Regional School District No. 17

Board of Education

Finance/Facilities Subcommittee

Meeting Agenda

Chair: Peter Sonski

A meeting of the Regional School District No. 17 Finance/Facilities Subcommittee was held on Tuesday, June 13, 2023, at 4:30 PM in Room A116 located at HK High School.

Subcommittee Members Present: Peter Sonski (Chair), Prem Aithal, Jennifer Favalora (remote), Suzanne Sack (remote), Shawna Goldfarb (remote),

Subcommittee Members Absent: Hamish MacPhail

Other Attendees: Superintendent Jeffrey Wihbey, Director John Mercier, Director David Solin, Brianna Hill (remote), Jeff Wyszynski (Tecton-remote), Antonia Ciaverella (Tecton-remote), Justin Hopkins (Tecton-remote), Kerry Markey

Subcommittee Members Absent: Shawna Goldfarb, Hamish MacPhail

1. **Call to Order/Opening of the Meeting**

   The meeting was called to order at 4:30 PM by Peter Sonski (Chair).

2. **Approval of Previous Minutes**

   The committee approved the Minutes from May 16, 2023, without changes.

3. **District Master Plan update from Tecton**

   Tecton representatives (Wyszynski, Ciaverella, Hopkins) reviewed feedback from the May 9, 2023, public information session and shared their plans for the upcoming community discussion, on June 28, 2023, which will be virtual. The discussion also included a desire for further analysis of space use assessment, with a follow-up meeting to be scheduled with the Superintendent and Administration, and an order of magnitude cost projection for budget impact. Local stakeholder groups were identified for solicitation of project plan/proposal feedback. Superintendent Wihbey and Ms. Markey outlined their communication plan.

4. **HK Cubs Rate Increase Proposal**

   Director Solin outlined a proposal for a rate and wage increase to become effective September 1, 2023. There were no objections to the proposal. Director Sonski suggested

the proposal be shared with the BOE as part of the July meeting packet. He will consult with the BOE chair regarding the preference for formal action.

5. Capital Planning

Superintendent Wihbey asked for reconsideration of capital funds for the safety windows at BES and KES. Committee Chair Sonski advised the Superintendent to place the request on the July BOE meeting agenda, with a revised proposal, after the FY 2022-23 financial summary has been presented.

All other Facilities items were postponed until a future meeting.

6. Financial Review

Finance Office - Director Solin outlined plans for outsourcing services to support the operations of the business office. The Superintendent is exploring options from LEARN and other RESCs and will evaluate with legal counsel whether an RFP for other private providers is in order.

Financial review - Director Solin reviewed year-end projections, which continues to trend in a positive direction. ECG fund revenue over budgeted amounts which will be applied to offset 2022-23 SPED expenses. An amount approaching $450,000 is expected to be transferred to the capital fund, which is the net of the Capital expenses incurred during the fiscal year.

7. Adjournment

The meeting adjourned at 6:46 PM.