

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 28, 2015**

MINUTES

Call to Order – 7:33 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Carrie Ludwikowski
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmber, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

I. SUPERINTENDENT’S REPORT

A. HIB - Dr. Rumage reported on reported HIB.

B. Bus Evacuation Drills - below

Date of Drill	Time of Drill	Name of School	Location of Drill	Route # Included in Drill	Principal/ Supervisor/ Designee
04/20/15	8:40 a.m.	First Baptist Church	Area in front of building	RB-FBC	Ms. Shary Ashe-Holt
04/21/15	8:45 a.m.	Reformed Church of Middletown	Area in front of Building	RB-MID	Ms. Morgan Cassella, PreK Coach
04/22/15	8:45 a.m.	Monmouth Reformed Temple	Area in front of building	RB-TF & RB-TF 2	Ms. Maureen Akerlund, YMCA PreK Director

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C. 2015-2016 Public Budget Hearing - Dr. Rumage presented the 2015-2016 Budget.

Dr. Rumage also acknowledged that approximately one year ago this day he was appointed as Superintendent. He thanked the Board, Administrative Team and Staff for their support. The children are remarkable and he is happy and proud to be here and stated we will reach our dreams.

- Ms. Viscomi stated that our schools are underfunded and that if we had received full funding the tax levy would be less and we could have done more.
- Mr. Ballard asked about revenues and asked if it was flat. Mrs. Pappagallo stated revenues were not flat.
- Mr. Ballard asked if salaries were budgeted to go up as there was an increase in overall salaries. Mrs. Pappagallo explained that the budget did reflect an overall increase in salaries as there were contractual obligations. She also explained that certain salary accounts include substitutes, extra work extra pay and stipends.
- Ms. Viscomi stated that as reviewed in a meeting with Mr. Ballard, the budget has no fat in it.

II. PRESIDENT'S REPORT

A. Committee Reports

- Ms. Viscomi reported on the Finance Committee.
- Ms. Roseman reported on the Curriculum Committee.
- Mr. Noble and Ms. Jones reported on the Facilities Committee.
- Dr. Stone reported the Policy Committee did not meet and the next meeting's agenda includes a review of revised policies.
- Community Relations Committee did not meet.

III. HEARING OF PUBLIC & COMMENT ON PROPOSED BUDGET

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

- William Lee, Brookdale Education Major from Holmdel, NJ. Posed a question on the District demographics.

Following Public Comment on Proposed Budget Ms. Roseman motioned, seconded by Ms. Jones, to close the Public Budget Hearing.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Mr. Noble, Ms. Roseman, Dr. Stone,

Ms. Viscomi NAYS: None ABSTENTIONS: None

ABSENT: Ms. Ludwikowski

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IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

Ms. Viscomi motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3044. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Debra Rochford	05/13/15 8:00 a.m. – 3:30 p.m.	Somerset, NJ	\$82.98	Health in Child Care (NJ Dept. of Health)	20-218-200-800-P15
Evangelia Dounis	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Alyssa May	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Elsida Mazariegos	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Stacy Sherwood	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$293.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Eddy Velastegui	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015

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Name	Date/Time	Location	Cost	Theme	Account #
Bertha Wall	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200- 500-015
Maria Zuffanti	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200- 500-015
Sophia Ali	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221- 500-002
Julius Clark	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221- 500-002
Mary Wyman	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221- 500-002

3045. ADOPTION OF THE 2015-2016 SCHOOL YEAR BUDGET AND TAX LEVY

WHEREAS, the Red Bank Board of Education adopted a tentative budget on March 17, 2015 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 26, 2015 and

WHEREAS, the tentative budget was advertised in the legal section of the (Asbury Park Press on April 21, 2015; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 28, 2015; and

Budget Adjustment – Enrollment:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$245,755. The district intends to utilize this adjustment for supplies and materials necessary for the additional students; and

Budget Adjustment – Health Benefits:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$227,503. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits; and

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Budget Adjustment – Banked CAP:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$239,675 for the purposes of instructional and contractual obligations. The district intends to complete said purposes by June 2016, and

Travel and Related Expense Reimbursement:

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$150,000 for all staff and board members for the 2015-2016 school year; and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

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	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2015-16 Total Expenditures	\$18,953,328	\$5,414,864	\$478,775	\$24,846,967
Less: Anticipated Revenues	<u>\$3,456,234</u>	<u>\$5,414,864</u>	<u>\$0</u>	<u>\$8,871,098</u>
Taxes to be Raised	<u>\$15,497,094</u>	<u>\$0</u>	<u>\$478,775</u>	<u>\$15,975,869</u>

3046. IMPLEMENTATION OF THE 2015-2016 SCHOOL YEAR BUDGET:

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2015-2016 budget pursuant to local and state policies.

3047. TAX LEVY CERTIFICATION FORM A AND B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Borough, County of Monmouth for the 2015-2016 school year is \$15,975,869 and is required to be levied for local school district purposes.

3048. ADOPTION OF TAX LEVY SCHEDULE

Recommend the Board of Education Adopt the tax levy schedule for the 2015-2016 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

General Fund: July 2015 –June 2016 \$ 1,291,424.50 per month
Total: \$15,497,094.00

Debt Service: July 1, 2015 \$239,388.00
 December 1, 2016 \$239,387.00
Total \$478,775.00

3049. BILLS PAYMENT

To approve payment of final bills for March 2015 and for bills as of April 2015.

3050. BUDGET TRANSFERS

To ratify any budget transfers effective February 2015 per the transfer report.

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3051. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the February 2015 Report of the Treasurer and the February 2015 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3052. APPROVAL OF MINUTES

To approve the minutes from the March 10 and March 17, 2015 Board meetings.

3053. DONATION

To accept with gratitude the generous donation of 44 bicycle helmets from the United Way through a grant from the Blue Claws Foundation, with an approximate value of \$500.00.

3054. DONATION

To accept with gratitude the generous donation of the video production services to cover student council elections from Island 82 Media, with an approximate value of \$2,500.00.

3055. DONATION

To accept with gratitude the generous donation of 50 tickets to a matinee from the Two River Theatre, with an approximate value of \$1,000.00.

3056. AUTHORIZATION TO BID

To authorize the Business Administrator to advertise for bids for Student Transportation Services for the 2015-2016 school year.

3057. TRANSPORTATION AWARD

To award route L1430 for the 2014-2015 school year to Coast Answering for one-way only transportation from Tinton Falls, NJ to the Red Bank Middle School. Quotations were requested from Coast Answering, Father N Son, and Unlimited Autos. Coast Answering provided the winning response with a \$65.00 per diem.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4070. That the Board approves the paid leave of absence for *Crystal Hackett*, effective September 1, 2015 through October 2, 2015, an unpaid New Jersey Family Medical Leave Act (NJFMLA), effective October 3, 2015 through December 18, 2015, and unpaid maternity leave of absence from December 19, 2015 through June 30, 2016.

4071. That the Board approves the following professional development tuition reimbursements as per contract.

<i>Diana Archila</i>	Monmouth University Art Education K-12/ESL Methods of Teaching Art Course #AR-599 3 credits Fall 2014	\$700.00
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<i>Shary Ashe-Holt</i>	Grand Canyon University ESL Certification English Linguistics Course #TSL-536 3 credits @ 510.00 Fall 2014	\$1,530.00
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4072. That the Board approves the appointment of *Josie Katz* as 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, and a \$400.00 stipend for holding a New Jersey School Services Provider certificate, effective April 29, 2015 through June 30, 2015. Account #11-204-100-106-003

4073. That the Board approves the following as a Guest Teacher, effective April 29, 2015 through June 30, 2015. *Linda Minella*

4074. That the Board accepts the resignation of *Luz Nieves*, for the purpose of retirement, effective June 30, 2015.

4075. That the Board accepts the resignation of *Jessica Kachinsky*, for personal reasons, effective June 30, 2015.

4076. That the Board accepts the resignation of *Stephanie Kenny*, for personal reasons, effective June 30, 2015.

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- 4077.** That the Board accepts the resignation of *Sharyn Lynch*, for personal reasons, effective June 30, 2015.
- 4078.** That the Board accepts the resignation of *Jessica Stone*, for personal reasons, effective June 30, 2015.

EXTRA WORK/EXTRA PAY

- 4079.** That the Board approves the following staff members participation in event planning for the Bilingual Advisory Council Community Night, not to exceed 2 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-200-100-PIL

Kelly Brinton

Lucille Quinn

Maria Zuffanti

- 4080.** That the Board approves *Michael Melton* as substitute teacher for the before/after school Alternate Classroom Education (ACE) program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-002

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

- 5001.** That the Board approves home instruction for Student ID#11184, not to exceed 5 hours per week, effective April 21, 2015, until further notice. Account #11-150-100-320-000

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6023.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

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Funding Source	Location	Date(s)
NA	Two River Theatre, Red Bank, NJ (Select high honor roll and NJHS students)	04/28/2015
PreK Grant	Primary School, Red Bank, NJ (All CYMCA, Tinton Falls PreK classes)	04/30/2015
PreK Grant	Primary School, Red Bank, NJ (All MDCC and First Baptist Church PreK classes)	05/06/2015
PreK Grant	Primary School, Red Bank, NJ (All CYMCA, Red Bank, and Acelero PreK classes)	05/07/2015
PreK Grant	Primary School, Red Bank, NJ (All Middletown PreK classes)	05/07/2015
American Littoral Society	Sandy Hook, NJ (All Science enrichment classes)	05/11/2015 (originally approved for 05/12/2015)
PTO/Parents/ Student Activities Fund/ Donations	Pocono Valley Resort, Stroudsburg, PA (8th grade class trip)	05/21/2015
N/A	Count Basie Field, Red Bank, NJ (7 th grade walking trip)	05/22/2015
Account # 11-000-270-512- 002	Stockton University, Galloway, NJ (All 7 th Grade Stock Market Game winners)	05/26/2015
NA	YMCA, Red Bank, NJ (All Grade 3 classes and Mrs. Strumph's class)	06/01/2015, 06/02/2015, 06/03/2015, & 06/04/2015

6024. That the Board recognizes May 4 through May 8, 2015 as National Teacher Appreciation week.

6025. That the Board approves the Harassment, Intimidation, and Bullying (HIB) Report as presented to the Board.

- Board members: Mr. Forest, Mr. Ballard, Ms. Viscomi, Mr. Noble, Ms. Roseman, Miss Lowe, Dr. Stone and Ms. Jones stated how they would be voting on the budget resolution and explained why.

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ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: Mr. Ballard on 3045, 3046, 3047, 3048
ABSTENTIONS: None ABSENT: Ms. Ludwikowski

VI. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

- Carol Boehm, Teacher and President of the RBBEA, thanked the Board for adopting the budget and addressed teachers’ salaries.
- Azelle Cola, Brookdale Education Major addressed the 2015-2016 Budget.

VII. OLD BUSINESS

- Mr. Ballard asked for periodic updates on students not participating in 8th grade activities and graduation ceremony. Dr. Ramage stated he would supply the information.
- Miss Lowe passed around a document about being a teacher.

VIII. NEW BUSINESS

- Mr. Noble stated that we should send an expression of sympathy to Mrs. Ludwikowski on the recent passing of her mother. Mrs. Pappagallo stated there is something being sent to her house from the Board.
- Mr. Ballard stated he was recusing himself from Negotiations because his partner is a teacher. He has nothing against teachers – he is just a finance person.

IX. EXECUTIVE SESSION

At 8:40 pm Ms. Roseman motioned, seconded by Ms. Jones, to convene in Executive Session.

A. Negotiations

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Miss Lowe, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Ms. Ludwikowski

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X. RETURN TO PUBLIC SESSION – 9:21pm

ROLL CALL:

PRESENT: Mr. Forest, Ms. Jones, Miss Lowe, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi ABSENT: Mr. Ballard (left at 8:49pm), Ms. Ludwikowski

XI. ADJOURNMENT

At 9:22 pm Ms. Viscomi motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: Mr. Ballard, Ms. Ludwikowski

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary