

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JULY 18, 2017

Executive Session 7:00 p.m.
Public Session 7:30 p.m.

AGENDA

Call to Order – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2017. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. RESOLUTION FOR EXECUTIVE SESSION
 - A. Personnel

CALL TO ORDER – 7:30 p.m.

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ROLL CALL

FLAG SALUTE

- II. SUPERINTENDENT'S REPORT
 - A. Summer Programs' Update
 - B. Additional State Aid
 - C. Response to Intervention (RTI) Presentation – Jenny Hurd

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III. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

IV. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

V. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3103. APPROVAL OF MINUTES

To approve the minutes from the June 13 and 22, 2017 Board of Education Meetings.

3104. DONATION

That the Board accepts with gratitude the generous donation of \$200.00 for students' outstanding meals charges from Josephine Lockett.

3105. DONATION

That the Board accepts with gratitude the generous donation of 190 lunches per day (Monday through Thursday) and 100 lunches (Fridays) through the Summer Food Service Program, sponsored by Fulfill (formerly the Foodbank of Monmouth and Ocean Counties) for the 2017 Summer ESY and United Way programs with an approximate value of \$10,266.00. This program is under the supervision of the NJDA and meals are subsidized through the USDA.

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3106. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59

To approve the May 2017 Report of the Treasurer and the May 2017 Report of the Secretary as being in balance for the month.

3107. BUDGET TRANSFERS

To ratify any budget transfers effective May 2017 per the transfer report.

3108. BILLS PAYMENT

To approve payment of final bills for June 2017 and for bills as of July 2017.

3109. TEMPORARY INSTRUCTIONAL SPACE/ALTERNATE TOILET FACILITIES

That the Board approves the 2017-2018 applications for temporary instructional space and alternate toilet facilities for the Pre-Kindergarten classrooms located at the Middletown Reformed Church, Middletown, NJ and First Baptist Church of Red Bank, Red Bank, NJ.

3110. FACILITY USE FEE SCHEDULE

That the Board approve the following daily facility use fees for outside entities for the 2017-2018 school year:

| | | |
|--------------------|-------|---|
| Auditorium | \$500 | |
| Gym | \$500 | |
| Media Center | \$200 | |
| Cafeteria | \$200 | |
| Kitchen | \$100 | (requires cafeteria staff member/reimbursement) |
| Kitchen Coverage | \$20 | per hour/per staff member |
| Bathrooms | \$200 | (for outside events) |
| Classroom | \$50 | (per room) |
| Custodial Coverage | \$50 | per hour (weekdays) |
| Custodial Coverage | \$55 | per hour (weekends) |
| Security Monitor | \$30 | per hour |

3111. APPROVE USE OF FACILITIES

That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

3112. MOESC

That the Board approve Monmouth Ocean Educational Services Commission to provide Non-Public Technology Services on behalf of the Board effective July 1, 2017 through June 30, 2020.

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3113. ESSA APPLICATION 2017-2018

That the Board authorizes the Superintendent to apply for and accept the ESSA (Every Student Succeeds Act) funds for the 2017-2018 School Year as follows:

| | |
|---------------------|---------------------|
| Title I Part A | \$795,136.00 |
| Title II Part A | \$43,106.00 |
| Title III | \$99,015.00 |
| Title III-Immigrant | \$1,964.00 |
| Title IV | <u>\$10,810.00.</u> |
| Total | \$950,031.00 |

3114. ACCEPT ADDITIONAL STATE AID AND APPROVE CORRESPONDING EXPENDITURES

That the Board accept additional State Aid per the revised State Aid notification of \$512,682 Equalization Aid and approve the corresponding expenditure line increases:

| | | | |
|----------------|----|----------------|--|
| 11-190-100-106 | \$ | 81,795 | Instructional Aides |
| 11-110-100-101 | \$ | 28,763 | Salaries of Teachers - Kindergarten |
| 11-120-100-101 | \$ | 135,788 | Salaries of Teachers- Grades 1-5 |
| 11-213-100-101 | \$ | 49,500 | Salaries of Teachers-Resource |
| 11-240-100-101 | \$ | 49,500 | Salaries of Teachers-ESL |
| 11-000-291-220 | \$ | 26,419 | Benefits - Social Security Contributions |
| 11-000-291-241 | \$ | 12,269 | Benefits - PERS pension |
| 11-000-291-270 | \$ | 128,648 | Benefits - Health |
| | \$ | <u>512,682</u> | |

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4124. That the Board approves the Administrative Unit contract effective July 1, 2017 through June 30, 2020.

4125. That the Board approves the reappointment and hourly rates for the following Primary School lunchroom aides for the 2017-2018 school year. Account #11-000-262-107-001

| | | | | | |
|------------------|---------|-------------------|---------|-----------------|---------|
| Jacqueline Boyd | \$15.00 | Elidia Lopez | \$13.00 | Nancy Pechinski | \$13.00 |
| Kristine Giglio | \$13.00 | Kristen McConnell | \$13.00 | Belem Rojas | \$13.00 |
| Virginia Jimenez | \$13.00 | Herlinda Montalvo | \$13.00 | | |

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4126. That the Board approves the appointment and hourly rate of \$15.00 for the following Primary School bus aides, effective September 1, 2017 through June 30, 2018. Account #11-000-270-107-001

Jacqueline Boyd
JePiera Boykin
Caroline Dwyer

Susan Frieri
Margaret Nerney
Debra Nilson

Belem Rojas
Greta Walsh

4127. That the Board approves the reappointment and hourly rates for the following Preschool Program lunch aides, at the hourly rate of \$13.00, effective September 1, 2017 through June 30, 2018. Account #20-218-200-110-P18

Elizabeth Rodriquez

Megan Walsh

4128. That the Board approve the following staff members as substitute custodians for the 2017-2018 school year at the hourly rate of \$15.00. Account #11-000-262-100-015

Elidia Lopez

Virginia Jimenez

4129. That the Board approves the following staff members' stipend of \$250.00 each for perfect attendance during the 2016-2017 school year.

Queenie Li

Kristin Maiello

4130. That the Board approves the appointment of Kristin Asay as preschool long-term leave replacement instructional assistant (replacing April Matera) at a Step 1 annual salary of \$27,265.00, effective September 1, 2017 through June 30, 2018. Account #20-218-100-106-P18

4131. That the Board approves the appointment of Shannon Lonergan as preschool long-term leave replacement instructional assistant (replacing Michelle Onori) at a Step 1 annual salary of \$27,265.00, effective September 1, 2017 through June 30, 2018. Account #20-218-100-106-P18

4132. That the Board approves the revised appointment of Shannon Meyers as Middle School special education teacher, at a BA Step 1 annual salary of \$49,500.00, effective September 1, 2017 through June 30, 2018. Account #11-213-100-101-RR2

4133. That the Board approves the appointment of Kate Wright Mills as Primary School literacy interventionist, at an MA Step 8-9 annual salary of \$55,440.00, effective September 1, 2017 through June 30, 2018. Account #20-235-100-100-PS1

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4134. That the Board approves the appointment of Stacy Williams (replacing Tricia White) as a non-tenure track/long-term leave replacement Grade 4 special education teacher, at a BA Step 2 prorated annual salary of \$50,055.00, effective September 18, 2017 through June 30, 2018. Account #11-213-100-101-RR2
4135. That the Board approves the appointment of Samantha Ceparano (replacing Jason DeLeonardo) as Grade 2 teacher, at a BA Step 2 annual salary of \$50,055.00, effective September 1, 2017 through June 30, 2018. Account #11-120-100-101-001
4136. That the Board approves the following staff members' movement on the salary guide effective September 1, 2017.

Samantha Dimsey From: BA Step 4-5 salary of \$51,080.00
 To: BA+15 Step 4-5 salary of \$52,080.00

April Matera From: BA Step 1 salary of \$49,500.00
 To: BA+15 Step 1 salary of \$50,500.00

Maria Tollaku From: BA+30 Step 4-5 salary of \$53,080.00
 To: MA Step 4-5 salary of \$54,080.00

4137. That the Board approves the list of Guest Teachers per Attachment A, effective July 1, 2017 through June 30, 2018.

EXTRA WORK/EXTRA PAY

4138. That the Board approves Kristine Giglio as Primary School cafeteria aide liaison, with a yearly stipend of \$200.00, for the 2017-2018 school year. Account #11-000-262-107-000
4139. That the Board approves all instructional assistants and lunchroom aides as substitute bus aides for the 2017-2018 school year, at the hourly rate of \$12.00. Account #11-000-262-107-001
4140. That the Board approves all instructional assistants, lunchroom aides and secretaries as district babysitters, on an as-needed basis for all parental activities, at the hourly rate of \$12.00, for the 2017-2018 school year. Account #s 20-235-200-100-P11 (PS) and 11-800-330-110-000
4141. That the Board approves the following staff to participate in September Packet Pickup on August 21-22, 2017, not to exceed 12 hours each, at their stipulated negotiated contractual rate. Account # - Respective salary accounts

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CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6026. That the Board approves the Optical Academy to provide on-site eye exams/eyewear as a service to our Primary School students/staff on January 30-31, 2018. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.
6027. That the Board approves the Optical Academy to provide on-site eye exams /eyewear as a service to our Middle School students/staff on February 1, 2018. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.
6028. That the Board approves Tender Smiles Mobile Dentists to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Primary School families on September 27, 28 & 29, 2017. Tender Smiles Mobile accepts insurance and provides grants for families without insurance.
6029. That the Board approves Tender Smiles Mobile Dentists to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Middle School families on November 20, 2017. Tender Smiles Mobile accepts insurance and provides grants for families without insurance.
6030. That the Board approves the submission of a waiver for the Preschool Family Worker requirements for offsite providers per 6A:13A-4.6(b)2 for the 2017-2018 school year to the Monmouth County Executive Superintendent of Schools.
6031. That the Board approves the contract between LinkIt and the Red Bank Borough Board of Education in the amount of \$1,440.00 for support and services for the Tools of the Mind Assessment including TOM Performance Evaluation Rubric, Data Dashboard, and Student Progress Reports for the period of July 1, 2017 through June 30, 2018. Account #20-218-200-580-P18
6032. That the Board approves all walking trips that remain within the town of Red Bank for the 2017-2018 school year. The destination of all walking trips must be previously approved by the Superintendent of the Red Bank Borough Public Schools.

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BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9007. That the Board approves the following policies and regulations for first reading:

| Policy# | Policy |
|---------|---|
| P1240 | Evaluation of Superintendent |
| P3126 | District Mentoring Program |
| P3221 | Evaluation of Teachers |
| P3222 | Evaluation of Teaching Staff Members, Excluding Teachers & Administrators |
| P3223 | Evaluation of Administrators, Excluding Principals, VP & AP |
| P3224 | Evaluation of Principals, Vice-Principals and Assistant Principals |
| P3240 | Professional Development for Teachers & School Leaders |
| P5610 | Suspension |
| P5620 | Expulsion |
| P8505 | Local Wellness Policy/Nutrient Standards for Meals & Other Foods |
| P8550 | Unpaid Meal Charges/Outstanding Food Service Charges |

- VI. HEARING OF THE PUBLIC
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. ADJOURNMENT

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Board of Education Meetings – 2017

Workshop Meetings- 7:00 p.m. – Middle School Media Center

January 3, 2017 Reorganization Meeting
February 14, 2017
March 14, 2017
April 4, 2017
May 9, 2017
September 12, 2017
October 10, 2017
January 2, 2018 Reorganization Meeting

Regular Public Meetings – 7:30 p.m. – Primary School Cafeteria

| | |
|-------------------|---------------------|
| January 17, 2017 | July 18, 2017** |
| February 21, 2017 | August 15, 2017**** |
| March 21, 2017 | September 19, 2017 |
| April 25, 2017* | October 17, 2017 |
| May 16, 2017 | November 14, 2017 |
| June 13, 2017** | December 12, 2017 |
| June 22, 2017*** | |

*Public Budget Hearing

**Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public Session

***Special Meeting

****Board Retreat @ Middle School Media Center 5:00 p.m.; Executive Session @ 7:00 p.m.; Public Session @ 7:30 pm

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| | Community Relations | Curriculum & Instruction | Facilities & Safety | Finance | Policy |
|-----------------------|---|--|----------------------------------|---|---|
| Chairperson: | Ben Forest | Ann Roseman | Janet Jones | Suzanne Viscomi | Fred Stone |
| Members: | Janet Jones Tom Labetti Sue Viscomi | Marj Lowe Fred Stone Juanita Lewis | Tom Labetti Fred Stone | Michael Ballard Ann Roseman Fred Stone | Michael Ballard Ben Forest Sue Viscomi |
| Walkthrough -T. Time: | 6:30 PM | 6:30 PM | 9:00 AM | 6:00 PM | 7:00 PM |
| | Meets 3 rd Monday | Meets 2 nd Monday | Meets 3 rd Tuesday | Meets prior to Workshop Meeting MS Media Center | Meets prior to Regular BOE Meetings PS Teachers' Lounge |
| Location: | Board Office | Board Office | Board Office | | |
| Date of Meetings: | No Meeting in January | No Meeting in January | No Meeting in January | 01/11/2017 | No meeting in January |
| | 02/06/2017 | 02/13/2017 Cancelled | 02/17/2017* | 02/07/2017 & 02/14/2017 | 02/21/2017 |
| | No meeting in March | 03/13/2017 | 03/28/2017 | 03/14/2017 | 03/21/2017 |
| | 04/19/2017 | 04/10/2017 Cancelled | Cancelled | 04/04/2017 | 04/25/2017 |
| | Cancelled | 05/08/2017 | 05/22/2017* | 05/09/2017 | 05/16/2017 |
| | 06/26/2017* 6:30 PM | 06/14/2017 Cancelled | Cancelled | 06/13/2017* 6:30 PM | 06/13/2017 6:00 PM |
| | No meeting in July | No meeting in July | No meeting in July | No meeting in July | No meeting in July |
| | 08/21/2017 | 08/14/2017 | 08/15/2017 | TBA | TBA |
| | 09/18/2017 | 09/11/2017 | 09/19/2017 | 09/12/2017 | 09/19/2017 |
| | 10/16/2017 | 10/09/2017 | 10/17/2017 | 10/10/2017 | 10/17/2017 |
| | 11/20/2017 | 11/13/2017 | 11/14/2017* | 11/14/2017* 6:30 PM | 11/14/2017 6:00 PM |
| | 12/18/2017 | 12/11/2017 | 12/12/2017* | 12/12/2017* 6:30 PM | 12/12/2017 6:00 PM |
| | | | | | |
| | | | | | |

Negotiations: Janet Jones, Chair; Ann Roseman Suzanne Viscomi meets as needed
Residency: Janet Jones, Chair; Ann Roseman, Vice-Chair, Fred Stone, Suzanne Viscomi
Meets as needed

*Notes difference in usual date or time.