

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
DECEMBER 15, 2015**

MINUTES

Call to Order – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Sue Viscomi

ABSENT: Ben Forest, Janet Jones, Marj Lowe (arrived 7:02 pm)

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmber, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:01 pm Mr. Noble motioned, seconded by Ms. Viscomi, to convene in Executive Session.

A. Attorney Client Privilege

VOICE VOTE:

AYES: Mr. Ballard, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None **ABSTENTIONS:** None

ABSENT: Mr. Forest, Ms. Jones, Miss Lowe (arrived 7:02 pm)

CALL TO ORDER – 7:33 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 9, 2015. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Michael Ballard, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Sue Viscomi

ABSENT: Ben Forest, Janet Jones

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmbler, Esq.

FLAG SALUTE

Ms. Ludwikowski led the Salute to the Flag.

II. SUPERINTENDENT’S REPORT

A. Count Basie- Arts for All

Dr. Ramage reported on the Arts for All Program in partnership with the Count Basie Theater. Adam Phillipson and Yvonne Scudierey reviewed the program for the Board and thanked them and the District for the partnership in the program.

B. Presentation of FY 2015 Audit

Mr. Bob Allison presented the 2014-2015 Audit.

C. Bus Evacuation Drill

<u>Date of Drill</u>	<u>Time Drill Conducted</u>	<u>School</u>	<u>Location of Drill</u>	<u>Routes included in drill</u>	<u>Name of School Principal or person(s) assigned to supervise the drill</u>
11/17/2015	8:45 AM	Reformed Church of Middletown	Left side of the building	RB-MID	Mary Valdivia, PK Supervisor
11/18/2015	9:00 AM	First Baptist Church	Area in front of building	RB-FBC	Mary Valdivia, PK Supervisor

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D. Parent/Teacher Conferences – Update

Dr. Rumage reported on the conferences and stated there was an amazing show of parent involvement.

E. Dr. Rumage made a statement on his opposition to the Charter School Expansion.

III. PRESIDENT’S REPORT

A. Committee Reports

- Fred Stone reported on the Policy Committee.
- Sue Viscomi reported on the Finance Committee.
- Peter Noble reported the December Facilities Committee meeting was cancelled.
- Ann Roseman reported the Curriculum Committee meeting was cancelled.
- Carrie Ludwikowski reported the Community Relations Committee meeting was cancelled because of the Winter Concert.

IV. HEARING OF PUBLIC - NONE

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the Board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

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VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Dr. Stone, to table Resolution 9004.

TABLED:

9004. That the Board approves the following policies and regulations for first reading:

Policy #	Title of Policy
P 3322	Staff Member's Use of Personal Cell Phone/Other Communication Devices
P 4322	Staff Member's Use of Personal Cell Phone/Other Communication Devices
P&R 5330	Administration of Medication
P 5339	Screening for Dyslexia
P 5615	Suspected Gang Activity
P 8540	School Nutrition Programs
P 8550	Outstanding Food Service Charges
P 8820	Opening Exercises/Ceremonies

VOICE VOTE:

AYES: Mr. Ballard, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Forest, Ms. Jones

Dr. Stone motioned, seconded by Ms. Roseman, to table Resolution 9005.

TABLED:

9005. That the Board approves the abolishment of the following regulation:

Regulation #	Title of Regulation
R 8540	Free & Reduced Rate Meals

VOICE VOTE:

AYES: Mr. Ballard, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Forest, Ms. Jones

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Ms. Roseman motioned, seconded by Dr. Stone, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3157. TRAVEL

<u>Name</u>	<u>Date/Time</u>	<u>Location</u>	<u>Cost</u>	<u>Theme</u>	<u>Account #</u>
Caroline McClelland	02/03/2016 8:30 a.m. – 3:15 p.m.	Piscataway, NJ	\$257.97	Moving from a Caseload to a Workload Approach	11-000-216- 580-003

3158. BILLS PAYMENT

To approve payment of final bills for November 2015 and for bills as of December 2015.

3159. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the September 2015 Report of the Treasurer and the September 2015 Report of the Secretary as being in balance for the month.

3160. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

Approve the October 2015 Report of the Treasurer and the October 2015 Report of the Secretary as being in balance for the month.

3161. BUDGET TRANSFERS

To ratify any budget transfers effective September 2015 per the transfer report.

3162. BUDGET TRANSFERS

To ratify any budget transfers effective October 2015 per the transfer report.

3163. ACCEPTANCE OF THE AUDIT REPORT

That the Board accepts the District’s annual audit report with no recommendations for the year ended June 30, 2015 as presented and discussed with Mr. Allison, CPA.

3164. APPROVAL OF MINUTES

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To approve the minutes from the November 4 and 17, 2015 Board of Education Meetings.

3165. DONATION

That the Board accepts with gratitude the generous donation of sackpacks and pencil cases from the National Foundation for Women Legislators (NFWL) in conjunction with the Office Depot Foundation; valued at \$1,900.00 for Red Bank Preschool Program students.

3166. DONATION

That the Board accepts with gratitude the generous donation of 121 dictionaries by the Red Bank Rotary Club on behalf of "Project Dictionary." Each student in third grade will receive their own dictionary.

3167. DONATION

That the Board accepts with gratitude the generous donation of over 175 new books from John and Lina Gosden at Big Brain Resources.

3168. DONATION

That the Board accepts with gratitude the generous donation of 110 thesauri by the Red Bank Rotary Club with an approximate value of \$250.00. Each student in fifth grade will receive their own thesaurus.

3169. DONATION

That the Board accepts with gratitude the generous donation of \$500.00 worth of beverages by Foodtown in Red Bank for the Family Dinner Night.

3170. TRANSPORTATION AWARD

To award route OC001 for the 2015-2016 School Year to Unlimited Autos for one-way only transportation from Ocean Township, NJ to Red Bank Primary School. Quotations were requested from Briggs Transportation, Seman Tov, and Unlimited Autos. Unlimited Autos provided the winning response of \$64.30 per diem.

3171. TRANSPORTATION AWARD

To award route L1432 for the 2015-2016 School Year to Unlimited Autos for one-way only transportation from Tinton Falls, NJ to Red Bank Primary School and Red Bank Middle School. Quotations were requested from Durham School Services, Helfrich & Son, and Unlimited Autos. Unlimited Autos provided the winning response of \$64.30 per diem.

3172. That the Board approves the out-of-district placements and tuition for the following transfer student, for the 2015-16 School Year.

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<u>Student</u>	<u>School</u>	<u>Grade</u>	<u>Tuition cost November 30, 2015 through June 21, 2016</u>
Student ID#72596	BEST Academy MOESC	8th grade	\$43,000 school year (pro-rated) or \$238.89 per day (based on 180 day school year)

3173. That the Board approves the out-of-district placement and tuition for the following students beginning November 4, 2015. Account #11-000-100-561-000

<u>Student</u>	<u>District</u>	<u>Grade</u>	<u>Tuition cost</u>
Student ID#10880	Neptune Township School District	Kindergarten	\$10,000 per year (pro-rated)
Student ID#10192	Neptune Township School District	3 rd Grade	\$11,220 per year (pro-rated)
Student ID#72360	Neptune Township School District	6 th Grade	\$12,240 per year (pro-rated)

3174. ACCEPTANCE OF NP SECURITY INITIATIVE ALLOCATION

Move to approve that the Red Bank Borough Board of Education accepts 2015-2016 New Jersey Nonpublic School Security Initiative Program allocation in the District total amount of \$9,210 and each nonpublic school allocation as follows:

Tower Hill School	\$ 150
St. James Elementary	\$ 8,750
DISTRICT TOTAL	\$ 8,900

3175. NONPUBLIC SCHOOL REQUEST(S) FOR SECURITY UNDER THE NJ NONPUBLIC SECURITY INITIATIVE PROGRAM

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of security for the full-time pupils enrolled in the nonpublic school(s); and

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WHEREAS, the Red Bank Borough School District is in agreement with the security to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Security Initiative Program Request Form(s) from the following nonpublic school(s):

Tower Hill School	\$ 150
St. James Elementary	\$ 8750

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Security Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

3176. CHARTER SCHOOL

- A. The Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board of Education”) operates an elementary and middle school serving the educational needs of students residing in the Red Bank School District;
- B. Some years ago, the Commissioner of Education (“Commissioner”) approved the Red Bank Charter School (“Charter School”) which enrolls students from the Borough of Red Bank;
- C. On December 1, 2015, the Board of Education received a letter (“Application”) from Meredith S. Pennotti, Charter School Administrator and Lead Person, of Charter School directed to David Hesper, Commissioner, requesting that the Commissioner permit the enrollment of the Charter School to increase to a total of 400 students commencing with the school year 2016-2017 and continuing to the school year 2018-2019; and
- D. If the Commissioner grants the Application, the Board of Education believes that it will have a substantially adverse impact on the Board of Education, the Red Bank School District, the real estate tax payers of the Borough of Red Bank and most importantly, the students attending the Red Bank Public Schools.

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NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Red Bank, in the County of Monmouth that:

1. The Recitals set forth above are incorporated into and made a part of this Resolution.
2. The Board of Education hereby directs the administration and the legal firm engaged by the Board of Education to take all actions deemed necessary and appropriate by them to oppose the expansion of the Charter School as more fully set forth in the Application.
3. To the extent the President of the Board of Education and the Superintendent of Schools deem it appropriate, they are hereby authorized and directed to retain the services of an expert or experts to provide an expert opinion or opinions as to the impact, if any, that will be sustained by the Board of Education, the Red Bank School District, the real estate tax payers of the Borough of Red Bank and the students attending the Red Bank Public Schools, if the Commissioner grants the Application.
4. The administration and legal counsel are also authorized and directed to take all other actions that are reasonably necessary to effectuate this Resolution.
5. The administration and legal counsel are directed to keep the Board of Education on notice and frequently updated as to the status of the expenses by the Board of Education incurred in connection with responding to the Application. In all events, the Finance Committee of the Board of Education and the Board of Education itself shall be updated on a monthly basis as to the status of the response by the Board of Education to the Application. Finally, to the extent that the Board of Education enters into an agreement with any expert as authorized by this Resolution, a copy of that agreement shall be circulated as soon as practicable to the members of the Board of Education.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4161.** That the Board approves the appointment of *Patrick Hanson* as Special Education Instructional Assistant (replacing William Gardell), at a Step 1 prorated annual salary of \$26,065.00, effective January 4, 2016 through June 30, 2016.
- 4162.** That the Board approves the following as Guest Teachers, effective December 16, 2015 through June 30, 2016.

Kim Barksdale

Joseph Dunn Edward Willoughby

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- 4163.** That the Board approves *Isaac Nathanson, Holly Kluck* and *Cynthia Bankowski* to provide continued Home Instruction for Student ID#20032 (not to exceed 5 hours total per week), effective December 1, 2015 through January 30, 2016 at the stipulated contractual amount of \$33.00 per hour.
- 4164.** That the Board accepts the resignation of *Lillian Llanos*, Primary School lunchroom aide, effective December 18, 2015.
- 4165.** That the Board approves the appointment of *Silvia DeLeon* as a Primary School lunchroom aide (replacing Lillian Llanos), up to 2.5 hours per day, plus 3 hours of initial training at the hourly rate of \$13.00 effective December 18, 2015 through June 30, 2016. Account #11-000-262-107-001
- 4166.** That the Board approves a paid leave of absence for *Shary Ashe-Holt* utilizing sick days effective February 17, 2016 through May 17, 2016, under the Federal Medical Leave Act (FMLA) and an unpaid leave of absence, effective May 18, 2016 through June 30, 2016 under the New Jersey Family Leave Act (NJFLA).
- 4167.** That the Board approves an unpaid leave of absence for *Mary Pat Buckley*, effective February 22, 2016 through May 13, 2016.

EXTRA WORK/EXTRA PAY

- 4168.** That the Board approves the following program descriptions and staff members for the Middle School After-School Program for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$33.00 per hour for lead facilitators and \$20.00 per hour for instructional assistants not to exceed 2.5 hours per week for 25 sessions. Account#20-235-100-100-TU2 Title 1

<u>Program Description</u>	<u>Facilitator(s)</u>	<u>Advisors Needed</u>	<u>Days</u>	<u>Not to Exceed Hours Per Week</u>	<u>Funding</u>
Robotics/ PLTW	<i>Eric Schwarz</i>	1	Mondays	1.25 (not to exceed 25 sessions)	Title I
AVID Tutorial	<i>Mary Wyman</i>	1	Mondays	1.25 (not to exceed 25 sessions)	Title I
After-School Band	<i>Holcombe Hurd</i>	1	Monday and/or Tuesdays	2.5 (not to exceed 25 sessions)	Private Donation

- 4169.** That the Board approves the following appointments for the spring season of the 2015-2016 school year. Compensation based on the stipulated negotiated contractual stipend of \$2,500.00 for head coaches and \$2,000.00 for assistant coaches. Account #11-402-100-100-002

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Kristyn Wikoff- Assistant Softball Coach

- 4170.** That the Board approves all certificated staff members (teachers and instructional assistants) as detention monitors for the Red Bank Middle School, on an as-needed basis for the 2015-2016 school year, at the stipulated negotiated contractual rate of \$33.00 per hour and \$20.00 per hour for instructional assistants, not to exceed 4 one hour detentions for all monitors per week. Account #11-190-100-116-002
- 4171.** That the Board approves the compensation for *Holcombe Hurd* to facilitate Band, not to exceed 60 minutes per day, 5 days per week, at the stipulated contractual rate \$3,933.00, effective January 1, 2016 through June 30, 2016. Account # 20-022-100-100-014

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6053.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Two River Theatre	Two River Theatre, Red Bank, NJ (National Junior Honor Society members)	12/09/2015
Student Activities	Gravity Vault, Middletown, NJ (12 Middle School Students)	12/16/2015
PreK Grant	Senor Pepper’s Restaurant, Red Bank, NJ (3 Middletown Reformed Temple classes)	12/16/2015
PreK Grant	Senor Pepper’s Restaurant, Red Bank, NJ (3 Middletown Reformed Temple classes)	12/17/2015
PreK Grant	MJs Pizzeria, Tinton Falls, NJ (All Middletown PreK classes)	01/12/2016
MS Student Activity Fund	Chocolate Works, Red Bank, NJ (MS LLD class)	01/15/2016
Donation	Museum of Jewish Heritage, New York, NY (All 8 th grade students)	01/25/2016
PreK Grant	Algonquin Arts Theater, Manasquan, NJ	03/14/2016

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	(All Primary School PreK classes)	
PreK Grant	Jenkinson’s Aquarium, Point Pleasant Beach, NJ (All Primary School PreK classes)	05/12/2016
PTO, Parents, Student Activities Fund	First Energy Park, Lakewood, NJ (All 1 st grade classes and 1 LLD class)	06/08/2016

- 6054.** That the Board authorizes the Superintendent to submit an application for the Preschool Program Expansion Aid for fiscal year 2016-2017 in the amount of \$4,199,124.00.
- 6055.** That the Board approves the Preschool Education Program Plan update for the 2016-2017 school year.
- 6056.** That the Board approves the partnership between Red Bank Middle School and Prevention First to facilitate Life Skills Training programs to 4th and 5th grade students.
- 6057.** That the Board approves the following Speech Language Pathology student and cooperating Speech and Language Specialist, effective January 9, 2016 through April 27, 2016.

<u>Student SLP</u>	<u>College/University</u>	<u>Cooperating Therapist</u>	<u>School/Grade</u>
Alicia Desanto	Monmouth University	Aida Pereira	Primary School Pre-K - 3rd

- 6058.** That the Board accepts the Target Grant funds in the amount of \$700.00 to support Middle School educational class trips during the 2015-2016 school year.

ROLL CALL VOTE:

AYES: Mr. Ballard, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone,
Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Forest, Ms. Jones

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9004. TABLED Earlier in the Meeting

9005. TABLED Earlier in the Meeting

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS - None

IX. NEW BUSINESS

- Ms. Viscomi commended Dr. Rumage and the staff for getting so many donations and seeking partnerships.

At this time the Board took a brief recess; and at 8:34 pm the Board returned to Public Session.

ROLL CALL

PRESENT: Michael Ballard, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Sue Viscomi ABSENT: Ben Forest, Janet Jones

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmbler, Esq.

X. EXECUTIVE SESSION #2

At 8:34 pm Mr. Ballard motioned, seconded by Ms. Roseman, to reconvene in Executive Session.

A. Attorney /Client Priveledge

VOICE VOTE:

AYES: Mr. Ballard, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Forest, Ms. Jones

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At 8:35 pm the Board returned from Executive Session.

ROLL CALL

PRESENT: Michael Ballard, Marj Lowe, Carrie Ludwikowski, Peter Noble, Ann Roseman, Fred Stone, Sue Viscomi ABSENT: Ben Forest, Janet Jones

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmber, Esq.

XI. ADJOURNMENT

At 8:35 pm Dr. Stone motioned, seconded by Mr. Ballard, to adjourn.

VOICE VOTE:

AYES: Mr. Ballard, Miss Lowe, Ms. Ludwikowski, Mr. Noble, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Mr. Forest, Ms. Jones

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary