

Brie Bower,  
Principal  
John Courtney,  
Asst. Principal

# *The Bear Essentials* *Taneytown Elementary*

June 2023

100 Kings Drive  
Taneytown, MD 21787  
Phone: 410-751-3260  
Fax: 410-751-3532



## School Hours:

**8:00** - School Doors Open  
**8:30** - Instructional Day Begins  
**3:00** - Dismissal  
**8:30-3:00** - Pre-Kindergarten

Internet Address: <https://tes.carrollk12.org>

Attendance Address: [TESattendance@carrollk12.org](mailto:TESattendance@carrollk12.org)

## "The Principal's Corner"

(A Letter from the Administration Team)

Dear TES Family,

Happy Summer! It's hard to believe that this school year is coming to an end already!!

Please mark your calendar for the following important dates:

- June 5<sup>th</sup> PM- 5<sup>th</sup> Grade Picnic
- June 7<sup>th</sup> 3<sup>rd</sup> Grade Field Trip to Farm Museum
- June 8<sup>th</sup> PM- 5<sup>th</sup> Grade Promotion
- June 9<sup>th</sup>- Last day for PreK - 5 Students, Dismissal at 12:15

More information regarding 5<sup>th</sup> grade events will be sent by the classroom teachers!

Report cards will be sent home with the student on the last day of school, they will not be mailed. If you are unable to send your child on the last day of school reports cards are available for pick-up in the front office during the summertime.

Student Laptops: All student laptops will be collected and inventoried the last week of school.

- Please send your 3<sup>rd</sup>- 5<sup>th</sup> grade child to school on June 5<sup>th</sup> with their laptops and chargers if they haven't already brought their device to school.
- Laptops should be turned on and at the login screen when being returned to show it's in good working order. The charger should be coiled up neatly and turned in along with the laptop.
- Students should remove any additional stickers they've added. The only stickers on the laptop should be the student's name and 'Property of CCPS'.
- Any laptops and chargers that are missing or damaged will be billed to the family.

Summer hours for the TES office will begin on June 10<sup>th</sup>, with the official opening from 8:00 AM - 4:00 PM, Monday through Friday. The TES office will be closed for the July 4<sup>th</sup> holiday. Please look for our welcome back letter in August!

We are so incredibly proud of how hard our students, staff, and families worked to have a successful year.

Please call the school with any questions. We wish you a safe and happy summer!

Brie Bower and John Courtney

## Upcoming Events Calendar:



- 6/01 TES Food Pantry 3:30 to 4:30 p.m.**  
**Door #7**
- 6/05 5<sup>th</sup> Grade Picnic**  
**12 to 3 p.m.**
- 6/07 3<sup>rd</sup> Grade Field Trip to Farm Museum**
- 6/08 5<sup>th</sup> Grade Promotion**  
**1 to 3 p.m.**
- 6/09 Last Day of School**  
**Early Dismissal @ 12:15**  
**"Two hour & forty-five minute"**
- 6/14 Monthly Food Outreach @ Taneytown**  
**Shopping Center 4 p.m.**



### "Nurse Nichole News"

#### **End of the Year Medication Pick Up**

Parents and/or guardians must pick up all medications by the last day of school, Friday, June 9<sup>th</sup>. If you are unable to pick up the medications, please contact the school nurse so that arrangements for another adult can be made. All medications left after June 9<sup>th</sup> will be disposed of.

☺ Nichole Schlereth, RN

## Substitute Opportunities

Carroll County Public Schools is currently accepting substitute teacher applications for the 2022-2023 school year. All applicants must have three professional references and a minimum of 30 college credits.

More information and details on applying can be found on our [website](#). Interested individuals should click the blue "Apply Here" box on the right side of the web page and complete an application to be fully considered for positions.






The CCPS Department of Human Resources manages this process and is the only office authorized to make official employment offers once all required documentation is finalized.



A variety of breakfast and lunch choices are available daily for your child to enjoy.

Please expect to pay for your child's school meals when school resumes in September. If your family qualifies for free or reduced-price school meals, applications can be submitted online.

#### **Lunch Prices –** **2022 – 2023 School year**

-  Breakfast: Free
-  Lunch: \$ 2.50
-  Milk: \$ 0.60
-  Snacks: \$ 0.75 - \$ 1.00
-  Ice Cream: \$1.00

Free and Reduced  
Price Meals

Apply on 'Line Today!

[www.myschoolsapps.com](http://www.myschoolsapps.com)

Questions? Call 410-751-3040

All households should apply for meal benefits at [www.myschoolsapps.com](http://www.myschoolsapps.com). One application can be completed for the entire household when all members are listed. Parents may apply for benefits at any time during the school year. Eligibility for meal benefits may help families receive additional resources such as free internet service, field trip fee waivers, and P-EBT benefits so it is important to still apply if you meet eligibility guidelines. Meal benefits from the 2022 – 2023 school year expired on October 17, 2022.



**T.E.S. Parent Teacher Organization (PTO) will be holding their meetings virtually every other month, at 6 PM!**

**For more information, please contact Andrea Crest at [thecrests88@gmail.com](mailto:thecrests88@gmail.com).**

**Please continue to follow our Facebook page for updates. Also, please download the Box top app to scan in our box top receipts to earn money for our school.**

**PTO Board Members:**

**Andrea Crest – President  
Mary Rasche – Vice President  
Dana Mangus - Treasurer  
Megan Sheesley - Secretary**

**Future PTO Meeting Dates:**

**October 12, 2022  
December 14, 2022  
February 8, 2023  
April 12, 2023  
June 7, 2023**

Contact [thecrests88@gmail.com](mailto:thecrests88@gmail.com) PTO President.



If you are a Judy Center family and have not filled out the Family Information Form, please scan the QR code and complete it.

We use this information when writing our grant.  
Thank you!





## ~ Media Matters ~

June/Summer 2023

Hello, TES families! As we wrap up this school year, we have some important Media Center reminders and news to share.

**Media Book Return** - Friday, May 26th was the final day for students to check out books from the Media Center. We would like to have all Media books turned in by June 2nd, but certainly by the last day of the school year. Many students still have one or more Media books checked out. We have many students with "lost" Media books, or fines for damaged books. If you have a Media book laying around, please return it as soon as possible. We need to be sure the Media Center collection is all set for the first day of book checkout next school year. If you have looked everywhere with no luck, we ask that you send in cash (exact change please) or a check (made payable to TES) for the price of the book so that we can purchase a replacement. We can send home a printout that shows the cost, or you may call/email to inquire. **Students with a lost book cannot check out another book until the lost/damaged book is returned or paid for.** Thank you for your cooperation and support of this policy.

### SUMMER READING OPTIONS!!

**Online Reading and Databases** - At TES, we are fortunate to have access to multiple online resources for research, curriculum support, and general curiosity and love of reading. Most of the sites require login information. I am attaching a copy of our TES Online Reading brochure to this newsletter. It lists information for finding, accessing, and logging into our databases (as well as other online reading resources). Please take a look and enjoy! Links to these sites can be found on our Destiny homepage all summer long,

under the *Online Subscription Databases* category and the *ELA Resources* category. To access Destiny from home, simply search for our Taneytown Elementary School website, then click on the "Quick Links" menu at the top right of the page. (NOTE - There you have access to Clever, Destiny, and Home Access Center (HAC).) These sites offer thousands of articles and online reading options, in addition to the 10,000+ physical books we have in our Media Center. The kids LOVE these sites. They are available 24/7, are kid-friendly, and are FREE to use!

**Little Free Library (and Pantry)** - Between the elementary and middle school, along the connecting sidewalk path, we have a Little Free Library available to the entire TES community! The little library, which looks like an oversized birdhouse, holds about 35 books at a time. It is for both children and adults. Any books inside are up for grabs for others to enjoy. You can either return books to the box when finished, keep the book, or pass it along for someone else to enjoy. Also, feel free to place books you are finished with in the box for others to enjoy. (Side note - Immediately next to the little library is a little pantry. It, too, is for the good of the community for any individual/family that is in need of food. Please feel free to take items on an *as-needed* basis, or to add your own food donations. Food donations should be non-perishable.)

**CCPL Summer Reading Program** - The public library is open all summer! Patrons can check out an unlimited number of books and keep them for up to 3 weeks. It is air-conditioned, there are computers with wi-fi available for use, and a variety of community programs are offered throughout the summer! As always, the CCPL offers the Summer Reading program. Readers can enter raffles to win prizes! See their website for more details! [www.library.carr.org](http://www.library.carr.org) Enjoy!

**SOCIAL MEDIA** - Please consider following our TES Media Center on Twitter! Our handle is **@TES\_MediaCenter** . I often share tidbits about books/literacy, as well as photos and blurbs of our Media Center happenings! Thanks for your support!

**Battle of the Books Follow-Up** - The Battle of the Books NW Region competition was held at FSK High on April 21st. We had FOUR Battle of the Books teams for this year's program. Thank you to the families who came out in support of our teams! Out of the ten total teams that participated, we had one of our teams earn SECOND place! Congratulations to all of our TES participants ... with a special congratulations to the members and coaches of Kiss Your Brain, Remix! Any of this year's 3<sup>rd</sup> and 4<sup>th</sup> grade students can consider joining a Battle of the Books team next year in 4<sup>th</sup> or 5<sup>th</sup> grade!

**THE SCHOLASTIC BOOK FAIR Follow-Up!!**

This past Spring, we held our annual Book Fair! I want to give a huge shout out to our amazing PTO who, again, donated funds so that every single TES student could receive one free book at the fair! And ... THANK YOU to all who came out to participate in our popular Book Fair Family Night!! You certainly showed your love for our Media Center and for reading! The shopping crowd was full all night long. In total, our total Book Fair sales – in person and online - were just shy of \$12,500!! That's a new TES record! Our Media Center earned nearly \$3,000 in profit! This will go a long way toward purchasing additional books and resources to replenish our collection after our devastating water damage book losses. Thank you, thank you, thank you! Let's do it again next Spring!

**MEDIA CENTER SPACE UPDATE** - As you know, in December we lost nearly 3,000 books because of water damage. We have been able to replace most, but not all, books. (Our book fair profits will help with that.) We will also be getting new carpet and new

bookcases over the summer! The silver lining of this event is that we will a wonderful new space for next school year! Tune in next Fall for any updates and photos!!

Have a safe, fun-filled summer! :-)

Happy reading!

~ Ms. Berling

[keberli@carrollk12.org](mailto:keberli@carrollk12.org)

410-751-3260



## Description of Resources

**Britannica** — This online encyclopedia provides students access to expert knowledge in all subject areas that are aligned to today's curriculum.

**SIRS Discover** — This collection includes various magazine articles, photographs, websites, and other media on a variety of topics.

**Culture Grams** — Go beyond basic facts and figures with local perspectives on more than 200 countries, detailing daily life and culture (history, customs and lifestyles).

**Brain Pop & Brain Pop Jr.** — These brief, fun and instructional videos support individual learning. Students can enhance their learning through the completion of brief quizzes, game play, and activities. This database is a student favorite!

**Pebble Go and Pebble Go Next** —

Each of these articles is enriched with spoken-word audio, text highlighting, built in vocabulary supports, and audio/video media. The Pebble Go categories include Animals, Health, Science, Biographies, and Social Studies. The PG Next categories are Biographies, States, Science, Social Studies, & American Indian History.

(Coming Soon!! ... Pebble Go Create)

## Description of Resources

**Capstone eBook Online Library** — This vast collection of eBooks allows students to read books on their computer/device. There is a read aloud feature included. Books can be searched by level/genre.

**Scholastic BookFlix** — This database pairs related fiction and nonfiction titles. The connection is designed to bridge "learning-to-read" and "reading-to-learn". Animated classic storybooks introduce early learners to the delights of reading while sparking curiosity and creating a natural springboard into the paired nonfiction text for deeper discovery.

**SORA** — This collection of eBooks and audiobooks for students and staff can be digitally "checked out" to a device for up to 3 weeks. The selections are single user, though.

**Tumblebooks** — This collection has over 1000 titles appropriate for grades K-6. This includes animated talking picture books, chapter books, videos, non-fiction titles, books in languages other than English, graphic novels, and math stories.

**Public Library** — Here, students can digitally access traditional and audio books as well as over 40 online databases.



**Taneytown  
Elementary**

**Get the Facts!**

**Use our TES  
online databases.**

**MD K-12  
Digital Library  
Online Databases**



**Updated Fall 2022**

## What is the Digital Library?

Access to the **free** online digital library is provided to students and staff to assist with research projects, assignments, or simply to satisfy a curiosity. The school community has access to encyclopedias, articles, and password protected websites. This access is provided by CCPS, Title I, and Media Budget funds.

Each resource is password protected. Please see the following panels for website addresses, along with login information. Any questions about access can be directed to the TES Media Specialist.

**Ms. Kathryn Berling**  
**410-751-3260**  
**keberli@carrollk12.org**

### TES Media Resource Page:

<https://tes.carrollk12.org/academics/media-center>

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(NOTE: Our TES Destiny page contains links to each of the databases in this brochure.)

### The following databases can be accessed most easily through our **TES Destiny** home page.

(Select Taneytown Elementary from the list.)

<https://ccpsdestiny.follettdestiny.com/>

### ~~~~~ **Britannica Online Encyclopedia**

Username: carrollcps

Password: access

### **SIRS Discover**

Username: ccpses

Password: elem

### **Culture Grams**

Username: ftwnelem

Password: ftwnelem

### **Scholastic BookFlix**

Username: taney

Password: flix

### **SORA**

Web address:

<https://soraapp.com/home>

[If a CCPS student is logged into their school device, the student should not have to log in to SORA separately. Not on a school device? Search for Carroll County Public Schools and use your school email address and password.]

### **Brain Pop / Brain Pop Jr**

Web address:

<http://www.brainpop.com/>

<http://www.brainpopjr.com/>

Username: taneytown

Password: tesbears

### **Pebble Go / Pebble Go Next**

Web address:

<http://www.pebblego.com/>

Username: taneytown

Password: tesbears

*Coming Soon ... Info about Pebble Go Create!*

### **Tumble Books**

Web address:

<http://www.tumblebooklibrary.com>

Username: taneytown

Password: books

### **Capstone Interactive Library ("eBooks")**

Web address:

<http://www.mycapstonelibrary.com/login/index.html>

Username: taneytown

Password: tesbears

### ~~~~~ **Public Library Resources**

Web address:

<http://library.carr.org>

For access: You will need to enter the barcode number.



Be a Friend of the Judy Center!

Do you have a child who is 5 and under? Are you looking for fun learning events? Check out the Facebook Page for the Judy Center Early Learning Hub at Taneytown Elementary. Fill out our interest form and sign up for events.

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Email: Katie Keenan at [cpkeena@carrollk12.org](mailto:cpkeena@carrollk12.org)  
(410)751-3282 for more information

### Resources

We have support at Taneytown and can help with many situations. The role is to guide, advise, recommend, consult, and assist with the nearly limitless variety of concerns. If we cannot help, we will try to connect you to information that can help. Mrs. Jones and Ms. Hess are available by email and by phone. Please reach out to them as needed. Brie Bower and Mr. Courtney are available to help as well.

Please reach out and contact us at:  
Mrs. Taylor Jones (School Psychologist)  
[tejones@carrollk12.org](mailto:tejones@carrollk12.org)

Ms. Cindy Hess (Guidance Counselor)  
[clhess@carrollk12.org](mailto:clhess@carrollk12.org)

Mr. John Courtney (Assistant Principal)  
[jwcourt@carrollk12.org](mailto:jwcourt@carrollk12.org)

Brie Bowers (Principal)  
[bebower@carrollk12.org](mailto:bebower@carrollk12.org)

### Google Classroom

Google Classrooms will continue to be utilized this school year. However, it will not be an instructional platform. Resources will be added throughout the year as well as assignments for any students who are quarantined.

Please make sure your student is able to get on and navigate Google Classroom.

### Class DOJO

Our classroom teachers, support teachers, administration, and special area teachers all have access to our classrooms. Your teachers will be able to quickly send you messages to update you on your child's progress or reach out with any questions. You will be able to message your child's teachers through Class Dojo has been an essential part of our Virtual Learning Environments since it allows us to quickly and privately speak with families.

We will be using Class Dojo to communicate how hard your child is working and participating in our classrooms. Your child will be able to earn points for positive behaviors while in our classrooms.

An invitation to join the classroom will be sent home by your child's teacher with a unique code. Please wait until you receive that code to sign up for Class Dojo. We hope that you decide to join us on Class Dojo!! Class Dojo is a free resource that is available to all parents. You do NOT need to make a purchase to use Class Dojo.

Feel free to visit [www.classdojo.com](http://www.classdojo.com) to learn more about this beneficial program.

### Information on our Advanced Academics Program

The CCPS Advanced Academics (G/T) Program is designed to meet the needs of highly able learners and maximize student achievement. Advanced Academic Teachers, in collaboration with classroom instructors, will continue to provide a continuum of instructional options designed to meet the needs of highly able learners and students identified as possessing gifted learning traits. This may include in-class extended instruction, pullout enrichment groups, and/or advanced resource development with classroom teachers. A Referral and Review Team, as well as collaboration with classroom teachers, will determine student eligibility for advanced instructional options. Indicators for participation include an observational checklist,



standardized test scores, work samples, and classroom performance. Although students are not typically, formally identified until the beginning of third grade, Advanced Academics teachers will continue to provide a range of services for grades K-5. Look for more information about the program to come home throughout the school year.

### **Greetings from Title 1**

We will be offering family engagement activities to keep you connected to your child's learning and will be sharing ideas and resources to help support your family. Our Title 1 educational engagement events are free and open to all TES families.

Michele Stonesifer, Parent Liaison,  
[MMSTONE@carrollk12.org](mailto:MMSTONE@carrollk12.org)

## To Parents of Children Receiving Title I Services...

If you have a concern or need additional information about your child's educational program or parent involvement activities, please contact:

### **Your Child's Teacher(s)...**

on matters concerning your child's progress, what is being taught, or any other matter related to the classroom or your child's Title I services.

OR

### **The Title I Parent Liaison...**

for an explanation of educational items, assistance with scheduling conferences, or matters concerning parent involvement activities.

### **The Principal of the School...**

on matters of school wide operation or policy, general school information, or help with a school-related problem.



OR

### **The Supervisor of Title I Programs...**

on matters directly relating to the Title I program. You may call Dr. Kendra Hart at 410-386-1660, write to her at 125 North Court Street, Westminster, Maryland 21157, or send an e-mail to [kyhart@carrollk12.org](mailto:kyhart@carrollk12.org).



**Directors and Chiefs, including the Director of Curriculum and Instruction, who is responsible for the Title I Program at the county level...** on matters that cannot be resolved by the School Principal and/or the Supervisor of Title I Programs. You may call Dr. Christy Farver, the Director of

Elementary Schools, at 410-386-3000, write to him at 125 North Court Street, Westminster, Maryland 21157, or send an e-mail to [CJFARVE@carrollk12.org](mailto:CJFARVE@carrollk12.org)



### **The Superintendent of Schools...**

who is responsible to the Board of Education for the administration of the school system. You may call the Superintendent, Cynthia McCabe at 410-751-3000, write to her at 125 North Court Street, Westminster, Maryland 21157, or send an e-mail to [CAMCCAB@carrollk12.org](mailto:CAMCCAB@carrollk12.org).



**Your Board of Education...** whose members are elected by the citizens of Carroll County. You may write to the President of the Board of Education of Carroll County at 125 North Court Street, Westminster, Maryland, 21157, or send an e-mail to [boardmem@carrollk12.org](mailto:boardmem@carrollk12.org).

## **Volunteer Training**

Volunteering is an excellent way for parents and family, community members, and business partners to build and strengthen ties with the Carroll County Public School System. Volunteers offer their time, effort, and/or talents to benefit all students in the school system.

Volunteer training is easily accessible to all parents and guardians. The training is online through the Carroll County Public Schools website. The training and approval process will be through the computer. Approval is expected to take approximately seven (7) days, so don't wait until an event is happening to be trained. Look for a School Messenger email from CCPS for further information.

## **Attendance Requirements**

Our automated attendance calls are made each morning by 10:00. Please call or email the school the **morning** of your child's absence. To report an absence via email, please use the Taneytown

attendance email address: [TESattendance@carrollk12.org](mailto:TESattendance@carrollk12.org)

Also, by using the Home Access Center, you can indicate if you would like to have an attendance email sent directly to you. This is a helpful reminder to report your child's absence.

## **Signing Your Child In/Out of School**

The student school day is 8:30 a.m. - 3:00p.m. Students are expected to be in their homeroom and seated by 8:30 a.m., when the morning announcement begins. Students arriving after 8:30 will be considered tardy. If the student arrives after 8:30 a.m., (a parent/guardian is required to bring the student into the office to sign the student in.) Dismissal time for students is 3:00 p.m. Students who are dismissed any time before 3:00 p.m., will be considered leaving early, which counts as a **tardy**.

We understand the necessity of doctor/dental appointments during instructional time; however, this should be avoided if at all possible. Parents are encouraged to send a note to the office that morning so that we are aware of your child leaving school and the teacher is prepared for their dismissal. **Proper identification is required when signing your child out of school.**

## **Who Can Pick My Child Up From School?**

It is a common misconception that the emergency contacts listed on your emergency card can remove your child from school without your written permission. **Only a parent or legal guardian can remove a child from school.** (The emergency contact names are listed for the schools purpose in the event of an emergency when the parent/guardian is unable to be reached.) **You are required to write a note if you wish to have your child removed from school by anyone other than yourself.** Please include the child's full name/grade/teacher/date/time and the full name of the person picking up the child. Also, remind them that they are required to provide identification, with no exceptions!

## **Dismissal Change Reminders**

If you need to change your student's dismissal, please send a note with your child to school in the morning. We cannot guarantee that students will receive messages if you make a change during the school day. **Requests made the same day should be received in writing by the main office before 1:00 p.m.**

[tesattendance@carrollk12.org](mailto:tesattendance@carrollk12.org)

For security and safety purposes, **the school cannot accept a phone call asking for a dismissal change.** Of course, in the event of a true

**emergency, we will assist you any way we can.**

The office is a busy place at the end of the day. Unexpected, last-minute changes create unnecessary havoc. Our goal is to keep your student safe and to arrive home safely. We appreciate your cooperation.

## **Emergency Card**

At the start of the school year each student is allowed ONE emergency card which is to be completed and signed by the parent with primary physical custody. In the case of joint custody, the emergency card is completed by the parent at the address to whom the child registered for school. It is extremely important that you fully complete and return this card as soon as possible. Please check for accuracy of all contact names and numbers. **NOTE: Contact persons listed on the emergency card cannot remove a child from school without written permission from the parent or guardian. These names are for the schools purpose in the event of an emergency when the parent cannot be reached.** Notify the office in writing immediately of any address or phone number changes. Only the parent or legal guardian can sign the emergency card.

## **Welcome Visitors**

For everyone's safety, all visitors are required to sign in and out at the office ANYTIME they are in the building. **Visitors are required to have a picture id with them upon entering the building.** You may not go beyond the lobby area without a visitor pass.

**Classroom Visits:** Any person wishing to observe a class in which their child is in attendance shall arrange the visit in advance with the teacher and principal. Visitors must remain seated in a designated area and are not permitted to speak with staff or students during class. Questions for the teacher must be scheduled for a separate appointment. Classroom observations shall last no longer than two (2) hours, include no more than two (2) individuals at a time, and be limited to one (1) time per marking period. If a representative of the family (advocate, attorney, etc.) is observing, that visit shall count as the quarterly observation. The class may not be videotaped or audiotaped, and no pictures may be taken. Cell phones, laptops, and other technology may not be used during the visitation. Students not enrolled in CCPS are prohibited from visiting or shadowing other students while school is in session.

## **Carroll County Public Schools Visitor Entry Protocol**

All CCPS elementary schools have a security system to help provide a safe environment for our students. The following safety protocols will be followed at every elementary school beginning the first day of school. We wanted to inform you in advance so that all families would be aware and prepared to show Picture ID's and allow time for the security protocols when they plan on visiting the school. Here are the protocols:

- All exterior doors must be locked after AM student arrival
- All visitors must ring the main entrance buzzer to request entry
- Prior to allowing entry to the building, staff should monitor visitors and ask the following: (a) Full Name, (b) Reason for visiting
- Visitors will then be allowed to come into the main office to sign in
- Visitors, including volunteers, are required present their ID to sign in on the visitor system
- All visitors must show a photo identification card
- All visitors must be issued a visitor's badge (except employees with a CCPS badge)
- Contractors and service provider's paperwork should be reviewed and verified
- Visitors must return their badge to the main office and sign out with staff when leaving

## **How to Get In Touch with a Teacher?**

Throughout the school year, you may wish to get in touch with your child's teacher. Teachers are available to take phone calls before the students arrive in the morning and when possible, during their planning times. Please know that your messages are forwarded, and the teacher makes every effort to contact you in a timely manner.

## **CCPS Home Access Center Information**

**Are you utilizing the Home Access Center?** If not, here's what you're missing ... the opportunity to view information about your child, the option of an email when your child is absent, your child's attendance. If you have not yet registered, we encourage you to do so by visiting the **CCPS website** at <https://mystudent.carrollk12.org/homeaccess/> and clicking the Home Access Center link (in the Quick Links Section). From there you will click the "Request Password" link and follow the directions on-screen. From there, you enter the e-mail address you provided on your student's emergency card. Click the link from the email message and follow the instructions on-screen. You will be prompted to answer three questions about one of your students. Once you have answered the questions correctly, your password will appear on-screen. Click the link on that page to be directed to the Home Access Center login screen. Login using your email address and the password that was displayed on-screen. After logging in, be sure to click "Profile" in the top right-hand corner and identify a new password for your account.



## **Transportation**

### **BUS INFORMATION/CHANGES**

Per county policy, only one AM and one PM bus stop is permitted. If your child's bus needs to change at any time throughout the school year, please notify the office in writing.

### **Non-Bus Rider Information**

Please notify the office in writing if your child will not be riding a bus on a daily basis. (Social Club, CLC, parent pick-up or walker/bike rider) Please be advised that your child will not be permitted to walk home without your written permission. If the transportation mode changes at any time throughout the school year, please contact the office so that we can update the information.

## **How Do I View The Monthly Newsletter?**

We appreciate your participation in our efforts to conserve our natural resources by going green. We would like to continue to offer a paperless newsletter for the upcoming 2022-2023 school year. The Bear Essentials is available on the CCPS website, <https://tes.carrollk12.org/> and is a valuable resource for families. It is generally posted to the website the first week of each month. We strongly encourage each family to read it each month and keep up to date on the happenings at Taneytown Elementary. Paper copies of the newsletter will be available for those families who request them. Please notify Ms. Lewis if you would like a paper copy.

## **Asbestos Hazard Emergency Response Act (AHERA)**

The Asbestos Hazard Emergency Response Act (A.H.E.R.A.) management plans for all buildings owned or leased by the Board of Education of Carroll County Public Schools are available for review at the individual Carroll Co. school locations and at the Office of Plant Operations, located at 191 Schaeffer Ave. Westminster, MD 21157. Management plans are required by the Environmental Protection Agency (EPA) and depict the location, amount, condition, and response action projected for any asbestos containing materials, if any are located in the school building.

## **Certification and Licensure Qualification Statement:**

*Federal legislation for education entitled, "Every Student Succeeds Act" of 2015 requires all school systems to notify parents of their right to request information regarding the professional qualifications of their child's classroom teacher and any paraprofessional providing services to the child.*

*If you would like information regarding the certification and/or licensure qualifications of your child's teacher(s) and/or paraeducator(s), please write to:*

*Kelly Keith  
Department of Human Resources  
Carroll County Public Schools  
125 North Court Street  
Westminster, Maryland 21157*

## **NOTICE OF NON-DISCRIMINATION**

The Board of Education of Carroll County does not engage in discrimination that is unlawful or contrary to Maryland State Department of Education guidance on the basis of age, color, genetic information, marital status, mental or physical identity, or gender expression.

The Board of Education of Carroll County is firmly committed to creating equal employment and educational opportunities for all persons by providing an environment that supports optimal academic achievement and productive work and is free from any form of unlawful discrimination, including access to school facilities, educational programs, and extracurricular activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Director of Human Resources  
125 North Court Street  
Westminster, MD 21157  
410-751-3070



## **ADA Accessibility Statement**

Carroll County Public Schools (CCPS) does not discriminate on the basis of disability in employment or the provision of services, programs or activities.

Persons needing auxiliary aids and services for communication should contact the Communications Offices at 410-751-3020 or [publicinfo@carrollk12.org](mailto:publicinfo@carrollk12.org), or write to Carroll County Public Schools, 125 North Court Street, Westminster, Maryland 21157. Persons who are deaf, hard of hearing, or have a speech disability, may use Relay or 7-1-1. Please contact the school system at least one (1) week in advance of the date the special accommodation is needed.

Information concerning the Americans with Disabilities Act is available from the Director of Facilities Management, (410) 751-3177, or the Communications Officer, (410) 751-3020, 125 North Court Street, Westminster, MD 21157.

## **CARROLL COUNTY PUBLIC SCHOOLS LEGAL NOTICES IN PUBLICATIONS**

Carroll County Public Schools (CCPS) is required to include one or more legal notices in publications and handbooks. A Notice of Non-discrimination is required in publications for distribution. In addition, the ADA Accessibility Statement is required in all publications pertaining to events to which the general public, including parents/guardians, is invited.

## **CONSENT AND RELEASE**

### **Permission to Photograph, Videotape or Audiotape**

Throughout the school year, the Carroll County Public School System frequently covers school activities and may use your child's photograph, video image, or voice for educational, informational, or public relations purposes, with or without identification by name.

If you do not wish to have your child's voice reproduced on tape or to have his/her image appear in such things as a video or a photograph, or on the school or school system website or social media, please notify the school principal in writing. It is assumed that parents and guardians consent to their children being audiotaped, photographed, videotaped, or having their image placed on a school website or social media by the school system unless such notification is received.

There are also occasions when the media cover certain school events (such as when a government leader visits a school). If you do not wish to have your child's name or likeness published by the media, you should address your concerns directly to the school involved so that the media is so advised. Please be advised that the school system has no control over the media when they are covering activities such as sporting events and musical programs that are open to the public.

## **Use of Student Work on Websites or in Publications**

There may be times throughout the year when the Carroll County Public School System wishes to display student work on school websites, social media, or publications. If you do not wish to have your child's art, poetry, writing, etc. appear on school websites, social media, or in publications, please notify the school principal in writing. It is assumed that parents and guardians consent to their child's work being displayed on school websites, social media, or in publications unless such notification is received.

CG/bb

**Revised 6/30/17**