

## VISITORS TO THE SCHOOLS

The Board encourages parents and other interested citizens of the district to visit the school and classrooms to observe the work of students and teachers.

All visits must be pre-approved by the building administrator/designee and acceptable proof of identification must be presented. In order to assure that no unauthorized persons enter the school with wrongful intent, visitors entering the general population of the school shall be screened using a visitor management system. This system electronically checks all visitors against registered sexual offender's databases and produces a visitor badge which must be worn during the visit.

The principal or his/her designee shall be empowered to deny access to any visitor when in his/her opinion there is sufficient reason to believe that providing access would create physical, emotional, or social danger to the student, staff, or the school building.

Visiting during lunch periods may not be possible due to seating capacity challenges in our school cafeterias. Each building principal has discretion with regard to lunch period visits with students. Lunch visitors must be listed on the student emergency card. If approved, parents/guardians should complete the screening process outlined above. Parents/guardians should not take pictures, videos, or make audio recordings of anyone outside of his/her guardianship. Lunch visitors may not visit other areas of the school without prior approval. All foods for celebrations need to be commercially packaged and approved by a school administrator.

Any person so denied access to student, staff, or information may appeal to the Superintendent of the Indian River School District or his/her designee. The ultimate goal of the district is to provide enhanced protection for our students and staff.

Adopted 2/26/90

Revised 10/28/13, 6/25/18, 3/25/19, 5/22/23