

**RED BANK BOROUGH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR VOTING MEETING**

**TUESDAY, December 13, 2022 7:00 PM**

**MINUTES**



**Red Bank Borough Board of Education**

**Dominic Kalorin, President**

**Erik Perry, Vice President**

**Laura Camargo**

**Ben Forest**

**Jennifer Garcia**

**E. Pamela McArthur**

**Ann Roseman**

**Dr. Frederick Stone**

**Suzanne Viscomi**

**Jared J. Ramage, Ed.D.**

Superintendent of Schools

**Eileen Gorga**

Business Administrator/Board Secretary

**MISSION**

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

**VISION**

We believe our children should Dream BIG.  
We will inspire. We will challenge.  
They will achieve.

**1. 7:01 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:**

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2022. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

**Need for Remote:** Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit [www.rbb.k12.nj.us](http://www.rbb.k12.nj.us) for access information and/or location changes.

The Red Bank Borough Board of Education shall allow members of the public to make public comments by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Business Administrator by electronic mail using [publiccomment@rbb.k12.nj.us](mailto:publiccomment@rbb.k12.nj.us) and in written form sent to Red Bank Board of Education, 76 Branch Avenue, Red Bank, NJ 07701. Public comments submitted by 4:00 PM the Monday before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public. The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

**BOARD OF EDUCATION MEETING SCHEDULE**

7:00 PM – Red Bank Primary School Cafeteria

**Bold Indicates Change**

|                                      |  |
|--------------------------------------|--|
| January 4, 2022 Reorganization       | July 12, 2022 Retreat (5:00 PM)          |
| January 18, 2022                     | August 9, 2022                           |
| February 8, 2022                     | August 23, 2022                          |
| March 15, 2022                       | September 13, 2022                       |
| April 26, 2022 Public Budget Hearing | October 11, 2022                         |
| May 10, 2022                         | <b>November 15, 2022 (Middle School)</b> |
| June 14, 2022                        | December 13, 2022                        |
| June 28, 2022 (6:00 PM)              | January 3, 2023 Reorganization           |



**Red Bank Board of Education Meeting Minutes - December 13, 2022**

|              |           |           |            |            |            |            |            |            |            |            |            |             |
|--------------|-----------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| <b>FBC</b>   | 20        | 19        |            |            |            |            |            |            |            |            |            | <b>39</b>   |
| <b>AHS</b>   | 9         | 17        |            |            |            |            |            |            |            |            |            | <b>26</b>   |
| <b>MDCC</b>  | 27        | 21        |            |            |            |            |            |            |            |            |            | <b>48</b>   |
| <b>TOTAL</b> | <b>96</b> | <b>95</b> | <b>112</b> | <b>127</b> | <b>112</b> | <b>115</b> | <b>121</b> | <b>113</b> | <b>126</b> | <b>115</b> | <b>125</b> | <b>1257</b> |
| <b>OOD</b>   |           |           |            |            |            | 1          | 1          | 1          | 3          |            | 1          | 7           |

c. November 2022 Suspension Report

| <b>GRADE<br/>1</b> | <b>GRADE<br/>2</b> | <b>GRADE<br/>3</b> | <b>GRADE<br/>4</b> | <b>GRADE<br/>5</b> | <b>GRADE<br/>6</b> | <b>GRADE<br/>7</b> | <b>GRADE<br/>8</b> | <b>TOTAL</b> |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|
| 0                  | 0                  | 0                  | 0                  | 1                  | 0                  | 1                  | 7                  | 9            |

d. Harassment, Intimidation or Bullying Report

| <b>CASE</b> | <b># OF STUDENTS</b>                     | <b># OF VICTIMS</b> | <b>STATUS</b> |
|-------------|--|---------------------|---------------|
| RBMS9       | 10345, 10459, 10317, 10363, 10365, 10496 | 10345               | HIB           |
| RBMS10      | 72849, 72740, 73195, 72394, 72849, 73021 | 72849               | Non-HIB       |
| RBMS11      | 10793, 10861                             | 10793               | Non-HIB       |

**6. COMMITTEE REPORTS**

- Community Relations Committee: Dr. Ramage reviewed the recent community update, Preschool Fun Day, FFVP award, Borough Council updates and social media presence.
- Curriculum Committee: Ms. Roseman reviewed the meeting topics including student screen time, RTI, Reading Intervention, and curriculum opt out process.
- Facilities Committee: Mr. Kalorin reviewed topics of building use, architect proposal, ROD grant applications, Primary School hallway heater replacements and project updates.
- Finance Committee: Ms. Viscomi reviewed meeting topics including a new bank account, transportation award, architect proposal and investments.

**7. PRESIDENT’S REPORT - NONE**

**8. HEARING OF THE PUBLIC - NONE**

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**9. STATEMENT TO THE PUBLIC**

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board

committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

**10. ACTION AGENDA**

At this time, the following motions were made. Motioned by Mr. Perry and seconded by Ms. Roseman.

**COMMUNITY RELATIONS - 1000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

NONE

**COMPLIANCE – 2000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

- 2025.** That the Board approves the November 2022 Suspension Report as submitted by the Superintendent.
- 2026.** That the Board approves the Harassment, Intimidation or Bullying Report as submitted by the Superintendent on November 15, 2022.
- 2027.** That the Board approves revisions to the American Rescue Plan (ARP) Safe Return Plan as per Attachment A.

**BUSINESS – 3000**

**BOARD SECRETARY’S CERTIFICATION**

Eileen Gorga, the School Business Administrator/Board Secretary, certifies that no line item has been over-expended in the month of October 2022 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Eileen Gorga*  
School Business Administrator/Board Secretary

**PAYROLL CERTIFICATION**

Payroll Certification for the period of November 15 through December 13, 2022.

|                   |              |
|-------------------|--------------|
| November 15, 2022 | \$711,700.99 |
| November 30, 2022 | \$723,358.38 |

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3225. APPROVAL OF BOARD MINUTES**

That the Board approves the minutes from the November 15, 2022 Regular Session and the Executive Session Meeting of the Board of Education.

**3226. BILLS PAYMENT**

To authorize the payment of final bills for November 2022 in the amount of \$2,603,000.49 and for bills as of December 2022 in the amount of \$1,178,634.57.

**3227. BUDGET TRANSFERS**

To ratify any budget transfers effective October 2022 per the transfer report.

**3228. APPROVAL OF SECRETARY/TREASURER’S REPORT**

Pursuant to 18A:6-59 to approve the October 2022 Report of the Treasurer and the October 2022 Report of the Secretary as being in balance for the month.

**3229. OUTDOOR GARDEN/LEARNING AREA**

BE IT RESOLVED, by the Red Bank Borough Board of Education to approve the submission of, the Outdoor Garden/Learning Area at Red Bank Primary School, to the New Jersey Department of Education, for review and Department approval of an “other capital project” with no state funding and amendment of the long-range facilities plan to be consistent with the project. Further, the Board authorizes Spiezle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

**3230. DISPOSAL OF OBSOLETE ITEMS**

That the Board approves the sale or disposal of 169 student chairs as obsolete, beyond repair and/or no longer required for district purposes. The chairs have been advertised for sale through NJASBO and the items represent a cumulative value of less than \$40,000.00 so no auction is required by statute.

**3231. LAKELAND BANK NEW ACCOUNT**

That the Board approves the Business Administrator to open a Food Service/ Enterprise account with Lakeland Bank, Red Bank, NJ. Required signers on the account will be the Superintendent or Board President and the Board Secretary or Interim Board Secretary and that two signatures are required on the account.

**3232. TRANSPORTATION AWARD**

To award route M1128 for the 2022-2023 school year to Luz Transport for transportation from Shrewsbury, NJ to Red Bank Primary School. Quotations were requested from Briggs Transportation, Durham School Service, Luz Transport, and Shamrock. Luz Transport provided the sole response with a \$226.00 per diem.

**3233. TRAVEL**

| NAME              | DATE/TIME  | LOCATIO<br>N            | COST      | THEME                              | ACCOUNT #  |
|-------------------|--|-------------------------|-----------|------------------------------------|--|
| Kate Mills        | 1/29/23-2/1/23<br>8:00 am - 4:00 pm                | Teachers<br>College, NY | \$1071.84 | Coaching of<br>Writing Institute   | 20-275-200-500-MS2-F23<br>20-275-200-500-PS1-F23 |
| Ashley<br>Schmidt | 1/5/23-6/8/23<br>12:00 pm - 3:00 pm<br>And make-up | Virtual                 | \$750.00  | NJDOE DECS<br>New PIRS<br>Seminars | 20-218-200-580-P23                               |

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|                  |                               |                   |          |   |                        |
|------------------|-------------------------------|-------------------|----------|---|------------------------|
|                  | sessions                      |                   |          |   |                        |
| Stephanie Spruce | 1/6/23, 1/12/23, pre-recorded | Virtual           | \$279.00 | Powerful Strategies for Motivating Students | 20-275-200-500-PS1-F23 |
| Alyssa Geary     | 1/9/23, 1/27/23               | Virtual           | \$279.00 | Strategies for Reaching Students            | 20-275-200-500-MS2-F23 |
| Joe Christiano   | 1/25/23-1/27/23               | Atlantic City, NJ | \$721.64 | Techspo '23                                 | 11-000-252-890-T00     |

**3234. DISPOSAL OF OBSOLETE ITEMS**

That the Board approves the attached items as obsolete, beyond repair and/or no longer useful for district purposes and that the Board of Education authorizes the School Business Administrator to dispose of items as per Attachment B.

**3235. DONATION**

That the Board accepts with gratitude the generous donation of approximately \$600.00 from Donors Choose for “Sit & Teach Mobile Media Cart” for Alyssa May's reading intervention classroom.

**3236. DONATION**

That the Board approves the donation of playground equipment and a metal shed to the Monmouth Reform Temple in Tinton Falls. The items can no longer be used by the district.

**3237. OPERATIONS**

That the Board approves the appointment of Luigi Laugelli as Affirmative Action Officer/Public Agency Compliance Officer, and authorize him to oversee district compliance with NJAC 6A:7 and Title IX of the Education Amendments of 1972, effective January 2, 2023 through June 30, 2023.

**3238. OUT OF DISTRICT TUITION**

That the Board approves the out-of-district contract with the Collier School for Student ID 11225 in the prorated amount of \$44,044.00, effective December 5, 2022 through June 22, 2023.

**3239. DISTRICT PHYSICIAN SERVICES**

To appoint Monmouth Medical Center, Inc., to provide district physician services Medical Inspector/School Physician at an annual fee not to exceed \$5,000.00 for the 2022-2023 school year.

**3240. SPIEZLE ARCHITECTURAL GROUP PROPOSAL**

That the Board approves Spiezle Architectural Group for professional services to support the design for the Middle School Boiler Replacements at a cost not to exceed \$80,000.00 as per Attachment C.

**3241. ROD GRANT APPLICATIONS**

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That the Board approves the Business Administrator and Spiezle Architectural Group to submit applications for ROD (Regular Operating District) grants for Middle School Boiler Replacements and Primary School HVAC replacements.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4250.** That the Board approves the appointment and contract of Valery Petrone as Interim School Business Administrator/Interim Board Secretary, as approved by the Monmouth County Interim Executive Superintendent, as per Attachment D. Account # 11-000-251-100-000
- 4251.** That the Board approves the revision to the resignation of Andrew Sousa effective, December 23, 2022 (previously approved effective January 5, 2023).
- 4252.** That the Board approves the appointment of Lisa Hagee as Primary School Lunch Aide at the rate of \$16.50 per hour, pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective December 14, 2022 through June 30, 2023. Account #11-000-262-107-001
- 4253.** That the Board approves the appointment of Judy Daniels as Instructional Assistant (replacing Jennifer Farley) at a Step 6 prorated annual salary of \$30,542.00, pending a positive criminal history clearance and completion of all personnel paperwork and requirements, on or about December 16, 2022 through June 30, 2023. Account #11-216-100-106-PD1
- 4254.** That the Board approves the revision to the leave under the Family Medical Leave Act (FMLA) for Fran Rizzo effective November 28, 2022 through January 31, 2023 (previously approved effective November 28, 2022 through December 31, 2022).
- 4255.** That the Board approves the termination of Vanessa Blychanton effective December 19, 2022.

**CURRICULUM AND INSTRUCTION**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

- 6042.** That the Board approves the following university student’s program placement, cooperating counselor/student support personnel, and dates of placement for the 2022-23 school year.

| <b>STUDENT</b>    | <b>SCHOOL/UNIVERSITY</b> | <b>COOPERATING COUNSELOR/SCHOOL</b> | <b>DATES/HOURS</b> |
|-------------------|--------------------------|-------------------------------------|--------------------|
| Scharina Bencosme | Monmouth University      | Rosalie Trudell/RBPS                | 300 Hours (Spring) |

- 6043.** That the Board approves the participation of the Red Bank Middle School Student Council as



judges in the Red Bank Home Decoration Contest on December 19, 2022. Transportation will be provided by Red Bank Parks & Recreation.

**6044. NJDOE DREAMS PROGRAM**

That the Board approves the district's participation in the DREAMS Program for the 2022-2023 school year and the 2023-2024 school year.

**BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD – 9000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

**9018.** That the Board approves the following policies for second reading and adoption:

- 7446 School Security Program
- 6470.01 Electronic Funds Transfer and Claimant Certification

**ROLL CALL VOTE**

AYES: Laura Camargo, Ben Forest, Dom Kalorin, Pamela McArthur, Erik Perry, Ann Roseman, Dr. Frederick Stone, Suzanne Viscomi

NAYS: NONE ABSTENTIONS: Mr. Forest #4255, Ms. Viscomi #4255 ABSENT: Jennifer Garcia

**11. HEARING OF THE PUBLIC - NONE**

**12. OLD BUSINESS**

Mr. Forest asked about getting solar panels in the schools.

**13. NEW BUSINESS**

Ms. Viscomi commented that the Trivia Night held by the Education Foundation was well attended.

**14. ADJOURNMENT**

At 8:03pm Ms. McArthur motioned, seconded by Mr. Forest to Adjourn.

**VOICE VOTE**

AYES: Laura Camargo, Ben Forest, Dom Kalorin, Pamela McArthur, Erik Perry, Ann Roseman, Dr. Frederick Stone, Suzanne Viscomi

NAYS: NONE ABSTENTIONS: NONE ABSENT: Jennifer Garcia

Respectfully submitted,

Eileen Gorga  
School Business Administrator/  
Board Secretary



## Dreaming BIGGER 2019-2024

- Goal 1:** Maximize Student Growth
- Goal 2:** Foster A Positive Organizational Culture & Climate
- Goal 3:** Resource Management
- Goal 4:** Data-Driven Decision Making
- Goal 5:** Technology For Personalized Learning

**Dream BIG... We'll Help You Get There!**

### **DISTRICT GOALS**

1. We will promote student growth by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor with particular attention to the challenges engendered by the COVID-19 pandemic.
2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.
3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

### **BOARD OF EDUCATION GOALS**

1. Monitor the implementation of the Strategic Plan and goals of the Red Bank Borough Public School District and its Board of Education.
2. Continue to strengthen engagement in the school community by providing support through the COVID-19 health crisis and its aftermath.
3. Advocate for and endorse a single public school district in the Borough of Red Bank.
4. Strengthen Board of Education member training.

**2022 BOE COMMITTEE SCHEDULE**

|                      | <b>COMMUNITY RELATIONS</b>  | <b>CURRICULUM &amp; INSTRUCTION</b>                        | <b>POLICY</b>  | <b>FACILITIES &amp; SAFETY</b>              | <b>FINANCE</b>  |
|----------------------|---|--|--|---|---|
| <b>CHAIR</b>         | Jennifer Garcia   | Ann Roseman  | Fred Stone   | Dominic Kalorin                             | Suzanne Viscomi   |
| <b>MEMBERS</b>       | Jennifer Garcia<br>Laura Camargo<br>E. Pamela McArthur<br>Suzanne Viscomi | Ann Roseman<br>Ben Forest<br>Jennifer Garcia<br>Fred Stone | Fred Stone<br>Ben Forest<br>E. Pamela McArthur<br>Erik Perry | Dominic Kalorin<br>Erik Perry<br>Fred Stone | Suzanne Viscomi<br>Dominic Kalorin<br>Ann Roseman<br>Fred Stone |
| <b>TIME</b>          | 7:00 PM   | 6:00 PM  | 6:00 PM  | 9:00 AM                                     | 6:30 PM   |
| <b>LOCATION</b>      | BOE Office  | BOE Office   | BOE Mtg Location   | BOE Office                                  | BOE Mtg Location  |
| <b>MEETING DATES</b> | No Jan Meeting  | No Jan Meeting   | No Jan Meeting   | No Jan Meeting                              | 01/18/22  |
|                      | Canceled  | 02/22/22   | Canceled   | 02/08/22                                    | 02/08/22  |
|                      | 03/29/22  | Canceled   | 03/15/22   | 03/15/22                                    | 03/15/22  |
|                      | No April Meeting  | 4/12/22  | Canceled   | Canceled                                    | Canceled  |
|                      | 05/24/22  | 05/24/22   | Canceled   | 05/10/22                                    | Canceled  |
|                      | Canceled  | Canceled   | 06/14/22   | 06/14/22                                    | 06/14/22  |
|                      | No July Meeting   | No July Meeting  | No July Meeting  | No July Meeting                             | No July Meeting   |
|                      | 08/30/22  | 08/30/22   | 08/09/22   | 08/09/22                                    | 08/09/22  |
|                      | Canceled  | Canceled   | 09/13/22   | 09/13/22                                    | 09/13/22  |
|                      | 10/04/22  | 10/04/22   | 10/11/22   | 10/11/22                                    | 10/11/22  |
|                      | 11/29/22  | 11/29/22   | Canceled   | 11/15/22                                    | 11/15/22  |
|                      | Canceled  | Canceled   | Canceled   | 12/13/22                                    | 12/13/22  |

**Negotiations:** Ann Roseman (Chair), Dominic Kalorin, Suzanne Viscomi (Meets as Needed)

**Residency:** Ann Roseman, Fred Stone, Laura Camargo (Meets as Needed)