

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
MAY 13, 2014

MINUTES

**Call to Order – 7:02 p.m. – Middle School Media Center**

**SUNSHINE STATEMENT**

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Marj Lowe (arrived 7:25 pm), Carrie Ludwikowski (arrived 7:03 pm), Peter Noble

ALSO PRESENT: Debra Pappagallo Business Administrator/Board Secretary; Peter Sokol, Esq.

**I. RESOLUTION FOR EXECUTIVE SESSION**

At 7:03 pm Ms. Roseman motioned, seconded by Dr. Stone, to convene in Executive Session.

- A. Personnel
- B. Negotiations
- C. HIB

**VOICE VOTE:**

AYES: Mrs. Burden, Mr. Forest, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None      ABSTENTIONS: None

ABSENT: Ms. Jones, Miss Lowe (arrived 7:25 pm), Ms. Ludwikowski (arrived 7:03 pm), Mr. Noble

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**RETURN TO PUBLIC SESSION CALL TO ORDER – 8:04 p.m.**

**SUNSHINE STATEMENT**

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Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Marj Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble

ALSO PRESENT: Debra Pappagallo Business Administrator/Board Secretary; Peter Sokol, Esq.

**FLAG SALUTE**

Mr. Forest led the Salute to the Flag.

**II. SUPERINTENDENT’S REPORT**

A. HIB- Mr. Reid reported on HIB Case - procedures were followed and case was handled appropriately.

B. School Bus Emergency Evacuation Drill Report

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise drill
05/05/14	4 P.M.	Monmouth Day Care Center	Area in front of school	PKX-1	Heidi Zaentz, Director

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05/07/14	8:32 A.M. - 8:50 A.M.	Red Bank Primary School	Area in front of school	PS-1, PS-2, PS-3, PS- 4, PS-5, PS-6, PS-7, & PS-8	Luigi Laugelli, Principal
5/08/14	9:40 A.M.	Reformed Church of Middletown	Area in front of school	RB-MID	Mary Valdivia, Supervisor of Pre-K Program

**III. PRESIDENT’S REPORT**

- Mr. Forest introduced Dr. Jared Ramage, Incoming Superintendent.
- Mr. Forest attended a NJSBA function for certified members.

At 8:36 pm the Board took a brief recess and returned at 8:46 pm

**ROLL CALL**

PRESENT: Jill Burden, Ben Forest, Marj Lowe, Carrie Ludwikowski, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Janet Jones, Peter Noble

ALSO PRESENT: Debra Pappagallo Business Administrator/Board Secretary; Peter Sokol, Esq.

**IV. HEARING OF PUBLIC**

Bylaw #0167 reads . . . “Any individual deciding to speak shall sign the speaker’s sheet before the business of the meeting has begun. Please include your name, address and group or organization you represent. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**V. STATEMENT TO THE PUBLIC**

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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**VI. ACTION AGENDA**

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

**BUSINESS – 3000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**REORGANIZATION**

**3444. OPERATIONS:**

**A. ADOPTION OF POLICIES**

That the Board approves the adoption of all existing Board Policies and Regulations for the 2014-2015 School Year.

**B. ORGANIZATIONAL CHART**

That the Board approves the Organizational Chart for the District for the 2014-2015 School Year.

**C. STANDARD OPERATING PROCEEDURE MANUAL**

That the Board approves the District's Standard Operating Procedure Manual for the 2014-2015 School Year.

**D. MULTI-YEAR PLANS**

That the Board approves the following district's following previously approved multi-year plans for the 2014-2015 School Year:

- Long Range Facilities Plan
- Three-Year Comprehensive Maintenance Plan
- Technology Plan
- Comprehensive Equity Plan (as developed in 2010)
- Emergency Management Plans
- New Teacher Induction /Mentor Plan

**E. CORE CURRICULUM OPERATIONS**

That authorization is granted for continuation of the operation of the Red Bank Borough School District for the 2014-2015 school year under the administrative rules and regulations, by-laws, board policies, curricula (NJCCCS) and guides, school health nursing services plan, textbooks, library books, courses of study and multi-year contracts

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previously adopted. Further, the Superintendent and Business Administrator are authorized to implement the 2014-2015 budget pursuant with local and state policies and regulations.

Curriculum Guides  
Textbook Adoptions  
School Health Services Plan  
Mentoring Plan  
Intervention & Referral Services Guidelines (I&RS)

**F. INTERDISTRICT PUBLIC SCHOOL CHOICE PROGRAM ACT OF 2010  
18A:36B**

WHEREAS the Inter-district School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and for the 2013-2014 school year, and

WHEREAS the program is designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

WHEREAS students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS the district of residence shall not prevent or discourage its students from participating in the Inter-district School Choice Program,

WHEREAS pursuant to N.J.S.A. 18A:36B-8a(1) and subject to approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice district to a maximum of 15 percent of the total number of students enrolled in the sending district. (N.J.S.A. 8a(2) and,

WHEREAS the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S.A. 18A:36B-8b (3), and

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WHEREAS in the event a district adopts any resolution restricting the enrollment of its students in choice districts and student requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, Board of Education of the Borough of Red Bank in the County of Monmouth, New Jersey adopts a 10% percent cap by grade and a 15% percent cap by sending district in the number of students that may opt to attend a district of choice,

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this ten percent limit in any grade and fifteen percent limit by sending district.

**G. STATE CONTRACT PURCHASING**

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Board of Education desires to authorize its purchasing agent for the 2014-2015 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

**H. ED DATA CO-OP**

That the Board approves continuation of a cooperative purchasing services contract for the 2014-2015 school year with Educational Data Services, Inc., 236 Midland Avenue, Saddle Brook, NJ, New Jersey Cooperative Bidding Program for a licensing and maintenance fee is \$2,647.50.

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**I. MRESC CO-OP**

To approve continuation of a cooperative pricing system for the purchase of goods and services with Middlesex Regional Educational Services Commission for the 2014-2015 school year

**J. PETTY CASH**

That petty cash funds for the 2014-2015 school year are authorized not to exceed \$2,000.00 per Board Policy.

**K. SUBSTITUTE RATE OF PAY 2014-2015**

That the Board approves the following substitute rates of pay for the 2014-2015 School year.

- Full Day \$100.00 per day
- Half Day \$50.00 per day

3445. **APPOINTMENTS**

**A. BOARD SECRETARY**

That the Board approves the appointment of Debra Pappagallo as the Board Secretary for the 2014-2015 School Year

**B. QUALIFIED PURCHASING AGENT/SCHOOL FUNDS INVESTOR**

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (*Currently \$36,000*), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (*Currently \$5,400*) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Red Bank, pursuant to the statutes cited above hereby appoints Debra Pappagallo through June 30, 2015 as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education of the Borough of Red Bank, and

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BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to award contracts on behalf of the Board of Education of the Borough of Red Bank that are in the aggregate less than 15% of the bid threshold (Currently \$5,400) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of Education of the Borough of Red Bank when contracts in the aggregate exceed 15% of the bid threshold (Currently \$5,400) but are less than the bid threshold of \$36,000.

**C. CLAIMS AUDITOR/PRE-PAMENT AUTHORITY**

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2014-2015 School Year.

**D. CUSTODIAN OF RECORDS**

BE IT RESOLVED that Debra Pappagallo be named to serve as Custodian of Records for the Red Bank Borough Board of Education for the 2014-2015 School Year.

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.75 per page pages 1-10, \$.50 per page pages 11-20, and \$.26 per page pages over 20.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and



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BE IT FURTHER RESOLVED, that the Red Bank Borough Schools District approves the attached form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

**E. AFFIRMATIVE ACTION OFFICER/PUBLIC AGENCY COMPLIANCE OFFICER**

To appoint Debra Pappagallo as Affirmative Action Officer/Public Agency Compliance Officer, and authorize her to oversee district compliance with NJAC 6A:7 and Title IX of the Education Amendments of 1972, the Development of the district's Comprehensive Equity Plan and implementation over a three year period, conduct or coordinate annual required in service equity training for all staff through June 30, 2015.

**F. DISTRICT HOMELESS LIAISON**

To approve Debra Pappagallo, School Business Administrator, to serve as the district's Homeless Liaison through June 30, 2015.

**G. INTEGRATED PEST MANAGEMENT**

To appoint Michael Isley as Integrated Pest Management Coordinator to oversee all activities related to integrated pest management and pesticide use in the district from July 1, 2014 through June 30, 2015.

**H. RIGHT TO KNOW MANAGEMENT**

To appoint Thomas Berger as Right To Know Contact Person to oversee all related activities in the district from July 1, 2014 through June 30, 2015.

**I. TREASURER OF SCHOOL MONIES**

To appoint Frank Mason as Treasurer of School Monies at an annual salary of \$4,300.00 from July 1, 2014 through June 30, 2015.

**3446. PROFESSIONAL SERVICE APPOINTMENTS**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following professional services appointments effective July 1, 2014 through June 30, 2015. The contracts are awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

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**A. AUDITING SERVICES**

To appoint the accounting firm of Holman Frenia Allison, P.C. as School Auditors for the audit year ending June 30, 2015, at an annual fee of \$32,309. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**B. LEGAL SERVICES**

To continue the appointment of the firm of McOmer & McOmer as School Attorney at \$1,200.00 monthly per a separate retainer agreement, with the \$145.00 hourly billing rate for extra services for July 1, 2014 through June 30, 2015. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

**C. ARCHITECTURAL SERVICES**

To appoint Settembrino Architects as the Architect of Record for the School District for the 2014-2015 School Year.

**D. MEDICAL INSPECTOR/SCHOOL PHYSICIAN**

To appoint Professional Services and Management, LLC, Dr. Robert Morgan as Medical Inspector/School Physician at an annual fee of \$2,500.00 for the 2014-2015 school year.

**E. INSURANCE CONSULTANTS**

To approve the appointment of Boynton and Boynton Insurance Group, New Jersey School Boards Insurance Group, Monmouth-Ocean Counties Shared Services Insurance Fund (MOCSSIF), and Brown and Brown Benefits Advisors, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5 for the 2014-2015 school year. By statute these do not require bids but do require Political Contribution Disclosures.

**F. TAX SHELTER ANNUITY COMPANIES**

To approve the appointment of the following Brokers of Record for provision of employee contributions of 403(b) tax shelter annuities for the 2014-2015 school year: AXA Equitable, MetLife, Valic.

**G. THIRD PARTY ADMINISTRATOR-FSA**

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey and the district for the 2014-2015 school year as third party administrator for the Flexible Spending Account Plan.

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**3447. TRAVEL**

Name	Date/Time	Location	Fee	Theme	Account #
Shary Ashe	05/22/14 8:00 a.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Helping Parents, Helping Children: Exploring the Promise of Two-Generation Programs	NA
Mary Valdivia	05/22/14 8:00 a.m. – 4:00 p.m.	Princeton, NJ	\$0.00	Helping Parents, Helping Children: Exploring the Promise of Two-Generation Programs	NA
Cheryl Cuddihy	06/05/14 8:00 a.m. – 3:00 p.m.	Middletown, NJ	\$0.00	Monmouth County Consortium (MC3)	NA

**3448. TRANSPORTATION AWARD**

To award route M002 for the 2013-2014 school year to Seman Tov for transportation from Red Bank, NJ to MOESC in Tinton Falls, NJ. Quotations were requested from Durham School Services, Father N Son, Irving Raphael, and Seman Tov. Seman Tov provided the winning response with a \$146.00 per diem.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4031. That the Board approves the reappointment of tenured and non-tenured administrators for the 2014-2015 school year, per Attachment A.
- 4032. That the Board approves the reappointment of tenured and non-tenured teachers for the 2014-2015 school year, per Attachment B.
- 4033. That the Board approves the reappointment of instructional assistants for the 2014-2015 school year, per Attachment C.
- 4034. That the Board approves the reappointment of secretaries for the 2014-2015 school year, per Attachment D.

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4035. That the Board approves the revision to the prorated annual salary for *Laura Santitoro* from MA Step 2-3 \$50,640.00 to BA+15 Step 2-3 \$48,640.00, effective April 21, 2014 through June 14, 2014.
4036. That the Board approves the following revised job descriptions, effective July 1, 2014.
- Supervisor of Curriculum & Instruction/ESL/Bilingual/World Language Program
  - Supervisor of Pupil Personnel Services
  - Director of Technology
  - Middle School Vice-Principal
  - Primary School Vice-Principal
  - Secretary to the Supervisor of Curriculum & Instruction/ESL/Bilingual/World Language Program
  - Secretary to the Supervisor of Pupil Personnel Services
  - Secretary to the Preschool Education Program
  - Secretary to Principal/School Secretary
4037. That the Board approves the revision to a paid maternity leave of absence for *Roxanna Bello*, utilizing 19 sick days effective May 12, 2014 through June 9, 2014, and an unpaid maternity leave of absence from June 10, 2014 through June 24, 2014, under Federal Family Medical Leave Act (FFMLA).

**PUPIL PERSONNEL SERVICES- 5000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5061. That the Board approves the MOESC Alternate Interim Placement for Student ID#18259, at the per diem rate of \$225.00, effective May 1, 2014 through June 27, 2014. Account #11-000-100-562-003
5062. That the Board approves home instruction for Student ID#10896, not to exceed 10 hours per week, provided by MOESC effective May 7, 2014 until June 24, 2014. Account #11-150-100-320-000
5063. That the Board approves home instruction provided by MOESC for Student ID #72279, not to exceed 5 hours per week, effective April 7, 2014 until June 24, 2014. Account #11-150-100-320-000

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**CURRICULUM AND PROGRAM – 6000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6353. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
MDCC	The Popcorn Park Zoo, Forked River, NJ (MDCC PreK classes)	06/05/2014
Student Activity Fund	Camp Arrowhead, Marlboro, NJ (Grade 7 class trip)	06/06/2014

6354. That the Board recognizes May 5-9, 2014 as Teacher Appreciation week.

6355. That the Board authorizes the Superintendent to accept and submit the 2013-2014 Self-Assessment Validation System (SAVS) report to the New Jersey Department of Education, Division of Early Childhood Education.

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None      ABSTENTIONS: None      ABSENT: Ms. Jones, Mr. Noble

**VII. HEARING OF THE PUBLIC**

Following persons commented on the Strings Program. Stings Students also played their instruments for the Board.

- Kathy Costa, 273 S. Pearl Street, Red Bank
- Elijah Gray, Prior Red Bank Student
- Dr. Ivan Polonsky, 16 Quaker Lane, Little Silver
- Melinda Gray, PO Box 474, Red Bank
- Anisha John, 301 Spring Street, Red Bank
- Jennifer Barrows, 61 Oakland Street, Red Bank
- Laura Bruce, 63 Oakland Street, Red Bank
- Anisha John's Daughter (Student), 301 Spring Street, Red Bank
- Emma DiLorenzo, 301 Spring Street, Red Bank

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- Cheryl DiLorenzo, 301 Spring Street, Red Bank
- Carol Boehm, PS Music Teacher

Mr. Forest addressed the Public in regards to the Strings Program and the Budget. He stated that the Administration is working on bringing Strings back in some fashion. The budget cuts were painful, but the Board did not feel they could raise taxes over what they already had been raising. He stated the State should have given us more funding and the Board is doing the best they can with what was appropriated to the District.

**VIII. OLD BUSINESS**

- Dr. Stone addressed the SFRA Funding that was not followed by the Governor and the \$567,090 that would have been received if the funding formula was followed. He stated his outrage that the District was not fully funded after having a 2% CAP as well as unfunded mandates like PARCC and that the Governor doesn't have to follow legislation. He also stated that School Boards should address this issue.

**IX. NEW BUSINESS**

- Ms. Roseman stated that the Strings students are a true credit to the District.
- Mrs. Burden commented on how well spoken the students are and that she was impressed by the parent and community willingness to support an effort to bring the program back.
- Debra Pappagallo addressed the Statement listed under "Hearing of the Public" and that Dr. Stone suggested re-visiting the language to reflect current policy. The language was discussed.
- Mr. Forest reported that he would like to attend the retirement dinner and was considering the Board to pay for his attendance. Mrs. Pappagallo stated that this would be against the regulations.
- Mr. Forest reported he attended a NJSBA function. He stated it was nice but also a painful commercial during the middle of the function and seemed disorganized. He prefers a regular meeting over a dinner.

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**X. RETURN TO EXECUTIVE SESSION**

At 9:00 pm Ms. Roseman motioned, seconded by Dr. Stone, to return to Executive Session.

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None            ABSTENTIONS: None    ABSENT: Ms. Jones, Mr. Noble

**XI. RETURN TO PUBLIC SESSION & ADJOURNMENT**

**ROLL CALL:**

PRESENT: Mrs. Burden Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

ABSENT: Ms. Jones, Mr. Noble

At 9:29 pm Mrs. Burden motioned, seconded by Ms. Viscomi, to adjourn.

**ROLL CALL VOTE:**

AYES: Mrs. Burden, Mr. Forest, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None            ABSTENTIONS: None    ABSENT: Ms. Jones, Mr. Noble

Respectfully submitted,

Debra Pappagallo  
Business Administrator/Board Secretary