

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

Call to Order – 7:30 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2017. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Tom Labetti, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOمبر, Esq.

FLAG SALUTE

Dr. Stone led the Salute to the Flag.

I. EXECUTIVE SESSION

At 7:31 pm Mr. Ballard motioned, seconded by Ms. Jones, to convene in Executive Session.

VOICE VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: None

RETURN TO PUBLIC SESSION – 7:40 PM

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Tom Labetti, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None

ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOمبر, Esq.

II. SUPERINTENDENT’S REPORT

A. Personnel

Dr. Ramage asked to interrupt the report and take following resolutions - 4065, 4066, 4067 at this time.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

Mr. Forest motioned, seconded by Ms. Viscomi, to approve the following:

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4065.** That the Board approves the appointment of *Jason DeLeonardo* as Grade 2 teacher, at a BA Step 1 annual salary of \$49,500.00, effective September 1, 2017 through June 30, 2018. Account #11-120-100-101-001
- 4066.** That the Board approves the appointment of *Brian Ericson* as a Computer Technology Associate (replacing Jo Anne Pierson), at an annual salary of \$40,000.00, effective July 1, 2017 through June 30, 2018. Account #11-000-222-177-T00
- 4067.** That the Board approves the appointment of *Jennifer Massell* as Middle School Special Education ICR teacher (new position), at a MA Step 6-7 annual salary of \$54,555.00, effective September 1, 2017 through June 30, 2018. Account #11-213-100-101-003

ROLL CALL VOTE

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi

NAYS: None ABSTENTIONS: None ABSENT: None

At this time Dr. Rumage introduced Mr. DeLeonardo, Mr. Ericson, and Ms. Massell. The Board then took a brief recess at 7:43 pm.

RETURN TO PUBLIC SESSION – 7:47 PM

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Tom Labetti, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None

ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/Board Secretary; Richard McOmbler, Esq.

III. PRESIDENT'S REPORT

A. Committee Reports

- Ms. Roseman reported on the Curriculum Committee.
- Mr. Forest reported the Community Relations Committee meeting was rescheduled.
- Ms. Viscomi reported on the Finance Committee.
- Dr. Stone reported on the Policy Committee.
- Ms. Jones reported the Facilities Committee will meet next week.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

IV. HEARING OF PUBLIC - None

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

VI. ACTION AGENDA

Ms. Jones motioned, seconded by Ms. Roseman, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

REORGANIZATION

3067. OPERATIONS

A. ADOPTION OF POLICIES

That the Board approves the adoption of all existing Board Policies and Regulations for the 2017-2018 School Year.

B. ORGANIZATIONAL CHART

That the Board approves the Organizational Chart for the District for the 2017-2018 School Year.

C. STANDARD OPERATING PROCEDURE MANUAL

That the Board approves the District’s Standard Operating Procedure Manual for the 2017-2018 School Year.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

D. MULTI-YEAR PLANS

That the Board approves the following district's following previously approved multi-year plans for the 2017-2018 School Year:

- Long Range Facilities Plan
- Three-Year Comprehensive Maintenance Plan
- Technology Plan
- Comprehensive Equity Plan
- Emergency Management Plans
- New Teacher Induction /Mentor Plan

E. CORE CURRICULUM OPERATIONS

That authorization is granted for continuation of the operation of the Red Bank Borough School District for the 2017-2018 school year under the administrative rules and regulations, by-laws, board policies, curricula (NJCCCS) and guides, school health nursing services plan, textbooks, library books, courses of study and multi-year contracts previously adopted. Further, the Superintendent and Business Administrator are authorized to implement the 2017-2018 budget pursuant with local and state policies and regulations.

- Curriculum Guides
- Textbook Adoptions
- School Health Services Plan
- Mentoring Plan
- Intervention & Referral Services Guidelines (I&RS)

**F. INTERDISTRICT PUBLIC SCHOOL CHOICE PROGRAM ACT OF 2010
18A:36B**

WHEREAS the Inter-district School Choice Program (N.J.S.A. 18A:36B-14-24) was signed into law by Governor Christie on September 10, 2010 and for the 2017-2018 school year, and

WHEREAS the program is designed to increase educational opportunities for students and their families by providing students with the option of attending a public school outside their district of residence without cost to their parents, and

WHEREAS students will be able to choose to go to a school outside their district of residence if the selected school is participating in the choice program, and

WHEREAS the district of residence shall not prevent or discourage its students from participating in the Inter-district School Choice Program,

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

WHEREAS pursuant to N.J.S.A. 18A:36B-8a(1) and subject to approval of the Commissioner of Education, the board of education of the district of residence may limit the number of its district students allowed to participate in the choice program by adopting a resolution, to do the following:

1. Restrict enrollment of its students in a choice district to a maximum of 10 percent of the number of students per grade level per year in the sending district and
2. Restrict enrollment of its students in a choice district to a maximum of 15 percent of the total number of students enrolled in the sending district. (N.J.S.A. 8a(2) and,

WHEREAS the calculation of enrollment of the district of residence must be based on the October ASSA and the method to be used in calculating enrollment is described in N.J.S.A. 18A:36B-8b (3), and

WHEREAS in the event a district adopts any resolution restricting the enrollment of its students in choice districts and student requests for participation exceed the limits set by the district of residence, the district must conduct a lottery.

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, Board of Education of the Borough of Red Bank in the County of Monmouth, New Jersey adopts a 10% percent cap by grade and a 15% percent cap by sending district in the number of students that may opt to attend a district of choice,

BE IT FURTHER RESOLVED that the Superintendent is authorized and directed to establish and conduct a lottery if the number of interested students exceeds this ten percent limit in any grade and fifteen percent limit by sending district.

G. STATE CONTRACT PURCHASING

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

NOW, THEREFORE, BE IT RESOLVED that Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

H. ED DATA CO-OP

That the Board approves continuation of a cooperative purchasing services contract for the 2017-2018 school year with Educational Data Services, Inc., 236 Midland Avenue, Saddle Brook, NJ, New Jersey Cooperative Bidding Program for a licensing and maintenance fee is \$2,630.

I. ESCNJ CO-OP

To approve continuation of a cooperative pricing system for the purchase of goods and services with Educational Services Commission of New Jersey for the 2017-2018 school year

J. PETTY CASH

That petty cash funds for the 2017-2018 school year are authorized not to exceed \$2,000.00 per Board Policy.

K. DESIGNATION OF DEPOSITORIES/SIGNATORIES

That PNC is approved as the official depository for the Board of Education through the next reorganization meeting, May 2018, with the following additional depositories authorized: Bank of America, Bank of New York, Commerce Bank, JP Morgan Chase, State of New Jersey Cash Management Fund and Peapack- Gladstone Bank. Authorization is granted for the execution of all necessary signature cards for bank accounts maintained by the Red Bank Borough Board of Education.

Cafeteria Account Superintendent or Board President and Board Secretary
(Requires two signatures)

General Account President or Vice President, Board Secretary and Treasurer
(Requires three signatures)

Petty Cash Account Superintendent or Board President and Board Secretary
(Requires two signatures)

Payroll Account Treasurer and Board Secretary
(Requires two signatures)

Payroll Agency Account Treasurer and Board Secretary

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

(Requires two signatures)

School Activity Accounts Respective Principal or Vice Principal and Board Secretary
(Requires two signatures)

Bond Payment Account President or Vice President and Board Secretary
(Requires two signatures)

3068. APPOINTMENTS

A. BOARD SECRETARY

That the Board approves the appointment of Debra Pappagallo as the Board Secretary for the 2017-2018 School Year

B. QUALIFIED PURCHASING AGENT/SCHOOL FUNDS INVESTOR

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (*Currently \$40,000*), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (*Currently \$6,000*) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Red Bank, pursuant to the statutes cited above hereby appoints Debra Pappagallo through June 30, 2017 as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education of the Borough of Red Bank, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to award contracts on behalf of the Board of Education of the Borough of Red Bank that are in the aggregate less than 15% of the bid threshold (*Currently \$6,000*) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Debra Pappagallo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

Education of the Borough of Red Bank when contracts in the aggregate exceed 15% of the bid threshold (Currently \$6,000) but are less than the bid threshold of \$40,000.

C. CLAIMS AUDITOR/PRE-PAYMENT AUTHORITY

RESOLVED that the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for the 2017-2018 School Year.

D. CUSTODIAN OF RECORDS

BE IT RESOLVED that Debra Pappagallo be named to serve as Custodian of Records for the Red Bank Borough Board of Education for the 2017-2018 School Year.

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.50 per page.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Red Bank Borough Schools District approves the attached form for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

- Comment: Mr. Ballard inquired about the statement of attached form. Mrs. Pappagallo stated that the District uses the State Sample Form.

E. AFFIRMATIVE ACTION OFFICER/PUBLIC AGENCY COMPLIANCE OFFICER

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

To appoint Debra Pappagallo as Affirmative Action Officer/Public Agency Compliance Officer, and authorize her to oversee district compliance with NJAC 6A:7 and Title IX of the Education Amendments of 1972, the Development of the district's Comprehensive Equity Plan and implementation over a three year period, conduct or coordinate annual required in service equity training for all staff through June 30, 2018.

F. DISTRICT HOMELESS LIAISON

To approve Debra Pappagallo, School Business Administrator, to serve as the district's Homeless Liaison through June 30, 2018.

G. INTEGRATED PEST MANAGEMENT/ASBESTOS OFFICER

To appoint Michael Isley as Asbestos Officer and Integrated Pest Management Coordinator to oversee all activities related to integrated pest management and pesticide use in the district from July 1, 2017 through June 30, 2018.

H. RIGHT TO KNOW MANAGEMENT, INDOOR AIR QUALITY AND CHEMICAL HYGIENE OFFICER

To appoint Thomas Berger as Right To Know Manager, Indoor Air Quality Officer and Chemical Hygiene Officer to oversee all related activities in the district from July 1, 2017 through June 30, 2018.

- Comment: Ms. Lewis asked if this was for chemical management. Mrs. Pappagallo replied, yes.

I. TREASURER OF SCHOOL MONIES

To appoint Frank Mason as Treasurer of School Monies at an annual salary of \$4,800 from July 1, 2017 through June 30, 2018.

- Comment: Ms. Viscomi asked if there was an increase from last year. Mrs. Pappagallo state yes, a minimal one.

3069. PROFESSIONAL SERVICE APPOINTMENTS

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following professional services appointments effective July 1, 2017 through June 30, 2018. The contracts are awarded without competitive bidding as a "Professional Services" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

A. AUDITING SERVICES

To appoint the accounting firm of Holman, Frenia Allison, P.C. as School Auditors for the audit year ending June 30, 2018, at an annual fee of \$37,250. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

B. LEGAL SERVICES

To continue the appointment of the firm of McOmber & McOmber as School Attorney at \$1,200.00 monthly per a separate services agreement, with the \$150.00 hourly billing rate for extra services for July 1, 2017 through June 30, 2017. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

C. SPECIAL LEGAL SERVICES

To continue the appointment of the firm of Methfessel & Werbel, Esqs. As the District's Attorney for Special Education matters for \$145.00 hourly billing rate for these services for July 1, 2017 through June 30, 2018. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized

D. ARCHITECTURAL SERVICES

To appoint Settembrino Architects as the Architect of Record for the School District for the 2017-2018 School Year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

E. INDEPENDENT REGISTERED MUNICIPAL ADVISOR

To appoint Phoenix Advisors, LLC as Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent Service for the 2017-2018 school year. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession

F. APPOINTMENT OF BOND COUNSEL

To appoint McManimon, Scotland & Baumann, LLC to provide specialized legal services necessary in connection with the capital program and the authorization and the issuance of obligations of the Board of Education. The contract is awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18(A)(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

G. INSURANCE CONSULTANTS

To approve the appointment of Boynton and Boynton Insurance Group, New Jersey School Boards Insurance Group, Monmouth-Ocean Counties Shared Services Insurance Fund (MOCSSIF), and Brown and Brown Benefits Advisors, to provide insurance services which may be awarded by resolution without public advertising for bids per NJSA 18A:18A-5 for the 2017-2018 school year. By statute these do not require bids but do require Political Contribution Disclosures.

H. TAX SHELTER ANNUITY COMPANIES

To approve the appointment of the following Brokers of Record for provision of employee contributions of 403(b) tax shelter annuities for the 2017-2018 school year: AXA Equitable, MetLife, Valic.

I. THIRD PARTY ADMINISTRATOR-FSA

To approve the agreement between Horizon Blue Cross Blue Shield of New Jersey and the district for the 2017-2018 school year as third party administrator for the Flexible Spending Account Plan.

J. POLICY SERVICES

To continue the appointment of Strauss Esmay as the district's policy review services firm fir professional services fee of \$4,883 for the 2017-2018 school year.

K. E-RATE SERVICES

To approve On-Tech Consulting, Inc. as the District's e-rate consultant for the 2017-2018 e-rate filing period at an amount equal to 10% of the savings generated through the e-rate program, with a \$30,000 cap. On-Tech will prepare all e-rate applications and filings for the District.

L. MEDICAL INSPECTOR/SCHOOL PHYSICIAN

To appoint Professional Services and Management, LLC, Dr. Robert Morgan, as Medical Inspector/School Physician at an annual fee of \$5,000.00 for the 2017-2018 school year.

- Comment: Mr. Labetti asked if we renew automatically or if we look for better pricing. Mr. Ballard stated he raised the same question before and feels like we should be getting competitive quotes.

3070. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

To approve the March 2017 Report of the Treasurer and the March 2017 Report of the Secretary as being in balance for the month.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

3071. BUDGET TRANSFERS

To ratify any budget transfers effective March 2017 per the transfer report.

3072. BILLS PAYMENT

To approve payment of final bills for April 2017 and for bills as of May 2017.

3073. APPROVAL OF MINUTES

To approve the minutes from the April 4 and 25, 2017 Board of Education meetings.

3074. AWARD TRANSPORTATION CONTRACTS

To award Student Transportation Services contracts for the 2017-2018 school year as follows: Bid packages were properly advertised on April 20, 2017; Bid opening was Tuesday, May 2, 2017 at 10:00 a.m. Bid specifications were provided to: Durham School Services -Middletown NJ, First Student - Neptune NJ, Hartnett Transit - Lakewood, NJ, Hudson County Bus Co - Jersey City, NJ, Jay's Bus Service – Lakewood, NJ, Keyport Auto – Keansburg NJ, Seman-Tov - Long Branch NJ, and Vamvas Transportation - Beachwood, NJ. Bids were submitted by: Durham School Services, First Student, Jay’s Bus, and Seman-Tov. The Board awards the routes based on the lowest per diem bid (includes bulk bid discount) as it is the least expensive option. Bid Results Below:

<u>ROUTES</u>	<u>CONTRACTORS</u>				<u>Award Amount</u>	<u>Awarded to</u>
	<u>Jay's Bus</u>	<u>Durham</u>	<u>First Student</u>	<u>Seman Tov</u>		
RB-MDC	\$219.00	\$178.00	\$287.64	\$180.00	\$32,400.00	Seman Tov
RB-MDC AIDE	\$58.00	\$70.00	\$56.37	\$36.00	\$6,480.00	Seman Tov
INC/DEC	\$0.99	\$1.00	\$1.00	\$0.01		
RB-FBC	\$219.00	\$178.00	\$287.14	\$180.00	\$32,400.00	Seman Tov
RB-FBC AIDE	\$58.00	\$70.00	\$56.37	\$36.00	\$6,480.00	Seman Tov
INC/DEC	\$ 0.99	\$1.00	\$1.00	\$0.01		
RB-MID	\$ 19.00	\$178.00	\$309.38	\$196.00	\$35,280.00	Seman Tov
RB-MID AIDE	\$58.00	\$70.00	\$63.42	\$36.00	\$6,480.00	Seman Tov

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

INC/DEC	\$0.99	\$1.00	\$1.00	\$ 0.01		
RB-TF	\$179.00	\$178.00	\$295.51	\$185.00	\$33,300.00	Seman Tov
RB-TF AIDE	\$50.00	\$ 70.00	\$59.00	\$36.00	\$6,480.00	Seman Tov
INC/DEC	\$0.99	\$1.00	\$1.00	\$ 0.01		
<u>TOTAL PER DIEM</u>	\$1,060.00	\$ 992.00	\$1,414.83	\$885.00		
<u>BULK BID %</u>	\$1,049.40	\$982.08	n/a	867.30		
<i>Annual Contract</i>	<i>\$188,892.00</i>	<i>\$176,774.40</i>	<i>\$254,669.40</i>	<i>\$156,114.00</i>	<i>\$159,300.00</i>	

3075. MIDDLE SCHOOL ROOF REHABILITATION - AWARD OF PROJECT

- A. The Board of Education of the Borough of Red Bank (“Board”) has advertised for bids for the refurbishment of the Red Bank Middle School Roof (“Roof Project”) on two separate occasions on March 2, 2017 and April 5, 2017; and
- B. The first response to the advertisement for bids for the Roof Project resulted in bidders whose bid values for the work exceeded the Board’s budgeted amount; and
- C. The second advertisement for bids received responses which also exceeded the Board’s projected budgeted value; and
- D. *J.S.A.* 18A:18A-5(c) permits an educational entity to adopt a resolution by two-thirds affirmative vote of its authorized membership to abandon the public bidding approach and to negotiate a contract for the services subject to the satisfaction of several statutory conditions; and
- E. The statutory conditions have been satisfied based on:
 - (1) two rounds of bids were rejected by Board resolution for the reasons above described on April 4, 2017 and April 25, 2017;
 - (2) the Roof Project construction is not available from a municipal, state, county or federal agency;
 - (3) the specifications utilized for the two advertised bids are no different than the specifications which shall be utilized for negotiating the Roof Project contract; and

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

(4) the Office of the Board’s School Business Administrator has notified each bidder who had submitted bids on the previous occasions of its intention to negotiate and to afford each bidder a reasonable opportunity to negotiate.

F. On May 5, 2017 Contractors were advised of bid rejections and asked to submit a letter of best and final offer producing the following results:

<u>Company</u>	<u>Best and Final Offer</u>
Pravco, Inc.	\$ 755,172
Strober-Wright Roofing	\$ 769,000
Roof Management, Inc.	\$ 776,400
MTB, LLC	\$ 787,000

NOW BE IT RESOLVED that upon the completion of the negotiations, the contract be awarded to Pravco, Inc. in the amount of \$755,172.

3076. MIDDLE SCHOOL INTERIOR RENOVATIONS

That the Board of Education of the Borough of Red Bank, in the County of Monmouth advertised for bids for interior renovations located at the Red Bank Borough Middle School. On May 10, 2017, seven bids were received for the Project. The bid results are as follows:

<u>Company</u>	<u>Base Bid</u>
J&M Quality Contracting, LLC	\$248,000
Apex Enterprises of Union, Inc.	\$253,000
Ascend Construction Management, Inc.	\$258,710
McCauley Construction Company, Inc.	\$339,000
William Kohl Construction Corp.	\$369,200
CV Electrical Contractors, Inc.	\$389,000
Preziosi Construction	\$462,000

The Board approves the award of the project to J&M Quality Contracting, LLC for the amount of \$248,000.

3077. FOOD SERVICE MANAGEMENT CONTRACT

That the Board approve Chartwells Dining Services, a division of Compass Group, as the District’s Food Service management Company for the 2017-2018 school year at a management fee of \$51,225.00 with a \$75,000.00 profit guarantee.

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

3078. MIDDLE SCHOOL 8TH GRADE DANCE

That the Board approves the Middle School 8th Grade Dance at the Doubletree Hotel, on Monday, June 19, 2017 from 6:00 pm - 10:00 pm, for students and chaperones, pending the review of the contract.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4064. That the Board approves the appointment of *Matthew DiMarco* as a non-tenure track, long-term replacement Middle School Grade 7 Social Studies teacher (replacing Nicole Dalton), at a BA Step 1 annual salary of \$49,500.00, effective September 1, 2017 through June 30, 2018. Account #11-130-100-101-002

4065. *Approved earlier in the meeting.*

4066. *Approved earlier in the meeting.*

4067. *Approved earlier in the meeting.*

4068. That the Board approves the appointment of *Michelle Popick* as Middle School Special Education LLD teacher (replacing Jackie Vascimini), at an MA Step 8-9 annual salary of \$55,440.00, effective September 1, 2017 through June 30, 2018. Account #11-204-100-101-003

4069. That the Board approves *Jacqueline Forgach* as Guest Teacher effective May 17, 2017 through June 30, 2017.

EXTRA WORK/EXTRA PAY

4070. That the Board approves the following to work the United Way Early Literacy Summer Program (July 10, 2017 – August 3, 2017). Program is funded by the United Way of Monmouth and Ocean County. Account #20-025-100-100-UW1

Teachers and Literacy Interventionist at the stipulated negotiated contractual rate of \$33.00 per hour, not to exceed 83 hours each:

*Beth Moran
Elsida Mazariegos
Joan McLaughlin
Jackie Rivera*

*Maria Zuffanti
Nicole Doucette
Sharon Smallwood
Lara Wengiel*

*Nicole Mancini
Maribel Romero
Anne Szczurek*

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

Instructional Assistant at the stipulated negotiated contractual rate of \$20.00 per hour not to exceed 80 hours: *Martha Carvajal*

Guest teachers at the stipulated negotiated contractual rate of \$33.00 per hour, as needed:
Janet Weston Barbara Reed Martha Carvajal

Guest Instructional Assistants at the stipulated negotiated contractual rate of \$20.00 per hour as needed: *Janet Weston Barbara Scamardella Barbara Reed Margaret Nerney*

- 4071.** That the Board approves the appointment of *Dawn Fowler* as Supervisor for the Extended School Year (ESY) Program at the rate of \$40.00 per hour, not to exceed 6 hours per day, not to exceed 5 days per week, effective July 10, 2017 through August 4, 2017. Account # 13-422-200-100-003
- 4072.** That the Board approves the compensation for *Dawn Fowler*, not to exceed 1 hour, to facilitate the ESY Training Workshop prior to the end of the 16-17 school year at the rate of \$40.00. Account # 13-422-200-100-003

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

- 6022.** That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5.(c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Longstreet Farm & Holmdel Park, Holmdel, NJ (All FBC PreK classes)	05/31/17
District	Red Bank Middle School (All Grade 3 classes)	06/02/17
PreK Grant	Red Bank Primary School (All YMCA PreK classes)	06/06/17
PreK Grant	Red Bank Primary School (All MDCC & Acelero PreK classes)	06/07/17
PreK Grant	Red Bank Primary School (All Middletown & FBC PreK classes)	06/14/17
Student Activities Account	Doubletree Hotel, Tinton Falls, NJ (Grade 8 students)	06/19/17

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9006. That the Board approves the following policies and regulations for second reading and adoption:

<u>Policy #</u>	<u>Policy</u>
P2415.06	Unsafe School Choice Option
P2464	Gifted and Talented Students
P2622	Student Assessment
P5116	Education of Homeless Children
P8350	Records Retention

<u>Regulation #</u>	<u>Regulation</u>
0000.03	Introduction
R5116	Education of Homeless Children

ROLL CALL VOTE:

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None

VII. HEARING OF THE PUBLIC - None

VIII. OLD BUSINESS

- Ms. Roseman addressed the google classroom discussion during the Curriculum Committee report. She has a small conflict but we have to save money. Google has found ways to integrate tech in classrooms and for a small expense.
- Ms. Roseman asked since Council has now passed the path funding, what is the timeline? Mrs. Pappagallo stated that there are more steps needed to be taken before the construction of the path could move forward, and there is no set timeline at this moment.
- Mr. Forest asked if there is any conversation about legal action with the State. Dr. Ramage stated it would depend in final funding decision and there may need to be a conversation in the future.
- Mr. Forest also commented on Google.

IX. NEW BUSINESS – None

**RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MAY 16, 2017**

MINUTES

X. EXECUTIVE SESSION

At 8:38 pm Mr. Ballard motioned, seconded by Ms. Viscomi, to convene in Executive Session.
A. Negotiations and Attorney/Client Privilege

VOICE VOTE

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Miss Lowe, Ms. Roseman,
Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: None

RETURN TO PUBLIC SESSION – 9:16 pm

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Janet Jones, Marj Lowe, Tom Labetti, Juanita Lewis,
Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Ramage, Superintendent; Debra Pappagallo, Business
Administrator/Board Secretary; Richard McOmber, Esq.

XII. ADJOURNMENT

At 9:17 pm Ms. Roseman motioned, seconded by Mr. Forest, to adjourn.

VOICE VOTE

AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Miss Lowe, Ms. Roseman, Dr.
Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary