

Parents' Rights and Responsibilities Custodial and Non-custodial

A. When parents of a student are estranged, separated, or divorced, building personnel will uphold the parents' rights.

1. Both parents have the right to:
 - a. view the child's school records;
 - b. receive school progress reports;
 - c. visit the child briefly at school;
 - d. participate in parent teacher conferences.

The only exception to a – d is when a court order (provided by the custodial parent) restricts any of the above listed rights for the non-custodial parent.

2. Custodial Parent

The parent with whom the student resides is known as the custodial parent unless a legal document or signed parental agreement indicates otherwise. Verification may be required from the custodial parent.

B. Release of Student to Parent

Even though parents may be divorced both parents can visit the student at school. However, only the custodial parent or persons authorized by the custodial parent have the right to remove the child from school property during regular school hours. If school personnel anticipate a possible student abduction (by the non-custodial parent or any other person), law enforcement personnel are to be notified immediately.

C. Parent Responsibilities

1. The custodial parent has the responsibility to:
 - a. Keep the school office informed as to the address of residence and how she/he may be contacted at all times.
2. The non-custodial parent may request that they be put on a mailing list for student information. They are to use the **Non-custodial Request for Student Information form**.

Non-custodial Request for Student Information

Education information is requested for:

Student Name:	
Grade:	
Date of Birth:	

I, _____, certify that I am the non-custodial parent of the above mentioned student. **Attached is a copy of proof of my mailing address** (such as rental agreement for your residence or a copy of your current utility bill). Please send the requested student information to the address shown below.

Non-custodial Parent Signature

Date

Name of Non-custodial Parent:	
Mailing Address:	
City:	
Zip Code:	
Email Address:	
Indicate the type of document used to show proof of address. Please attach a copy of documentation.	<input type="checkbox"/> Copy of my current utility bill <input type="checkbox"/> Rental agreement of my residence <input type="checkbox"/> Other

For School Office Only:

_____ *Date of Notification to Custodial Parent*