

IMMUNIZATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

- A. No student may be enrolled or remain enrolled, on a full-time, part-time or shared-time basis, in any secondary or elementary school within the School District until the student or the student's parent or guardian has submitted to the designated School District administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated School District administrator one of the following statements:
 1. a statement, from a physician, advanced practice registered nurse, physician assistant, or a public clinic that provides immunizations, (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or
 2. a medical statement, affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year such immunization was administered, consistent with medically acceptable standards.
- B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated School District administrator will provide information to

the parent or guardian of a student or emancipated student of the dosages for each vaccine according to the age of the student.

- C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in sections III(A) or III(B) above or statement of immunization set forth in section IV to the Superintendent of Schools by October 1. The first year of their home schooling in Minnesota and the grade 7 year
- D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No students may be enrolled or remain enrolled in any elementary or secondary school within the School District until the student or the student's parent or guardian has submitted the required data.
- E. The School District may allow a student transferring into a school a maximum of 30 days to submit a statement specified in section III(A) or III(B) above or section IV below. Students who do not provide the appropriate proof of immunization or the required documentation within the specified time frames shall be excluded from school until such time as the appropriate documentation has been provided.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

- A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or
- B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating that the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

- A. The School District will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department Health;
 2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;
 - 3.. review student health records to determine whether the required information has been provided; and
 4. notify parents regarding reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.
- B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

- A. The School District will maintain a file containing the immunization records for each student in attendance at the School District for at least five years after the student attains the age of majority.
- B. Upon request, the School District may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Statute.
- C. The designated School District administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.
- D. Upon request of a public or private post-secondary educational institution, the designated School District administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

Legal References: Minn. Stat. (Educational Data)
Minn. Stat. (Health Standards; Immunizations; School Children)
Minn. Stat. (School Board Responsibilities)
Minn. Stat. (Health Records; Children of School Age)

Minn. Stat. (Immunization Data)
Minn. Stat. (Tuberculosis Screening in Schools)
Minn. Stat. (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)

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