

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
NOVEMBER 18, 2014**

MINUTES

Call to Order – 7:06 pm – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 7, 2014. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:08 pm Mr. Noble motioned, seconded by Ms. Viscomi, to approve the following:

- A. Personnel
- B. HIB
- C. Residency
- D. Negotiations

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

CALL TO ORDER – 7:34 p.m.

SUNSHINE STATEMENT

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ROLL CALL

PRESENT: Jill Burden, Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski,
Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Board Secretary/Business
Administrator

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

II. SUPERINTENDENT’S REPORT

- A. Middle School Gymnasium Ceiling - Dr. Rumage stated that the ceiling has been fixed. There is no sign of structural damage. The gym will be available for use tomorrow.
- B. World Languages Program - Dr. Rumage reported that there may be an opportunity to bring back Chinese due to a change in staff. The possibility is being explored since we now have an open World Languages open position. RBRHS had originally told us they were not continuing their program, however they did continue it.
 - Mr. Forest stated bringing Chinese back is great and he would be glad to have it back.
- C. Dream Update -The 3 School Dreams have been collected (PreK, Primary School and Middle School.) The District Dream committee will consist of approximately 11 members including a Board Member/Parent which Mrs. Ludwikowski will be representing.
- D. Teacher Evaluation - Dr. Rumage stated that he would like to change the culture of teacher evaluation in Red Bank. Every day, we need to get better. He has taken many opportunities to share this with staff .
- E. School Bus Evacuation Drill

Date of Drill	Time of Drill	School/ Building	Location Of Drill	Route Numbers	Name of Principal/ Supervisor
10/21/14	8:41 a.m.	Reformed Church of Middletown	Area in front of church	RB-MID	Mary Valdivia, Supervisor of Preschool
10/22/14	8:44 a.m.	First Baptist Church	Area in front of church	RB-FBC	Mary Valdivia, Supervisor of Preschool
10/28/14	8:30 a.m. – 8:52 a.m.	Primary School	Area in front of school	PS1,2,3,4, 5,6,7,8	Luigi Laugelli, Principal

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III. PRESIDENT’S REPORT

A. Committee Reports

- Ms. Viscomi reported on the Finance Committee.
- Dr. Stone stated the Policy meeting had been cancelled.
- Ms. Ludwikowski reported on the Curriculum & Instruction Committee.
- Mr. Noble stated the October Facilities meeting was cancelled.
- Ms. Jones stated the Residency Committee met and reported in executive session.

B. Recognition of Newly Elected Board Members

- Newly elected Board members are Peter Noble, Janet Jones, Michael Ballard.
- Ms. Viscomi thanked Mrs. Burden for her recent last years of service and dedication.
- Mr. Forest expressed thanks to Mrs. Burden.
- Mrs. Burden said she was here serving on the Board for the children.

C. Board Members’ Feedback from New Jersey School Boards Association Convention

- Mr. Forest, Ms. Roseman, Ms. Viscomi, Miss Lowe, Dr. Stone reported on the October NJSBA Workshop.

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Ms. Kathy Horgan, Red Bank Council Member, addressed the recent shootings in Red Bank and Facility Rentals
- Ms. Cindy Burnham, Red Bank Council Member, addressed the recent shootings in Red Bank and Facility Rentals

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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VI. ACTION AGENDA

Ms. Jones motioned, seconded by Dr. Stone, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3539. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
<i>Jared Rumage</i>	11/03/14, 11/25/14, 01/16/15, 02/27/15, 04/14/15 9:00 a.m. – 1:00 p.m.	Monroe Township, NJ	\$69.00 (Additional cost for mileage)	NJASA Professional Development Seminar Series	11-000-230-890-000
<i>Sophia Ali</i>	01/28/15 – 01/30/15 9:00 a.m. – 3:00 p.m.	Oceanport, NJ	\$255.70 Registration & Mileage	3-Day Professional Training for Mandated Intervention & Referral Services	11-000-218-580-002
<i>Amanda Robles</i>	03/14/15 & 03/15/15 8:00 a.m. – 5:00 p.m.	West Orange, NJ	\$295.26 Registration & Mileage	EdTechTeam New Jersey Summit Featuring Google for Education	11-000-252-890-T00

3540. BILLS PAYMENT

To approve payment of final bills for October 2014 and for bills as of November 2014.

3541. BUDGET TRANSFERS

To ratify any budget transfers effective August 2014 per the transfer report.

3542. APPROVAL OF MINUTES

To approve the minutes from the October 14 and 21, 2014 Board meeting.

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3543. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the August 2014 Report of the Treasurer and the August 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3544. 2014-2015 TRANSPORTATION CONTRACT RENEWAL

To approve the renewal of the late bus transportation contracts at a 1.69% increase for the Middle School After School Program per the following schedule:

Route #	Per Diem Rate	School Days	Total Route Cost
MS-LB1	\$72.93	73	\$5,323.89
MS-LB2	\$72.93	73	\$5,323.89
MS-LB3	\$72.93	73	\$5,323.89

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4233.** That the Board approves the merit goals for *Dr. Jared J. Rumage* for the 2014-2015 school year, as previously submitted to the Board.
- 4234.** That the Board accepts the resignation of *Bruno Maciel* for personal reasons, effective November 11, 2014.
- 4235.** That the Board approves a paid leave of absence for *Stacy Ward* under the Family Medical Leave Act (FMLA), effective December 1, 2014 through March 6, 2015 utilizing 60 sick days, and an unpaid leave of absence from March 7, 2015 through June 5, 2015 under the New Jersey Family Medical Leave Act (NJFMLA).
- 4236.** That the Board approves an unpaid maternity leave of absence for *Samantha Arauz* effective October 29, 2014 through June 30, 2015.
- 4237.** That the Board approves an extension to the unpaid maternity leave of absence for *Kim Stiles*, effective January 2, 2015 through March 2, 2015.

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- 4238.** That the Board approves the reappointment of *Donald Swinchoski* (replacing Kim Stiles), as Middle School long-term replacement Music teacher, at a prorated BA Step 12 annual salary of \$53,070.00, effective December 23, 2014 through March 2, 2015. Account #s 50% 11-120-100-101-LR2 and 50% 11-130-100-101-LR2
- 4239.** That the Board approves an unpaid maternity leave of absence for *Maura Connor*, effective November 24, 2014 through January 4, 2015.
- 4240.** That the Board approves the reappointment of *Josie Katz* as long-term replacement Social Worker (replacing Maura Connor), at an MA Step 1-2 prorated annual salary of \$51,910.00, effective November 24, 2014 through December 23, 2014. Account #s 80% 11-000-219-104-LR3 and 20% 20-218-200-104-P15
- 4241.** That the Board approves a 2-day unpaid leave of absence for *Jamie Herman* on November 4 and 5, 2014.
- 4242.** That the Board approves an unpaid leave of absence for *Jennifer Farley* under the Family Medical Leave Act (FMLA), effective November 21, 2014 through December 2, 2014.
- 4243.** That the Board approves an intermittent unpaid leave of absence for *Janet Sharkey* under the Federal Medical Leave of Act (FMLA), effective November 21, 2014 through June 30, 2015.
- 4244.** That the Board approves the appointment of *Jo Anne Pierson* as Computer Technology Associate (replacing Amanda Robles), at a prorated annual salary of \$42,000.00, effective November 19, 2014 through June 30, 2015. Account #11-000-222-177-T00
- 4245.** That the Board approves the following professional development tuition reimbursements as per contract.

<i>Enrique Noguera</i>	Rutgers University Multicultural Education Course #15:310:607 Special Problems in Educational Theory 3 credits @ \$648.00 per credit Summer 2014	\$1,944.00
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<i>Rebecca Schwartz</i>	Monmouth University Preschool-Grade 3 Certification Course #EDL-521 Early Childhood Family 3 credits @ \$648.00 per credit Summer 2014	\$1,944.00
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- Mrs. Ludwikowski questioned the timing on one of the tuition reimbursements. Mr. Sokol said that legally the agreement was made.

4246. That the Board approves the following as Substitute Teachers for the 2014-2015 school year.

Amanda Kaley

Erin O'Malley

Khadine Leon-Santiago

Alan Sylvester

Victoria Mulligan

Joshua Leinsdorf

Erin Rasmussen

Joanna Kudrick

Wendy Perry

Tracy Leonard

EXTRA WORK/EXTRA PAY

4247. That the Board approves *Gisela Montalvo-Acevedo* as a district translator, for the 2014-2015 school year, on an as-needed basis for afterschool, evening, and weekend parental activities, at the stipulated negotiated contractual rate of \$20.00 per hour.

4248. That the Board approves the following staff members to participate on the Math Curriculum Project, not to exceed 15 hours each, effective November 19, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-001

Marianne Ivanicki

Jessica Stone

4249. That the Board approves the following for the Primary School Morning Stars Program, not to exceed 75 hours per person, effective November 19, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU1 Title I.

Alyssa May & Lucia Oubina (Kindergarten)

Shari Ehrlich & Laura Gioia (Grade 1)

Joan McLaughlin & Jason DeLeonardo (Grade 2)

Megan Proper & Tiffany Fetter (Grade 3)

4250. That the Board approves the following as substitutes for the Primary School Morning Stars Program effective November 19, 2014 through June 30, 2015, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU1 Title I.

William Gardell

Martha Carvajal

Anne Szczurek

4251. That the Board approves the participation and compensation for the following staff to facilitate the Middle School After School Program for the 2014 - 2015 school year at the stipulated negotiated contractual rate of \$32.00 per hour for teachers and \$40.00 per hour for the After School Supervisor. Account #20-235-100-100-TU2 Title I

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PROGRAM DESCRIPTION	ADVISORS	ADVISORS NEEDED	DAYS	NOT TO EXCEED HOURS PER WEEK	FUNDING
After School Supervisor	<i>JT Pierson</i>	1	M, T & TH	6	Title I
Gr 4 Study Skills	<i>Lauren Schmitt Toni Graham Eddie Velastegui</i>	3	M & TH	2.5 each	Title I
Gr 5 Study Skills	<i>Meredith Faistl Jessica Stone Marianne Ivanicki</i>	3	M & TH	2.5 each	Title I
Gr 6 Study Skills	<i>Nicole Oropallo Luz Nieves (ELL 5-8) Natosha Hardy (sub cert only)</i>	3	M & TH	2.5 each	Title I
Gr 7 Study Skills	<i>Kristen Wikoff(M) & Mark Costa (TH)</i>	1	M & TH	2.5 each	Title I
Gr 8 Study Skills	<i>Cynthia Bankowski</i>	1	M & TH	2.5 each	Title I
Girls on the Run	<i>Lara Wengiel</i>	1	T & TH	2.5 each	Title I
Safe Space/Make it Better4Youth	<i>Sophia Ali</i>	1	T	1.25 each	Title I
Art	<i>Kathy Doherty</i>	1	TH	1.25 each	Title I
AVID Tutorology (7 &8)	<i>Amy Campbell</i>	2	M & TH	2.5 each	Title I
Student Leadership (4 -6)	<i>Mary Wyman</i>	1	T	1.25 each	Title I
Student Leadership (7-8)	<i>Mary Wyman</i>	1	TH	1.25 each	Title I
Video Editing	<i>Holcombe Hurd</i>	1	M & TH	1.25 each	Education Foundation Grant

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- 4252.** That the Board approves the above listed staff members to also attend an After School Program Planning and Procedures meeting at the stipulated negotiated contractual rate of \$32.00 per hour for teachers and \$40.00 per hour for the After School Supervisor, not to exceed 30 minutes. Account #20-235-100-100-TU2 Title I
- 4253.** That the Board approve *JT Pierson* for 8 hours of extra work/extra pay for initial planning and preparation of the After School Program at the stipulated negotiated contractual rate of \$40.00 per hour. Account #20-235-100-100-TU2 Title I

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6396. FIELD TRIPS

That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Student Activities Fund	Foodtown, Ocean, NJ (PS LLD classes)	11/19/2014
PreK Grant	Two River Theatre, Red Bank, NJ (All MDCC PreK classes)	12/19/2014
No Cost	Two River Theatre, Red Bank, NJ (Five PS Kindergarten classes)	12/19/2014
No Cost	Two River Theatre, Red Bank, NJ (Two PS Kindergarten classes)	12/22/2014

6397. AMERICAN EDUCATION WEEK

WHEREAS, the education our students receive is essential to the future of our community, state and nation; and

WHEREAS, the purpose of American Education Week is to recognize the dedication and contributions of our students, their parents, teachers and administrators; and

WHEREAS, we all must work toward better communications within the educational community by increasing public understanding and appreciation of the nation’s public schools

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NOW, THEREFORE, BE IT RESOLVED, that the Red Bank Board of Education hereby acknowledges the week of November 17-21, 2014, as American Education Week focusing on the theme “Raise your Hand for Student Success”, and

BE IT FURTHER RESOLVED, that the Red Bank Board of Education encourages parents and all the members of the community to become involved by visiting their schools and talking with teachers and administrators so that the educational process will be strengthened and our students will, in fact, be prepared for the future.

- Ms. Jones urged the Community and parents to visit our schools. It is a great opportunity to see how great our schools are.

6398. That the Board approves the revision to the contract for Pam Brett, Mathematics Consultant, for an additional ten days, effective November 1, 2014 through June 30, 2015, at a per diem rate of \$850.00. Account #Title I

6399. That the Board approves the facilitation of the Great Start Program, effective November 20, 2014 through June 19, 2015.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9001. That the Board approves the following policy for first reading:

BYLAWS and POLICIES

RESOLVED, that the bylaws and policies printed and codified in the comprehensive document entitled “Bylaws and Policies of the Red Bank Borough Board of Education” are hereby adopted and that all bylaws and policies heretofore adopted by the Red Bank Borough Board of Education and inconsistent with the bylaws and policies hereby adopted are hereby rescinded, and be it further

RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.

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ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: Ms. Roseman on Policy #6471; Ms. Viscomi on October 21 meeting minutes due to being absent.

The following resolution was added to the agenda.

Ms. Jones motioned, seconded by Ms. Viscomi, to approve the following:

5078. RECITALS:

- A. The Board of Education of the Borough of Red Bank, in the County of Monmouth (herein referred to as “Board”) is obligated, pursuant to *N.J.S.A. 18A:38-1*, to provide for the maintenance and support of a thorough and efficient system of free public schools for the instruction of all children over the age of 5 and under the age of 20, provided those children are properly domiciled within the school district.
- B. Pursuant to *N.J.S.A. 18A:38-1, et seq.*, when a school district becomes aware that a child, who is being educated in the school district, may not be domiciled within the school district, the Board may require proof of domicile.
- C. Based on information received by the Office of the Superintendent, the parent of students #19204, #20105, #22088, #72092 and #11006 (herein referred to as “Parent”), who are in attendance in the Red Bank school district, may not be domiciled in the Borough of Red Bank, as claimed in Affidavits of Residency which were submitted by the Parent.
- D. Because of these questions about the Parent’s domicile, the Superintendent of Schools made inquiries of the Parent to factually support the claim of domicile and to otherwise satisfy the conditions of the Affidavit of Residency law.
- E. Because the Parent did not satisfactorily respond to the Superintendent’s inquiries, the Superintendent applied to the Board for the removal of the students.
- F. The Board authorized communications with the Parent to ask for the production of information to support the Parent’s claim pursuant to the Affidavit of Residency law and established a Board Committee to conduct a hearing on November 3, 2014 at 5:00 p.m. so as to allow the Parent and the residents allegedly housing the students an opportunity to provide proof supporting the students’ attendance in the school district.
- G. On November 3, 2014, the hearing was held and transcribed.
- H. The Parent attended and made representations to the Board Committee, including but not limited to the following:
 - (1) that the Parent and the students were residing in two different residences with two different families in the Borough of Red Bank;
 - (2) that the Parent was financially supporting the students based on the Parent’s full time employment;

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- (3) that the Parent had been speaking with Red Bank landlords about leasing residential space, but did not recall the names of the landlords or the locations of the rental premises; and
 - (4) that the Parent's evidence of Red Bank domicile was not sufficiently clear or current enough to be considered as evidential.
- I. The Board Committee, having not received any information which may be considered evidential, advised the Parent that it would recommend to the full Board at its meeting on November 18, 2014 that the students be found ineligible to attend school, absent the Parent's supply of further information supporting the submitted Affidavits by noon on November 17, 2014.
- J. Nothing further was submitted by the Parent.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD, that the Board finds that the Parent has not provided adequate support for the claim of domicile within the Borough of Red Bank for the 2014-2015 school year by Affidavit of Residency pursuant to *N.J.S.A. 18A:38-1* and *N.J.A.C. 6A:22-3.2(g)*.

BE IT FURTHER RESOLVED that the Superintendent shall effectuate this Resolution by removing the students from the school district in accordance with law.

BE IT FURTHER RESOLVED that the Board reserves any decision relating to the imposition of tuition on the Parent until a financial report from the School Business Administrator.

BE IT FURTHER RESOLVED that the Parent shall be advised of the Board's decision and that the Parent has the right to appeal the Board's decision within 21 days, and that during any such appeal, the students may not be removed from school in accordance with *N.J.S.A. 18A:38-1, et seq.* and *N.J.A.C. 6A:22-1.1, et seq.*

ROLL CALL VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

VII. HEARING OF THE PUBLIC

- Ms. Burnham, Red Bank Council Member, addressed flyer distribution and local real estate agencies.

VIII. OLD BUSINESS

- Dr. Ramage reminded the Board that they needed to adopt District policies and there would be time on the next agenda to discuss them.

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IX. NEW BUSINESS

- Ms. Roseman and Dr. Stone both reported on their visit and tour of the Primary School.
- Mr. Noble spoke about real estate listings and in the past not being identified of a local school in Red Bank.
- Mrs. Ludwikowski responded that they are now being shown as local schools.
- Ms. Lowe stated she had been on a committee where the realtors were invited and not one showed up.
- Ms. Viscomi commented on the Rocket Writers MS Newspaper. She is very proud of the students.

X. EXECUTIVE SESSION - None

XI. ADJOURNMENT

At 8:43 pm Ms. Roseman motioned, seconded by Ms. Jones, to adjourn.

VOICE VOTE:

AYES: Mrs. Burden, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary