

Instructional Council MEETING
Date: Monday, 1-21-2022
Time: 2:00pm to 2:54pm
Location: Virtual

<p>Topics:</p> <ul style="list-style-type: none"> ● Robert’s Rules of Order (20 min) ● Approve minutes from 1/7/22 (5 min) ● Admin Info Session (15 min) ● Open Forum (15 min) ● Old Business (15 min) <ul style="list-style-type: none"> ○ Getting minutes on ECA/CEC website ○ CB Suites issues ● New Business (15 min) ● Closing 	<p>Members: Pat Arguelles (absent), Diane Thomas, Gabino Noriega (absent), John Glaser, John Potter, Mark Walker, Paty Carreón, Shanel Fretwell (absent), Lorena Glaser, Tracie Bartlett, Bailey Rowe, Demian Armstrong & Mark Mulroy, Pam Christison</p> <p>Facilitator: John Potter/Pam Christison</p> <p>Time Keeper:</p> <p>Note Taker: Judy Jaramillo</p>
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Staff Norms:

- Arrive on time.
- If you are late, come in quietly. It is your responsibility to get caught up.
- Equity of voice.
- Be respectful with technology.
- Bring your charged laptop. Use technology to enhance our time together.

Schedule [90 minutes]

Time	Minutes	Activity
2:10	20	<p>Mr. Potter started the meeting by discussing Robert’s Rules of Order.</p> <ul style="list-style-type: none"> ● Ellen Bernstein does not recommend using RRO, because they are too rigid/cumbersome. We need an alternative. Mr. Potter states there are alternatives but they are lengthy and cumbersome as well. About 2% of groups use their own parliamentary procedures. ●
		●
2:36		<p>Final Schedule</p> <p>Tracie, yes make up the two days of school days lost due to Cyberattack</p> <p>John, keep in mind events already scheduled. Leave the final schedule to discuss around March.</p> <p>Diane, give time to pack and move into a new building, and not have to do it during the summer. Leadership team has not had any time to discuss.</p> <p>Table the issue and revisit.</p>
		<p>PLC on 1-28-2022??</p> <p>Discuss scores</p>

		<p>Sick students</p> <p>Pam, keep a sick student home, parents are struggling with their student to catch with missing assignments. Students are able to reach out for tutoring.</p> <p>Diane, Teachers are using Google classroom to communicate with students.</p> <p>John, teachers will work with students, communication is needed from the students.</p> <p>Walker told his students they need a buddy to share the missed class lecture, which is not online. Teachers need to keep up on assignments. Recommends a buddy as a good idea for absent students.</p>
		<p>Diane, closing words of Thank you to teachers and parents for the awesome job.</p> <p>Pam, "It is really hard for your kids to make up missed days" and wanted to thank the teachers for all the hard work they are helping the students.</p>

REFLECTION

Time: 2:25-2:30	5 minutes
PLUS (What went well? What progress did our IC team make?)	Delta (What still needs work? What is yet to be decided?)
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Next IC meeting: Fridays, TBD. (3rd Friday of every month)

Staff meetings: 1x/month on Fridays (1st Friday of every month) - cancel strats those days

PLC Meetings 1x/month on Fridays

Other 2 weeks: Maybe nothing, maybe IC meetings.

A schedule will come out from Pat and Diane