

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Jill Burden, Carrie Ludwikowski (arrived 7:36 pm)

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. SUPERINTENDENT’S REPORT

- A. District Goals - Dr. Ramage stated he reviewed the 2013-2014 Goals and on October 14th he will provide suggestions of goals for discussion at the meeting.
- B. Superintendent’s Merit Goals – Dr. Ramage stated he would be hearing more about Merit Goals at the first County Superintendent Roundtable meeting on Friday. He will be presenting goals on October 14th for possible approval on October 21st.
- C. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act – Dr. Ramage reported that each school was assessed and either met or exceeded expectations.
- D. 2014-2017 Bilingual/ESL/ELS Plan Approval – Mrs. Cuddihy submitted and received full approval on September 11th but we must notify the State of any further changes.
- E. IDEA State Performance Plan – We received the annual determination from the State and confirmation that we are compliant in all areas.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

- F. Personnel – Dr. Ramage said we are addressing our Substitute issue. Four new people were approved and twelve more picked up applications.

Dr. Ramage reported that Kellee Statt declined and resigned her previous approval as she was presented an offer from her current employer to continue employment with them.

II. PRESIDENT’S REPORT

A. Committee Reports

- Ms. Viscomi reported on the Finance Committee.
- Dr. Stone reported on the Policy Committee.
- Ms. Ludwikowski reported on the Curriculum Committee.
- Ms. Roseman reported on the Community Relations Committee.
- Mr. Noble and Ms. Jones reported on the Facilities Committee.

III. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee.

The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter.

When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

Ms. Ludwikowski motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

3516. TRAVEL

| Name | Date/Time | Location | Cost | Theme | Account # |
|---------------------------|--------------------------------------|---------------|----------|--|------------------------|
| <i>Stacy Sherwood</i> | 11/20/2014 8:00 a.m. – 12:30 p.m. | Princeton, NJ | \$173.41 | Institute on Expanded Learning Opportunities for Student Success | 11-000-221-500- 004 |

3517. BILLS PAYMENT

To approve payment of final bills for August 2014 and for bills as of September 2014.

3518. APPROVAL OF MINUTES

To approve the minutes from the August 12 and 19, 2014 board meetings.

3519. ATHLETIC TRANSPORTATION RENEWAL

To authorize the renewal of the Athletic Transportation contract with Durham School Services for the 2014-2015 School Year at a 1.69% increase above the existing contract for a total of \$238.69 per diem.

3520. CORRECTIVE ACTION PLAN

That the Board approves the Corrective Action Plan in response to the Consolidated Federal Monitoring Report issued to the District as a result of the consolidated federal monitoring audit. The Board also certifies that this finding report was reviewed and discussed at an open public Board meeting on September 9, 2014.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4199. That the Board approves the following professional development tuition reimbursements as per contract.

| | | |
|------------------------|--|------------|
| <i>Monique Cabrera</i> | Monmouth University Early Childhood Education Early Childhood Family School & Community Collaboration in a Diverse Setting Course #EDU-521 3 credits @ \$648.00 per credit Summer 2014 | \$1,944.00 |
|------------------------|--|------------|

**RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 SEPTEMBER 16, 2014**

MINUTES

Joseph Christiano NJ Institute of Technology \$3,972.00
 IT Administration & Security
 Network Management & Security
 Course #696
 Organizational Behavior
 Course:#601
 6 credits @ \$662.00 per credit
 Summer 2014

Debra Rochford New Jersey City University \$1,885.80
 School Nurse Certification
 Public Health Issues of Immigrants
 Course #HLTH 0635
 3 credits @ \$628.60 per credit
 Summer 2014

Stacy Sherwood Rutgers University \$3,888.00
 Supervisory Certification
 Curriculum Development in the Elementary School
 Course #15:251:572
 Administrative & Supervision of Elementary & Secondary Schools
 Course #15:230:512
 6 credits @ \$648.00 per credit
 Summer 2014

Jody Tyson Rider University \$1,944.00
 English as a Second Language Certification
 Curriculum & Instruction for Diverse Learners
 Course #CURR-548
 3 credits @ \$648.00 per credit
 Summer 2014

- Discussion – Ms. Roseman asked why there were different rates for different people. Mrs. Pappagallo stated there were different contracts and different costs for credits.

4200. That the Board approves the following as Substitute Teachers for the 2014-2015 school year.

Jamie Albers Valerie Herman
Tracey Ashe Alexandria Mattos

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

4201. That the Board approves the compensation for the following staff members for facilitating one extra instructional period, for the 2014-2015 school year:

John Adranovitz (Gr 4 Health) 50 minutes per day, 5 days per week, effective Sept 5, 2014 – June 19, 2015, in the amount of \$4,118.00.

Meredith Faistl (Gr 5 Health) 50 minutes per day, 5 days a week, effective Sept 15, 2014 – June 19, 2015, in the amount of \$4,552.00.

Eddy Velastegui (Gr 6-7-8 Math) 1 hour per day, 5 days per week, effective Sept 5, 2014 – June 19, 2015, in the amount of \$4,941.00.

4202. That the Board approves the revision to the salary for *Nicole Doucette* as a long-term replacement Preschool Instructional Assistant (replacing Krishna Tyler), at a Step 1 prorated annual salary of \$25,760.00, with a prorated stipend of \$2,000.00 for holding a Bachelor’s Degree, plus a \$400.00 prorated stipend for holding a teaching certificate, effective September 4, 2014 through December 23, 2014. Account #20-218-100-106-P15

4203. That the Board rescinds the appointment of *Kellee Statt* as Visual Technology Coordinator for personal reasons.

4204. That the Board approves the revised job description for Secretary to the Principal/School Secretary, effective September 17, 2014.

EXTRA WORK/EXTRA PAY

4205. That the Board approves *Isaac Nathanson* for extra work/extra pay for before and after school student monitoring not to exceed 1 hour per day, at the rate of \$19.00 per hour. Account #11-000-221-110-002

4206. That the Board approves compensation for the following staff members listed below to participate in School Improvement Team meetings, for the 2014-2015 school year not to exceed 2 hours a month, at the stipulated negotiated contractual rate of \$32.00 per hour. Account # Title II 20-273-200-100-SI2

| | |
|-------------------------|-----------------------|
| <i>Sophia Ali</i> | <i>Holly Kluck</i> |
| <i>John Adranovitz</i> | <i>Holly LoCascio</i> |
| <i>Susan Berrios</i> | <i>Kim Sherman</i> |
| <i>Evangelia Dounis</i> | <i>Lara Wengiel</i> |
| <i>Holcombe Hurd</i> | <i>Mary Wyman</i> |

**RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 SEPTEMBER 16, 2014**

MINUTES

4207. That the Board approves compensation for the following AVID/AVID Elementary staff members listed below for the 2014-2015 school year not to exceed 2 hours per month at the stipulated negotiated contractual rate of \$32.00 per hour. Acct #Title I 20-235-200-100-AVD

| | |
|------------------------|--------------------------|
| <i>Sophia Ali</i> | <i>Kimberlee Sherman</i> |
| <i>Amy Campbell</i> | <i>Jessica Stone</i> |
| <i>Holcombe Hurd</i> | <i>Lara Wengiel</i> |
| <i>Nicole Oropallo</i> | <i>Kristyn Wikoff</i> |

4208. That the Board approves the appointment and hourly rate of the following Primary School Bus Aide, effective September 1, 2014 through June 30, 2015. Account #11-000-270-107-001

Belem Rojas \$14.35 per hour

4209. That the Board approves the following employees as Substitute Custodians at a rate of \$12.00 per hour for the 2014-2015 school year:

JePiera Boykin *Tanya Parrish*

4210. That the Board approves the following staff members as substitute hall monitors, at the hourly rate of \$14.00, for the 2014-2015 school year.

Elizabeth Ford *Anisha John*

4211. That the Board approves the following staff member and her compensation for participation in the District Evaluation Advisory Committee (DEAC), not to exceed 1 hour per month, September 2014 through June 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-218-200-110-P15

Jessica Sevillano-Pierson (Preschool Education Program)

4212. That the Board approves the following staff members to participate on the Math Curriculum Project, not to exceed 15 hours each, effective September 17, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

Nicole Mancini *Maria Tollaku* *Alyssa May*
Lara Wengiel *Megan Proper*

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

4213. That the Board approves the following staff members to participate on the ELA Curriculum Project, not to exceed 15 hours each, effective September 17, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

*Meredith Faistl Dana Slipek Tiffany Fetter
Christina Vlahos Lucy Oubina*

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5075. That the Board approves the revisions to the date of home instruction for Student ID#72368, not to exceed 5 hours per week, effective September 4, 2014 through September 26, 2014.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6370. That the Board recognizes October 6-10, 2014 as Week of Respect.

6371. That the Board recognizes October 20-24, 2014 as School Violence Awareness Week.

6372. That the Board authorizes the Superintendent to submit the HIB Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act.

6373. That the Board acknowledges the receipt of the annual determination regarding special education programming requirements through review of the district data relevant to the criteria listed below which determined that our district meets all requirements.

- The district does not have outstanding noncompliance that has remained uncorrected for more than one calendar year;
- The district was not identified for significant disproportionality with regard to the representation of specific racial/ethnic groups in special education for the 2012-2013 school year;
- The district was not selected for a targeted review or monitoring based on a high rate of students with disabilities in separate public or private educational setting; and
- The district was not identified for untimely or inaccurate submission of student data regarding students with disabilities.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

6374. That the Board approves the following curricula as indicated:

- 21st -Century Life and Careers - K-8
- AVID Elective, 7 & 8
- Common Core English Language Arts, K-3 (Integrated Social Studies)
- Common Core English Language Arts, 4-8
- Common Core Mathematics, K-8
- Comprehensive Health and Physical Education, K-8
- Social Studies, 4-8
- Science, 4-8
- World Languages (Spanish), K-8
- Visual and Performing Arts (Art and Music), K-8
- Technology, K-8
- Tools of the Mind PreK & Kindergarten
- Go Math, K-3
- Envisions Math, 4 & 5

- Discussion – Ms. Roseman pointed out that the last two items looked like textbook series, not curriculum. She thought curricula was homegrown, not a program name. Dr. Stone stated he has not seen these items and asked if they have ever been distributed. Dr. Ramage explained that he has seen all instructional materials being approved as well as the curriculum and that these are annual resolutions that are required for renewal.

6375. That the Board approves the contract between the Red Bank Schools and The Brain Show to present assemblies to the Middle School on October 2, 2014, at a cost of \$2,500.00.

6376. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Funding Source | Location | Date(s) |
|----------------|---|----------|
| PreK Grant | Dearborn Market, Holmdel, NJ (All MDCC PreK classes) | 10/09/14 |
| PreK Grant | Dearborn Market, Holmdel, NJ (All First Baptist Church PreK classes) | 10/10/14 |
| PreK Grant | Dearborn Market, Holmdel, NJ (All Primary School PreK classes) | 10/14/14 |
| PreK Grant | Dearborn Market, Holmdel, NJ (All Middletown PreK classes) | 10/23/14 |

ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mrs. Burden

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 16, 2014**

MINUTES

VI. HEARING OF THE PUBLIC - None

VII. OLD BUSINESS

- Mr. Noble asked if we were up to date with receiving all the required documents from the Charter School. Dr. Ramage replied that he believes we have. Mr. Forest stated that there was an agreement/settlement with a number of parameters with providing factual data and demographics. Dr. Ramage stated that an annual report and Board minutes were received.
- Ms. Viscomi asked if there was a path update. Dr. Ramage stated he reached out to the Mayor, but has not heard back yet.
- Mrs. Ludwikowski updated the Board about school supply donations and that The United Way in conjunction with Target had donated supplies.
- Ms. Jones expressed her thanks to Dr. Ramage and Debra for the concern of her mother and nephew who were injured in an auto accident and that they are doing OK.
- Mr. Forest stated that he received emails from parents and if anyone wanted details to call him.
- Mrs. Ludwikowski reported that Back to School Nights have begun. The Primary School is running one night per grade which worked out much better than all on one night last year. She said it was well run, organized, all teachers in the grade level spoke and they were finished in one hour.
- Mr. Noble questioned Mr. Forest on the reports of emails he has made tonight and the past few meetings. Mr. Forest stated he was sure they contained confidential information and asked if it could be discussed in Executive Session. Mr. Sokol advised that all information should be presented to the Superintendent and he would then make the determination what could be shared with the Board.

VIII. NEW BUSINESS

IX. ADJOURNMENT

At 8:18 pm Ms. Roseman motioned, seconded by Ms. Jones, to adjourn.

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

ABSENT: Mrs. Burden

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary