

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JANUARY 17, 2017

Executive Session	7:00 p.m.
Public Session	7:30 p.m.

AGENDA

Call to Order – 7:00 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2017. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. RESOLUTION FOR EXECUTIVE SESSION
 - A. Attorney/Client Privilege
 - B. HIB
 - C. Residency

CALL TO ORDER – 7:30 p.m.

SUNSHINE STATEMENT

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ROLL CALL

FLAG SALUTE

- II. SUPERINTENDENT'S REPORT
 - A. Recognition of Governors' Teacher of the Year Winners
 - B. Recognition of Governors' Teacher of the Year Nominees
 - C. Recognition of Board Members and School Boards Recognition Month

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III. PRESIDENT'S REPORT

- A. Committee Reports
- B. Delegate Report

IV. HEARING OF PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

VI. ACTION AGENDA

COMMUNITY RELATIONS – 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. RECOGNITION OF SCHOOL BOARD MEMBERS

WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Red Bank Borough Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Red Bank Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

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WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of Education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Education Progress (NAEP) scores and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Red Bank Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Red Bank Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

RESOLVED, that we acknowledge the service of and express gratitude to Michael Ballard, Ben Forest, Janet Jones, Juanita Lewis, Marjorie Lowe, Peter Noble, Ann Roseman, Frederick Stone and Suzanne Viscomi.

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

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3001. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Josie Katz	02/10/17 7:00 a.m. – 3:00 p.m.	Long Branch, NJ	\$199.34	Association of Student Assistance Professionals (ASAP-NJ) Annual Conference	11-00-216-580-003
Lara Wengiel	02/13/17 9:00 a.m. – 3:00 p.m.	Monroe Township, NJ	\$163.88	A Balancing Act: Writing Workshop & PARCC Writing Expectations	20-275-200-500-016
Diana Archila	03/02/17 – 03/04/17 8:00 a.m. – 4:00 p.m.	New York, NY	\$382.00	2017 National Art Education Association Workshop	20-235-200-500-004

3002. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

To approve the November 2016 Report of the Treasurer and the November 2016 Report of the Secretary as being in balance for the month.

3003. BUDGET TRANSFERS

To ratify any budget transfers effective November 2016 per the transfer report.

3004. BILLS PAYMENT

To approve payment of final bills for December 2016 and for bills as of January 2017.

3005. APPROVAL OF MINUTES

To approve the minutes from the December 13, 2016 Board of Education meeting.

3006. TRANSPORTATION AWARD

To award route L0103 for the 2016-2017 school year to Seman Tov for transportation from Linkages - Tinton Falls, NJ to the Red Bank Primary School. Quotations were requested from Briggs Transportation, Seman Tov, and Vamvas Transportation. Seman Tov provided the winning response with a \$142.00 per diem.

3007. DONATION

To accept with gratitude the generous donation of 50 toys to the Primary School with an approximate value of \$500.00 from an anonymous donor.

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3008. DONATION

To accept with gratitude the generous donation of web page space from Red Bank Green.

3009. APPROVE USE OF FACILITIES

That the Board approves the one time and recurring building use requests according to Board Policy, as previously distributed to the Board.

3010. STATE FUNDING

WHEREAS, the Red Bank Borough Board of Education has set as one of its goals the need to resolve the severe underfunding in state aid to the school district; and

WHEREAS, State leaders are currently preparing the fiscal year spending plan for 2017-2018 in the form of State budget proposals in which the FY-18 school aid amounts will be announced; and

WHEREAS, the School Funding Reform Act of 2008 (SFRA) remains the current State law on how to fund public school districts; and

WHEREAS, pursuant to the SFRA the Red Bank Borough Public Schools remains the eleventh most underfunded public school district in New Jersey with a deficit in State Aid of \$5,964,902 (Exhibit 1) and a funding per weighted pupil of \$7,951 (Exhibit 2), and

WHEREAS, despite exhausting all allowable means to raise local taxes the funding of the Red Bank Borough Schools remains under adequate by \$7,126,666 (Exhibit 3) and therefore impinges upon the NJ Constitution Article VIII(IV)(1) right of students in Red Bank Borough to the maintenance and support of a thorough and efficient system of free public schools; and

WHEREAS, the SFRA of 2008 contains a provision to proportionally divide available funds between districts if full SFRA funding is not possible (NJSA 18A:7F-52); and

WHEREAS, the recent apportionment of State Aid Statewide since 2010 has been asymmetrical and not taking into account student population growth; and

WHEREAS, some districts are overfunded in State Aid or being provided hold harmless funding that was to have been phased out years ago thus providing an excess in State Aid; and

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WHEREAS, past efforts to address under adequacy to Districts such as Red Bank Borough totals only \$16,763,431 State wide which is two tenths of a percent of the total distribution in State school aid, and

WHEREAS, this failure to fully fund the SFRA formula, or to fairly divide available State Aid, or increase the amount of under adequacy aid has denied the students of Red Bank Borough the resources needed for their educational success;

NOW THEREFORE BE IT RESOLVED, that the Red Bank Borough Board of Education does appeal to the New Jersey Commissioner of Education and the New Jersey Governor to put forth a spending plan that fully funds the SFRA school funding formula; and

BE IT FURTHER RESOLVED, that if the SFRA cannot be fully funded due to fiscal conditions that the funds available for public education be fairly and proportionally divided per the SFRA formula, and if full redistribution is not possible that additional monies be allocated to under adequacy aid; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to the New Jersey Commissioner of Education, the Governor of the State of New Jersey, and the State Senator and State Assemblypersons from Legislative District 11.

3011. ROOF REPLACEMENT BID AUTHORIZATION

Be it resolved that the Red Bank Borough Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>
Roof Replacement at Middle School
State Project # 4360-060-17-1000

The project shall include the roof replacement at the existing school.

This project is an "other capital project." The Red Bank Borough Board of Education is not seeking any state funding for this project.

Be it further resolved that the Red Bank Borough Board of Education authorizes amendment to the District's approved LRFP to include the following as capital improvement project:

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<u>School Project</u>
Roof Replacement at Middle School
State Project # 4360-060-17-1000

3012. ROOF REPLACEMENT ADVERTISEMENT AUTHORIZATION

Be it resolved that the Red Bank Borough Board of Education authorizes the advertisement of this project for public bid in accordance with the Public School Contracts Law NJSA 18A: a8A-1 et seq.

3013. DOOR REPLACEMENT BID AUTHORIZATION

Be it resolved that the Red Bank Borough Board of Education authorizes Settembrino Architects to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

School Project
Door/Frame/Hardware at Primary School
State Project # 4360-075-17-1000

The project shall include the interior and exterior door, frame, and hardware replacement at the existing school.

This project is an "other capital project." The Red Bank Borough Board of Education is not seeking any state funding for this project.

Be it further resolved that the Red Bank Borough Board of Education authorizes amendment to the District's approved LRFP to include the following as capital improvement project:

School Project
Door/Frame/Hardware at Primary School
State Project # 4360-075-17-1000

3014. DOOR REPLACEMENT ADVERTISEMENT AUTHORIZATION

Be it resolved that the Red Bank Borough Board of Education authorizes the advertisement of this project for public bid in accordance with the Public School Contracts Law NJSA 18A: a8A-1 et seq.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

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4001. That the Board approves the appointment of April Matera as a non-tenure track/long-term replacement preschool teacher (replacing Lauren Russo), at a BA Step 1 prorated annual salary of \$49,300.00, effective January 18, 2017 through March 28, 2017. Account #20-218-100-106-P17
4002. That the Board approves the extended appointment of Kayleigh Burke as a non-tenure track/long-term replacement speech language specialist (replacing Caroline McClelland's maternity leave extension plus previous make-ups), at an MA Step 1 prorated annual salary of \$52,300.00, through May 5, 2017. Account #11-000-216-100-003
4003. That the Board approves the following as Guest Teachers effective January 18, 2017 through June 30, 2017.

Hilary Karpoff Kirsten McLaughlin W. Scott McBride Jessica Maletto-Trzepacz

4004. That the Board approves the following professional development tuition reimbursement.

Morgan Cassella William Paterson University \$1,833.00
Supervisor Endorsement
Supervisor & Education Performance Appraisal
Course #EDLP-6090
3 credits @ \$611.00
Fall 2016

Patricia George Seton Hall University \$4,134.00
Educational Leadership Management
Organization Structures
Course #ELMP-7773
Curriculum Policy, Ideology & Leadership
Course #ELMP-8159
6 credits @ \$689.00
Fall 2016

Alyssa May Rutgers University \$4,134.00
Education Culture & Society
Intro to Methods and Uses of Inquiry
Course #15:255:603
Role of the School in American Society
Course #15:310:551
6 credits @ \$689.00
Fall 2016

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Amanda Robles NJ Institute of Technology \$1,551.00
Business & Information Systems
Information Technology Capstone
Course #IT 491
3 credits @ \$517.00
Fall 2016

4005. That the Board approves a movement on the RBBEA salary guide for the following staff members, effective February 1, 2017 through June 30, 2017.

Ashley Hurley FROM: BA+15 Step 3-4 salary of \$51,385.00
TO: BA+30 Step 3-4 salary of \$52,385.00

Alyssa May FROM: MA Step 7-8 salary of \$54,405.00
TO: MA+15 Step 7-8 salary of \$55,405.00

4006. That the Board approves a leave of absence for Maura Connor effective February 21, 2017 through May 2, 2017 utilizing 44 sick days, a Federal Medical Leave of Absence (FMLA), effective May 3, 2017 through October 2, 2017, and a New Jersey Family Medical Leave of Absence (NJFMLA) effective October 3, 2017 through January 1, 2018.

EXTRA WORK/EXTRA PAY

4007. That the Board approves Miranda Van Utrecht (replacing Cathy Berger) participate in Pre-K Site Improvement Team meetings, not to exceed 15 hours, at the stipulated negotiated contractual rate of \$33.00 per hour effective January 18, 2017 through June 22, 2017. Account # 20-218-200-110-P17

4008. That the Board approves Martine Porcello, Assistant Board Secretary, to cover Board of Education meetings in the absence of Debra Pappagallo, Board Secretary, effective January 18, 2017, at the hourly rate of \$20.00.

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5003. That the Board of Education resolve that Student ID #72139 and Student ID #10844 are ineligible to attend Red Bank Borough Public Schools.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

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6001. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
20-022-200-500-004	Red Bank Regional HS, Red Bank, NJ (MS band members for tri-district performance)	01/23/17
Pre-K Grant	MJ's Pizza, Tinton Falls, NJ (FBC pre-k classes)	01/24/17
11-000-270-512-003	Wegman's, Ocean, NJ (MS special education classes)	01/27/17
11-000-270-512-003	AMC Theatre, Eatontown, NJ (MS special education classes)	02/24/17
Pre-K Grant	Algonquin Arts Theatre, Manasquan, NJ (PS pre-k classes)	04/27/17
Pre-K Grant	Paper Moon Puppet Theatre, Atlantic Highlands, NJ (MCCC pre-k classes)	05/09/17

6002. That the Board approves the submission of the Donors Choose classroom project called "Global Readership" in the amount of \$452.55 to purchase multicultural novels so students will be able to practice reading, writing, and speaking strategies to increase comprehension and reading levels.

6003. That the Board approves the submission of the Donor's Choose classroom project called "Active Exploration of Chinese Culture" in the amount of \$972.00 to purchase equipment as incentives to motivate students, so students will be able to participate in healthy activities popular in the Chinese target culture, and make cultural comparisons between their cultures and the Chinese target culture.

6004. That the Board approves the following student teacher and cooperating teachers:

Student Teacher	Cooperating Teacher/School	Dates	College/University
Jacqueline Forgach	Jackie Rivera/PS	01/18/17 – 03/03/17	Monmouth University
Jacqueline Forgach	Vaenessaa Vazquez	03/06/17 – 04/28/17	Monmouth University

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6005. That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9001. That the Board approves the following policies and regulations for second reading and adoption:

2415.30 TITLE I – Educational Stability for Children in Foster Care

- VII. HEARING OF THE PUBLIC
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

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Board of Education Meetings – 2017

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2017 Reorganization Meeting
February 14, 2017
March 14, 2017
April 4, 2017
May 9, 2017
September 12, 2017
October 10, 2017
January 2, 2018 Reorganization Meeting

Regular Public Meetings – 7:30 p.m. – Primary School Cafeteria

January 17, 2017	August 15, 2017***
February 21, 2017	September 19, 2017
March 21, 2017	October 17, 2017
April 25, 2017*	November 14, 2017
May 16, 2017	December 12, 2017
June 13, 2017	
July 18, 2017	

*Public Budget Hearing

**Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public Session

***Board Retreat @ Middle School Media Center 5:00 p.m.; Executive Session @ 7:00 p.m.; Public Session @ 7:30 pm

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	Community Relations	Curriculum & Instruction	Facilities & Safety	Finance	Policy
Chairperson:	Ben Forest	Ann Roseman	Peter Noble	Suzanne Viscomi	Fred Stone
Members:	Marj Lowe Janet Jones Sue Viscomi	Marj Lowe Fred Stone Juanita Lewis	Janet Jones Fred Stone	Michael Ballard Ann Roseman Fred Stone	Michael Ballard Ben Forest Sue Viscomi
Time:	6:00 PM	6:30 PM	9:00 AM	6:00 PM	7:00 PM
	Meets 3 rd Monday	Meets 2 nd Monday	Meets 3 rd Tuesday	Meets prior to Workshop Meeting	Meets prior to Regular BOE Meetings
Location:	Board Office	Board Office	Board Office	MS Media Center	PS Teachers' Lounge
Date of Meetings:	No Meeting in January	No Meeting in January	No Meeting in January	01/11/2017	No meeting in January
	02/06/2017	02/13/2017	02/21/2017	02/07/2017 & 02/14/2017	02/21/2017
	No meeting in March	03/13/2017	03/21/2017	03/14/2017	03/21/2017
	No meeting in April	04/10 District Closed	04/25/2017*	04/04/2017	04/25/2017
	05/15/2017	05/08/2017	05/16/2017	05/09/2017	05/16/2017
	No meeting in June	06/12/2017	06/13/2017*	06/13/2017* 6:30 PM	06/13/2017 6:00 PM
	No meeting in July	No meeting in July	No meeting in July	No meeting in July	No meeting in July
	08/21/2017	08/14/2017	08/15/2017	TBA	TBA
	09/18/2017	09/11/2017	09/19/2017	09/12/2017	09/19/2017
	10/16/2017	10/09/2017	10/17/2017	10/10/2017	10/17/2017
	11/20/2017	11/13/2017	11/14/2017*	11/14/2017* 6:30 PM	11/14/2017 6:00 PM
	12/18/2017	12/11/2017	12/12/2017*	12/12/2017* 6:30 PM	12/12/2017 6:00 PM

Negotiations: Janet Jones, Chair; Ann Roseman Suzanne Viscomi

Meets as needed

Residency: Janet Jones, Chair; Ann Roseman, Vice-Chair, Fred Stone, Suzanne Viscomi

Meets as needed

**Notes difference in usual date or time.*