

RED BANK BOROUGH BOARD OF EDUCATION  
RED BANK, NEW JERSEY  
BOARD OF EDUCATION  
PUBLIC MEETING  
JANUARY 20, 2015

|                   |           |
|-------------------|-----------|
| Executive Session | 7:00 p.m. |
| Public Session    | 7:30 p.m. |

AGENDA

Call to Order – 7:00 p.m. – Middle School Auditorium

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

I. OATH OF OFFICE

Board Secretary administers Oath of Office to newly-elected Board Member 3-year term.

- Janet Jones

II. RESOLUTION FOR EXECUTIVE SESSION

A. Attorney Client Privilege

B. HIB

CALL TO ORDER – 7:30 p.m.

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ROLL CALL

FLAG SALUTE

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III. SUPERINTENDENT’S REPORT

- A. Recognition of Teachers of the Year
- B. Recognition of Teachers of the Year Nominees
- C. Recognition of Teachers Receiving Tenure
- D. Recognition of Board Members and School Boards Recognition Month

IV. PRESIDENT’S REPORT

V. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VII. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3003. TRAVEL

| Name           | Date/Time                           | Location      | Cost    | Theme             | Account #          |
|----------------|-------------------------------------|---------------|---------|-------------------|--------------------|
| Stacy Sherwood | 02/04/2015<br>8:30 a.m. – 2:30 p.m. | Millstone, NJ | \$92.60 | MC3 Winter Summit | 11-000-221-500-004 |

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3004. **BILLS PAYMENT**

To approve payment of final bills for December 2014 and for bills as of January 2015.

3005. **BUDGET TRANSFERS**

To ratify any budget transfers effective November 2014 per the transfer report.

3006. **APPROVAL OF SECRETARY/TREASURER'S REPORT**

*Pursuant to 18A:6-59*

Approve the November 2014 Report of the Treasurer and the November 2014 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3007. **TRANSPORTATION AWARD**

To award route 1426 for the 2014-2015 school year to Unlimited Autos for transportation from Belmar, NJ to the Red Bank Middle School. Quotations were requested from Father N Son, Shamrock Stage Coach, and Unlimited Autos. Unlimited Autos provided the winning response with a \$123.60 per diem.

3008. **APPROVAL OF MINUTES**

To approve the minutes from the December 16, 2014 Board meeting.

3009. **DONATION**

That the Board accepts with gratitude the generous donation of \$5,000.00 from the Red Bank Borough Education Foundation toward the purchase of Chrome Books.

3010. **DONATION**

That the Board accepts with gratitude the generous donation of clothing and toys with a value of over \$1,000.00 from Love Inc.'s Project Connect.

3011. **DONATION**

That the Board accepts with gratitude the generous donation of toys and gift cards with a value of over \$500.00 from St. Anthony's Giving Tree.

3012. **DONATION**

That the Board accepts with gratitude the generous donation of toys with a value of over \$1,000.00 from the Red Bank PBA.

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3013. DONATION

That the Board approves the submission of the "Future Movers, Shakers, and Rhythm Makers Need an Ipad!" project to Donors Choose for the opportunity to receive a donation of technology materials for use in a preschool classroom.

3014. DONATION

That the Board accepts with gratitude the generous donation of 15 Hess trucks from the VNA.

3015. SCHOOL BOARDS DELEGATE APPOINTMENT

To approve the New Jersey and Monmouth County School Board Delegate, and the New Jersey and Monmouth School Board Alternate Delegate representatives through the next reorganization meeting, January 2016.

Delegate \_\_\_\_\_

Alternate Delegate \_\_\_\_\_

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4002. That the Board accepts the resignation of Eileen McClenahan for personal reasons, effective February 28, 2015.

4003. That the Board approves the revision to the salary for Chelsea Foster as Preschool Education Program 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a prorated \$2,000.00 stipend for holding a Bachelor's Degree and a prorated \$400.00 stipend for holding a New Jersey teaching certificate (previously approved as \$200.00 for holding county substitute certificate), effective January 5, 2015 through June 30, 2015. Account #20-218-100-106-P15

4004. That the Board approves a paid medical leave of absence for Sara Herrlich, effective January 29, 2015 through March 20, 2015, an unpaid Family Medical Leave Act (FMLA) effective March 23, 2015 through June 19, 2015, and an unpaid New Jersey Family Medical Leave Act (NJFMLA) effective June 22, 2015 through June 23, 2015 and effective September 1, 2015 through November 20, 2015.

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4005. That the Board approves the appointment of Samantha Dimsey as Primary School MD teacher (replacing Sara Herrlich), at a BA Step 1-2 prorated annual salary of \$48,910.00, effective January 26, 2015 through June 30, 2015.
4006. That the Board approves the abolishment of the Director of Curriculum & Instruction/ESL Bilingual/World Languages Program position, effective January 20, 2015.
4007. That the Board approves the position of Supervisor of Curriculum & Instruction/ESL Bilingual/World Languages Program, effective January 21, 2015.
4008. That the Board approves the Job Description for Supervisor of Curriculum & Instruction/ESL Bilingual/World Languages Program, effective January 21, 2015.
4009. That the Board approves the extension to the maternity leave for Kim Stiles effective March 3, 2015 through June 30, 2015.
4010. That the Board approves the reappointment of Donald Swinchoski (replacing Kim Stiles), as Middle School long-term replacement Music teacher, at a prorated BA Step 12 annual salary of \$53,070.00, effective March 3, 2015 through June 30, 2015. Account #s 50%11-120-100-101-LR2 and 50% 11-130-100-101-LR2
4011. That the Board approves the following professional development tuition reimbursements as per contract.

|                 |   |            |
|-----------------|---|------------|
| Shary Ashe-Holt | Grand Canyon University                         | \$1,530.00 |
|                 | English as a Second Language                    |            |
|                 | Teaching a Second Language in the Content Areas |            |
|                 | Course #TSL-537                                 |            |
|                 | 3 Credits @ 510.00                              |            |
|                 | Fall 2014                                       |            |

|                 |  |          |
|-----------------|--|----------|
| Morgan Cassella | West Virginia University                     | \$999.00 |
|                 | Early Intervention/Early Childhood           |          |
|                 | Behavior Guidance/Support Early Intervention |          |
|                 | Course #SPED 616                             |          |
|                 | 3 credits @ \$333.00                         |          |
|                 | Fall 2014                                    |          |

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| Joseph Christiano | NJ Institute of Technology<br>IT Administration & Security<br>Computer Security Auditing<br>Course #IS-681<br>3 credits @ \$662.00 per credit<br>Fall 2014   | \$1,986.00 |
| Natosha Hardy     | Ashford University<br>Social Science<br>Historical Contexts & Literature<br>Course #LIB-316<br>3 Credits<br>Fall 2014  | \$700.00   |
| Tiffaney Harris   | Brookdale Community College<br>Education & Psychology<br>World Civilization I<br>Course #HIS-105<br>Life Span Development<br>Course #PSYC-208<br>Introductory Algebra<br>Course #MATH-021<br>10 credits<br>Fall 2014 | \$700.00   |
| Sara Herrlich     | Georgian Court University<br>Applied Behavior Analysis<br>Assessment & Curriculum Intervention for Students<br>With Autism<br>Course #EDC5304<br>3 credits @ \$662.00<br>Fall 2014                                   | \$1,986.00 |
| Lucia Oubina      | Rider University<br>Teacher Leadership<br>Supervision for improved Instruction & Learning<br>Course #EDAD 505<br>3 credits @ \$662.00<br>Fall 2014   | \$1,986.00 |
| Amanda Robles     | NJ Institute of Technology<br>Business & Information Systems<br>Introduction to Website Development<br>Course #IS-117-101  | \$1,497.00 |

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3 credits @ \$499.00 per credit  
Fall 2014

|                |  |            |
|----------------|--|------------|
| Debra Rochford | Jersey City University<br>Nursing Program<br>Role of the School Nurse II<br>Course #HLTH-0642<br>3 Credits @ \$537.95<br>Fall 2014 | \$1,613.85 |
|----------------|--|------------|

4012. That the Board approves a prorated \$2,000.00 annual stipend for Natosha Hardy for completing her Bachelor's Degree, effective January 1, 2015 through June 30, 2015.

4013. That the Board approves the movement on guide for the following staff members, effective January 1, 2015 through June 30, 2015.

Morgan Cassella  
FROM: BA+15 Step 12 \$54,070.00 TO: BA+30 Step 12 \$55,070.00

James Reuter  
FROM: BA Step 1-2 \$48,910.00 TO: BA+15 Step 1-2 \$49,910.00

4014. That the Board approves the compensation for the following staff members for facilitating one extra instructional period, for the 2014-2015 school year:

Anita Pecorelli (replacing John Adranovitz) Grade 4 Health, 50 minutes per day, 5 days per week, effective February 2, 2015 through June 19, 2015, in the amount of \$2,414.58

Kim Sherman, Math Resource Instruction supporting special education students, 50 minutes per day, 5 days per week, effective February 2, 2015 through June 19, 2015, in the amount of \$2,753.10.

4015. That the Board approves the following as Guest Teachers, effective January, 21, 2015 through June 30, 2015.

|                  |                   |
|------------------|-------------------|
| Mary Argilagos   | Meagan McCarthy   |
| Barbara DeLage   | Jonathan Rue      |
| Kimberly Esposto | Thomas Wolfmuller |

4016. That the Board approves the revision to the start date for Queenie Li, Middle School Chinese teacher, from January 29, 2015 to January 26, 2015.

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EXTRA WORK/EXTRA PAY

4017. That the Board approves the additional hours and compensation for the following staff member to facilitate a Middle School After-School Program for the 2014 – 2015 school year, at the stipulated negotiated contractual rate of \$32.00 Account # 20-235-100-100-TU2 Title 1

| Program Description                | Advisors    | Advisors Needed | Days   | Not to Exceed Hours Per Week | Funding |
|------------------------------------|-------------|-----------------|--------|------------------------------|---------|
| 8 <sup>th</sup> Grade Study Skills | Holly Kluck | 1               | M & Th | 2.5                          | Title I |

4018. That the Board approves the following staff member to substitute for the Middle School After-School Program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU2 Title 1

Holcombe Hurd Jr.

4019. That the Board approves the following staff members as Basketball Game Record/Time Keepers for the 2014-2015 school year, not to exceed 6 hours each, at the stipulated negotiated contractual rate of \$32 per hour. Account # 11-402-100-101-AM0

Tracey Ashe

Isaac Nathanson

4020. That the Board approves the following staff members to facilitate the Middle School Family Math Night on February 24, 2015, not to exceed 3 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #

Lara Wengiel            Grades 4/5

Eddy Velastegui        Bilingual

4021. That the Board approves the following staff members as district translators for the 2014-2015 school year, on an as-needed basis for afterschool, evening, and weekend parent activities, at the stipulated negotiated contractual rate of \$20.00 per hour.

Diana Archila

Maria Spallone

4022. That the Board approves the following staff members to facilitate Preschool Program “Let’s Get Cooking” sessions on December 18, 2014, January 28, March 11, April 22 and May 13, 2015; 1 hour each session, not to exceed 5



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hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-218-200-110-P15

Kelly Hogan

Vaenessaa Vazquez

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6003. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

| Funding Source                          | Location   | Date(s)    |
|---|--|------------|
| 11-000-270-500-002                      | Red Bank Regional High School, Red Bank, NJ (Grade 4-8 band members) | 01/27/2015 |
| PTO/Student Activities Account/ Parents | Field Station Dinosaurs, Secaucus, NJ (All Grade 1 classes)          | 05/07/2015 |
| Student Activities Account              | Six Flags Great Adventure, Jackson, NJ (PS Grade 3 safety patrol)    | 06/05/2015 |

6004. That the Board approves the Harassment, Intimidation, and Bullying (HIB) Report as presented to the Board.

6005. That the Board approves the Helmet Safety Program Assembly for Grades 4 through 8 on April 17, 2015, offered through Jersey Shore Medical Center’s Children’s Trauma Unit.

6006. That the Board approves the DOH Teeth Program Assembly for Grade 4 during March 2015, offered through New Jersey Department of Children’s Oral Health Program.

VIII. HEARING OF THE PUBLIC

IX. OLD BUSINESS

X. NEW BUSINESS

XI. EXECUTIVE SESSION #2

XII. ADJOURNMENT

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Board of Education Meetings – 2015  
January 5, 2016 at 7 p.m. Middle School Media Center - Reorganization Meeting)

Board of Education Meetings–2015

Workshop Meetings- 7:00 p.m. – Middle School Media Center

|  |                   |
|--|-------------------|
| January 6, 2015 (Reorganization Meeting) |                   |
| February 10, 2015*                       | August 11, 2015   |
| March 10, 2015                           | September 8, 2015 |
| April 14, 2015                           | October 13, 2015  |
| May 12, 2015                             |                   |
| June 9, 2015                             |                   |

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

|                    |                    |
|--------------------|--------------------|
| January 20, 2015** | July 14, 2015****  |
| February 17, 2015  | August 18, 2015    |
| March 17, 2015     | September 15, 2015 |
| April 28, 2015***  | October 20, 2015   |
| May 19, 2015       | November 18, 2015  |
|                    | December 16, 2015  |

\*Board of Education Conference Room

\*\*Middle School Media Center

\*\*\*Public Budget Hearing

\*\*\*\*Board Retreat @ 5 pm; Executive Session @ 7 pm; Public Session @ 8:00 pm  
Middle School Media Center

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Committee Meetings – January to December 2015

|                   | Community Relations          | Curriculum & Instruction     | Facilities & Safety Committee | Finance                         | Policy                              |
|-------------------|------------------------------|------------------------------|-------------------------------|---------------------------------|-------------------------------------|
| Chairperson:      | Carrie Ludwikowski           | Ann Roseman                  | Peter Noble                   | Suzanne Viscomi                 | Fred Stone                          |
| Time:             | 7:00 PM                      | 6:30 PM                      | 9:00 AM                       | 6:00 PM                         | 7:00 PM                             |
|                   | Meets 3 <sup>rd</sup> Monday | Meets 2 <sup>nd</sup> Monday | Meets 3 <sup>rd</sup> Tuesday | Meets prior to Workshop Meeting | Meets prior to Regular BOE Meetings |
| Location:         | Board Office                 | Board Office                 | Board Office                  | MS Media Center                 | PS Teachers' Lounge                 |
| Date of Meetings: | 02/2015 TBA                  | 02/09/2015                   | 02/17/2015                    | 02/10/2015                      | 02/17/2015                          |
|                   | 03/16/2015                   | 03/09/2015                   | 03/17/2015                    | 03/10/2015                      | 03/17/2015                          |
|                   | 04/20/2015                   | 04/13/2015                   | 04/28/2015                    | 04/14/2015                      | 04/28/2015                          |
|                   | 05/18/2015                   | 05/11/2015                   | 05/19/2015                    | 05/12/2015                      | 05/19/2015                          |
|                   | 06/15/2015                   | 06/08/2015                   | 06/16/2015                    | 06/09/2015                      | 06/2015 TBA                         |
|                   | 07/2015<br>No meeting        | 07/2015<br>No meeting        | 07/2015<br>No meeting         | 07/2015<br>No meeting           | 07/2015<br>No meeting               |
|                   | 08/17/2015                   | 08/10/2015                   | 08/18/2015                    | 08/11/2015                      | 08/18/2015                          |
|                   | 09/21/2015                   | 09/2015 TBA                  | 09/15/2015                    | 09/08/2015                      | 09/15/2015                          |
|                   | 10/19/2015                   | 10/12/2015                   | 10/20/2015                    | 10/13/2015                      | 10/20/2015                          |
|                   | 11/16/2015                   | 11/09/2015                   | 11/17/2015                    | 11/17/2015                      | 11/2015 TBA                         |
|                   | 12/21/2015                   | 12/14/2015                   | 12/15/2015                    | 12/15/2015                      | 12/2015 TBA                         |
|                   |                              |                              |                               |                                 |                                     |
|                   |                              |                              |                               |                                 |                                     |

Community Relations: Michael Ballard, Marj Lowe, Fred Stone  
 Curriculum: Ben Forest, Carrie Ludwikowski  
 Facilities & Safety Committee: Janet Jones, Marj Lowe, Fred Stone  
 Finance: Janet Jones, Ann Roseman, Fred Stone  
 Policy: Michael Ballard, Ben Forest, Suzanne Viscomi  
 Negotiations: Janet Jones, Chairperson, Ann Roseman Suzanne Viscomi  
 Meets as needed  
 Residency: Janet Jones, Chairperson, Peter Noble, Fred Stone, Suzanne Viscomi  
 Meets as needed