.75 per month

Total: \$14,489,457.00

Debt Service: July 1, 2014 \$242,595

December 1, 2014 \$242,595

Total \$485,190

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

3434. **TRAVEL**

Name	Date/Time	Location	Fee	Theme	Account #
Mary Valdivia	05/07/14 (originally approved for 04/07/14) 9:30 a.m. – 3:00 p.m.	Trenton, NJ	\$0.00	NJDOE DECE (Division of Early Childhood Education) PreK Supervisors' Meeting	NA
Luigi Laugelli	05/08/14 & 06/19/14* 9:30 a.m. – 12:00 p.m. 9:30 a.m. – 3:00 p.m.*	Monroe Twp., NJ	\$0.00	Race to the Top – Early Learning Challenge Guidelines	NA
Debra Rochford	05/09/14 (originally approved for 04/30/14) 9:30 a.m. – 1:30 p.m.	Trenton, NJ	\$0.00	NJ DOE Early Care and Education Standards Committee	NA
Danielle Yamello	05/09/14 (originally approved for 04/30/14) 9:30 a.m. – 1:30 p.m.	Trenton, NJ	\$0.00	NJ DOE Early Care and Education Standards Committee	NA
Andrea Grasso	05/30/14 9:00 a.m. – 1:00 p.m.	Neptune, NJ	\$0.00	Monmouth County CIACC Education Partnership	NA
Aida Pereira	06/06/14 8:00 a.m. – 4:00 p.m.	Hazlet, NJ	\$0.00	Dyslexia, Dyscalculia, Dysgraphia Workshop	NA
Amy Campbell	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

Name	Date/Time	Location	Fee	Theme	Account #
Nicole Oropallo	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB
Lauren Schmitt	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB
Kim Sherman	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB
Lara Wengiel	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB
Mary Wyman	07/16/14, 07/17/14 & 07/18/14 8:00 a.m. – 5:00 p.m.	Philadelphia, PA	\$699 Reg. \$378 Hotel \$165 Per Diem \$202.80 Miles-Park/Tolls	AVID Summer Institute 2014	NCLB

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

3435. **USE OF FACILITIES**

To approve the one-time and recurring building use requests as reviewed and approved by the Superintendent, Facilities Committee Chairperson and Committee.

All organizations have been advised of the Board's policy regarding security and fees where necessary and appropriate. All organizations requesting service have valid certificates of insurance on file.

3436. **BILLS PAYMENT**

To approve payment of final bills for March 2014 and for bills as of April 2014.

3437. **BUDGET TRANSFERS**

To ratify any budget transfers effective February 2014 per the transfer report.

3438. **APPROVAL OF SECRETARY/TREASURER'S REPORT**

Pursuant to 18A:6-59

Approve the February 2014 Report of the Treasurer and the February 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3439. **APPROVAL OF MINUTES**

To approve the minutes from the March 11 and March 18, 2014 Board meetings.

3440. **DONATION**

That the Board accepts with gratitude the generous donation from Freehold Nissan DCH, Freehold, NJ, of one box of copy paper valued at \$50.00 to the Red Bank Middle School.

3441. **DONATION**

That the Board accepts with gratitude the generous donation from the Rotary Club of Red Bank, Red Bank, NJ, of 15 Acer Chromebooks and Google Management Licensing, valued at \$4,418.85 to be used as a part of the S.T.E.M. program at Red Bank Primary School.

3442. **DONATION**

That the Board accepts with gratitude the generous donation of a Rosemarie Kopka Mini Grant in the amount of \$2,000.00 from the Red Bank Borough Education Foundation, to support the Primary School Science Day in June 2014.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

3443. **APPROVAL PROFESSIONAL SERVICES**

That the Board approves Settembrino Architects, Architect of Record, and as the Architect/Design Consultant for the Primary School HVAC replacement project #4360-075-14-1001-G04 and authorizes them to prepare all plans, specifications, drawings and necessary bid-related documents for the project as well as construction administration in the amount of \$90,000.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4004. That the Board approves the non-renewal of employee #4743 for the 2014-2015 school year.
- 4005. That the Board approves the non-renewal of employee #4879 for the 2014-2015 school year.
- 4006. That the Board approves the non-renewal of employee #4871 for the 2014-2015 school year.
- 4007. That the Board accepts the resignation of *Shayne Winn* effective June 30, 2014.
- 4008. That the Board accepts the resignation of *Alexandra Balsamo* for personal reasons, effective June 30, 2014.
- 4009. That the Board accepts the resignation of *Enrique Noguera* for personal reasons, effective June 30, 2014.
- 4010. That the Board accepts the resignation of *Lynn Geltzeiler* for personal reasons, effective June 30, 2014.
- 4011. That the Board accepts the resignation of *Kimberly Rosas* for personal reasons, effective June 30, 2014.
- 4012. That the Board approves the abolishment of the Special Education Master Teacher/Coach position effective June 30, 2014.
- 4013. That the Board approves the abolishment of the Strings teaching position effective June 30, 2014.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

4014. That the Board approves the abolishment of Chinese teaching position effective June 30, 2014.
4015. That the Board approves the abolishment of the Community Liaison K-8 position effective June 30, 2014.
4016. That the Board approves the abolishment of 2 PreK Education Program teacher positions effective June 30, 2014.
4017. That the Board approves the abolishment of 2 PreK Education Program instructional assistant positions effective June 30, 2014.
4018. That the Board approves the abolishment of 2 PreK Education Program hall monitor positions effective June 30, 2014.
4019. That the Board approves the abolishment of 1 PreK Education Program lunch aide position effective June 30, 2014.
4020. That the Board approves the appointment of *Caroline McClelland* Speech Language Specialist (replacing Alina Ryberg), at an MA Step 1 prorated annual salary of \$50,140.00, effective May 12, 2014 through June 30, 2014.
4021. That the Board approves a paid maternity leave of absence for *Roxanna Bello*, utilizing 19 sick days and an unpaid maternity leave of absence effective May 17, 2014 through June 24, 2014, under Federal Family Medical Leave Act (FFMLA).
4022. That the Board approves an extension to the unpaid intermittent Federal Family Medical Leave of Absence (FFMLA) for *Aisha Person*, effective April 26, 2014 through June 30, 2014.
4023. That the Board approves a paid medical leave of absence for *Alina Ryberg*, utilizing 37 sick days effective May 1, 2014 through June 24, 2014, under Federal Family Medical Leave Act (FFMLA).
4024. That the Board approves a paid medical leave of absence for *Samantha Arauz*, utilizing 44 sick days effective April 21, 2014 through June 14, 2014, under Family Medical Leave Act (FMLA).

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 APRIL 29, 2014

MINUTES

4025. That the Board approves the appointment of *Laura Santitoro* as Middle School Grade 4 LAL teacher (replacing Samantha Arauz), at an MA Step 2-3 prorated annual salary of \$50,640.00, effective April 21, 2014 through June 14, 2014. Account #11-120-100-101-002
4026. That the Board approves the Movement on Guide for *Dena Russo* as follows, effective January 1, 2014 through June 30, 2014:
- FROM: MA Step 5 annual salary of \$52,150.00
 TO: MA+15 Step 5 prorated annual salary of \$53,150.00
4027. That the Board approves a 1-day unpaid leave of absence for *Jo Anne Pierson* on April 11, 2014.
4028. That the Board approves the following as Guest Teacher, effective April 30, 2014 through June 30, 2014: *Jamie Albers*

EXTRA WORK/EXTRA PAY

4029. That the Board approves the following staff members' compensation for their overnight stay during participation in the AVID Summer Institute, Philadelphia, PA, three (3) nights each, Tuesday, July 15, 2014 through Thursday, July 17, 2014, at the stipulated negotiated contractual rate of \$103.00 per night. Account #NCLB

<i>Amy Campbell</i>	<i>Lauren Schmitt</i>	<i>Kim Sherman</i>
<i>Nicole Oropallo</i>	<i>Lara Wengiel</i>	<i>Mary Wyman</i>

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6351. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Student Activity Fund	The Chocolate Shoppe, Red Bank, NJ (MS MD Class)	05/09/2014

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 APRIL 29, 2014

MINUTES

Funding Source	Location	Date(s)
Student Activity Fund	Red Bank Regional HS, Red Bank, NJ (Grade 8 AVID)	05/09/2014
Student Activity Fund	Howell Bowling Lanes, Howell, NJ (PS MD, LLD and Integrated Kindergarten Classes)	05/16/2014
Student Activity Fund	Rutgers University, New Brunswick, NJ (Grades 7 & 8 AVID)	05/20/2014
Student Activity Fund	Food Town, Red Bank, NJ (MS MD Class)	06/06/2014
Student Activity Fund	Princeton University, Princeton, NJ (Grades 7 & 8 AVID)	06/06/2014

6352. That the Board approves the partnership with the United Way of Monmouth County (UWMC) and their Nonprofit Partners (Boys & Girls Club, Horizons at Rumson Country Day and Monmouth Day Care Center) to implement the UWMC Early Grade Reading Summer Achievement grant, at no cost to the district.

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS- None

IX. NEW BUSINESS

- Ms. Roseman stated that in light of the RBBEF grant donation in the name of Rosemarie Kopka, she wanted to let the Board know that Ms. Kopka was ill and that thoughts go out to her.
- Miss Lowe stated that she met Mr. Reid about 2 years ago and it has gone so quickly. She doesn't know how we would have survived without him and it has been a pleasure. She is also excited to have a new leader and welcomes Dr. Ramage.
- Mr. Forest stated that Mr. Reid started as a substitute Principal and wound up being the Superintendent. He stated regarding the budget, they picked the best of bad options. He is also excited about the new leadership. This is his second year as President and doesn't know if he would have taken the position if he knew what was included. He stated his thanks to everyone.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES

X. ADJOURNMENT

At 8:30pm Ms.Viscomi motioned, seconded by Miss Lowe, to adjourn

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones, Mr. Noble

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 29, 2014

MINUTES