

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

Call to Order – 7:32 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman

ABSENT: Jill Burden, Peter Noble, Fred Stone, Suzanne Viscomi

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:34 pm Ms. Ludwikowski motioned, seconded by Ms. Jones, to convene in Executive Session.

A. Personnel

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman

NAYS: None ABSTENTIONS: None

ABSENT: Mrs. Burden, Mr. Noble, Dr. Stone, Ms. Viscomi

CALL TO ORDER – 7:44 pm

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MAY 20, 2014

MINUTES

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman
 ABSENT: Jill Burden, Peter Noble, Fred Stone, Suzanne Viscomi
 ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

II. SUPERINTENDENT’S REPORT

- A. Recognition of Governor’s Teacher of the Year Nominees: Kelly Brinton, Jana Diamond, Sara Herrlich, Nicole Mancini, Dana Slipek, Wendy Strumph, Vaanessaa Vazquez at the Primary School; Julius Clark, Mark Costa, Eddie Velastegui at the Middle School.
- B. Recognition of Governor’s Teachers of the Year Recipients: Julius Clark at the Middle School and Jana Diamond at the Primary School.

At this time the Board congratulated the Nominees and Recipients and expressed their thanks for their service to the District.

- C. School Bus Emergency Evacuation Drill Report

Date of drill	Time drill conducted	School name	Location of drill	Route number(s) included in drill	Name of school Principal or person(s) assigned to supervise the drill
05/06/14	3:58 P.M.	St. Thomas	Area in front of school	PKX-2	Eileen McFadden, PreK Master Teacher

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MAY 20, 2014

MINUTES

05/12/14	9:16 A.M. & 9:25 A.M.	Monmouth Reformed Temple	Area in front of school	RB-TF & RB-TF2	Kim Murphy, PreK IA/ Bus Supervisor
----------	--------------------------	--------------------------------	-------------------------------	-------------------	---

III. PRESIDENT’S REPORT

A. Committee Reports

- Ms. Ludwikowski reported on Curriculum.
- Miss Lowe reported on the NJSBA Delegate Assembly.
- Ms. Roseman indicated Community Relations is meeting next week.
- Ms. Roseman gave an update on Finance.
- Ms. Jones reported on Facilities & Safety.

The Board took a two minute break followed by:

- Mr. Forest read Dr. Stone’s report pertaining to Policy.

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Stacy Sherwood, RBBEA President/MS Teacher addressed the Board regarding the offsite PreK possible school hour change as reported within a Committee report.

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MAY 20, 2014

MINUTES

VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3449. **TRAVEL**

Name	Date/Time	Location	Fee	Theme	Account #
Morgan Cassella	05/28/14 & 05/29/14 8:30 a.m. – 5:00 p.m.	Trenton, NJ	\$0.00	Classroom Assessment Scoring System (CLASS) Training	NA
Julius Clark	06/05/14 8:00 a.m. – 3:00 p.m.	Middletown, NJ	\$0.00	Monmouth County Consortium (MC3)	NA
Evangelia Dounis	06/05/14 8:00 a.m. – 3:00 p.m.	Middletown, NJ	\$0.00	Monmouth County Consortium (MC3)	NA
Nicole Freitas	06/05/14 8:00 a.m. – 3:00 p.m.	Middletown, NJ	\$0.00	Monmouth County Consortium (MC3)	NA
Stacy Sherwood	06/05/14 8:00 a.m. – 3:00 p.m.	Middletown, NJ	\$0.00	Monmouth County Consortium (MC3)	NA

3450. **USE OF FACILITIES**

To approve the one-time and recurring building use requests as reviewed and approved by the Superintendent, Facilities Committee Chairperson and Committee.

All organizations have been advised of the Board’s policy regarding security and fees where necessary and appropriate. All organizations requesting service have valid certificates of insurance on file.

3451. **APPROVAL OF MINUTES**

To approve the minutes from the April 8, April 14, and April 29, 2014 Board meetings.

3452. **BILLS PAYMENT**

To approve payment of final bills for April 2014 and for bills as of May 2014.

3453. **BUDGET TRANSFERS**

To ratify any budget transfers effective March 2014 per the transfer report.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

3454. **APPROVAL OF SECRETARY/TREASURER’S REPORT**

Pursuant to 18A:6-59

Approve the March 2014 Report of the Treasurer and the March 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3455. **DONATION**

That the Board accepts with gratitude a donation from St. Anthony's Church, Red Bank, NJ of school uniforms for Red Bank Primary School students with an approximate value of \$1,500.00.

3456. **DONATION**

That the Board accepts with gratitude the generous donation of 1,000 books for Primary School classroom libraries and students from the Bridge of Books Foundation, with an approximate value of \$500.00.

3457. **PRIMARY SCHOOL HVAC BID RESULTS/REJECTION OF BID**

A. The Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board”) advertised for bids for construction work to replace the heat pumps located at the Red Bank Borough Primary School (“Project”).

B. On May 16, 2014, five bids were received for the Project. The bid results are as follows:

Company	Base Bid	Add Alt #1	Add Alt #2	Total	Alt Deduct #3
Epic Mechanical	\$648,000	\$91,000	\$91,000	\$830,000	(\$17,000)
WHL Enterprises	\$663,000	\$96,500	\$96,500	\$856,000	(\$32,000)
MidCoast Mechanical	\$733,866	\$105,125	\$105,125	\$944,116	(\$30,520)
EACM Corp.	\$784,104	\$117,225	\$117,225	\$1,018,554	(\$25,000)
Kappa Construction	\$1,078,000	\$137,500	\$137,500	\$1,353,000	(\$25,000)

C. Following the receipt and opening of the bids, the Board’s architect, Settembrino Architects, communicated with the lowest bidders to confirm their compliance with the most significant, technical portion of the Project specifications.

D. The Architect learned from the four contractors, which were within the Project budget, that each had bid utilizing replacement equipment which could not be coordinated with the existing Primary School heat pump conditions.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

E. Based on four out of five bidders' non-compliance with a non-waivable, material requirement of the bid specifications, the time constraints for the Project, the Project budget, the need for a number of responsive bids to satisfy the intent of *N.J.S.A. 18A:18A-1, et seq.* and the infeasibility of awarding a contract to a known, non-responsive bidder, the Architect has recommended the rejection of all bids pursuant to *N.J.S.A. 18A:18A-22*.

F. The Board, knowing that all bids may not be rejected for arbitrary reasons and without good reason, accepts the Architect's reasons and agrees with the recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board that all of the bids received as of and opened on May 16, 2014 are hereby rejected for the reasons expressed herein, and the bidders shall be so notified in writing by the Architect.

BE IT FURTHER RESOLVED that any bid security submitted in connection with the bid shall be returned to the bidders.

BE IT FURTHER RESOLVED that the Project shall be re-advertised as soon as practicable by the Architect.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4038. That the Board accepts the resignation of *Alina Ryberg*, for personal reasons, effective June 30, 2014.
4039. That the Board approves an unpaid maternity leave of absence for *Lauren Russo*, effective September 1, 2014 through June 30, 2015.
4040. That the Board approves the extension to an unpaid maternity leave of absence for *Christina Vlahos*, effective May 21, 2014 through June 30, 2014.
4041. That the Board approves the extension of *Tricia Campbell's* appointment as Grade 3 teacher (replacing Christina Vlahos), through June 30, 2014, with no change to current salary.

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

4042. That the Board approves the following professional development tuition reimbursements as per contract.

<i>Shary Ashe</i>	Grand Canyon University English as a Second Language Foundations of Instruction for English Language Learners Course #TSL-531 Teaching in a Pluralistic Society Course #TSL-454 6 credits @ \$510.00 Fall 2013-Spring 2014	\$3,060.00
<i>Enrique Noguera</i>	Rutgers University Social & Philosophical Foundation of Education Course #15:310:610 3 credits @ \$648.00 Fall 2013	\$1,944.00
<i>Stacy Sherwood</i>	Rutgers University Supervisor Certification Supervision of Instruction Course #15:230:521 3 credits @ \$648.00 Fall 2013	\$1,944.00

4043. That the Board approves five (5) additional days for the math coach, Pam Brett, to support teachers and administration in the selection of a Middle School Math Program at the negotiated rate of \$40.00 per hour. Account # 20-233-200-300-004

4044. That the Board approves the following job descriptions, effective July 1, 2014.

Visual Technology Coordinator
Computer Technology Associate

4045. That the Board approves the revision to the appointment of Elizabeth Panella, part-time observation/evaluation supervisor for an additional 7 days work, at the per diem rate of \$400.00, not to exceed \$2,800.00, for the 2013-2014 school year. Account #11-000-221-102-004

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

4046. That the Board approves the following as a Guest Teachers, effective May 21, 2014 through June 30, 2014.

Lindsey Duckers *Cruz Roolaart* *Janet Weston*
(thru 6/30/19)

4047. That the Board approves the termination of *Kelly Rears* effective July 14, 2014.

4048. That the Board approves a 1-day unpaid leave of absence on May 19, 2014 for *Greta Walsh*.

EXTRA WORK/EXTRA PAY

4049. That the Board approves the following staff members as Primary School After School Professional Development facilitators on May 19, 2014, not to exceed 3 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #Rutgers Grant

John Adranovitz *Meredith Faistl* *Luz Nieves* *Anne Szczurek*
Justine Coppola *Nicole Freitas* *Kelly Rears* *Jackie Vascimini*
Theresa Davidson *Holly LoCascio* *Ken Schussler* *Stacy Ward*
Evangelia Dounis *Toni Merritt-Graham* *Stacy Sherwood*

4050. That the Board approves the following staff members as Primary School After School Professional Development facilitators on June 12, 2014, not to exceed 2 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #Rutgers Grant

John Adranovitz *Meredith Faistl* *Rick McGovern* *Ken Schussler*
Justine Coppola *Tiffany Fetter* *Toni Merritt-Graham* *Stacy Sherwood*
Theresa Davidson *Nicole Freitas* *Luz Nieves* *Anne Szczurek*
Carla Decker *Patricia George* *Megan Proper* *Jackie Vascimini*
Samantha Dimsey *Rosalyn Giallanza* *Kelly Rears* *Bertha Wall*
Evangelia Dounis *Holly LoCascio* *Laura Santitoro* *Stacy Ward*

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5064. That the Board approves Sarah Skea, MSN, APN-BC of Values Based Psychiatry to perform psychiatric evaluations at a cost of \$300.00 per evaluation for the 2013-2014 school year. Account #11-000-216-320-003

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 MAY 20, 2014

MINUTES

5065. That the Board approves Dr. Amy Dougherty of Augmentative Communication consulting, LLC to perform an independent augmentative evaluation on Student ID#22115, at a cost not to exceed \$725.00. Account #11-000-216-320-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6356. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Walking Trip	Two River Gardens Park, Red Bank, NJ (Grade 7)	TBD
Walking Trip	Lunch Break, Red Bank, NJ (Grade 8 National Junior Honor Society)	05/19/2014
PTO	AMC Loew’s Theatre, Eatontown, NJ (All Grade 1 classes)	05/28/2014
Walking Trip	Count Basie Field, Red Bank, NJ (Grades 4, 5 & Grades 7,8 National Junior Honor Society field day)	06/06/2014
Student Activity Fund	Fair Haven, NJ (Grades 4 & 5 Girls on the Run Club)	06/08/2014
Student Activity Fund	Medieval Times, Lyndhurst, NJ (Ms. Strumph and Mr. McGovern’s classes)	06/10/2014
Walking Trip	Primary School, Red Bank, NJ (Grade 8 National Junior Honor Society for PS Math Day)	06/11/2014
Student Activity Fund/Student Payment	Six Flags Great Adventure, Jackson, NJ (Grade 8 class trip)	06/16/2014
Walking Trip	Primary School, Red Bank, NJ (Grade 7 National Junior Honor Society for PS Science Day)	06/19/2014

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

6357. That the Board approves the submission of the application to the Monmouth County Office of the NJ Department of Education for the Extended School Year Program for eligible special education students from July 7, 2014 through August 8, 2014.

ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman

NAYS: None ABSTENTIONS: Mrs. Jones on 3451—April 29 minutes

ABSENT: Mrs. Burden, Mr. Noble, Dr. Stone, Ms. Viscomi

VII. HEARING OF THE PUBLIC- None

VIII. OLD BUSINESS

- Mrs. Ludwikowki stated that the Strings parents are looking for grant applications.
- Ms. Roseman stated parents wanted to attend the next Community Relations meeting.
- Mr. Forest stated he has received feedback on the Strings Program.
- Ms. Roseman stated she is happy people are passionate about the program.

IX. NEW BUSINESS

- Mr. Forest stated the RBR Board President approached him twice about the possibility of sharing a Superintendent.

X. EXECUTIVE SESSION #2

Ms. Roseman motioned, seconded by Ms. Jones, to reconvene in Executive Session.

- A. Negotiations
- B. Personnel
- C. Pupil Personnel Services

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman

NAYS: None ABSTENTIONS: none

ABSENT: Mrs. Burden, Mr. Noble, Dr. Stone, Ms. Viscomi

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 20, 2014

MINUTES

RETURN TO PUBLIC SESSION – 9:42 PM

ROLL CALL:

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Ann Roseman

ABSENT: Jill Burden, Peter Noble, Fred Stone, Suzanne Viscomi

ALSO PRESENT: Harold Reid, Interim Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

XI. ADJOURNMENT

At 9:43 PM Ms. Jones motioned, seconded by Ms. Ludwikowski, to adjourn

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman

NAYS: None ABSTENTIONS: None

ABSENT: Mrs. Burden, Mr. Noble, Dr. Stone, Ms. Viscomi

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary