

COLLEGE APPLICATION GUIDE



There's a lot that goes in to applying for college. Keep it all organized here.

☐ COLLEGE APPLICATION CHECKLIST

TASKS	MY COLLEGE CHOICES		
	1	2	3
College Name:			
College Application Form			
Early Application Deadline	/ /	/ /	/ /
Regular Application Deadline	/ /	/ /	/ /
Application Fee	☐ \$_____	☐ \$_____	☐ \$_____
Grades			
Request official sealed copy of academic records/transcripts	☐	☐	☐
Test Scores			
Standardized Test Scores (SAT and ACT)	☐	☐	☐
Advanced Placement (AP) Test Scores (if applicable)	☐	☐	☐
Letters of Recommendation			
Requested from: _____	☐	☐	☐
Requested from: _____	☐	☐	☐
Requested from: _____	☐	☐	☐
Essays			
Write admission application essay(s)	☐	☐	☐
Proof essay(s) for spelling and grammar	☐	☐	☐
Have someone else review and proofread essay(s)	☐	☐	☐
Additional Information			
List extracurricular, volunteer and work activities	☐	☐	☐
Make copies of all college application materials and file for my own records	☐	☐	☐
DATE APPLICATION SUBMITTED:	/ /	/ /	/ /
AFTER YOU SEND YOUR APPLICATION			
Receive decision letter	☐	☐	☐
Receive financial aid award letter	☐	☐	☐
Make final college choice	☐	☐	☐
Send deposit	☐	☐	☐
Send final transcript	☐	☐	☐

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☐ FAFSA CHECKLIST

DOCUMENTS YOU NEED TO FILL OUT THE FAFSA	✓
Your most recent income tax return (or your parents' return if you are a dependent)	<input type="checkbox"/>
Your current bank statements	<input type="checkbox"/>
Your current investment records (if any)	<input type="checkbox"/>
Records of any untaxed income you may have received	<input type="checkbox"/>
Your driver's license (if you have one)	<input type="checkbox"/>
Your Social Security number	<input type="checkbox"/>
Your alien registration or permanent resident card if you are not a U.S. citizen	<input type="checkbox"/>

If all items are checked, then you have all the necessary documents to fill out the FAFSA online.

1. Visit <http://www.fafsa.ed.gov/> to start your Free Application for Federal Student Aid (FAFSA) after January 1st.
2. Know your Student Financial Aid deadlines
 - a. Federal Deadline: _____
 - b. State Deadline: _____
 - c. College Choice #1 Deadline: _____
 - d. College Choice #2 Deadline: _____
 - e. College Choice #3 Deadline: _____

Date FAFSA completed & submitted: _____

***Note: To get the best financial aid award possible, submit all the required applications before the earliest due date of the schools you are considering.*

REMEMBER YOUR STUDENT AID PIN!

Your PIN can be used each year to electronically apply for federal student aid and to access your Federal Student Aid records online. Never give your PIN to anyone!

MY PIN IS: _____