

RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
SEPTEMBER 25, 2018

Executive Session	7:00 p.m.
Public Session	7:30 p.m.

AGENDA

Call to Order – 7:00 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2018. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

- I. RESOLUTION FOR EXECUTIVE SESSION
 - A. Contract Negotiations/Personnel

CALL TO ORDER – 7:00 p.m.

SUNSHINE STATEMENT

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ROLL CALL

FLAG SALUTE

- II. SUPERINTENDENT'S REPORT
 - A. Strategic Plan
 - B. Standardized Assessment Data
 - C. Monthly Enrollment Report
- III. PRESIDENT'S REPORT
- IV. COMMITTEE REPORTS

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V. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

VII. ACTION AGENDA

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3110. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Lucy Lakata	10/26/18 8:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$193.00	Rutgers Conference on Reading & Writing	20-235-200-500-PS1
Kate Mills	10/26/18 8:00 a.m. – 3:00 p.m.	New Brunswick, NJ	\$199.00	Rutgers Conference on Reading & Writing	20-235-200-500-PS1
Ginette Domena	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$271.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1
Rosalyn Giallanza	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$269.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1

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Name	Date/Time	Location	Cost	Theme	Account #
Lucy Lakata	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$246.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1
Kate Mills	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$271.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1
Lissette Nieves	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$271.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1
Maribel Romero	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$266.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1
Lara Wengiel	12/06/18 8:30 a.m. – 3:00 p.m.	Livingston, NJ	\$271.00	Supporting English Learners in the Reading Workshop	20-235-200-500-PS1

3111. APPROVAL OF MINUTES

To approve the minutes from the August 7 and 21, 2018 Board of Education Meetings.

3112. APPROVAL OF SECRETARY/TREASURER’S REPORT

Pursuant to 18A:6-59

To approve the July 2018 Report of the Treasurer and the July 2018 Report of the Secretary as being in balance for the month.

3113. BUDGET TRANSFERS

To ratify any budget transfers effective July 2018 per the transfer report.

3114. BILLS PAYMENT

To approve payment of final bills for August 2018 and for bills as of September 2018.

3115. FOOD SERVICE MANAGEMENT CONTRACT

That the Board approve Chartwells Dining Services, a division of Compass Group, as the District’s Food Service Management Company for the 2018-2019 school year at a management fee of \$5,253.63 per month for 10 months at an annual fee of \$52,536.30 with an \$85,000.00 annual profit guarantee.

3116. APPROVE USE OF FACILITIES

That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

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3117. DONATION

That the Board accepts with gratitude the generous donation of approximately \$224.00 from Donors Choose for the classroom project entitled "Older Students Need Flexible Seating Tool!" in Ms. Maiello's class.

3118. ACCEPTANCE OF NON PUBLIC TECHNOLOGY INITIATIVE ALLOCATION

Move to approve that the Red Bank Borough Board of Education accepts 2018-2019 New Jersey Nonpublic School Technology Initiative Program allocation in the District total amount of \$10,620.00 and each nonpublic school allocation as follows:

Tower Hill School	\$288.00
St. James Elementary	<u>\$10,332.00</u>
DISTRICT TOTAL	\$10,620.00

3119. NONPUBLIC SCHOOL REQUEST(S) FOR TECHNOLOGY UNDER THE NJ NONPUBLIC TECHNOLOGY INITIATIVE PROGRAM

WHEREAS, the Red Bank Borough School District has consulted with the administrator of each of the participating nonpublic school(s) located within the Public School District; and

WHEREAS, the Red Bank Borough School District has advised the nonpublic school(s) regarding the limit of funds available for the provision of technology for the full-time pupils enrolled in the nonpublic school(s); and

WHEREAS, the Red Bank Borough School District is in agreement with the technology to be provided to the nonpublic school(s) within the limit of the funds that are available;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Request Form(s) from the following nonpublic school(s):

Tower Hill School	\$288.00
St. James Elementary	\$10,332.00

AND BE IT FURTHER RESOLVED that the Board of Education approves the attached NJ Nonpublic School Technology Initiative Program Agreement, will forward certified minutes of this Resolution with the Program Agreement to the Monmouth County Superintendent of Schools within the timelines set by the State DOE.

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PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4214. That the Board approves the revision to Sharon Smallwood salary for the 2018-2019 school year as follows (pending completion of RBBEA contract negotiations):

FROM: BA Step 1 salary of \$49,500.00
TO: BA Step 4-5 salary of \$51,080.00

4215. That the Board accepts the resignation of Amanda Rogo effective August 31, 2018.

4216. That the Board approves the appointment of April Matera as a non-tenure track long-term leave replacement preschool teacher (replacing Lauren Russo), at a BA Step 1 prorated annual salary of \$49,500.00 (pending completion of RBBEA contract negotiations), effective September 26, 2018 through December 21, 2018. Account #20-218-100-101-P19

4217. That the Board approves the appointment of Kelly Ferreira as part-time (3/5) school social worker, at an MA Step 1 prorated annual salary of \$31,500.00 (pending completion of RBBEA contract negotiations), effective October 10, 2018 pending completion of a positive Criminal History Review check) through June 30, 2019. Account #11-000-219-104-003

4218. That the Board approves the appointment of Kimberly White as Middle School lunch aide (new position), at an hourly rate of \$13.00, effective September 26, 2018 (pending completion of a positive Criminal History Review check) through June 30, 2019. Account #11-000-262-107-002

4219. That the Board approves the continued intermittent unpaid Federal Family Leave (FMLA) for Caroline McClelland, effective September 1, 2018 through January 29, 2019, for up to 29.5 days.

4220. That the Board approves the following professional development tuition reimbursement.

Carla Decker	Rowan University	\$2,025.00
	Bilingual/Bicultural Endorsement	
	Issues of Language & Cultural Diversity in ESL/Bilingual Programs	
	Course #15-230-521	

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3 credits @ \$675.00
Summer I 2018

Lucy Lakata	Rutgers University Ed.D Dissertation Dissertation Study Course #15-255-700 Reading Specialist Teaching Writing for Children & Adolescents Course #15-252-519 6 credits @ \$702.00 Summer 2018	\$4,212.00
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4221. That the Board approves the following as Guest Teachers for the 2018-2019 school year.

Gabrielle Farley	Debra Nilson
Stephanie McCarthy	Diane Von Arx

4222. That the Board approves the following staff as Strings teachers for the Middle School After-School Program for the 2018-2019 school year, not to exceed 4.0 hours per week, at the stipulated negotiated contractual rate of \$33.00 per hour (pending completion of RBBEA contract negotiations). Account #Anonymous Donation

Jeffrey Boga	Jennifer Brush	Bettina Forbes
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4223. That the Board rescinds the following coaching appointments for the 2018-2019 school year.

Amy Campbell – Girls Head Soccer Coach
Isaac Nathanson – Boys Assistant Soccer Coach

4224. That the Board approves the following coaching appointments for the 2018-2019 school year. Compensation based on the stipulated negotiated contractual stipend of \$2,500.00 for head coaches and \$2,000.00 for assistant coaches (pending completion of RBBEA contract negotiations). Account #11-402-100-100-002

Isaac Nathanson- Girls Head Soccer Coach
Kristen Maiello - Boys Assistant Soccer Coach

4225. That the Board approves a paid leave of absence for Meredith Faistl utilizing 30 sick days, effective November 6, 2018 through December 21, 2018.

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EXTRA WORK/EXTRA PAY

4226. That the Board approves the following staff members as District translators for the 2018-2019 school year, for after school/evening/weekends for various school functions throughout the school year on an as-needed basis, at the hourly rate of \$20.00. Account #s20-235-200-100-XXX & 11-800-330-100-00

Angela Carney	Maura Connor	Alicia DeSanto
Ginette Domena	Mora Hockstein	Lissette Nieves
	Aida Pereira	

4227. That the Board approves the following staff members to provide home instruction for students during the 2018-2019 school year, on an as needed basis, at the stipulated contractual rate of \$33.00 per hour (pending completion of RBBEA contract negotiations). Account #11-150-100-101-000

Danielle Daddazio	Isaac Nathanson
Toni Graham	Christina Vlahos

4228. That the Board approves the participation of Alyssa May (replacing Kelly Saccone) in the Primary School School Improvement Team for the 2018-2019 school year, not to exceed 17 hours, at the stipulated negotiated contractual rate of \$33.00 per hour (pending completion of RBBEA negotiations). Account #20-275-200-100-S11

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5018. That the Board approves Hawkswood School to provide home behavior support services for Student ID #10261 effective September 26, 2018 through October 16, 2018.

5019. That the Board approves Joan Bruno, Ph.D., CCC-SLP (Communication Technology Resources, LLC) to conduct an Assistive and Augmentative Communication (AAC) Evaluation for Student ID #22115, at a cost not to exceed \$690.00.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

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6045. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5 (c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
District	Monmouth University, W. Long Branch, NJ (Selected MS students)	10/10/18
PreK Grant	Atlantic Farms, Manasquan, NJ (All MDCC preschool classes)	10/10/18
PreK Grant	Dearborn Market, Holmdel, NJ (All PS preschool classes)	10/12/18
PTO	Wemrock Orchards, Freehold, NJ 07728 (All PS special education classes)	10/29/18
Donor	Museum of Jewish Heritage, New York, NY (All Grade 8 classes)	11/20/18

6046. That the Board approves a monthly Lego Club at the Primary School for Grades 1 – 3 for the 2018-2019 school year.

6047. That the Board approves the contract between Third Sector New England, on behalf of Tools of the Mind and the Red Bank Borough Board of Education, in the amount of \$4,700, for the training and technical support for preschool teachers for Beyond the Core Continuing Education Training; for the 2018-2019 School Year.

6048. That the Board approves the Optical Academy to provide on-site eye exams/eyewear as a service to our Middle School students/staff on February 7, 2019. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.

6049. That the Board recognizes the week of October 1 through October 5, 2018 as a Week of Respect.

6050. That the Board recognizes the week of October 15 through October 19, 2018 as School Violence Awareness Week.

6051. That the Board approves Ms. Pape and Ms. Maiello to submit proposals to the Monmouth Conservation Foundation to receive two free Tower Gardens valued at approximately \$1,000.00 each, for students to have the opportunity to learn more about farming, agriculture, and nutrition in their Science classes.

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6052. That the Board approves Tender Smiles (mobile dentist) to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Middle School families on January 16, 2019. The Mobile Dentist accepts insurance and provides grants for families without insurance.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9009. That the Board approves the following policies for first reading:

<u>Policy #</u>	<u>Policy</u>
1613	Disclosure and Review of Applicant's Employment History
5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
8561	Procurement Procedures for School Nutrition Programs

VIII. HEARING OF THE PUBLIC

IX. OLD BUSINESS

X. NEW BUSINESS

XI. EXECUTIVE SESSION II

A. Contract Negotiations/Personnel

XII. ADJOURNMENT

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Board of Education Meetings – 2018

Regular Public Meetings – 7:00 p.m. – Primary School Cafeteria

January 16, 2018	August 7, 2018**
February 20, 2018	August 21, 2018***
March 19, 2018	September 25, 2018
April 24, 2018*	October 16, 2018
May 15, 2018	November 20, 2018
June 12, 2018	December 18, 2018
June 21, 2018****	January 3, 2019*
July 17, 2018**	

*Public Budget Hearing

**Middle School Media Center – 7 p.m. Executive Session/7:30 p.m. Public Session

***Board Retreat @ Middle School Media Center 5:30 p.m.; Executive Session @ 7:00 p.m.; Public Session @ 7:30 pm

****Executive Session @ 6:30 pm. Public Session at 7:00 pm.

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	Community Relations	Curriculum & Instruction	Facilities & Safety Committee	Finance	Policy
Chairperson:	Tom Labetti	Ann Roseman	Janet Jones	Suzanne Viscomi	Fred Stone
Members:	Anne Amato Janet Jones Sue Viscomi	Ben Forest Marj Lowe Fred Stone	Dominic Kalorin Fred Stone	Tom Labetti Ann Roseman Fred Stone	Anne Amato Ben Forest Sue Viscomi
Time	7:30 PM	6:30 PM	9:00 AM	6:15 PM	5:45 PM
	Meets 4 th Tuesday as needed	Meets 4 th Tuesday	Meets 3 rd Tuesday	Meets prior to BOE Meetings	Meets prior to BOE Meetings as needed
Location:	Board Office	Board Office	Board Office	Location of BOE Meeting	Location of BOE Meeting
Date of Meetings:	No meeting in January	No meeting in January	No meeting in January	No meeting in January	No meeting in January
				02/06/2018	
	02/27/2018	02/27/2018	02/20/2018	02/20/2018	02/20/2018
	03/27/2018	03/27/2018	03/20/2018	03/13/2018	03/19/2018
	Cancelled	Cancelled	04/17/2018	04/24/2018	04/24/2018
	05/14/2018	05/22/2018	05/15/2018	05/15/2018	05/15/2018
	Cancelled	06/26/2018 Rescheduled	06/19/2018	06/12/2018	06/12/2018
	No meeting in July	07/10/2018 6:00 p.m.	No meeting in July	No meeting in July	No meeting in July
		No meeting in August	August TBA	August TBA	August TBA
	09/18/2018	09/18/2018	09/18/2018	09/25/2018	09/25/2018
	10/23/2018	10/23/2018	10/16/2018	10/16/2018	10/16/2018
	11/27/2018	11/27/2018	11/20/2018	11/20/2018	11/20/2018
	December TBA	December TBA	12/18/2018	12/18/2018	12/18/2018

Negotiations: Janet Jones, Chairperson; Ann Roseman Suzanne Viscomi

Meets as needed

Residency: Janet Jones, Chairperson; Ann Roseman, Co-Chairperson; Fred Stone, Suzanne Viscomi

Meets as needed

**Notes difference in usual date or time.*