

RED BANK BOROUGH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR VOTING MEETING

TUESDAY, June 20, 2023 7:00 PM



Red Bank Borough Board of Education

Dominic Kalorin, President  
Erik Perry, Vice President  
Ben Forest  
Jennifer Garcia  
E. Pamela McArthur  
Ann Roseman  
Dr. Frederick Stone  
Suzanne Viscomi

Jared J. Ramage, Ed.D.  
Superintendent of Schools

Valery Petrone  
Interim Business Administrator/  
Interim Board Secretary

**MISSION**

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

**VISION**

We believe our children should Dream BIG.  
We will inspire. We will challenge.  
They will achieve.

1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2023. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

**Need for Remote:** Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit [www.rbb.k12.nj.us](http://www.rbb.k12.nj.us) for access information and/or location changes.

The Red Bank Borough Board of Education shall allow members of the public to make public comments by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Business Administrator by electronic mail using [publiccomment@rbb.k12.nj.us](mailto:publiccomment@rbb.k12.nj.us) and in written form sent to Red Bank Board of Education, 76 Branch Avenue, Red Bank, NJ 07701. Public comments submitted by 4:00 PM the Monday before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public. The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

## BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria

**Bold Indicates Change**

January 3, 2023	July 18, 2023 (Retreat @ 5:00 PM)
January 17, 2023	August 15, 2023
January 31, 2023	August 29, 2023
February 21, 2023	September 12, 2023
March 14, 2023	October 10, 2023
April 25, 2023 Public Budget Hearing	November 14, 2023
<b>May 16, 2023 (Red Bank Middle School)</b>	December 12, 2023
June 6, 2023	January 2, 2024 Reorganization
June 20, 2023	

- 2. ROLL CALL
- 3. FLAG SALUTE
- 4. BOARD CANDIDATE STATEMENTS
- 5. EXECUTIVE SESSION
  - a. HIB
  - b. Personnel
  - c. Attorney-Client Privilege
- 6. SWEARING IN OF NEW BOARD MEMBER
- 7. SUPERINTENDENT’S REPORT
  - a. June 2023 Student Attendance Report

GRADES	% ATTENDANCE
Preschool-Grade 3	96.79
Grades 4-8	95.98

- b. June 2023 Enrollment Report

SITE	3F	4F	KF	01	02	03	04	05	06	07	08	TOTAL
RBMS							119	115	125	116	127	602
RBPS	12	14	117	135	110	120						508
UMC	37	33										70
FBC	22	21										43
MDCC	30	22										52
<b>TOTAL</b>	<b>101</b>	<b>90</b>	<b>117</b>	<b>135</b>	<b>110</b>	<b>120</b>	<b>119</b>	<b>115</b>	<b>125</b>	<b>116</b>	<b>127</b>	<b>1275</b>
OOD	1					1	1	2	3	1	1	10

- c. June 2023 Suspension Report

GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	GRADE 7	GRADE 8	TOTAL
0	0	0	0	6	1	0	0	7

- d. Harassment, Intimidation or Bullying Report

CASE	# OF STUDENTS	# OF VICTIMS	STATUS
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RBPS1	73749, 73232	73749	Non-HIB
RBMS17	11272, 11294	11272	Non-HIB
RBMS18	72502, 72449, 72463, 72515, 72519	72502	Non-HIB

**8. COMMITTEE REPORTS**

**9. PRESIDENT’S REPORT**

**10. HEARING OF THE PUBLIC**

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**11. STATEMENT TO THE PUBLIC**

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

**12. ACTION AGENDA**

**COMMUNITY RELATIONS - 1000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

**NONE**

**COMPLIANCE – 2000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

**2019.** That the Board approves the June 2023 Suspension Report as submitted by the Superintendent.

**2020.** That the Board approves the Harassment, Intimidation or Bullying Report as submitted by the Superintendent on June 6, 2023.

2021. That the Board approves the emergency/fire drill reports for the 2022-2023 school year as submitted by the Superintendent.

**BUSINESS – 3000**

**BOARD SECRETARY’S CERTIFICATION**

Valery Petrone, the Interim School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of April 2023 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Valery Petrone

Interim School Business Administrator/Board Secretary

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3119. APPROVAL OF BOARD MINUTES**

That the Board approves the minutes from the June 6, 2023 Regular Session and Executive Session of the Board of Education.

**3120. BILLS PAYMENT**

To authorize the payment of additional bills for June 2023 in the amount of \$267,036.63.

**3121. BUDGET TRANSFERS**

To ratify any budget transfers effective May 2023 per the transfer report.

**3122. APPROVAL OF SECRETARY/TREASURER’S REPORT**

Pursuant to 18A:6-59 to approve the May 2023 Report of the Treasurer and the May 2023 Report of the Secretary as being in balance for the month.

**3123. ESEA APPLICATION 2023-2024**

That the Board authorizes the Superintendent to apply for and accept the ESEA (Elementary and Secondary Education Act) funds for the 2023-2024 School Year as follows:

Title I A	\$577,343
Title II A	\$49,985
Title III	\$79,209
<b>TOTAL</b>	<b>\$706,537</b>

**3124. OUT-OF-DISTRICT TUITION**

That the Board approves the tuition for the following students’ out-of-district placements for

the 2023-2024 school year. Account #s IDEA 20-250-100-567-003, 11-000-100-566-003, 11-000-100-562-003

STUDENT	SCHOOL	GRADE	TUITION COST JULY 2023-JUNE 2024
11225	Collier	Entering 7th	\$76,662.60 (210 Days)
72553	Collier	Entering 8th	\$76,662.60 (210 Days)
72847	Newmark School	Entering 4th	\$74,435.95 (199 Days)
73002	Harbor School	Entering 2nd	\$82,544.70 (210 Days)
73978	Neptune Twp.	Preschool	\$50,750.00 (203 Days)

**3125. DUAL USE/ TEMPORARY INSTRUCTIONAL SPACE/ ALTERNATE TOILET FACILITIES**

That the Board approves the 2023-2024 applications for dual use at the Primary and Middle School, temporary instructional space at United Methodist Church and First Baptist Church of Red Bank, and alternate toilet facilities for the Preschool Education Program classrooms located at the United Methodist Church and First Baptist Church.

**3126. CANCELED CHECKS**

That the Board approves the cancellation of the following list of outdated, outstanding checks:

MS Student Activity Account

Check 3776    \$80.00            06/10/2022

**3127. CONTRACT**

That the Board approves occupational therapy services to be provided by Staffing Options and Solutions (Cumberland/The Stepping Stones Group) at the rate of \$82.00 per hour for ESY not to exceed 27 hours per week effective July 10, 2023 through August 4, 2023. Account # 13-422-100-300-003

**3128. CONTRACT**

That the Board approves physical therapy services to be provided by Staffing Options and Solutions (Cumberland/The Stepping Stones Group) at the rate of \$82.00 per hour for ESY not to exceed 18 hours per week effective July 10, 2023 through August 4, 2023. Account # 13-422-100-300-003

**3129. PROPERTY & CASUALTY INSURANCE RENEWAL RATES 2023-2024**

That the Board approves the insurance renewal rates brokered by Alliant/Boynton as per the chart below,

**INSURANCE PREMIUM SUMMARY 2022-2023**

Coverage	Expiring Premium 2022-2023	Renewal Premium 2023-2024	% Change
Commercial Package	\$119,675	\$131,315	9.7%
Excess Workers Comp	\$4,993	\$5,383	7.8%
Workers Comp	\$118,241	\$121,592	2.8%
School Board Legal	\$37,365	\$33,685	-9.8%
Bonds	\$940	\$940	0%
Student Accident	\$11,285	\$11,285	0%
Flood	\$20,092	\$20,901	4%
<b>TOTAL</b>	<b>\$320,056</b>	<b>\$333,282</b>	<b>4.1%</b>

**3130. TRANSFER OF UNEXPENDED APPROPRIATIONS AND/OR EXCESS REVENUE TO RESERVES**

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Red Bank Borough Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Project and/or Maintenance Reserve Accounts at year end, and

WHEREAS, the Red Bank Borough Board of Education has determined that up to \$2,000,000.00 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Red Bank Borough Board of Education that it hereby authorizes the district's School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

**3131. PAYMENT OF BILLS/TRANSFERS through June 30, 2023**

That the Board authorizes the Business Administrator and Superintendent to pay bills through June 30, 2023 and transfer funds from over appropriated to under appropriated accounts to address anticipated deficits. The bills and transfers will be approved at the next regularly scheduled Board meeting.

**PERSONNEL – 4000**

**Red Bank Board of Education Meeting - June 20, 2023**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

- 4104.** That the Board approves the appointment of the following staff members as AVID Site Coordinator at a stipend of \$1,500.00 effective September 1, 2023 through June 30, 2024. Account # Title II

Kimberlee Sherman                      Amy Campbell

- 4105.** That the Board approves all Red Bank Primary School and Red Bank Middle School staff as substitutes for the 2023-2024 DREAM Team and AVID Site Team.

- 4106.** That the Board approves the following staff members' stipend of \$250.00 for achieving perfect attendance for the 2022-2023 school year. Account # 11-000-291-290-005

Gabrielle Coco                      Christina Grimaldi                      Noelle Halpin

- 4107.** That the Board approves the following staff members' payout for unused personal days during the 2022-2023 school year. Account # 11-000-291-290-005

STAFF MEMBERS	AMOUNT PAID EACH
Tiffany Harris, Lissette Nieves, Matthew Onori, Jennifer Rigby, Belem Sanchez Ocegueda, Aria Slipek, Lara Wengiel	\$50.00
Amy Campbell, Chelsey Cooney, Caroline Dwyer, Kristine Giglio, Marianne Ivanicki, Christine Kessler, Arianna Minaidis, Belinda Ruiz, Melanie Schaefer, Kimberlee Sherman, Maria Tollaku	\$100.00
Joanne Fiore, Amber Locascio, Sonia Santos	\$150.00
Laura Butler, Bridget Crudo, Grace Dengler, Michael Dutton, Kristyn Finnigan, Chelsea Foster, Queenie Li, Laura Lin, Holly Locascio, Margaret Nerney, Jaclyn Spittler, Eddy Velastegui	\$200.00
Justine Coppola, Breanna Hartman, Holcombe Hurd, Isabella Sessa	\$250.00
John Adranovitz, Gabrielle Coco, Shari Ehrlich, Meredith Faistl, Colleen Flaherty, Christina Grimaldi, Noelle Halpin, Shannon Meyers, Lauren Schmitt, Greta Walsh	\$300.00

- 4108.** That the Board approves the following staff members' participation in the Red Bank Middle School DREAM Team for the 2023-2024 school year, not to exceed a total of 150 hours total to be divided among members based on the particular need at the stipulated negotiated contractual rate of \$36.00 per hour for teachers and \$23.00 per hour for Instructional Assistants. Account #20-275-200-100-SI2



Red Bank Board of Education Meeting - June 20, 2023

Katie Conte  
Dawn Fowler  
Belinda Ruiz  
Stacy Ward

Katrina Darling  
Josie Katz  
Lauren Schmitt

Kristyn Finnigan  
Nicole Matarazzo  
Kristen Smith

- 4109.** That the Board approves the following staff members' participation in the Red Bank Primary School DREAM Team for the 2023-2024 school year, not to exceed a total of 150 hours total to be divided among members based on the particular need at the stipulated negotiated contractual rate of \$36.00 per hour for teachers and \$23.00 per hour for Instructional Assistants. Account #20-275-200-100-SI1

Paula Collins  
Niki Ikeda  
George Platis  
Vaanessaa Vazquez

Meredith Faistl  
Alyssa May  
Cathleen Reardon

Kelly Hogan  
Beth Ann Moran  
Nicole Siano

- 4110.** That the Board approves the following AVID Site Team members for the 2023-2024 school year not to exceed 15 hours per person, at the stipulated negotiated contractual rate of \$36.00 per hour. Account #20-275-200-100-AVD

Erin Carty  
Alyssa Geary  
Shannon Meyers

Gabrielle Coco  
Rebecca Lynch  
Ashley Navalany

Dawn Fowler  
Kristen Maiello

- 4111.** That the Board approves the appointment and contract of Luigi Laugelli as Assistant Superintendent of Curriculum & Instruction, as approved by the Monmouth County Interim Executive Superintendent, as per Attachment A. Account # 11-000-230-100-000 & 11-000-221-102-004

- 4112.** That the Board approves the appointment of Donald Swinchoski as a part time Middle School Instrumental Music Teacher, at a BA Step 8 prorated annual salary of \$62,675.00 for three days per week, with no benefits, effective September 1, 2023 through June 30, 2023. Account #20-483-100-100-00

- 4113.** That the Board approves the appointment of Valery Petrone as a financial consultant at the rate of \$125.00 per hour, not to exceed a total of 100 hours, effective July 1, 2023 through August 31, 2023.

- 4114.** That the Board approves Guillermina Reyes Jimenez as breakfast aide for the 2022-2023 school year, at the hourly rate of \$16.50. Account # 11-000-262-107-001

- 4115.** That the Board approves the following additions to Resolution 4043 replacing Extended School Year vacancies noted as TBD and additional substitutes:

**Red Bank Board of Education Meeting - June 20, 2023**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DAYS/HOURS PER DAY</b>
Dayna Patterson	Instructional Assistant/1:1	M-F/up to 5.25 hours per day
Kelly Clark	Instructional Assistant/1:1	M-F/up to 5.25 hours per day
Andrea Dadap	Instructional Assistant/1:1	M-F/up to 5.25 hours per day
Maria Tollaku	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Mary Emich	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Patricia Rock-Dietel	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Lorraine Nelson	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Janice Weisman	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Deborah Schlipf	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Julie Katz	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Jacqueline Rivera	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Sally Scarpa	Substitute Teacher/IA	M-F/up to 5.25 hours per day
Michael Vizzone	Substitute Teacher/IA	M-F/up to 5.25 hours per day

**4116.** That the Board approves the following guest teachers' incentive for total days worked during the 2022-2023 school year.

<b>GUEST TEACHER</b>	<b>AMOUNT PAID EACH</b>
Lisa Cureton, Andrea Dadap, Joan McLaughlin, Lorraine Nelson, Deborah Schlipf, Maria Villanueva	\$500.00
James Hartman, Lucy Steele	\$750.00
Jayne Beck, Frederick Johnson, Roberta Sharp, Diane Von Arx, Mark Wright	\$1,000.00

**4117.** That the Board approves an unpaid leave under the Family Medical Leave Act for Stacy Sherwood, effective May 22, 2023 through June 6, 2023.

**4118.** That the Board approves the following professional tuition reimbursement:

<b>NAME</b>	<b>INSTITUTION</b>	<b>DEGREE</b>	<b>COURSE(S)</b>	<b>CREDIT/COST</b>	<b>SEMESTER</b>
Brandy Balthazar	New Jersey City University	MA Reading Specialist	LTED645 Best Practices in Literacy in Mid/Sec School	3 @ 779.00 \$2,337.00	Spring 2023

4119. That the Board accepts the resignation of Shary Ashe-Holt, Community and Parent Involvement Specialist, effective August 31, 2023.
4120. That the Board approves the appointment of Shary Ashe-Holt as an ESL Teacher (replacing Mora Hockstein) at an MA+30 Step 7 annual salary of \$65,125.00, effective September 1, 2023 through June 30, 2024. Account #11-240-100-101-001
4121. That the Board approves the following Guest Teachers for the 2023-2024 school year pending a positive criminal history clearance and completion of all personnel paperwork and requirements.

Evan Conway                      Mary Emich                      DayVonna Gill                      Isaiah Vernon

4122. That the Board approves the following as Summer Custodians at the rate of \$20.00 per hour for the 2023-2024 school year, effective June 21, 2023 through August 31, 2023. Account # 11-000-262-100-005

Charles Bertodatti                      Samuel Coughlin

**CURRICULUM AND INSTRUCTION**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

NONE

**BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD – 9000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

NONE

- 13. HEARING OF THE PUBLIC
- 14. OLD BUSINESS
- 15. NEW BUSINESS
- 16. ADJOURNMENT TO CLOSED SESSION
- 17. ADJOURMENT



## Dreaming BIGGER 2019-2024

**Goal 1:** Maximize Student Growth

**Goal 2:** Foster A Positive Organizational Culture & Climate

**Goal 3:** Resource Management

**Goal 4:** Data-Driven Decision Making

**Goal 5:** Technology For Personalized Learning

**Dream BIG... We'll Help You Get There!**

## **DISTRICT GOALS**

1. We will promote student growth by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor with particular attention to the challenges engendered by the COVID-19 pandemic.
2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.
3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

## **BOARD OF EDUCATION GOALS**

1. Monitor the implementation of the Strategic Plan and goals of the Red Bank Borough Public School District and its Board of Education.
2. Continue to strengthen engagement in the school community by providing support through the COVID-19 health crisis and its aftermath.
3. Advocate for and endorse a single public school district in the Borough of Red Bank.
4. Strengthen Board of Education member training.

**2023 BOE COMMITTEE SCHEDULE**

	<b>COMMUNITY RELATIONS</b>	<b>CURRICULUM &amp; INSTRUCTION</b>	<b>POLICY</b>	<b>FACILITIES &amp; SAFETY</b>	<b>FINANCE</b>
<b>CHAIR</b>	Jennifer Garcia	Ann Roseman	Fred Stone	Dominic Kalorin	Suzanne Viscomi
<b>MEMBERS</b>	Jennifer Garcia OPEN E. Pamela McArthur Suzanne Viscomi	Ann Roseman Ben Forest Jennifer Garcia Fred Stone	Fred Stone Ben Forest E. Pamela McArthur Erik Perry	Dominic Kalorin Erik Perry Fred Stone E. Pamela McArthur	Suzanne Viscomi Dominic Kalorin Ann Roseman Fred Stone
<b>TIME</b>	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
<b>LOCATION</b>	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
<b>MEETING DATES</b>	No Jan Meeting	No Jan Meeting	01/17/23	No Jan Meeting	01/17/23
	02/28/23	02/28/23	02/21/23	02/28/23	02/21/23
	Canceled	03/28/23	Canceled	03/14/23	03/14/23
	Canceled	04/25/23	04/25/23	04/25/23	04/25/23
	05/23/23	05/23/23	Canceled	05/16/23	Canceled
	Canceled	Canceled	06/06/23	06/20/23	06/06/23
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	08/22/23	08/22/23	08/15/23	08/15/23	08/15/23
	09/26/23	09/26/23	09/12/23	09/12/23	09/12/23
	10/24/23	10/24/23	10/10/23	10/10/23	10/10/23
	11/21/23	11/21/23	11/14/23	11/14/23	11/14/23
	12/19/23	12/19/23	12/12/23	12/12/23	12/12/23

**Negotiations:** Ann Roseman (Chair), Dominic Kalorin, Suzanne Viscomi (Meets as Needed)

**Residency:** Ann Roseman, Fred Stone, OPEN, Suzanne Viscomi (Meets as Needed)