

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 17, 2015**

MINUTES

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: None

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. SUPERINTENDENT’S REPORT

A. Preliminary Budget Presentation- Dr. Ramage gave a presentation on the 2015-2016 School Year Budget

II. PRESIDENT’S REPORT

A. Committee Reports

- Ms. Ludwikowski reported on the Community Relations Committee.
- Ms. Roseman reported on the Curriculum & Instruction Committee.
- Mr. Noble reported on the Facilities Committee.
- Ms. Viscomi reported on the Finance Committee.
- Mr. Stone reported on the Policy Committee.

B. AVID - Mr. Ballard addressed the AVID Program and his concerns about the selection process. Questions, answers and discussion ensued.

C. Grade 8 End-of-Year Activities - Mr. Ballard addressed his concerns about the 8th Grade flyer, specifically the ceremony and year-end activity participation requirements and the fairness of the possible offenses that can jeopardize student participation in these activities. Dr. Ramage addressed Mr. Ballard’s concerns.

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III. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Mykala Sestito, 190 River Street, Red Bank; addressed HIB.
- Rose Sestito, 190 River Street, Red Bank; addressed the 8th grade flyer.

At 8:45 pm the Board took a five-minute recess. The Board reconvened at 8:50 pm and Hearing of Public continued.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: None

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

- Mary Wyman, MS Teacher addressed AVID.
- Stacy Sherwood, Director of Curriculum & Instruction; addressed AVID.
- Mykala Sestito, 190 River Street, Red Bank; addressed AVID.

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Ludwikowski, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3032. BUDGET ADJUSTMENT – ENROLLMENT

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$245,755. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

3033. BUDGET ADJUSTMENT – HEALTH BENEFITS

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$227,503. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

3034. BUDGET ADJUSTMENT – BANKED CAP

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$239,675 for the purposes of instructional and contractual obligations. The district intends to complete said purposes by June 2016.

3035. TRAVEL AND RELATED EXPENSE REIMBURSEMENT

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$150,000 for all staff and board members for the 2015-2016 school year.

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3036. ADOPTION OF TENTATIVE BUDGET 2015-2016

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2015-16 Total Expenditures	\$18,953,328	\$5,414,864	\$478,775	\$24,846,967
Less: Anticipated Revenues	<u>\$3,456,234</u>	<u>\$5,414,864</u>	<u>\$0</u>	<u>\$8,871,098</u>
Taxes to be Raised	<u>\$15,497,094</u>	<u>\$0</u>	<u>\$478,775</u>	<u>\$15,975,869</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held Red Bank Primary School, 222 River Street, Red Bank, New Jersey on April 28, 2015 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

3037. BILLS PAYMENT

To approve payment of final bills for February 2015 and for bills as of March 2015.

3038. TUITION RATE

That the Board approves the following tuition rate for the 2014-2015 School Year: ESL/Bilingual Program \$11,000.

3039. NON-RESIDENT TUITION CONTRACTS

That the Board approves the contract with the Shrewsbury Borough Board of Education for 2 students in the ESL/Bilingual program as of March 18, 2015.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4045. That the Board approves the revised step and salary for *Marysa Van Patten-Dermond* as Middle School Nurse (replacing Eileen McClenahan), to a BA+30 Step 13 prorated annual salary of \$57,200.00, effective on or before April 27, 2015 through June 30, 2015.

4046. That the Board approves the following professional development tuition reimbursements as per contract.

<i>Patricia George</i>	Seton Hall University Education Leadership Leadership Dynamics: Analysis of Supervisory Behavior Course #ELMP7772 Statistical Methods Course #ELMP6005 6 credits @ \$662.00 Fall 2014	\$3,972.00
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<i>Maria Tollaku</i>	Georgian Court University ESL Endorsement Foundations of Second Language Education Course #EDC 5020 History, Phonology, Structure American Language Course #EDC 5026 6 credits @ \$662.00 Fall 2014	\$3,972.00
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4047. That the Board approves the extension to the unpaid leave of absence for *Jill Williams*, effective March 29, 2015 through June 30, 2015.

4048. That the Board approves the reappointment of *Erin Ehrola* as Grade 7 ELA long-term replacement teacher (replacing Jill Williams), at a BA Step 1-2 prorated annual salary of \$48,910.00, effective March 29, 2015 through June 30, 2015. Account #11-130-100-101-LR2

4049. That the Board approves the extension to the paid leave of absence for *Barbara Gallagher*, effective March 24, 2015 through April 12, 2015.

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- 4050.** That the Board approves the following as Guest Teacher, effective March 18, 2015 through June 30, 2015. *Thayer Potter*
- 4051.** That the Board accepts the resignation of *Gail Mendelsohn* for the purpose of retirement, effective June 30, 2015.

EXTRA WORK/EXTRA PAY

- 4052.** That the Board approves all certified staff members (teachers and instructional assistants) and guest teachers as substitutes facilitators for the Middle School After-School Program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-100-100-TU2 Title 1
- 4053.** That the Board approves the following staff members continued participation on the Math Curriculum project, for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

<i>Nicole Mancini</i>	15 hours	<i>Megan Proper</i>	15 hours
<i>Alyssa May</i>	80 hours	<i>Maria Tollaku</i>	15 hours

- 4054.** That the Board approves the following staff members continued participation on the ELA Curriculum project, for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-004

<i>Tiffany Fetter</i>	15 hours	<i>Dana Slipek</i>	15 hours
<i>Lucy Oubina</i>	80 hours	<i>Christina Vlahos</i>	15 hours

- 4055.** That the Board approves the compensation for the following staff member for facilitating one extra instructional period, for the 2014-2015 school year:

Erin Ehrola, ELA ICS teacher, 50 minutes per day, 5 days per week, effective March 2, 2015 through June 30, 2015, in the amount of \$1,643.38.

- 4056.** That the Board approves *Holly LoCascio* as substitute ELA ICS teacher, at the stipulated negotiated contractual rate of \$32.00 per hour, effective March 2, 2015 through June 30, 2015.

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6015.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Student Activities Fund	Philadelphia Zoo, Philadelphia, PA (All Grade 6 classes)	04/01/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (All First Baptist Church PreK classes)	04/16/2015
Student Activities Fund	Howell Bowling Lanes, Howell, NJ (PS LLD & MD classes)	04/27/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (All Middletown Reformed Church PreK classes)	04/28/2015
PreK Grant	Long Street Farm, Holmdel, NJ (All CYMCA PreK classes)	04/28/2015
PreK Grant	Popcorn Park Zoo, Forked River, NJ (All MDCC PreK classes)	05/07/2015
Student Activities Fund	Ringling Brothers Barnum & Bailey Circus, Trenton, NJ (All Grade 5 classes)	05/15/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (CYMCA PreK classes)	05/21/2015
PreK Grant	Paper Moon Puppet Theater, Atlantic Highlands, NJ (CYMCA PreK classes)	05/22/2015
Student Activities Fund	Cape May Zoo, Cape May, NJ (All Grade 4 classes)	06/05/2015
Student Activities Fund	Camp Arrowhead, Marlboro, NJ (All Grade 7 classes)	06/09/2015 (06/10/2015 rain date)

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ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble,
Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: None

VI. HEARING OF THE PUBLIC - None

VII. OLD BUSINESS

- Budget: Ms. Viscomi reminded everyone that the budget hearing was on April 28th. Discussion ensued about presenting to the Boro at a Council meeting. The Council will be invited to our Public Budget Hearing on April 28th.

VIII. NEW BUSINESS

- Dr. Stone reported that he signed up to speak at an Assembly Budget Committee Hearing. He will be speaking personally and not on behalf of the Board.
- Mr. Ballard inquired about PARCC testing and if there would be a public general summary. Dr. Rumage stated that there were no hiccups or issues. Joe Christiano and Stacy Sherwood have been doing an amazing job and Mrs. Iozzi and Mr. Laugelli have worked on scheduling and doing a great job as well.

IX. EXECUTIVE SESSION

At 9:18 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to convene in Executive Session.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble,
Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

X. PUBLIC SESSION

ROLL CALL - 9:40PM

PRESENT: Ben Forest, Janet Jones, Marj Lowe, Carrie Ludwikowski, Peter Noble,
Ann Roseman, Fred Stone, Suzanne Viscomi

ABSENT: Michael Ballard (left at 9:20 pm)

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Board Secretary/Business Administrator; Peter Sokol, Esq.

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XI. ADJOURNMENT

At 9:40 pm Ms. Jones motioned, seconded by Ms. Viscomi, to adjourn.

Voice VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble,

Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None

ABSTENTIONS: None ABSENT: Mr. Ballard

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary