

RED BANK BOROUGH BOARD OF EDUCATION
 RED BANK, NEW JERSEY
 BOARD OF EDUCATION
 PUBLIC MEETING
 APRIL 28, 2015

AGENDA

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

FLAG SALUTE

- I. SUPERINTENDENT’S REPORT
 - A. 2015-2016 Public Budget Hearing
 - B. HIB
 - C. Bus Evacuation Drills

Date of Drill	Time of Drill	Name of School	Location of Drill	Route # Included in Drill	Principal/ Supervisor/ Designee
04/20/15	8:40 a.m.	First Baptist Church	Area in front of building	RB-FBC	Ms. Shary Ashe-Holt
04/21/15	8:45 a.m.	Reformed Church of Middletown	Area in front of Building	RB-MID	Ms. Morgan Cassella, PreK Coach
04/22/15	8:45 a.m.	Monmouth Reformed Temple	Area in front of building	RB-TF & RB-TF 2	Ms. Maureen Akerlund, YMCA PreK Director

- II. PRESIDENT’S REPORT
 - A. Committee Reports

- III. HEARING OF PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

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IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3044. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Debra Rochford	05/13/15 8:00 a.m. – 3:30 p.m.	Somerset, NJ	\$82.98	Health in Child Care (NJ Dept. of Health)	20-218-200-800-P15
Evangelia Dounis	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Alyssa May	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Elsida Mazariegos	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Stacy Sherwood	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$293.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Eddy Velastegui	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015

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Name	Date/Time	Location	Cost	Theme	Account #
Bertha Wall	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Maria Zuffanti	05/27/15 & 05/28/15 8:00 a.m. – 5:00 p.m.	New Brunswick, NJ	\$328.62	2015 NJ TESOL Spring Conference	20-275-200-500-015
Sophia Ali	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221-500-002
Julius Clark	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221-500-002
Mary Wyman	06/03/15 9:00 a.m. – 3:00 p.m.	Monroe Twsp., NJ	\$164.90	Bullying Law Update	11-000-221-500-002

3045. ADOPTION OF THE 2015-2016 SCHOOL YEAR BUDGET AND TAX LEVY

WHEREAS, the Red Bank Board of Education adopted a tentative budget on March 17, 2015 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 26, 2015 and

WHEREAS, the tentative budget was advertised in the legal section of the (Asbury Park Press on April 21, 2015; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 28, 2015; and

Budget Adjustment – Enrollment:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$245,755. The district intends to utilize this adjustment for supplies and materials necessary for the additional students; and

Budget Adjustment – Health Benefits:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$227,503. The additional funds are included in the base

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budget and will be used to pay for the additional increases in health benefits; and

Budget Adjustment – Banked CAP:

RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$239,675 for the purposes of instructional and contractual obligations. The district intends to complete said purposes by June 2016, and

Travel and Related Expense Reimbursement:

WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$150,000 for all staff and board members for the 2015-2016 school year; and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

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	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2015-16 Total Expenditures	\$18,953,328	\$5,414,864	\$478,775	\$24,846,967
Less: Anticipated Revenues	<u>\$3,456,234</u>	<u>\$5,414,864</u>	<u>\$0</u>	<u>\$8,871,098</u>
Taxes to be Raised	<u>\$15,497,094</u>	<u>\$0</u>	<u>\$478,775</u>	<u>\$15,975,869</u>

3046. IMPLEMENTATION OF THE 2015-2016 SCHOOL YEAR BUDGET:

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2015-2016 budget pursuant to local and state policies.

3047. TAX LEVY CERTIFICATION FORM A AND B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Borough, County of Monmouth for the 2015-2016 school year is \$15,975,869 and is required to be levied for local school district purposes.

3048. ADOPTION OF TAX LEVY SCHEDULE

Recommend the Board of Education Adopt the tax levy schedule for the 2015-2016 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

General Fund: July 2015 –June 2016 \$ 1,291,424.50 per month
 Total: \$15,497,094.00

Debt Service: July 1, 2015 \$239,388.00
 December 1, 2016 \$239,387.00
 Total \$478,775.00

3049. BILLS PAYMENT

To approve payment of final bills for March 2015 and for bills as of April 2015.

3050. BUDGET TRANSFERS

To ratify any budget transfers effective February 2015 per the transfer report.

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3051. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the February 2015 Report of the Treasurer and the February 2015 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district financial obligations for the remainder of the fiscal year.

3052. APPROVAL OF MINUTES

To approve the minutes from the March 10 and March 17, 2015 Board meetings.

3053. DONATION

To accept with gratitude the generous donation of 44 bicycle helmets from the United Way through a grant from the Blue Claws Foundation, with an approximate value of \$500.00.

3054. DONATION

To accept with gratitude the generous donation of the video production services to cover student council elections from Island 82 Media, with an approximate value of \$2,500.00.

3055. DONATION

To accept with gratitude the generous donation of 50 tickets to a matinee from the Two River Theatre, with an approximate value of \$1,000.00.

3056. AUTHORIZATION TO BID

To authorize the Business Administrator to advertise for bids for Student Transportation Services for the 2015-2016 school year.

3057. TRANSPORTATION AWARD

To award route L1430 for the 2014-2015 school year to Coast Answering for one-way only transportation from Tinton Falls, NJ to the Red Bank Middle School. Quotations were requested from Coast Answering, Father N Son, and Unlimited Autos. Coast Answering provided the winning response with a \$65.00 per diem.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4070. That the Board approves the paid leave of absence for Crystal Hackett, effective September 1, 2015 through October 2, 2015, an unpaid New Jersey Family Medical Leave Act (NJFMLA), effective October 3, 2015 through December 18, 2015, and unpaid maternity leave of absence from December 19, 2015 through June 30, 2016.

4071. That the Board approves the following professional development tuition reimbursements as per contract.

Diana Archila	Monmouth University Art Education K-12/ESL Methods of Teaching Art Course #AR-599 3 credits Fall 2014	\$700.00
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Shary Ashe-Holt	Grand Canyon University ESL Certification English Linguistics Course #TSL-536 3 credits @ 510.00 Fall 2014	\$1,530.00
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4072. That the Board approves the appointment of Josie Katz as 1:1 Instructional Assistant, at a Step 1 prorated annual salary of \$25,760.00, plus a \$2,000.00 stipend for holding a Bachelor's Degree, and a \$400.00 stipend for holding a New Jersey School Services Provider certificate, effective April 29, 2015 through June 30, 2015. Account #11-204-100-106-003

4073. That the Board approves the following as a Guest Teacher, effective April 29, 2015 through June 30, 2015.

Linda Minella

4074. That the Board accepts the resignation of Luz Nieves, for the purpose of retirement, effective June 30, 2015.

4075. That the Board accepts the resignation of Jessica Kachinsky, for personal reasons, effective June 30, 2015.

4076. That the Board accepts the resignation of Stephanie Kenny, for personal reasons, effective June 30, 2015.

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4077. That the Board accepts the resignation of Sharyn Lynch, for personal reasons, effective June 30, 2015.

4078. That the Board accepts the resignation of Jessica Stone, for personal reasons, effective June 30, 2015.

EXTRA WORK/EXTRA PAY

4079. That the Board approves the following staff members participation in event planning for the Bilingual Advisory Council Community Night, not to exceed 2 hours each, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #20-235-200-100-PIL

Kelly Brinton

Lucille Quinn

Maria Zuffanti

4080. That the Board approves Michael Melton as substitute teacher for the before/after school Alternate Classroom Education (ACE) program, on an as-needed basis for the 2014-2015 school year, at the stipulated negotiated contractual rate of \$32.00 per hour. Account #11-000-221-110-002

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5003. That the Board approves home instruction for Student ID#11184, not to exceed 5 hours per week, effective April 21, 2015, until further notice. Account #11-150-100-320-000

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6023. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
NA	Two River Theatre, Red Bank, NJ (Select high honor roll and NJHS students)	04/28/2015
PreK Grant	Primary School, Red Bank, NJ (All CYMCA, Tinton Falls PreK classes)	04/30/2015

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Funding Source	Location	Date(s)
PreK Grant	Primary School, Red Bank, NJ (All MDCC and First Baptist Church PreK classes)	05/06/2015
PreK Grant	Primary School, Red Bank, NJ (All CYMCA, Red Bank, and Acelero PreK classes)	05/07/2015
PreK Grant	Primary School, Red Bank, NJ (All Middletown PreK classes)	05/07/2015
American Littoral Society	Sandy Hook, NJ (All Science enrichment classes)	05/11/2015 (originally approved for 05/12/2015)
PTO/Parents/ Student Activities Fund/ Donations	Pocono Valley Resort, Stroudsburg, PA (8th grade class trip)	05/21/2015
N/A	Count Basie Field, Red Bank, NJ (7 th grade walking trip)	05/22/2015
Account # 11-000-270-512- 002	Stockton University, Galloway, NJ (All 7 th Grade Stock Market Game winners)	05/26/2015
NA	YMCA, Red Bank, NJ (All Grade 3 classes and Mrs. Strumph's class)	06/01/2015, 06/02/2015, 06/03/2015, & 06/04/2015

6024. That the Board recognizes May 4 through May 8, 2015 as National Teacher Appreciation week.

6025. That the Board approves the Harassment, Intimidation, and Bullying (HIB) Report as presented to the Board.

VI. HEARING OF THE PUBLIC

VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. EXECUTIVE SESSION #2

A. Negotiations

X. ADJOURNMENT

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Board of Education Meetings – 2015
January 5, 2016 at 7 p.m. Middle School Media Center - Reorganization Meeting)

Board of Education Meetings–2015

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 6, 2015 (Reorganization Meeting)	
February 10, 2015*	August 11, 2015
March 10, 2015	September 8, 2015
April 14, 2015	October 13, 2015
May 12, 2015	
June 9, 2015	

Regular Public Meetings - 7:30 p.m. - Primary School Cafeteria

January 20, 2015**	July 14, 2015****
February 24, 2015**	August 18, 2015
March 17, 2015	September 15, 2015
April 28, 2015***	October 20, 2015
May 19, 2015	November 18, 2015
	December 16, 2015

*Board of Education Conference Room

**Middle School Media Center

***Public Budget Hearing

****Board Retreat @ 5 pm; Executive Session @ 7 pm; Public Session @ 8:00 pm
Middle School Media Center

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Committee Meetings – January to December 2015

	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Carrie Ludwikowski	Ann Roseman	Peter Noble	Suzanne Viscomi	Fred Stone
Time:	7:00 PM	6:30 PM	9:00 AM	6:00 PM	7:00 PM
	Meets 3 rd Monday	Meets 2 nd Monday	Meets 3 rd Tuesday	Meets prior to Workshop Meeting	Meets prior to Regular BOE Meetings
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	02/2015 TBA	02/09/2015	02/24/2015	TBD	02/24/2015
	03/16/2015	03/09/2015	03/17/2015	03/10/2015	03/17/2015
	04/20/2015	04/13/2015	04/28/2015	04/14/2015	04/28/2015
	05/18/2015	05/11/2015	05/19/2015	05/12/2015	No Meeting
	06/15/2015	06/08/2015	06/16/2015	06/09/2015	05/19/2015
	07/2015	07/2015	07/2015	07/2015	06/2015 TBA
	No meeting	No meeting	No meeting	No meeting	07/2015
	08/17/2015	08/10/2015	08/18/2015	08/11/2015	No meeting
	09/21/2015	09/2015 TBA	09/15/2015	09/08/2015	08/18/2015
	10/19/2015	10/12/2015	10/20/2015	10/13/2015	09/15/2015
	11/16/2015	11/09/2015	11/17/2015	11/17/2015	10/20/2015
	12/21/2015	12/14/2015	12/15/2015	12/15/2015	11/2015 TBA
					12/2015 TBA

Community Relations: Michael Ballard, Marj Lowe, Fred Stone
 Curriculum & Instruction: Ben Forest, Carrie Ludwikowski
 Facilities & Safety Committee: Janet Jones, Marj Lowe, Fred Stone
 Finance: Janet Jones, Ann Roseman, Fred Stone
 Policy: Michael Ballard, Ben Forest, Suzanne Viscomi
 Negotiations: Janet Jones, Chairperson, Ann Roseman Suzanne Viscomi
 Meets as needed
 Residency: Janet Jones, Chairperson, Peter Noble, Fred Stone, Suzanne Viscomi
 Meets as needed