

Instructional Council Meeting

12/16/2021

John Potter graciously volunteered to be a co-facilitator with a parent member. Recruitment for the ECA/CEC parent has begun.

The job description has been constructed and will be formalized soon.

We have a tentative schedule for future IC meetings on the 1st and 3rd Friday of each month...coordination with staff meetings and PLC calendar may cause some adjustments to the finalized schedule.

We would like to pay a staff member an hourly wage to be the note taker at future meetings. Please inquire with administration if you are interested in the job.

Meeting Agendas will be constructed through PLC chairperson's submission to the facilitator 48 hours prior to IC meeting. Construction and use of a staff wide Padlet for submission of concerns or issues that require IC discussions is welcomed. We did not finalize how the platform will be used but would welcome advice or ideas from staff.

Meetings will open with The Leadership Team presenting information to be distributed via PLCs or staff wide emails (15 minutes)

The Agenda will be created by IC and facilitator.

The focus of today's meeting was to find a facilitator, note taker, and time keeper

Recruitment concerns were discussed as well: We will dedicate some time during the Jan 3 PD to revisit the recruitment ideas that came from the December 15th break out sessions.

Recruitment is an all hands on deck issue...please work on building a recruitment document/website/pamphlet, for your class, that can be linked to the recruitment landing page.

Ideas for recruitment are welcomed. Spread the word about your class and CEC offerings.