MINUTES

Call to Order – 7:03 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smokefree exit.

ROLL CALL

Mr. Forest reminded everyone to speak up since we do not have microphones in this room.

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Michael Ballard ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:05 pm Ms. Jones motioned, seconded by Ms. Viscomi, to convene in Executive Session.

- A. HIB
- B. Attorney/Client Privilege
- C. Negotiations

ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Ballard

CALL TO ORDER – 7:33 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smokefree exit.

MINUTES

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble,

Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Michael Ballard ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business

Administrator/Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Mr. Forest led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

- **A.** Community Events Dr. Rumage reported on various community events including: Family BBQ and movie night, The Brain Show, Hispanic Heritage Celebration, Harvest Festival, The Count Basie Cup and the RBBEF Casino Night.
- **B.** HIB Dr. Rumage reported on one case.
- C. BUS EVACUATION DRILL

Date of Drill	Time Drill Conducted	School	Location of Drill	Routes included in drill	Name of School Principal or person(s) assigned to supervise the drill
9/29/15	8:40 a.m.	Monmouth Reform Temple	Parking Lot	RB-TF & RB-TF2	Madeline Alexander and Kim Murphy
9/30/15	8:00 AM	Red Bank Middle School	Area in front of building	MS1,MS2,MS3, MS4,MS5,MS6, MS7 & 8090	Maria Iozzi, Principal
10/15/16	8:40 a.m.	Monmouth Day Care Center	Area in front of building	PKX-1	Heidi Zaentz, Director
10/7/15	8:39 a.m.	Red Bank Primary School	Area in front of building	PS1,PS2,PS3,PS4,PS 5,PS6,PS7 & PS8,	Luigi Laugelli, Principal

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III. PRESIDENT'S REPORT

- Mr. Forest stated he will be away from December 15 through January 5.
- Mr. Forest stated he toured the Middle and Primary schools with Dr. Rumage and was floored at how great they look. He encouraged a group of Board members visit during the day. He stated the Maintenance crew did an incredible job sprucing everything up.

IV. HEARING OF PUBLIC - NONE

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Dr. Stone, to approve the following:

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. That the Board approves the Uniform State Memorandum of Agreement between the Red Bank Borough Schools and Law Enforcement Officials for the 2015-2016 school year.

BUSINESS - 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3128. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Mary	10/21/15 - 10/23/15	Rochester, NY	\$980.00	2015 AVID Advanced	20-235-
Wyman	8:00 a.m. – 5:00 p.m.			District Leadership	200-500-
				Secondary Session 3	AVD
				Cohort 66 District	
				Leadership	
Michael	11/05/15 & 11/20/15	New	\$477.00	Microsoft Office Basic	11-000-
Isley	8:00 a.m. – 5:00 p.m.	Brunswick, NJ		and Communicating	221-500-
				Information Workshops	004
Amanda	01/28/16 & 01/29/16	Atlantic City,	\$586.55	Techspo 2016	11-000-
Robles	8:00 a.m. – 5:00 p.m.	NJ			252-890-
					T00

3129. BILLS PAYMENT

To approve payment of final bills for August 2015 and for bills as of September and October 2015.

3130. BUDGET TRANSFERS

To ratify any budget transfers effective July 2015 per the transfer report.

3131. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

Approve the July 2015 Report of the Treasurer and the July 2015 Report of the Secretary as being in balance for the month.

AND BE IT FURTHER RESOLVED that the above reports be accepted as submitted and that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(e) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3132. GRANT ACCEPTANCE - IDEA BASIC AND IDEA PRE-K GRANT

That the Board accepts the 2015-2016 IDEA Basic and PreK Grants for the following amounts:

IDEA Basic	\$368,511.00
IDEA PreK	\$ 12,258.00
Total	\$380,769.00

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3133. GRANT ACCEPTANCE NCLB APPLICATION

That the Board accepts the 2015-2016 NCLB Grant for the following amounts:

Title I Part A	\$804,354.00
Title II Part A	\$ 65,925.00
<u>Title III</u>	\$ 96,202.00
Total	\$966,481.00

3134. TRANSPORTATION RENEWALS

To authorize renewal of the following transportation contracts with the bus companies for the 2015-2016, as listed below:

Contract # & Bus	Renewal Route	2015-2016	180 Days Total
Company		Per Diem Rate	Renewed
08-2014 FBC	RB-FBC	\$126.26	\$22,726.80
Durham School			
Services			

3135. AWARD TRANSPORTATION CONTRACTS

To award Student Transportation Services contracts for Middle School afterschool program on Tuesdays and Thursdays for the 2015-2016 school year as follows: Bid packages were properly advertised on September 25, 2015; Bid opening was Friday, October 9, 2015 at 10:00 a.m. Bid specifications were provided to: Durham School Services, Helfrich & Sons, and Education Logistics, Inc.

The Board awards the route based on the solely per diem bid (not the bulk bid discount) as it is the least expensive option Bid Results Below:

Durham School Services: 2016-MSLB \$17,640.00

	Contractor
Route	Durham School Service
MS-LB1	\$98.00
Inc/Dec	\$0.50
MS-LB2	\$98.00
Inc/Dec	\$0.50
MS-LB3	\$98.00
Inc/Dec	\$0.50

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3136. FOOD SERVICE MANAGEMENT (REVISED)

To approve Chartwells Dining Services, a division of Compass Group, as the district's Food Service Management Company for the 2015-2016 school year at a management fee of \$50,000.00 with an \$90,000 guarantee.

3137. DONATION

That the Board accepts with gratitude the generous donation of school supplies from the Morgan Stanley Wealth Management office in Red Bank, NJ equaling \$175.00. Items include basic school supplies and backpacks.

3138. DONATION

That the Board accepts with gratitude the generous donation of art supplies from Anthropologie in Red Bank, NJ equaling \$50.00. Items include basic art supplies.

3139. CORRECTIVE ACTION PLAN

That the Board approves the submission of the Corrective Action Plan for the Breakfast program for the 2015-2016 school year to the Department of Agriculture.

PERSONNEL - 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- **4121.** That the Board approves the merit goals for *Dr. Jared J. Rumage* for the 2015-2016 school year, as approved by the Executive County Superintendent of schools.
- **4122.** That the Board approves the following professional development tuition reimbursement as per contract.

Linda Alston-Morgan Rowan University \$1,944.00

Curriculum & Instruction Course #CURR29580

3 credits @ \$648.00 Summer 2015

Dawn Fowler Georgian Court University \$1,986.00

Master of Arts/School Counseling

Supervision of Instruction in Inclusive Schools

Course #EDC6401

3 credits @ \$662.00 Summer 2015

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Lucy Oubina Rider University \$3,972.00

Teacher Leadership

Seminar & Practicum in Supervision

Course #EDAD510

Group Process for Creative Change & Collaboration in Schools

6 credits @ \$662.00 Summer 2015

4123. That the Board approves the movement on guide (pending completion of RBBEA contract negotiations) for *Lucy Oubina* as follows:

FROM: BA+15 Step 3-4 TO: MA Step 3-4

4124. That the Board approves the movement on guide (pending completion of RBBEA contract negotiations) for *Jennifer Rigby* as follows:

FROM: BA Step 1-2 TO: BA+15 Step 1-2

4125. That the Board approves the following as Guest Teachers for the 2015-2016 school year.

Theresa BabiakGina ErrigoCory PedalinoMegan CarrCarol JohnsonKeith RobbinsBarbara DeLageKevin KellyTonya Sims

Charles Dillard

- **4126.** That the Board approves an unpaid leave of absence for *Tina Hartman* on September 18, 2015.
- **4127.** That the Board approves *Michael Melton* for an unpaid leave of absence from September 3, 2015 through September 20, 2015 and an unpaid leave of absence under the Family Leave Medical Act (FMLA) effective September 21, 2015 through November 15, 2015.
- **4128.** That the Board approves *Carla Decker* for an unpaid leave of absence under the Family Leave Medical Act (FMLA) effective December 1, 2015 through February 29, 2016 and an unpaid leave of absence under the NJ Family Leave Medical Act (NJFMLA) effective March 1, 2016 through May 30, 2016.
- **4129.** That the Board approves *Siobhan Holmes* as Primary School lunch aide (replacing Natividad Oliveras), at the hourly rate of \$13.00, effective October 14, 2015 through June 30, 2016, pending completion of a positive criminal history review.

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4130. That the Board approves *Silvia Deleon* as Primary School substitute lunch aide, at the hourly rate of \$12.00, effective October 15, 2015 through June 30, 2016, pending completion of a positive criminal history review.

EXTRA WORK/EXTRA PAY

4131. That the Board approves the following appointments for the 2015-2016 school year. Compensation based on the stipulated negotiated contractual stipend of \$1,769.00 for head coaches and \$1,598.00 for assistant coaches (pending completion of RBBEA contract negotiations). Account #11-402-100-100-002

Isaac Nathanson- Baseball Coach-Spring Season *Mark Costa*- Assistant Baseball Coach-Spring Season

4132. That the Board approves the following appointments for the 2015-2016 school year. Compensation based on the stipulated negotiated contractual stipend of \$2,454.00 for head coaches (pending completion of RBBEA contract negotiations). Account #11-402-100-100-002

Amy Campbell - Girls Basketball Coach- Winter Season Isaac Nathanson- Boys Basketball Coach- Winter Season

- **4133.** That the Board approves compensation for *Justine Coppola* as AVID Site Team member for the 2015-2016 school year not to exceed 2 hours per month at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations). Account #20-275-200-100-AVD
- **4134.** That the Board approves all certified staff members (teachers and instructional assistants) and guest teachers as substitute facilitators for the Middle School After-School Program, on an as-needed basis for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 3.75 hours per week. Account #20-235-100-100-TU2 Title 1
- **4135.** That the Board approves all certified staff members (Supervisor/Principal Certification required) as Substitute After-School Supervisors for the Middle School After-School Program, on an as-needed basis for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$40.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 3.75 hours per week. Account #20-235-100-100-TU2 Title 1

Samantha Arauz Holcombe Hurd Stacy Ward Amy Campbell Christina Vlahos Mary Wyman

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- **4136.** That the Board approves *James T. Pierso*n as Supervisor of the RBMS After-School Program for the 2015-2016 school year at the stipulated negotiated contractual rate of \$40.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 2 hours per day and 3 days per week plus an additional 30 hours for initial planning and preparation of the program. Account #20-235-100-100-TU2 Title I
- **4137.** That the Board approves the following staff members as Secretaries for the Middle School After-School Program for the 2015-2016 school year at the stipulated negotiated contractual rate of \$20.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 1.5 hours per week each). Account #20-235-100-100-TU2 Title 1

Maria Mujirishvili Judy Schindler

4138. That the Board approves the following program descriptions and staff members for the Middle School After-School Program for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$32.00 per hour for lead facilitators and \$19.00 per hour for instructional assistants, not to exceed 3.75 hours per week (pending completion of RBBEA contract negotiations). Account #20-235-100-100-TU2 Title 1

Program Description	Advisors	Days	Not to Exceed Hours Per Week	Funding
4th Grade Study Skills	Justine Coppola, Janet Sharkey & Christina Grimaldi	Tuesday & Thursday	2.5 each	Title 1
5th Grade Study Skills	Maria Tollaku & Marianne Ivanicki	Tuesday & Thursday	2.5 each	Title 1
6th Grade Study Skills	Nicole Dalton & Kevin Cuddihy	Tuesday & Thursday	2.5 each	Title 1
7th Grade Study Skills	Kristyn Wikoff	Tuesday & Thursday	2.5 each	Title 1
8th Grade Study Skills	Cynthia Bankowski	Tuesday & Thursday	2.5 each	Title 1
Girls on the Run	Lauren Schmitt & Lara Wengiel	Monday & Thursday	2.5 each	Title 1
Girls on the Track	Marysa Van-Patten Dermond	Monday & Thursday	2.5 each	Title 1
6 th Grade Science Intervention	Nancy Pape	Monday	1.25 each	Title 1

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	Eddie Velastegui (Thursday), Sue Berrios (Tuesday), & Jon Rue (Tuesday and Thursday)	Tuesday & Thursday	2.5 each	Title 1
Special Education Intervention	Toni Graham & Greta Walsh (IA)	Tuesday & Thursday	2.5 each	Title 1

- 4139. That the Board approves an additional .5 hours of supervision for all after-school staff members for the Middle School After-School Program and personnel listed above, on an as-needed basis for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations), not to exceed 1.5 hours per staff member per week (not more than 3 staff members per week). Account #20-235-100-100- TU2 Title 1
- **4140.** That the Board approves the compensation for the *Eddy Velastegui* to facilitate one extra instructional period, 1 hour per day, 5 days per week, effective October 5, 2015 through June 22, 2016, at the rate of \$4,422.60. Account #11-240-100-101-002
- **4141.** That the Board approves the following staff members as alternate members for the School Improvement Team in case of absences, not to exceed 2 hours on any given month, at the stipulated negotiated contractual rate of \$32.00 per hour (pending completion of RBBEA contract negotiations).

Alternate Grade 4 - Lauren Schmitt

Alternate Grade 6 - Kevin Cuddihy

Alternate Grade 8 - Cynthia Bankowski

Alternate ELL - Jon Rue

Alternate Special Education - Theresa Davidson

4142. That the Board approves the compensation for *Donald Swinchoski* to facilitate the after-school strings and chorus programs, at the stipulated negotiated contractual rate of \$32.00 per hour (pending RBBEA contract negotiations), not to exceed 5 hours per week, effective September 8, 2015 through October 2, 2015.

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<u>CURRICULUM AND PROGRAM - 6000</u>

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6036. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding		
Source	Location	Date(s)
Complimentary	Count Basie Theatre, Red Bank, NJ	09/28/15
	(PS Kindergarten, special education and Grade 1 classes)	
Funding		
Source	Location	Date(s)
		` '
PreK Grant	Wemrock Orchards, Freehold, NJ	10/14/15
	(All Middletown PreK classes)	
PS PTO	Battleview Orchards State Park, Freehold, NJ	10/15/15
	(All PS special education classes)	
PreK Grant	Dearborn Market, Holmdel, NJ	10/22/15
	(All FBC PreK classes)	
PreK Grant	Dearborn Market, Holmdel, NJ	10/22/15
	(All CYMCA PreK classes)	
PreK Grant	Wemrock Orchards, Freehold, NJ	10/27/15
	(All PS PreK classes)	
PS PTO	Dearborn Market, Holmdel, NJ	10/28/15
	(All PS special education classes)	
Complimentary	Count Basie Theatre, Red Bank, NJ	11/17/15
	(PS Grades 2&3)	
Complimentary	Complimentary Count Basie Theatre, Red Bank, NJ	
	(PS Kindergarten, special education and Grade 1 classes)	
Complimentary	Complimentary Count Basie Theatre, Red Bank, NJ	
	(PS Grades 2&3)	

- 6037. That the Board recognizes October 5-9, 2015 as Week of Respect and October 19-23, 2015 as School Violence Awareness Week.
- 6038. That the Board approves the partnership with Count Basie Theatre for the Arts for All Program at the Middle School from September 29, 2015 through December 15, 2015, for a cost of

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\$15,960.00. The Count Basie Theater will contribute \$13,960 and the District will contribute \$2,000. Account# 20-022-100-600-002.

- 6039. That the Board approves Benjamin Kinsella, a PhD Candidate in Bilingualism and SLA at Rutgers, the State University of New Jersey, to conduct research with Spanish-speaking parents from our schools during the months of October and November 2015.
- 6040. That the Board approves the submission from the Kindergarten, 4th, 5th, 6th, 7th, and 8th grade level teachers and the ELL teachers for the \$700.00 Target Grant educational class trips for the 2015-2016 school year.
- 6041. That the Board approves the Harassment, Intimidation, and Bullying (HIB) Report as presented to the Board.
- 6042. That the Red Bank Board of Education approves the submission of the Statement of Assurance to the New Jersey Department of Education as required by the New Jersey Quality Single Accountability Continuum (QSAC) pursuant to N.J.S.A. 18A:7A and N.J.A.C. 6A:30.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9002. That the Board approves the following policy for second reading and adoption:

Policy #0167 Public Participation in Board Meetings

ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,

Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Ballard

VII. HEARING OF THE PUBLIC- NONE

VIII. OLD BUSINESS

Ms. Viscomi stated that there was a comment made at the debate that a line by line budget was not
provided to a member. She further stated that it was provided to the entire Board of Education in
an e-mail on March 25, 2015 and again at a meeting with that Member. No Board Member was
ever denied information.

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IX. NEW BUSINESS

- Ms. Roseman announced candidates' night was Thursday at 7:15 pm at the Middle School.
- At this time the following motion was made:

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3140. BE IT RESOLVED by the Red Bank Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement of the Litigation brought by WNBC against the Board by releasing the emergency drill information which shall be redacted to reflect safety and security concerns and by paying WNBC attorney fees of \$735.00 as statutory required.

ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: Mr. Noble ABSTENTIONS: None ABSENT: Mr. Ballard

At 7:50 pm the Board took a brief recess and returned at 7:54 pm.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Marjorie Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Michael Ballard ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Peter Sokol, Esq.

X. EXECUTIVE SESSION #2

At 7:54 pm Ms. Jones motioned, seconded by Ms. Roseman, to reconvene in Executive Session.

A. Negotiations – RBBEA

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ROLL CALL VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Ballard

XI. PUBLIC SESSION

At 8:16 pm the Board returned to Public Session for adjournment.

ROLL CALL

PRESENT: Ben Forest, Janet Jones, Carrie Ludwikowski, Peter Noble,

Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Michael Ballard, Marjorie Lowe

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board

Secretary; Peter Sokol, Esq.

XII. ADJOURNMENT

At 8:17pm Dr. Stone motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:

AYES: Mr. Forest, Ms. Jones, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Ballard

Respectfully submitted,

Debra Pappagallo Business Administrator/Board Secretary