



Instructions for School-Based Screenings

Per authorization of the [Code of Virginia, Section 22.1-214](#), all students in the division must undergo certain health screenings upon entry and at periodic intervals to determine if further evaluation is warranted. The screening requirement for all students enrolled in the school division is below.

- 1) All children within 60 administrative working days of initial enrollment in a public school through grade 3, shall be scheduled for screenings in the following areas to determine if formal assessment or referral for a special education evaluation is indicated:
 - Speech, voice, and language;
 - Fine and gross motor
- 2) All children within 60 administrative working days of initial enrollment in a public school in all grades shall be scheduled for screening in the following areas to determine if formal assessment or a referral for special education is indicated, if such screenings were not completed as part of a recent physical exam or at a previous school within the past 2 years:
 - Vision
 - Hearing
- 3) Vision and hearing screenings are required for all K students who have not had such screening as part of their school entrance physical exam.
- 4) Vision and hearing screenings are required for all students in grades 3, 7 and 10. This screening shall be scheduled within 60 administrative days of the start of school and must be completed by 1 month prior to the end of the school year.

The principal may determine which school-based personnel are responsible for the various screenings. Suggestions include:

- Classroom or art teacher for fine motor screening
- Physical education teacher for gross motor screening
- Classroom teacher in consultation with the speech language pathologist for speech, voice and language
- Speech language pathologist for hearing screenings in primary grades and in secondary grades, if available
- School nurses for vision and hearing when the SLP is not available to conduct the hearing screening

All screenings must be documented on the [Screening Summary Form](#) and/or in PowerSchool. A hard copy of the screening summary form shall be placed in a student's cumulative record.