

**MINUTES OF THE OATH OF OFFICE/ANNUAL REORGANIZATION  
& BOARD OF FINANCE MEETING  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

2020 Board President/Member-elect, Chad Boldry, called the January 6, 2021, Annual Reorganization Meeting to order with the pledge of allegiance at 6:30 P.M. Present were board members: Mrs. Beth Howard, Mr. Jeffery Smith, Board member-elect, Mrs. Cristie Rans, and Board member-elect, Mr. Roger Byrum. Also present were: Superintendent, Dr. Paul Voigt, Mrs. Angela Miller, Ms. Anita Doan, and Ms. Colleen Diveley. Also present was attorney Mr. Rhett Lee

**Oath of Office:** Attorney, Rhett Lee administered the Oath of Office to Mr. Chad Boldry, Mr. Roger Byrum, and Mrs. Cristie Rans. Their terms expire December 31, 2024.

**6:32P.M. Annual Reorganization Meeting:** Called to Order at 6:32 P.M. by 2020 Board President, Chad Boldry.

**Public Comment Regarding Advertised Items:** None

**Consent Agenda:** Cristie Rans moved, and was seconded by Jeff Smith to approve the consent agenda items as follows:

- a. Approve minutes of the December 16, 2020 Meetings as follows:
  1. December Monthly Board Meeting
- b. Approve Year-End Appropriation Transfers
- c. Resignations/Retirements:
  1. Zachary Lowe - Custodian
  2. Brittany Sailors - Custodian
- d. Employment:
  1. Catherine Diveley – Custodian for Caston School Corporation

***Unanimous 5-0***

**Old Business:** None

**New Business:** Beth Howard moved, seconded by Cristie Rans to determine the regular meeting dates, time and place for the 2021 calendar year of the Caston School Board of Trustees to be on the third Wednesday of each month at 6:30 P.M. in the Bruce E. Cress Board Room of the Caston School Administration Building.

***Unanimous 5-0***

**Board Reorganization:** Board President Chad Boldry opened nominations for the office of **President** of the Caston School Board of Trustees for the 2021 Calendar Year. Beth Howard moved, and was seconded by Cristie Rans to nominate Chad Boldry to continue as President. Beth Howard moved, seconded by Roger Byrum to close nominations for Board President, and Chad Boldry was unanimously elected as President.

***Unanimous 5-0***

President Chad Boldry opened nominations for the office of **Vice President** of the Caston School Board of Trustees for the 2021 Calendar Year. Cristie Rans made a motion to nominate Beth Howard as Vice-President. Jeff Smith moved to close nominations and Cristie Rans seconded. Beth Howard was elected as Vice President.

***\*Unanimous 4-0 Beth Howard abstained***

President Chad Boldry opened nominations for the office of **Secretary** of the Caston School Board of Trustees for the 2021 Calendar Year. Beth Howard moved to nominate Cristie Rans to serve as Secretary. Roger Byrum moved, seconded by Beth Howard to close nominations, and Cristie Rans was unanimously elected as Secretary.

***Unanimous 5-0***

Beth Howard moved, seconded by Jeff Smith to appoint Rhett Lee as Corporation Attorney with an annual retainer of \$4000.00.

***Unanimous 5-0***

Cristie Rans moved, seconded by Beth Howard to appoint Susan Loftain as Corporation Treasurer & set bond for \$100,000.

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to appoint Elaine Sutton to the office of Deputy Treasurer.

***Unanimous 5-0***

Roger Byrum moved, seconded by Jeff Smith to appoint Mrs. Marcia Tucker as ECA Treasurer & Set Bond for \$50,000.

***Unanimous 5-0***

Jeff Smith moved, seconded by Roger Byrum to appoint Mr. Chuck Evans as Extra Curricular Fund Financial Administrator.

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to appoint Ms. Jennifer Lukens and Ms. Gina Hierlmeier as Extra Curricular Fund Assistant Financial Administrators.

***Unanimous 5-0***

Beth Howard moved, seconded by Roger Byrum to appoint Mrs. Angela Miller as Title IX Coordinator.

***Unanimous 5-0***

Jeff Smith moved, seconded by Beth Howard to appoint Cristie Rans as ISBA Legislative Liaison.

***Unanimous 5-0***

Roger Byrum moved, seconded by Jeff Smith to appoint Cristie Rans and Beth Howard as board representatives on the negotiations team.

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to approve the Conflict of Interest Statement signed by Jeffery A. Smith and Roger Byrum.

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to set the bond for both Cafeteria Head Cashier, Liz Taylor, and Athletic Director, Gina Hierlmeier at \$50,000 each.

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to approve compensation of Board Members in accordance with I.C. 20-26-4-7 at the maximum annual compensation of \$2000. Additionally per diem rates were set at \$112 for each regular monthly meeting and \$62 for each committee, planning or special meeting. The total annual compensation for each board member will be capped at \$4500/year.

***Unanimous 5-0***

Cristie Rans moved, seconded by Jeff Smith to approve the Resolution for Rainy Day Fund for Fiscal year 2020.

***Unanimous 5-0***

Roger Byrum moved, seconded by Cristie Rans to approve the Resolution to Deposit or Transfer Interest to the 2020 Operations Fund.

***Unanimous 5-0***

Jeff Smith moved, seconded by Roger Byrum to approve the establishment of minimum number of Children (20) needed for Latch Key Program.

***Unanimous 5-0***

**Other Business:** Dr.Voigt demonstrated the new Caston School Corporation website for the board.

**Reports/Information:**

- a. Fulton & Cass County 2021 Certified Budget Orders

**Public Comment:** None

**Board Comment:** Roger Byrum asked about the progress being made on various building projects that were being conducted through Christmas Break. Work is continuing on projects but not yet completed.

The next regular board meeting will be held on January 20, 2021, at 6:30 P.M.

**Adjournment:** Jeff Smith moved, seconded by Cristie Rans that the regular meeting be adjourned at 7:10 P.M.

***Unanimous 5-0***

**CASTON BOARD OF SCHOOL TRUSTEES**

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**Annual Board of Finance Meeting**

President Chad Boldry called to order the annual Board of Finance Meeting at 7:11 P.M. Present at the meeting were: Jeff Smith, Cristie Rans, Beth Howard, Roger Byrum, Dr. Paul Voigt, and Rhett Lee. Also present were Angela Miller, Anita Doan, and Colleen Diveley.

President Chad Boldry opened nominations for Board Of Finance President. Beth Howard nominated Chad Boldry and Cristie Rans seconded. There were no other nominations and the board voted unanimously 4-0 to elect Chad Boldry as Board of Finance President.

***Unanimous 5-0***

Beth Howard moved, and Roger Byrum seconded to nominate Cristie Rans as Board of Finance Secretary. There were no other nominations, and the board voted unanimously 4-0 to elect Cristie Rans as Board of Finance Secretary.

***Unanimous 5-0***

The board reviewed the report submitted by Superintendent, Dr. Paul Voigt, assessing the financial condition of the school corporation using the fiscal and qualitative indicators determined under I.C. 20-19-7-4 as required in Section 8 of IC 5-13-7-8 effective July 1, 2019.

Jeff Smith moved, seconded by Cristie Rans to adjourn the meeting at 7:25 P.M.

***Unanimous 5-0***

**CASTON BOARD OF SCHOOL TRUSTEES**

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