

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JUNE 28, 2016

Executive Session	7:00 p.m.
Public Session	7:30 p.m.

AGENDA

Call to Order – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. RESOLUTION FOR EXECUTIVE SESSION
 - A. Personnel
 - B. HIB

CALL TO ORDER – 7:30 p.m.

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 5, 2016. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

FLAG SALUTE

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II. SUPERINTENDENT'S REPORT

- A. HIB
- B. Personnel
- C. End-of-Year Summary

III. PRESIDENT'S REPORT

- A. Committee Reports

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate committee. The members of the board committee work with Administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

VI. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3077. SUBSTITUTE RATE OF PAY 2016-2017

That the Board approves the following substitute rates of pay for the 2016-2017 school year.

- Teacher \$90.00 full day \$50.00 half day
- Instructional Assistant \$80.00 full day \$50.00 half day

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3078. APPROVAL OF LEASE

That the Board approves the lease between First Baptist Church of Red Bank and the Red Bank Board of Education for Pre-Kindergarten classrooms and common areas for the term of July 1, 2016 through June 30, 2017 in the amount of \$30,000.00.

3079. APPROVAL OF LEASE

That the Board approves the lease renewal between Middletown Reformed Church and the Red Bank Board of Education for Pre-Kindergarten classrooms and common areas for the term of September 1, 2016 through August 31, 2017 in the amount of \$40,344.00.

3080. APPROVAL OF MEAL PRICES

That the Board approves the following subsidized meal prices for the 2016-2017 school year:

<u>Primary School</u>	<u>Paid</u>	<u>Reduced</u>
Breakfast	\$1.25	\$0.30
Lunch	\$2.10	\$0.40
<u>Middle School</u>		
Breakfast	\$1.25	\$0.30
Lunch	\$2.10	\$0.40
<u>Adult</u>		
Breakfast	\$2.25	
Lunch	\$3.00	
Coffee	\$1.00	
Salad with protein	\$3.15	
Assorted sandwiches	\$3.15	
Soup w/crackers	\$2.25	
Milk	\$0.90	

3081. APPROVAL OF MINUTES

To approve the minutes from the May 10 and May 17, 2016 Board of Education Meetings.

3082. TRANSFER OF UNEXPENDED APPROPRIATIONS AND/OR EXCESS REVENUE TO RESERVE

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WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Red Bank Borough Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Project Reserve account at year end, and

WHEREAS, the Red Bank Borough Board of Education has determined that up to \$1,000,000.00 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Red Bank Borough Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

3083. INSTRUCTIONAL ASSISTANT - ESY

That the Board approves a 1:1 Aide for Schroth student ID #72085, in the amount of \$43,447.00, for the Extended School Year and the 2016-2017 school year. Account #11-000-100-566-003 and IDEA 20-250-100-300-003

3084. DONATION

That the board accepts a donation of \$3,000.00 worth of books from Mother Teresa Regional School in Atlantic Highlands for the RBMS.

3085. DONATION

That the board accepts a donation of \$3,318.84 to the RB Middle School Activity Fund. Please accept this donation on behalf of the Red Bank Middle School PTO.

3086. SUMMER PROJECT BID REJECTION

CONTRACT NO. 1 – CAPITAL IMPROVEMENT PROJECTS @ RED BANK MIDDLE SCHOOL & PRIMARY SCHOOL

<u>Company</u>	<u>Base Bid</u>	<u>Add Alt 1</u>	<u>Add Alt 2</u>
Structural Concepts	\$353,000	\$11,500	\$87,000
3RPainting & Contracting	\$359,500	\$78,000	\$11,000
Helios Construction	\$363,000	\$75,400	\$17,400

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Cypreco	\$423,823	\$95,000	\$25,000
Shorelands Construction	\$444,124	\$93,550	\$11,239

A. The Board of Education of the Borough of Red Bank, in the County of Monmouth (“Board”) advertised for bids for capital improvement projects at the Red Bank Borough Middle School and Red Bank Borough Primary School (“Project”).

B. On June 23, 2016, five bids were received for the Project from the following bidders:

- Structural Concepts
- 3R Painting & Contracting
- Helios Construction
- Cyprecco
- Shorelands Construction

C. Because Structural Concepts was the lowest bidder at \$353,000.00 without including alternates and because its base bid exceeds the Board’s projected budget, the Board’s architect, Settembrino Architects, has recommended the rejection of all bids pursuant to *N.J.S.A. 18A:18A-22*.

D. The Board, knowing that all bids may not be rejected for arbitrary reasons and without good reason, accepts and agrees with the Architect’s rationale and recommendation.

NOW, THEREFORE, BE IT RESOLVED by the Board that all of the bids received as of and opened on June 23, 2016 for the Project are hereby rejected for the reasons expressed herein, and the bidders shall be so notified in writing by the Architect.

BE IT FURTHER RESOLVED that any bid security submitted in connection with the bid shall be returned to the bidders.

3087. AWARD TRANSPORTATION CONTRACTS

To award Student Transportation Services contracts for the 2016-20176 school year as follows: Bid packages were properly advertised on June 6, 2016; Bid opening was Friday, June 17, 2016 at 10:00 a.m. Bid specifications were provided to: Briggs Transportation – Pt. Pleasant Beach, NJ, D.A.G. Transport – Lakewood, NJ, Durham School Services - Middletown NJ, First Student - Neptune NJ, GST – Freehold, NJ, Irving Raphael, Inc. - E. Brunswick NJ, Jay's Bus Service - Lakewood NJ, Keyport Auto – Keansburg NJ, R. Helfrich & Son – Hazlet, NJ, Seman-Tov- Long Branch NJ, Bids were submitted by: D.A.G., Durham School Services, First Student, Jay’s Bus, and Seman-Tov. The Board awards the routes based on the lowest per diem bid (not the bulk bid discount) as it is the least expensive option. Also, Durham School Services withdrew their bid for route #1617 as they do not have the vehicle required for the run per

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the bid specs, therefore, Route #1617 will be awarded to the next lowest bidder. Bid Results Below:

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	CONTRACTORS						
<u>ROUTES</u>	<u>Durham</u>	<u>Jay's Bus</u>	<u>Seman Tov</u>	<u>D.A.G.</u>	<u>First Student</u>	<u>Award Amount</u>	<u>Awarded to</u>
MS-9	\$178.00	\$105.00	\$149.00	no bid	\$270.61	\$18,900.00	Jay's Bus
INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
PS-7	\$178.00	\$105.00	\$162.00	no bid	\$274.23	\$18,900.00	Jay's Bus
INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
1617	\$178.00	no bid	\$242.00	\$299.00	\$265.55	\$43,560.00	Seman Tov
1617 AIDE	\$70.00	no bid	\$38.00	\$48.00	\$56.37	\$6,840.00	Seman Tov
INC/DEC	\$1.00	no bid	\$0.01	\$0.25	\$0.75		
RB-MDC	\$178.00	\$218.00	\$135.00	no bid	\$273.14	\$24,300.00	Seman Tov
RB-MDC AIDE	\$70.00	\$49.00	\$36.00	no bid	\$56.37	\$6,480.00	Seman Tov
INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
RB-FBC	\$178.00	\$218.00	\$140.00	no bid	\$272.78	\$25,200.00	Seman Tov
RB-FBC AIDE	\$70.00	\$49.00	\$36.00	no bid	\$56.37	\$6,480.00	Seman Tov
INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
RB-MID	\$178.00	\$240.00	\$140.00	no bid	\$288.33	\$25,200.00	Seman Tov
RB-MID AIDE	\$70.00	\$49.00	\$36.00	no bid	\$59.90	\$6,480.00	Seman Tov
INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
RB-TF	\$178.00	\$179.00	\$140.00	no bid	\$272.06	\$25,200.00	Seman Tov
RB-TF AIDE	\$70.00	\$49.00	\$36.00	no bid	\$56.37	\$6,480.00	Seman Tov

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INC/DEC	\$1.00	\$0.01	\$0.01	no bid	\$0.75		
RB-TF2	\$178.00	\$179.00	no bid	no bid	\$273.50	\$32,220.00	Jay's Bus
RB-TF2 AIDE	\$70.00	\$49.00	no bid	no bid	\$56.37	\$8,820.00	Jay's Bus
INC/DEC	\$1.00	\$0.01	no bid	no bid	\$0.75		
TOTAL PER DIEM	\$1,844.00	\$1,489.00	\$1,290.00	\$347.00	\$2,531.95		
BULK BID %	\$1,825.56 (1%)	n/a	\$1,264.20 (2%)	n/a	n/a		
<i>Annual Contract</i>	<i>\$328,600.80</i>	<i>\$268,020.00</i>	<i>\$227,556.00</i>	<i>\$62,460.00</i>	<i>\$55,751.00</i>	\$255,060.00	
		RB-TF2	<i>\$41,040.00</i>				
			<i>\$268,596.00</i>				

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4103. That the Board approves the completion of the Superintendent's Merit Goals Qualitative #1.

4104. That the Board approves the reappointment of Debra Pappagallo as School Business Administrator/Board Secretary, at an annual salary of \$116,413.00, plus a \$2,000.00 stipend for acting as district Homeless Liaison and a \$2,000.00 stipend for being the Affirmative Action Officer, effective July 1, 2016 through June 30, 2017. The contract has been reviewed and approved by Dr. Lester Richens, Executive County Superintendent and the Board Attorney. Account #11-000-251-100-000

4105. That the Board approves the reappointment of the Administrative Office Staff, their positions, and salaries, effective July 1, 2016 through June 30, 2017.

Diane Barone	Confidential Payroll Coordinator	\$54,691.00
Nancy Godlesky	Administrative Secretary to the Supt.	\$70,476.00
Ivelis Menter	Assistant to Business Administrator	\$50,892.00
Shniece Perry	Confidential Secretary Supervisor of C&I	\$40,305.00
Martine Porcello	Confidential Secretary/Business Admin.	\$48,631.00

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- 4106. That the Board approves the reappointment of Joseph Christiano as District Director of Technology, at an annual salary of \$95,481.00, effective July 1, 2016 through June 30, 2017. Account #11-000-222-177-T00

- 4107. That the Board approves the reappointment of Amanda Robles, Visual Technology Coordinator, at an annual salary of \$52,788.00, effective July 1, 2016 through June 30, 2017. Account #11-000-222-177-T00

- 4108. That the Board approves the reappointment of Jo Anne Pierson as Computer Technology Associate, at an annual salary of \$45,176.00, effective July 1, 2016 through June 30, 2017. Account #11-000-222-177-T00

- 4109. That the Board approves the reappointment of Timothy Ruotolo as Computer Technology Associate, at an annual salary of \$41,000.00, effective July 1, 2016 through June 30, 2017. Account #

- 4110. That the Board approves the reappointment of the Director of Facilities, the Assistant Facilities Director, and the Custodial/Maintenance staff, their assignment and compensation, effective July 1, 2016 through June 30, 2017.

Thomas Berger	Director of Facilities	District	\$87,839.00
Michael Isley	Asst. Dir. of Facilities	District	\$76,440.00
Stafford Cutler	Maintenance	District	\$41,732.00
Anthony Santamauro	Maintenance	District	\$37,234.00
Elvis Ventura	Custodian/Night Lead	Middle School	\$39,285.00
Mohammed Rahimi	Custodian/Day	Middle School	\$39,197.00
Frank O'Grady	Custodian/Night	Middle School	\$37,563.00
Felicia Wilson	Custodian/Night Lead	Primary School	\$35,562.00
Jose Cepeda	Custodian/Night	Middle School	\$39,104.00
Mary Sabatini	Custodian/Night	Middle School	\$32,834.00
Estefer Acosta	Custodian/Day	Primary School	\$34,445.00
Susan Huhn	Custodian/Night	Primary School	\$33,452.00
Daniel Tracy	Custodian/Night	Primary School	\$30,321.00

- 4111. That the Board approves the reappointment of Kay Carroll, PreK Program Offsite Hall Monitor, at an annual salary of \$20,976.00, effective September 1, 2016 through June 30, 2017 Account #20-218-200-110-P16

- 4112. That the Board approves the reappointment of JePiera Boykin, Primary School Hall Monitor/Copy Clerk, at an annual salary of \$21,119.00, effective September 1, 2016 through June 30, 2017. Account #s 70% 11-000-266-107-001 and 30% 20-218-200-110-P16.

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Jenny Hurd \$100 Jared Ramage \$100

4122. That the Board approves the following yearly mileage stipends for the following staff members, for the 2016-2017 school year.

Tom Berger \$800 Michael Isley \$800 Elvis Ventura \$800

4123. That the Board approves the following professional development tuition reimbursement.

Amanda Robles	NJ Institute of Technology Business & Information Systems Cyberpsychology Course #STS359 Roadmap to Computing Course #CS100 6 credits @ \$511.00 Spring 2016	\$3,066.00
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4124. That the Board approves a leave of absence for Monique Cabrera under the Federal Medical Leave Act (FMLA) from November 7, 2016 through January 27, 2017 and an unpaid contractual leave of absence from January 30, 2017 through June 30, 2017.

4125. That the Board accepts the resignation of Erica Csimbok Unterburger, for personal reasons, effective June 30, 2016.

4126. That the Board accepts the resignation of Susan Huhn, for the purpose of retirement, effective December 1, 2016.

4127. That the Board accepts the resignation of Mary Sabatini, for the purpose of retirement, effective January 1, 2017.

4128. That the Board approves Bridget Crudo as a substitute teacher or Instructional Assistant on an as-needed basis for the Extended School Year, effective July 5, 2016 through August 4, 2016, at the stipulated negotiated contractual rate of \$20.00 per hour for instructional assistants and at the stipulated negotiated contractual rate of \$33.00 per hour for teachers.

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4129. That the Board approves the appointment of Rebecca Schwartz as non-tenure track; long term maternity replacement Preschool Teacher (replacing Colleen DeFilippis), at an MA Step 3-4 prorated annual salary of \$53,385.00, effective September 1, 2016 through April 21, 2017. Account #20-218-100-101-P17
4130. That the Board approves the appointment of Nicole Doucette as a non-tenure track, long term maternity replacement Grade 1 teacher (replacing Dana Slipek), at a BA Step 1 prorated annual salary of \$49,300.00, effective September 1, 2016 through May 8, 2017. Account #11-120-100-101-001
4131. **That the Board accepts the resignation of Krishna Tyler, for personal reasons, effective June 30, 2016.**

EXTRA WORK/EXTRA PAY

4132. That the Board approves the following staff members and their compensation for participation in ELA Curriculum Design from June 30, 2016, through August 31, 2016, not to exceed the hours listed, at the stipulated negotiated contractual amount of \$33.00 per hour:

Holly Kluck, 8th grade Honors, 20 hours
Erin Ehrola, 7th grade Honors, 20 hours
Holly LoCascio, 6th grade Honors, 20 hours

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6055. That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.
6056. That the Board approves the Corrective Action Plan for the Comprehensive Equity Plan for the 2016-2017 school year.
6057. That the Board approves the annual Bilingual Waiver for RBMS.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

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9007. That the Board approves the following policies and regulations for second reading and adoption:

P0168	Recording Board Meetings
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P & R 5330.01	Administration of Medical Marijuana (M) (New)
P & R 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 8550	Outstanding Food Service Charges (Revised)

9008. That the Board approves the following policies and regulations for first reading:

P2422	Health and Physical Education
R2431.2	Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad
P5881	Return to School Following Crisis Situation

VII. HEARING OF THE PUBLIC

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. EXECUTIVE SESSION #2

XI. ADJOURNMENT

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Board of Education Meetings – 2016

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 5, 2016 Reorganization Meeting
February 9, 2016
March 8, 2016
April 12, 2016
May 10, 2016
October 11, 2016

Regular Public Meetings – 7:30 p.m. – Primary School Cafeteria

January 19, 2016*	July 19, 2016
February 16, 2016	August 16, 2016****
March 15, 2016	September 20, 2016*****
April 26, 2016**	October 18, 2016
May 17, 2016	November 15, 2016*****
June 14, 2016***	December 13, 2016*****

*Middle School Auditorium – 7 p.m. Executive Session/7:30 p.m. Public Session

**Public Budget Hearing

***Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public Session

****Board Retreat @ Middle School Media Center 5:00 p.m.; Executive Session @
7:00 p.m.; Public Session @ 7:30 pm

*****Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public

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Committee Schedules 2016

	Community Relations	Curriculum & Instruction	Facilities & Safety	Finance	Policy
Chairperson:	Ben Forest	Ann Roseman	Peter Noble	Suzanne Viscomi	Fred Stone
Members:	Marj Lowe Janet Jones Sue Viscomi	Carrie Ludwikowski Marj Lowe Fred Stone	Ben Forest Janet Jones Fred Stone	Michael Ballard Ann Roseman Fred Stone	Michael Ballard Ben Forest Sue Viscomi
Time:	6:00 PM	6:30 PM	9:00 AM	6:00 PM	7:00 PM
	Meets 3 rd Monday	Meets 2 nd Monday	Meets 3 rd Tuesday	Meets prior to Workshop Meeting	Meets prior to Regular BOE Meetings
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No meeting in January	No meeting in January	No meeting in January	01/19/2016 6:30 pm*	No meeting in January
	02/22/2016*	02/08/2016 CANCELLED	02/16/2016	02/02/2016* 5:00 pm*	02/16/2016
	03/21/2016	03/14/2016	03/08/2016*	03/08/2016	03/15/2016
	04/18/2016	04/11/2016	04/19/2016	04/12/2016	04/26/2016
	05/16/2016	05/09/2016	05/17/2016	05/10/2016	05/17/2016
	06/20/2016	06/13/2016	06/14/2016*	06/14/2016	06/14/2016 6:30 pm*
	No meeting in July	No meeting in July	No meeting in July	No meeting in July	No meeting in July
	08/15/2016	08/15/2016 7:00 p.m.	08/16/2016	08/16/2016	08/16/2016 6:30 pm*
	09/19/2016	09/12/2016	09/20/2016	09/20/2016	09/20/2016 6:30 pm*
	10/17/2016	10/10/2016	10/18/2016	10/11/2016	10/18/2016
	11/21/2016	11/14/2016	11/15/2016	11/15/2016	11/15/2016 6:30 pm*
	12/19/2016	12/12/2016	12/20/2016	12/13/2016	12/13/2016 6:30 pm*

Negotiations: Janet Jones, Chairperson; Ann Roseman Suzanne Viscomi

Meets as needed

Residency: Janet Jones, Chairperson; Ann Roseman, Fred Stone, Carrie Ludwikowski

Meets as needed

***Notes difference in usual date or time.**