

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
AUGUST 19, 2014

MINUTES

Call to Order – 7:34 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Ben Forest, Janet Jones, Marjorie Lowe (arrived 7:40 pm)

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

FLAG SALUTE

Ms. Ludwikowski led the Salute to the Flag.

EXECUTIVE SESSION

At 7:36 pm Ms. Viscomi motioned, seconded by Mrs. Burden, to move to Executive Session.

- A. Pupil Personnel Services
- B. Personnel

Voice VOTE:

AYES: Mrs. Burden, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Mr. Forest, Ms. Jones, Miss Lowe

Call to Order – 8:04 p.m.

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ROLL CALL

PRESENT: Jill Burden, Carrie Ludwikowski, Marjorie Lowe, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Ben Forest, Janet Jones

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

I. SUPERINTENDENT'S REPORT

- A. Personnel - Dr. Ramage gave a staffing update and reviewed positions being recommended tonight.
- B. Strings Update - Dr. Ramage stated there would be a student performance on September 7th at Broad and Monmouth Streets.
- C. 21st Century Grant - Dr. Ramage stated he will be looking into the reason for not being awarded the grant again this year.
- D. Superintendent Merit Goals - Dr. Ramage stated the goals will be due to the County by September 30th.
- E. Council Meeting Invitation - Dr. Ramage reported that he was invited to present the 14-15 School Budget at an upcoming Council meeting. He and Ms. Pappagallo would be in attendance and he felt it would have a positive impact for all to be present.

Ms. Viscomi stated she felt this was being requested since the new property tax bills were mailed and because of the upcoming elections. She stated many issues were beyond the Board's control such as unfunded mandates and transportation requirements.

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II. PRESIDENT’S REPORT

A. Committee Reports

- Dr. Stone gave an updated on Policy Committee.
- Ms. Ludwikowski indicated the Curriculum & Instruction Committee cancelled meetings during the summer.
- Ms. Roseman reported on the Community Relations Committee.
- Ms. Viscomi reported the Finance Committee was cancelled due to the Board Retreat.
- Mr. Noble reported the Facilities Committee had cancelled meetings as work was being done during the summer.

III. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Anita Pecorelli – Middle School Teacher, expressed her thanks to the Board for the time they put in.
- Emmanuel Itzol, recommended tonight for an Instructional Aide position, corrected the spelling of his name for the agenda.

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

Ms. Roseman motioned, seconded by Dr. Stone, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4169. That the Board approves the appointment of Emmanuel Itzol as PreK Instructional Assistant (RIF'd and recalled), at a Step 3 annual salary of \$26,060.00, effective September 1, 2014 through June 30, 2015. Account #20-218-100-106-P15

ROLL CALL VOTE:

AYES: Mrs. Burden, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Mr. Forest, Ms. Jones

Dr. Stone motioned, seconded by Ms. Roseman, to accept the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3491. BILLS PAYMENT

That the Board approves payment of final bills for July 2014 and for bills as of August 2014.

3492. APPROVAL OF MINUTES

That the Board approves the minutes from July 15, 2014 Board meeting.

3493. APPROVE USE OF FACILITIES

That the Board approves the one-time and recurring building use requests as approved by the Superintendent, as previously distributed to the Board.

3494. LEGAL SERVICES

That the Board approves the legal services of Methfessel & Werbel, Esq's at an hourly billing rate of \$145 per hour for attorneys and \$65 per hour for paralegals for the purposes of special education matters July 1, 2014 through June 30, 2015. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), as it is for services performed by persons authorized by law to practice a recognized profession.

3495. TRANSPORTATION CONTRACTS 2014-2015

To award the 2014-2015 Student Transportation Services contracts for the 2014-2015 school year as follows: Bid packages were properly advertised on August 7, 2014; Bid opening was Tuesday, August 19, 2014 at 10:00 a.m. Bid specifications were provided to: Durham School Services, Hudson County Bus Company, Jay's Bus Service, Keyport Auto, and Seman Tov. Durham School Services solely submitted a bid and provided the winning response with a \$124.59 per diem.

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3496. TRANSPORTATION AWARD

To award route 1415 for the 2014-2015 school year to Unlimited Auto for transportation from Matawan, NJ to the Red Bank Primary School and Acelero Learning Center. Quotations were requested from Durham Transportation Services, Father N Son, Shamrock Stage Coach, and Unlimited Autos. Unlimited Autos provided the winning response with a \$99.75 per diem.

3497. APPROVAL OF MEAL PRICES

That the Board approves the following subsidized meal prices for 2014-2015:

<u>Primary School</u>	<u>Paid</u>	<u>Reduced</u>
Breakfast	\$1.25	\$0.30
Lunch	\$2.00	\$0.40
 <u>Middle School</u>		
Breakfast	\$1.25	\$0.30
Lunch	\$2.00	\$0.40
 <u>Adult</u>		
Breakfast	\$2.25	
Lunch	\$3.00	
Coffee	\$1.00	
Salad with protein	\$3.15	
Assorted sandwiches	\$3.15	
Soup w/crackers	\$2.25	
Milk	\$0.90	

3498. CANCELLED CHECKS

That the Board approves the cancellation of the following list of outdated, outstanding checks:

<u>General Account</u>		
Check #15875	\$10.54	06/18/13
<u>Payroll Account</u>		
Check # 36659	\$6.00	04/15/12
<u>Agency Account</u>		
Check # 5831	\$73.82	04/03/12
<u>Petty Cash Account</u>		
Check # 6970	\$8.96	05/29/13

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3499. ACCEPTANCE OF NP TECHNOLOGY INITIATIVE ALLOCATION

Move to approve that the Red Bank Borough Board of Education accepts 2014-2015 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$13,216.00 and each nonpublic school allocation as follows:

Tower Hill School	\$ 384
St. James Elementary	<u>\$12,832</u>
DISTRICT TOTAL	\$13,216

3500. NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Red Bank Borough School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Request Form(s) from the following nonpublic school(s):

Tower Hill School	\$ 384
St. James Elementary	\$12,832

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE

3501. OUT-OF-DISTRICT PLACEMENT

That the Board approves the following out-of-district placement for Student ID# 72279:

School	Grade	Tuition cost(10 Months)
Knollwood School	Entering Seventh	\$23,080.00

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3502. APPROVAL TO DISPOSE OBSOLETE EQUIPMENT

To approve the disposal of obsolete equipment previously distributed to Board.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4161. That the Board approves the appointment of *Josie Katz* as long-term replacement Social Worker (replacing Maura Connor), at an MA Step 1-2 prorated annual salary of \$51,910.00, effective September 1, 2014 through November 21, 2014. Account #s 80% 11-000-219-104-LR3 and 20% 20-218-200-104-P15

4162. That the Board approves the appointment of *Holly Kluck* as Middle School Grade 8 ELA teacher (replacing Nicole Freitas), at an MA Step 3-4 annual salary of \$52,410.00, effective September 1, 2014 through June 30, 2015. Account #11-130-100-101-LR2

4163. That the Board approves the following revisions to the appointments of the following staff members:
Maribel Romero From Grade 2 to Grade 1
Erin Ehrola From Grade 8 to Grade 7

4164. That the Board approves the following professional development tuition reimbursements as per contract.

<i>Cathy Berger</i>	Monmouth University P-3 Certification Early Language & Literature Development Course #EDL-522-BOL 3 credits @ \$648.00 per credit Summer 2014	\$1,944.00
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4165. That the Board approves the Guest Teachers/Nurses for the 2014-2015 school year.

Donna Francis *Natosha Hardy* *Amanda Tagliareni*

4166. That the Board approves the appointment of *Sophia Ali* as Middle School Guidance Counselor (replacing Andrea Grasso), at an MA Step 1-2 annual salary of \$51,910.00, effective September 1, 2014 through June 30, 2015. Account #11-000-218-104-002

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- 4167.** That the Board approves the appointment of *Cynthia Bankowski* as Middle School Grade 8 Math/Algebra teacher (replacing Julius Clark), at an MA+30 Step 5-6 annual salary of \$54,910.00, effective September 1, 2014 through June 30, 2015. Account #11-130-100-101-002
- 4168.** That the Board approves the appointment of *Donald Swinchoski* (replacing Kim Stiles), as Middle School long-term replacement Music teacher, at a prorated BA Step 12 annual salary of \$53,070.00, effective September 1, 2014 through December 23, 2014. Account #

EXTRA WORK/EXTRA PAY

- 4170.** That the Board approves a one-time stipend of \$300.00 each for the following staff members to accept additional data entry responsibilities for the 2014-2015 school year. Account #Assigned salary accounts

Meliza Lemus *Maria Mujirishvili* *Judy Schindler*
Barbara Meyer *Cruz Roolaart*

- 4171.** That the Board approves the following staff member's participation in a community event sponsored by Pilgrim Baptist Church, Tools for Schools Program, Saturday, August 23, 2014, not to exceed 3.5 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # 20-235-200-100-PI1

Jacqueline Rivera

- 4172.** That the Board approves *Sophia Ali* for summer scheduling work, effective August 20, 2014 through August 31, 2014, not to exceed 20 hours, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-218-104-002

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5073.** That the Board approves the contract between the Red Bank Schools and Alina Ryberg to provide part-time speech and language services for the 2014-2015 school year, not to exceed 9 hours per week, at a rate of \$75.00 per hour for direct therapy services. In addition, if number of evaluations exceed proposed hours, a rate of \$350 will be charged per evaluation. Account #11-000-216-320-003

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6366.** That the Board approves the contract between Third Sector New England, on behalf of Tools of Mind and the Red Bank Borough Board of Education, for the required training and technical support for instructional assistants for Pre-K Year 1 and 2 and for teachers and instructional assistants for Year 2 Kindergarten Tools of the Mind Curriculum, for the period of July 1, 2014 through June 30, 2015. Account #s are 20-218-200-580-P15 (\$7,500) and 11-190-100-340-004 (\$2,500).
- 6367.** That the Board approves the following student teachers, their assignments, and cooperating teachers, effective September 2014 through December 2014.

Student Teacher	Name of College/University	Cooperating Teacher	Name of School
Krishna Tyler	New Jersey City University	Rachel Lella	Primary School
Thomas Wolfmuller	New Jersey City University	Meredith Faistl	Middle School
Jessica Shornock	New Jersey City University	Linda Alston- Morgan	Primary School

ROLL CALL VOTE:

AYES: Mrs. Burden, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi
 NAYS: None ABSTENTIONS: Mrs. Burden on 3501, Ms. Roseman on 3492.
 ABSENT: Mr. Forest, Ms. Jones

VI. HEARING OF THE PUBLIC - None

VII. OLD BUSINESS

- Ms. Pappagallo stated there were calendars and documents from Kathy Winecoff distributed in tonight's folder.

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VIII. NEW BUSINESS - None

IX. ADJOURNMENT

At 8:38 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to adjourn

VOICE VOTE:

AYES: Mrs. Burden, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Mr. Forest, Ms. Jones

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary