

ANNUAL
TOWN
REPORT

2021

Southampton, MA



WELCOME

Dear Residents of Southampton,

Thank you for being a part of the Town of Southampton. As we look back on 2021 and second year of the continuance of the COVID-19 pandemic it is worth noting again that we are lucky to have involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees who all contribute to make our Town a vibrant, welcoming community with a keen appreciation for its history and an optimistic, hopeful view for the future. We thank you all for your contributions!

The following materials have been compiled as the Town of Southampton's 2021 Annual Report and are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected on June 22, 2021 at the last Annual Town Election which was delayed due to the COVID-19 pandemic. The appointed individuals listed are those serving as of the end of calendar year 2021. The financial information included is for fiscal year 2021 (July 1, 2020 – June 30, 2021).

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal editing/formatting changes were made in the interest of uniformity.

For additional information about our Town government, please consult the Town website at www.townofsouthampton.org. Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For* indicates the departments responsible for setting the different types of fees.)

We would love to hear your feedback on our website and this version of the Annual Town Report, or if you have ideas about how to improve this document, please contact us. We welcome your input! To contact us, please email us at comments@townofsouthampton.org.

Best Wishes,
Town of Southampton

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DEDICATION



It is our pleasure to dedicate this year's Annual Town Report to Ted and Maxine Hendrick in appreciation for their long service to the Town of Southampton.

Ted was born and raised in Southampton; Maxine (deceased) came from Maine.

Ted's business, TL Hendrick Plumbing and Heating, served many families and builders in town for forty plus years. He served on the Conservation Commission, and led the annual Conservation Commission Mountain Day Hike for many years, introducing townspeople to scenic and historical sites that were far off the beaten path.

Maxine served as chair of the town 4-H Club Association, as Brownie and Girl Scout leader, as a library trustee, and in many capacities with the church. She helped initiate the Women's Club Plant Sale, and in 1994 was honored with the American Legion Citation for Meritorious Service.

After retirement, Ted and Maxine served together for many years as curators for the Southampton Historical Society, and as caretakers of the Clark-Chapman House historical museum. In 1998, they co-authored *Images of America: Southampton*.

Ted and Maxine donated the land for the Lyman Family Conservation Area on College Highway, and in 2021, Ted and his daughter Paula donated the land for the Clark Family Homestead on Cold Spring Rd.

SOUTHAMPTON FACTS

Incorporated:	1753
Government:	Open Town Meeting Five-member Select Board with Town Administrator
Annual Town Meeting:	1 st Tuesday in May
Annual Town Election:	3 rd Tuesday in May
Town Census:	6,224 as of 12/31/21
Area:	28.95 square miles
Town Roads:	78 miles of road
Fiscal 2019 Tax Rate:	\$15.97 per \$1,000
Fiscal Tax Levy 2019:	\$12,170,821
Congressional District:	1
Senatorial District:	2 nd Hampden & Hampshire
Representative District:	1 st Hampshire
Town Hall Hours:	Monday-Thursday 8:30am-4:00pm Tuesday 6:00 pm-7:00pm <i>Every other week</i>
Schools:	
Norris Elementary School	(K-6)
Hampshire Regional Middle/High School	(7-12)
Smith Vocational School	(9-12)
Town Website:	www.townofsouthampton.org

FEDERAL GOVERNMENT

United States Senators

Honorable Edward Markey (D)

255 Dirksen Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 785-4610

Honorable Elizabeth Warren (D)

309 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representative

Honorable Richard Neal (D)

372 Cannon House Office Building
Washington, D.C. 20515
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 785-0325

STATE GOVERNMENT

Governor

Honorable Charlie Baker (R)

Office of the Governor, Room 280
24 Beacon Street
Boston, MA 02133
Telephone: (617) 725-4005
Website: www.mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Honorable Maura Healey (D)

One Ashburton Place
Boston, MA 02108-1518
Telephone: (617) 727-2200
Website: www.mass.gov/ago

Local Office:

1441 Main St., 12th Floor
Springfield, MA 01103-1629
Telephone: (413) 784-1240

Secretary of State

Honorable William Francis Galvin (D)

McCormack Building
One Ashburton Place
Boston, MA 02108
Telephone: (617) 727-7030
Website: www.sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cis@sec.state.ma.us

State Senator

Honorable John Velis (D)

State House, Room 70
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website: www.malegislature.gov/people/profile/JCV1

Local Office:

52 Court Street
Westfield, MA 01085
Telephone: (413) 572-3920
Email: john.velis@masenate.gov

State Representative

Honorable Lindsay N. Sabadosa (D)

State House, Room 443
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2460
Website:
http://www.malegislature.gov/Legislators/Profile/L_S1

Local Office:

76 Gothic Street
Northampton, MA 01060
Telephone: (413) 270-1166
Email: lindsay.sabadosa@mahouse.gov

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley Dickinson Hospital	582-2000
30 Locust St./Northampton	
Cooley Dickinson Urgent Care	527-1005
12 College Hwy/Southampton	
Baystate Medical Center	794-0000
759 Chestnut St./Springfield	
Holyoke Medical Center	534-2500
575 Beech St./Holyoke	
Poison Control	800-222-1222
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	527-0811
34 Pomeroy Meadow Rd.	
Smith Vocational	587-1414
80 Locust St./Northampton	
Hampshire Regional	527-7680
19 Stage Rd./Westhampton	

TOWN OFFICES

Accountant, Town	529-1000
210 College Highway	
Administrator, Town	529-0106
210 College Highway	
Assessors	527-4741
210 College Highway	
Boards/Committees	529-0106
210 College Highway	
Building/Inspections	529-1007
210 College Highway	
Clerk, Town	527-8392
210 College Highway	
Council on Aging	529-2105
210 College Highway	
Fire Department	527-1700
College Highway	
Health, Board of	529-1003
210 College Highway	
Highway Department	527-3666
8 Fomer Rd.	
Library	527-9480
30 East St.	
Police Dispatch	527-1120
8 East St.	
Select Board	529-0106
210 College Highway	
Treasurer/Collector	527-4920
210 College Highway	
Transfer Station	529-2352
Moosebrook Rd.	
Water Department	527-3666
8 Fomer Rd.	

LOCAL GOVERNMENT: ELECTED OFFICIALS

As of the printing of this Annual Town Report the following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp. Date</u>
Almoners (4 yr. terms)	Harrison	Faith		5/2022
	Kuehner	Karl M		5/2023
	Palmer	Lucinda	Chair	5/2024
	Sheehan	Maureen		5/2024
Assessors, Board of (3 yr. terms)	Arnold	David		5/2024
	Gasperini	Darcie		5/2023
	West	April	Chair	5/2022
Health, Board of (3 yr. terms)	Carrasquillo	Leah-Nero		5/2022
	Rooks	Kaitlyn		5/2023
	Savarese	Kathryn		5/2024
Cemetery Commission (3 yr. terms)	Conlin	Judith	Chair	5/2023
	Floyd	Robert	Superintendent	5/2024
	Gaspar	Pamela	Clerk	5/2022
Community Preservation (3 yr. terms)	Ahart	Virginia	Chair	5/2023
	Brown	Janet		5/2023
Constables (3 yr. terms)	Symborski	George		5/2024
	Hamel	Jared		5/2024
Finance Committee (3 yr. terms)	Symborski	Barbara	Chair	5/2023
	Moro	Vicki-Leigh		5/2024
	Syriac	Mary Ann		5/2022
	Whitely	Donna		5/2022
Housing Authority (5 yr. terms)	Seney	James		5/2023
	Cain	Janet		5/2022
	Simmons	Sierra		5/2026

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>			<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
Library Trustees (3 yr. terms)	Palermo	James		5/2023
	Bernier	Pam		5/2022
	Brodeur	Maxine		5/2024
	Collins	Tracy		5/2022
	Domina	Mark		6/2022
	Hufnagle	Jessica		5/2022
	Labrie	Jennifer		5/2024
	McConnell	Jessica		5/2022
	Pinsky	Debra J.		5/2022
	Russell-Smith	Beth		5/2023
	Saltmarsh	Linda		5/2023
	Stahl	Convy	Chair	5/2024
Park Commission (5 yr. terms)	Maak	Paula		5/2023
	Pallante	Sunia		5/2022
	Reed	Mark	Chair	5/2023
	Cain	Janet		5/2022
	LaValley	Daniel		5/2025
Personnel Policy & Procedures Board (3 yr. terms)	Plouffe	George		5/2022
	Slattery	Kristie	Chair	5/2023
Planning Board (5 yr. terms)	Diemand	Paul	Chair	5/2024
	Furgal	Paul		5/2022
	Palmer	Lucinda		5/2023
	LaValley	Daniel		5/2025
	Stine	Sarah		2/2026
School Committee - HRHS (3 yr. terms)	Curran	William		5/2022
	Larson	Margaret		5/2024
	Jennings	Geri		5/2023
	Pellegreni	Heather		5/2022
	Schott	Kimberley		5/2024

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp. Date</u>
School Committee - Norris (3 yr. terms)	Tauscher	Julianne		5/2023
	Randon	Alison		5/2023
	Mawdsley	Dylan		5/2022
	Rogers	Austin		5/2023
	Lumbra	John		5/2023
Select Board (3 yr. terms)	Groden	Maureen		5/2023
	Lumbra	Jon		5/2024
	Fowles	Christine	Chair	5/2022
	Tishman	Francine		5/2023
	Piper	Joy		5/2024
Town Clerk (3 yr. term)	Dalton	Luci		5/2024
Treasurer/Collector (3 yr. term)	Day	Jennifer		5/2023
Town Moderator (1 yr. term)	Floyd	Robert		5/2022
Tree Warden (1 yr. term)	Laurin	Ronald		5/2022
Water Commission (3 yr. terms)	Slattery	Joseph		5/2022
	Gaudet	Tim		5/2024
	Walunas	James		5/2023

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

The following individuals are serving in the appointed positions as of the printing of this Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Agricultural Commission (3 yr. term)	Bashista	Thomas	Chair	6/2022
	Kaniecki	Charles J.		6/2023
	Kemp	Randall E.	Alternate	6/2023
	Hanc	Marla	Alternate	6/2022
	Lucas	Claudia		6/2022
	Cowley	Steven		6/2024
	Fletcher	Robert		6/2022
Ambulance Coordinator	Workman	John		6/2022
Building Commissioner (1 yr. term)	Laurin	Ronald		6/2022
	Quinlan Jr.	Thomas	Alternate	6/2022
	Flagg	Jonathan S.	Alternate	6/2022
By-Law Review Advisory Committee	Ahart	Virginia		UC
	Tishman	Francine M.		UC
	Fowles	Christine		UC
Capital Improvement Committee (3 yr. term)	Hart	Sharon		6/2022
	Kaniecki	Charles J.		6/2023
	Larson	Margaret		6/2023
	Cain	Janet		6/2023
Civil Defense Deputy Director (1 yr. term)	Workman	John		6/2022
Conservation Commission (3 yr. term)	Hanc	Marla	Chair	6/2023
	Lawrence	Arthur		6/2022
	Brittany	Taylor		6/2023
	Breen	Anna		6/2022
	Kwiecinski	Meaghan		6/2024
	Lehan	Jacob		6/2024

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Council on Aging (3 yr. term)	Alderman	Joanne H.	Chair	6/2023
	Cain	Janet		6/2024
	Loiselle	Lori		6/2022
	Galvan	Sylvia		6/2024
	Palermo	James		6/2023
	Jay	Jonathan		6/2024
	Ruscio	Nancy		6/2022
Cultural Council (3 yr. term)	Adamski	Karen	Co-Chair	6/2022
	Dalton	Lucille A.		6/2022
	Braastad	Linda		6/2023
	Loud	Jodi		6/2022
	MaFadzen	Deana	Co-Chair	6/2023
	Nadeau	Marjorie		6/2023
	Pawlws	Amy		6/2023
	Taylor	Judy		6/2023
	Zemba	Robert		6/2023
Election Officer (1 yr. term)	Corey	Jodi		8/2022
	Crevier	Patrice		8/2022
	Hamel	Eileen		8/2022
	Huntley	Virginia		8/2022
	Palmer	Lucinda		8/2022
	Perrier	Joanne		8/2022
	Neiswender	Jessica		8/2022
	Robinson	Mary		8/2022
Election Officer - Town Meetings (1 yr. term)	Canton	Kristine		8/2022
Emergency Management (1 yr. term)	Workman	John	Director	6/2022
Emergency Response Coordinator	Workman	John		6/2022

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Greenway	Rukakoski	Daniel		UC
	Barcomb	Bob		UC
	Senghas	Ellen		6/2024
	Kassis	Mark		6/2024
	Dods	Doric		UC
	Furgal	Paul		UC
	Tauscher	Aaron		UC
Historical Commission (3 yr. term)	Kozub	Robert	Chair	6/2022
	Madsen	Kristina		6/2024
	Warren	Don		6/2022
	Warren	Ingrid		6/2022
	Bernier-Feeley	Elise		6/2022
Master Plan Implementation	Fowles	Chris	Chair	UC
	Larson	Margaret		UC
	Madsen	Kristina		UC
	Palmer	Cindy	Clerk	UC
	Plouffe	George		UC
	Rosenburg	Michael		UC
	Seney	Jim		UC
	Tishman	Francine		UC
Public Safety Complex	Barcomb	William		UC
	Brown	Janet		UC
	Cook	Martin J.		UC
	Fasoli	Richard J.		UC
	Kaniecki	Charles		6/2024
	Illingsworth	Ian		UC
	Warren	Don		UC
	Workman	John		UC
PVPC (1 yr. term)	Diemand	Paul	Commissioner	6/2022
Registrars, Board of	Galvan	Sylvia	Chair	3/2023
	Walden	William		6/2022
	Buckley	Elaine		3/2024

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Franklin County Transit Authority	Gibson	Edward J.		6/2022
Veteran's Grave Officer (1 yr. term)	Wells	William		6/2022
Veterans' Service Officer (1 yr. term)	Paquette, Jr.	Gerald		6/2022
Zoning Board Of Appeals (3 yr. term)	Bianca	Joe		6/2022
	Cohen	Nilda		6/2023
	Geeleher	Ryan	Chair	6/2024
	Reed	Shanna		6/2023
	Swanson	Geraldine		6/2023

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
Accounting	Okscin	Bradley	Town Accountant
	Kruczek	Ellen	Assistant Town Accountant
Assessors, Board of	Zagorski	Daved	Interim Principal Assessor
	Domina	Janine	Admin Assistant Assessor
Building	Laurin	Ronald	Building Commissioner
	Fischer	James	Electrical Inspector
	Bednarz	Ronald	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Loughran	Anthony	Alternate
	Lawrence	Art	Volunteer
Council on Aging	Linnehan	Joan	Director
	Matyoka	Darlene	Assistant Director
	Collins	Florence	Volunteer Coordinator
	Homan	Richard	Van Driver
	Cole	Kenneth	Van Driver
	Huber	Tim	Van Driver
Clerk, Town	Dalton	Lucille	Town Clerk
	McCarthy	Sabina	Assistant Town Clerk
	Dubour	Mary	Volunteer
Dispatch	Atkins	Cristina	Dispatch
	Lamagdeleine	Cheryl	Dispatch
	Bein	Jennifer	Dispatch
	Gose	Cheryl	Dispatch
	Schuetze	Kelly	PT Dispatch
	Capen-Parizo	Alexandria	PT Dispatch
	Kuchyt	Kierstin	P/T Dispatch
	Gonzalez	Alexander	PT Dispatch
	Robert-Cote	Melissa	PT Dispatch
Fire	Workman	John	Fire Chief – EMT B
	Fasoli	Richard	Deputy Chief – EMT B
	Moore	Robert	EMS Coordinator – Paramedic
	Eline	Patrick	Captain – Paramedic

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Rubner	Steven	Captain
	Mielke	William	Lieutenant
	Bullock	Scott	Lieutenant – Paramedic
	Blomstrom	Richard	Lieutenant – Paramedic
	Morris	Brian	Lieutenant - Paramedic
	Riel	Dean	Firefighter - Paramedic
	Gagnon	Kyle	Firefighter – Paramedic
	Struthers	Tyler	Firefighter – Paramedic
	Peretti	Jeanette	Firefighter – EMT B
	Dragon	Robert	Firefighter – EMT B
	Moore	Bob	EMS Coordinator - EMT P
	Rowan	Timothy	Firefighter – Paramedic
	Burdeau	Courtney	Firefighter – EMT B
	Janik-Cappello	Rachel	Firefighter – EMT B
	Lipetri	Cassandra	Firefighter – EMT B
	Limoges	Tyler	Firefighter
	Morton	Cynthia	Firefighter – Paramedic
	Nadler	Anna	Firefighter
	Bozak	Timothy	Firefighter – Paramedic
	Nalewanski	David	Firefighter – Paramedic
	Binnall	Brian	Firefighter – Paramedic
	Loiko	Eric	Firefighter – Paramedic
	Pouliot	Kyle	Firefighter – Paramedic
	King	Stephan	Firefighter – Paramedic
	Ferraro	John	Firefighter – Paramedic
	Doppman	Drew	Firefighter – Paramedic
	Nalewanski	Drew	Firefighter - Paramedic
	Cotnoir	Keith	Firefighter - Paramedic
	Boudreau	Nathan	Firefighter
	Doppman	Alec	Firefighter
	Russell	Jeff	Firefighter – EMT B
	Dearborn	Collin	Firefighter
	Putnam	Tim	Firefighter - Paramedic
	Blais	Brandon	Firefighter
	Gagnon	Maxwell	Firefighter – EMT B
	Colby	Tyler	Firefighter – EMT B
	Hatch	Russell	Firefighter – EMT B
	Williamson	Mackinzie	Firefighter - Paramedic
	Paschal	Tyler	Firefighter
	Morini	Sophie	Firefighter

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Wiener	Joseph	Firefighter
	Ruber	Erika	Firefighet - Paramedic
	Benson	Kevin	Firefighter – EMT B
	Gilbert	Shane	Firefighter - EMT B
	Aldrich	Richard	Firefighter – Paramedic
	O’Keefe	Tim	Firefighter – Paramedic
	Struthers	Brennan	Firefighter - EMT B
	Alberti	Tyler	Firefighter
Health	Swanson	Geraldine	Health Director
	Fletcher	Nicole	Health Agent/Animal Inspector
Highway	Kemp	Randall	Highway Superintendent
	Jarosz	Todd	Senior Foreman
	Cysz	David	Foreman
	Morin	Michael	Truck Driver/Equip. Operator
	Larochelle	Jeremy	Truck Driver/Equip. Operator
	Carriveau	Andrew	Truck Driver/Equip. Operator
	Richard	Robin	Assistant to the Superintendent
	Slattery	Kevin	Laborer
	Labrie	Jeremy	On-call Seasonal/Driver/Operator
	Labrie	Kevin	On-call Seasonal/Driver/Operator
	Dunn	Christopher	On-call Seasonal/Driver/Operator
	Larson	Eric	On-call Seasonal/Driver/Operator
	Goyette	Michael	On-call Seasonal Driver
	Dudek	Steven	Transfer Station Attendant
Library	Goldin	Barbara	Library Director
	Douglass	Johanna	Children’s Librarian
	Shea	Lisa	Senior Tech
	Munska	Emily	Circulation Desk Librarian /Sub
	Poulin	Judith	Substitute Librarian
	Goulet	Carol	Historical Website
	Lussier	Cynthia	Library Substitute
	Thompson	Barbara	Library Substitute
	Hurd	Doris	Library Substitute
Police	Illingsworth	Ian	Chief of Police
	Groeber	Mark	Lieutenant
	Cook	Martin	Sergeant

LOCAL GOVERNMENT: TOWN EMPLOYEES

DEPARTMENT/ OFFICE	LAST NAME	FIRST NAME	POSITION
	Neal	David	Detective Sergeant
	Holmes	Ryan	Sergeant
	Gove	Scott	Officer
	Latour	David	Officer
	Lamb	Joshua	Officer
	Blais	Timothy	Officer
	Jeffers	Stephen	PT Officer
	St. Martin	Robert	PT Officer
	Loiko	Eric	PT Officer
	Larochelle	Jeremy	PT Officer
	Capen-Parizo	Alexandria	PT Officer
	Covington	Daniel	PT Officer
	Gomez	Isaac	PT Officer
	Hurley	Daniel	PT Officer
	Eichstaedt	Brianna	PT Officer
	Goyette	Michael	RES PT Officer
	Lanier	Phil	RES PT Officer
Town Administrator	Gibson	Edward J.	Town Administrator
	Zedonis	Judith	Administrative Assistant
	David	Wells	Custodian
Treasurer/Collector	Day	Jennifer	Treasurer/Collector
	Facto	Kristy	Assistant Treasurer/Collector
	Lamica	Traci	Treasurer/Collector Clerk
Water	Gaughan	Tom	Water Superintendent
	Senecal	Denis	Water Technician

WHERE DO I GO FOR

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>

AGRICULTURAL COMMISSION

The Southampton Agricultural Commission continues its promotion of local farming, trying to expand local farm awareness.

Given the Covid 19 pandemic, the Agricultural Committee moved not to hold unnecessary meetings given the social distancing mandated by the Governor.

We monitored our local farms in this year to see if they had needs, and found that the farmers are a very self-reliant group.

The Southampton Agricultural Commission and our farmers thank you for your continued support.

Respectfully submitted,
Thomas Bashista

ALMONERS

The Covid 19 virus, with variants, persisted during 2021. Almoners' activities throughout the year focused on these goals:

- Locate residents in need to offer Almoner support depending on the situation.
- Encourage donations to the Fund.

In 2021 two residents at risk for losing basic utilities were helped by Almoners' money paid directly to the utility.

Several townspeople donated generously to the Almoners' Fund. Every donation, in any amount, was gratefully received and acknowledged with a personal thank you note.

Someone may be without needs at one point, then some catastrophe occurs and circumstances change. The Almoners are committed to helping when a resident or family faces such a change in circumstances, and to assuring that all residents know of this source of help, even if it is a bridge to other services.

Inquiries and confidential referrals can be made by contacting Town officials or through a Town email address: almoners@townofsouthampton.org. All inquiries, discussions and fund distributions are highly confidential and never publicized in any way.

Respectively submitted,
The Almoners

ASSESSORS, BOARD OF

The Board of Assessors is responsible for the full and fair market valuation of all real and personal property, for the purpose of levying property taxes as of January 1st each year. It is the responsibility of the Assessor's Office to maintain valuations at full and fair cash value, and to meet the Commissioner of Revenues recertification requirements for property valuation annually. Fiscal Year 2021 (July 1, 2020, through June 30, 2021) was an interim adjustment year for property values as mandated by Massachusetts General Laws. An interim year adjustment is a complete valuation adjustment program for all properties without the prior review or approval of the Bureau of Local Assessments. Assessments were based on an analysis of property sales for the period January 1, 2019, through December 31, 2019. The assessments reflect the value of properties as of January 1, 2020.

TAX RATE

The Selectboard held a public hearing on December 8th, 2020, to consider the two tax rate options (a split tax rate, or a single tax rate) for the different classifications of property. The Board of Assessors provided information and recommendations regarding the annual determination of the tax rate. For FY2021 the Board of Assessors recommended against a split tax rate because its adoption could further dampen any new business coming to Southampton. Splitting the tax rate would not have increased revenue for the town, but shifted the tax burden to the commercial, industrial, and personal property base which makes up only 6.52% of the total revenue for the town. The Selectboard selected a single tax rate for all properties.

The Board of Assessors signed the Tax Rate Recapitulation form for FY2021 on December 10, 2020, showing a single tax rate of \$15.97, an increase from the FY2020 tax rate of \$15.82. The rate was reviewed and approved by the Department of Revenue, Bureau of Accounts on December 10, 2020.

FY 2021 TAX RATE RECAPITULATION

Class	Levy Percentage	Levy by Class	Valuation Class	Tax Rate
Residential	93.4811%	12,170,821.53	762,105,010.00	15.97
Open Space	0.00	0.00	0.00	0.00
Commercial	3.4179%	444,995.31	27,864,338.00	15.97
Industrial	0.7793%	101,461.38	6,353,200.00	15.97
Personal Prop.	2.3217%	302,274.97	18,928,121.00	15.97
TOTAL	100.00%		815,250,669.00	

The average value for single family homes for FY21 was \$325,958.

ASSESSORS, BOARD OF

The Board of Assessors is comprised of three members, April West (Chair), Darcie Gasperini, and the Board welcomed in May 2021 new member David Arnold (Clerk), when Janet Cain did not run for reelection. In the office is Janine Domina (Administrative Assessor), and David Zigorski (Interim Assessor). The Principal Assessors position remains unfilled since the resignation of Martha Leamy in July of 2021. The Board is currently seeking qualified candidates to fill this critical position.

The Board of Assessors met for much of 2021 every other week. Due to Covid 19 restrictions, meetings January through mid-June 2021 were held via Zoom or when weather permitted, at Conant Park under the pavilion. The Board resumed in person meetings on June 24, 2021. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings.

REAL & PERSONAL PROPERTY TAX

Commitments & Warrants

The Board signed FY21 property tax commitments and water/sewer, septic betterment, and warrants for the following:

Real Estate Tax	\$ 12,717,272.33
CPA	\$ 260,255.37
Personal Property	\$ 302,282.12
Water Liens	\$ 11,072.33
Septic Betterments	\$ 11,497.10
Supplemental Assessments	\$ 18,213.22
Supplemental CPA Assessments	\$ 531.83
PILOT (s) Totaling	\$ 52,598.04

Abatements

The Board granted \$1,042.85 in Real Estate tax abatements, \$17.82 in Community Preservation Act (CPA) abatements, and \$286.81 in Personal Property abatements.

Personal Exemptions

The Board granted the following Personal Exemptions:

<u>Clause</u>	<u>Total # Granted</u>	<u>Amount Exempted</u>
17D Senior/Surviving Spouse	8	\$ 1,400.00
18 Hardship	1	\$ 1,000.00
22 Veteran 10% or more Disabled	44	\$ 17,200.00
22C Veteran w/ Spec Adapted Hs	3	\$ 4,500.00
22D Veteran Widow/Widower	3	\$ 13,172.05
22E 100% Disabled Veteran	19	\$ 19,000.00
41C Senior	11	\$ 11,000.00
37A- Blind	4	\$ 2,000.00

ASSESSORS, BOARD OF

Senior Work-Off

Five residents of the Town of Southampton took part in the Senior Work-off program and combined received \$5,324.75 in Real Estate tax abatements.

MOTOR VEHICLE & BOAT EXCISE TAX

Commitments/Warrants

Motor Vehicle and Boat excise tax commitments for the following totals for FY21 were signed by the Board.

<u>Motor Vehicle</u>	<u>Boat</u>
\$1,064,013.80	\$3,458.00

Abatements

The following figures are the total amounts of motor vehicle and boat excise tax abatements for FY 21 that were signed by the Board.

<u>Motor Vehicle</u>	<u>Boat</u>
2018 \$ 43.75	
2019 \$ 194.99	
2020 \$ 8,365.36	\$759.00
2021 \$ 24,145.99	

The Assessor's Office is open Monday: 9:00-2:30, Tuesday: 9:00-12:00 and Wednesday: 9:00-2:30. Please note that these hours may vary as the Board is currently working to fill the vacant Principal Assessor position. The phone number for the Assessor's office is 413-527-4741, and email at assessor@townofsouthampton.org. The Board of Assessors would like to remind the public that most of the information in our office is public and available on our Town's website at www.townofsouthampton.org under "Government" and "Board & Commissions" or "Finance".

The Board of Assessors is pleased to represent the Town of Southampton as an elected board and self-governing body, and we strive to treat all taxpayers fairly and equitably during our tenure.

Respectfully submitted,
April West, Chair
Darcie Gasperini
David Arnold, Clerk

BUILDING DEPARTMENT

- Number of Permits for Calendar Year 2021
 - Building Permits – 302
 - Sign Permits – 3
 - Sheet Metal - 11
 - Gas & Plumbing Permits – 160
 - Electrical Permits – 168
 - **TOTAL PERMITS = 644**

A building permit is required by the State Building Code to construct, alter, repair, remove, or demolish a building or structure, or to change the occupancy of a building or structure. If you are not sure whether your project will require a building permit, please call before you begin construction.

Permit applications may be picked up at the Town Hall during regular office hours or found on the Town's website (<http://townofsouthampton.org/administration/public-safety/building-department/building-dept-online-forms/>). The Building Commissioner's office is open Monday thru Thursday between 6:30 AM and 11:00 AM. If you need help filling out your forms, please call 413-529-1007.

Respectfully submitted,
Ron Laurin
Southampton Building Commissioner

BYLAW REVIEW ADVISORY COMMITTEE

BYLAW REVIEW ADVISORY COMMITTEE: 2021 ANNUAL REPORT

The responsibility of the Bylaw Review Advisory Committee is to: review and update existing bylaws; eliminate bylaws that are no longer relevant or needed; and, draft new bylaws to address current and necessary state and local matters. One of the major objectives of the committee is to make certain that the process is transparent and the language and organization of the bylaws is simplified for easier use and access.

In a further action to improve the ease of use and access to the bylaws, the Bylaws Advisory Review Committee supported a request from the Town Clerk's Office to purchase an online bylaw codification system (e360). The purchase of this specialized system was approved at the 2021 Annual Town Meeting. e360 is a bylaw indexing and coding system, used by many towns and cities across the Commonwealth, designed to simplify the ways that our residents find, access, and share information. All bylaws are available on the Town website or at the Town Clerk's office.

In order to gather public comment, draft bylaws were posted on the Town website and offered for open discussion at public meetings. In September 2021, the Committee conducted a Public Meeting focusing on several bylaws that have public safety implications. The feedback gathered was incorporated into the final draft that will be submitted to the Select Board for review in January 2022.

We are pleased to report that in 2021, the following bylaw revisions were approved by Town Meeting and the Attorney General:

- Select Board
- General Government
- Overnight Parking
- Fire Lanes/Fire Hydrant Use
- Council on Aging
- Sidewalk Clearing
- Community Preservation

Since its reactivation in 2017, the work of the Bylaw Review Advisory Committee has resulted in:

- Sixteen (16) bylaws were adopted by the Town and approved by the Attorney General.
- Eighteen (18) bylaws are in process (meaning they are in the final stages of development or are currently being reviewed by departments/committees or boards).
- Four (4) bylaws have been forwarded to the Select Board for approval.
- Three (3) bylaws are pending response by our legal counsel.
- Six (6) bylaws are to be drafted in the coming months.

The Committee is comprised of three out of five required members.

Respectfully submitted,
Virginia Ahart, Christine Fowles and Francine Tishman.

CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee annually reviews requests for capital purchases, defined as physical assets (repair or purchase) or technology costing in excess of \$5,000, or a class of assets (e.g. safety equipment) that in total exceed \$25,000. The working budget this year included \$152,592 in the Capital Stabilization budget and \$71,594 from Free Cash, for a total of \$224,186.

After careful review of capital requests for the 2022 budget, The Capital Improvement Committee made the following recommendations:

Town	MS-Stormwater	\$31,545
Town Clerk	Two Voting Machines	\$9,700
	ByLaw Program	\$6,995
Highway	Pickup with Plow	\$44,400
Library	Boiler, Water Heater	\$18,500
Norris	Sidewalk Repair	\$9,000
	Carpet	\$37,475
	Masonry	\$22,750
	Interior Door Repair	\$5,910
	Blind Replacement	\$14,470
Police	Furnace and A/C	\$13,000
Cemetery	Water Line Replacement	\$9,700

The recommended items totaled \$223,445, leaving a balance of \$741.

Additionally, the Committee recommended that a Greenway purchase request for \$270,000 and Highway dump truck request for \$261,000 be placed on the ballot for Debt Exclusion/2.5 override.

Respectfully submitted,
The Capital Improvement Committee

CEMETERY COMMISSION

2021 was a difficult year for the Center Cemetery. On August 12th, high winds blew down a large pine tree just inside the antique cast iron fence, pushing over several sections. Then, just before Christmas, a hit and run collision damaged one of the ornate posts at the northern entrance.

Both were particularly discouraging events. The tree damage undid many hours of work achieved by volunteers during the previous summer and autumn when an intrepid crew of town citizens had prepped and coated the iron with a specialty paint compound. Some of that work was lost to the storm. The corner post at the northern entrance had been painstakingly and professionally restored at great expense several years ago. The culprit has never come forward to admit to the damage. If you have any information about the mangling of the corner post, please contact the Southampton Police Department.

We are asking the town for help in funding the needed repairs, and will be submitting a grant request to the CPA for restoration of this town treasure. Citizen support for these efforts is greatly appreciated.

The townspeople voted at the 2021 Annual Town Meeting to appropriate funds for the repair of the waterlines in the Center Cemetery. We expect to see the water running for 2022, so that our citizens may have access to water for flowers on the graves of their loved ones.

Nine lots were sold in 2021 to a total of five families.

During the year we fielded many requests for information about existing family lots, including space that remains available for burial, and where family members and ancestors might be located. We were able to assist in genealogical inquiries and to continue to maintain solid relationships with local funeral homes.

Respectfully submitted,
Southampton Cemetery Commission

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee was established in 2001 by the acceptance at the May 2001 Annual Town Meeting of the state's Community Preservation Act. The Act provided a framework but also left room for the Town to tailor it to their needs. These include a surcharge of 3% on the property tax assessed on over the first \$100,000 of value, and the addition of four more persons on the Community Preservation Committee required by the Act.

The main responsibility of the Committee is to oversee the dispersion of the funds from this surcharge and from the matching grant from the state in three areas:

- Historical Preservation
- Open Space and Recreation
- Community Housing (formerly named Affordable Housing)

Project are received from committees, commissions, boards, town groups and individuals, reviewed and if deemed appropriate under the Act, are then placed on the next Town Meeting agenda for approval. If approved the body that presented it is responsible for its completion.

During 2021 funding for the following was granted:

- The Edwards Public Library to continue preservation of historical documents including photographs and uploading them to a website available for use by the public
- Southampton's share of the cost of a multi municipality project carried out by PVPC personal to map the remains of the Northampton-New Haven Canal
- Matching funds for grant for Manhan Meadows and Conant Park
- The acquisition of the right of way for the Greenway and for the design work for the Greenway (this was made possible by state legislative action)

Ongoing projects from previous years were, due to COVID related issues especially materials costs and unavailability, have also been worked on and some completed. These include the Pickle Ball Court, Clark Chapman House, Labrie Field.

The Committee is awaiting several possible grants in housing, open space and possible others.

Respectfully submitted,
Virginia Ahart, Chair

CONSERVATION COMMISSION

Wetland Protection

- The Conservation Commission's authority for protecting wetlands and waterways comes from the Wetlands Protection Act (MGL Chapter 131 section 40) and the Town's Wetlands Protection Bylaw (Article XXX). In 2021, the Conservation Commission held 21 meetings, all of which were held via Zoom. Four Requests for Determination of Applicability, one Abbreviated Notice of Resource Area Delineation, and three Notices of Intent were reviewed during the year. One Enforcement Order, seven Certificates of Compliance, one Emergency Certification, one Amended Order of Conditions, and one Extension Permit were also issued. One request for a property coming out of Chapter 61 was considered. The Commission approved the acceptance of the Agricultural Preservation Restrictions for the Searle properties at 48 and 55 Russellville Rd. In addition to the meetings, 27 site visits were arranged with property owners and/or their representatives to view the properties. Building permit applications were reviewed to determine if the locations were jurisdictional or not and accordingly signed by the Conservation Commission. Queries from residents were addressed.
- As part of its responsibilities, the Commission worked closely with many other boards and Town departments. Commission members and Associates held seats on the Community Preservation Committee, Master Plan Implementation Committee, Open Space Committee, and MS4 Committee.
- Commission members Mike Reed's and Joy Piper's terms ended on June 30. Dan LaValley resigned his full member position in October and became an Associate. We thank them for their time and work with us. Meaghan Kwiecinski joined the Conservation Commission in July. Jake Lehan joined as a member in October. Diana Federman and Brittany Gutermuth continued as Associates for Fiscal Year '22.

Conservation Lands – Stewardship Program

- The Conservation Commission is specifically charged with the protection of the community's natural resources in the Conservation Commission Act (MGL Chapter 40 section 8C).
- Volunteer work: Commission members and Associates along with relatives, friends, neighbors, and other members of the community worked to maintain trails by clearing fallen trees and branches and cutting back invasive vegetation. Work was done to identify and document invasive plant species with thanks to Brittany Gutermuth. Trails and property boundaries were marked with paint blazes. There continues to be no lack of thorny vegetation and ticks.
- Forestry Management: The Forest Cutting Plan for the Alice Brown Conservation Area was approved by the Department of Conservation and Recreation. A Forest Management Plan was developed and approved for the Lyman Family Conservation Area.
- Pomeroy Mountain/Great Mountain Trail - A crew from the Student Conservation Association Massachusetts Conservation Corps constructed a trail with assistance from our Forester Tom Jenkins and his oxen.
- Manhan Meadows Sanctuary: A \$50,000 Recreational Trails Program Grant plus a match from Community Preservation Act funds was received for the replacement of the pedestrian bridge crossing the Manhan River. Benches were constructed by students at Smith Vocational and Agricultural High School. Volunteers assembled and installed the

CONSERVATION COMMISSION

benches on site. The Southampton Highway Department assembled and installed a kiosk at the entrance. Another note of recognition and thanks goes to Diana Federman for her work creating the grant application and ongoing project work.

- \$70,000 was received from the Attorney General's Office for a Solar Enforcement Case. We have submitted a plan for work related to protection of the Manhan River's watershed for which we will use this funding source.
- Ted Hendrick and Paula Hendrick generously donated a parcel of land of historical and environmental significance to the Town at 57 Cold Spring Road.
- Conservation Restrictions: CR monitoring reports were created for the Wolf Hill Sanctuary and Red Brook Estates CRs. Robert and Denise Riggs closed on the Conservation Restriction for their Pleasant Street property
- Not having the Conservation Commission's account balances available for review has made property management more challenging.

Respectfully submitted,
Marla Hanc, Chair

COUNCIL ON AGING

The Council on Aging - is dedicated to meeting the information, service, and recreational needs of adults 60 years and older in our community. The COA provides a place to promote a spirit of healthy, positive aging through education and activities for all seniors, their families, and the community at large.

Our Senior Center doors were closed to the public until June 15, 2021, but our office remained open and active scheduling transportation, making referrals and meeting the needs of many.

The COA & Senior Center is open Monday through Thursday from 8:30a.m. to 3:00p.m.

Our staff consists of COA Director Joan Linnehan

COA Administrative Assistant Darlene Matyoka (retired)

COA Volunteer Coordinator, Florence Collins,

and Van Drivers, Ken Cole and Tim Huber, Richard Homan (retired)

- **Services: SHINE** Counselor, Andrea Holmes, is available by phone and computer to provide information to seniors with questions about health insurance options. Staff assist with **SNAP & Fuel Assistance** Applications. **TRIAD** provides house #'s, lock boxes & sand for safety. Our **Caring Community Service Assistance Program** provides referrals to seniors when they need home services such as yard work, housekeeping, companions, transportation, and trash removal. All workers & volunteers are CORI checked prior to being referred. This program is made possible through the State Formula Grant. **Foot Care & Hearing Clinics** resumed. A Medical Equipment loan closet is available for canes, walkers, wheelchairs, commodes, etc.. **Senior Property Tax Work- off Program** provides hourly pay up to \$1500 towards real estate taxes for those who qualify.
- **Transportation:** A 14 passenger wheelchair lift van provided by the Franklin Regional Transit Authority is available to transport seniors Monday through Friday. An application must be submitted and approved before receiving service. The van is available for a minimal fee for medical appointments, shopping, Council on Aging Field Trips, activities, and important errands. Large trips through Landmark Tours are scheduled 4 x a year on 47 passenger bus and are advertised in the monthly **Senior Scoop**. Our Senior Scoop newsletter has a monthly calendar of activities and is sent out electronically monthly and to homes 2-3x a year. The Scoop can be picked up at the Town Hall, Library, Post Office outside the Senior Center in our new display and on the Town website.
- **Exercise Equipment & Programs:** We have a treadmill and a recumbent stepper available for use during regular hours at the Center. A registration form must be completed prior to use. The membership fee is \$5.00 per month or \$50.00 per year. Our Walking Club is 3x a week, Healthy Bones & Balance 2x a week, Tai Chi, Line Dancing and Chair Yoga (on ZOOM until June) are all great health programs. COA Pickleball at Conant Park is designated for COA members three times a week in Spring – Fall, with new courts opening in the Spring of 2022 thanks to the Community Preservation Act, the Parks Commission and generous donations from local residents and businesses.

COUNCIL ON AGING

- **Activities:** Thanks to our Southampton Ad Hoc Grant committee and Title III funding from Highland Valley Elder Services, a monthly Memory Café started in October. The CARE'S ACT Fund was used for Monday Technology Support; one to one phone and computer assistance and has helped a dozen seniors. Other activities include a Knit & Crochet Group, an Acrylic Art Class, Bingo and Pitch. We have two computers and a Wii available for seniors to use during regular hours. The CARES ACT Fund also paid for an expandable awning in the back of the building to provide shade and weather cover for outside programs. Our popular weekly Coffee, Tea Club has provided socialization and conversation for seniors, veterans, and widow & widower's support.
- **The Friends of Southampton Council on Aging (FOSCOA)** raise funds to benefit the COA. Although our Friday holiday luncheons have been curtailed due to the pandemic, we were able to have our annual Picnic the second Monday in June at Conant Park. In 2021 we combined our Volunteer Luncheon with our picnic and recognized our two Volunteers for 2021 Francine Tishman and Janet Cain, both active in the COA, FOSCOA and Town events. The annual tag sale in May was replaced by a Silent Auction providing revenue to support the Senior Center. The FOSCOA purchased "My Senior Center" which serves as a data base for activities and attendance and Friends pay for the annual service contract. We are grateful for the support of all Friends as membership continues to increase.
- **Future Plans:** We are actively visiting other Senior Centers in anticipation of building a much larger Center due to the will of David Parsons, money which was bequeathed and earmarked to the COA for an expansion plan.

Respectfully submitted,
Joan Linnehan, Director, Southampton Council on Aging

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

As the new Superintendent of Schools, I'd like to thank the school committees, local town administrators, Select Boards, and families for welcoming me into this role. It is truly a privilege to lead this district. I have been visiting the schools and observing classrooms frequently and am impressed with the districts' sense of community, level of collaboration, strive for academic excellence, focus on students' mental wellbeing, and consistent flexibility. Teaching and learning during the past eighteen months have been challenging due to Covid-19 restrictions, staffing shortages, enacted safety protocols, and evolving DESE guidance. Physical safety and mental health have been our greatest priorities in 2021, as well as addressing the identified areas of academic regression over the past 18 months. Schooling continues to look different due to the mitigating safety measures we have in place but as Covid-19 case counts decrease in the county and state, we look forward to a return to normalcy.

The Hampshire Regional member school districts continue to work towards a district with a shared vision of continued collaboration, common programming, instructional leadership focused on strengthening teaching, and sharing services and resources to better support each student. School committees are collaborating on a Five Districts Working Agreement that would clarify the employment and evaluation of the Superintendent and streamline policy revisions.

The 2021 Pioneer Valley Teaching in Excellence Award from the Grinspoon Foundation is a highly coveted award and recognizes the accomplishments and best teaching practices of our outstanding educators. This year's recipients were Jennifer Murphy from NHRES and Bob Smith from Norris. Congratulations! 2022 award recipients will be announced shortly.

While the details of the year are summarized by the school principals in their individual reports, I would like to provide a few highlights from Central Office, which is made up of a number of fairly small support departments that all serve an essential role in making Hampshire schools as exceptional as they are. Following are reports from each of these departments:

Business Office

The business office is responsible for all finance, operations, personnel, and contract functions for the five unique member districts of Hampshire Regional Schools. The business office manages a combined budget of roughly \$30 million across many unique programs to support nearly 1650 students and 362 employees throughout the region. While 2021 presented many challenges to the business office, through hard work and diligence, over \$1.25 million in COVID-19 funding was managed throughout the district, in addition to districts' operating budgets and regular entitlement grants. There was a flurry of spending as a result of COVID-19, and we successfully handled purchasing all necessary products and hiring maintenance services to ensure a safe school environment.

Additionally, in an effort to improve communication pertaining to the budgeting process, feedback was sought from school committees and community members. Seeking transparency, the Central Office budget was presented to all school committees prior to any school budgets in order for school committees to view the Central Office budget before having to approve a budget in its entirety. Transparency and open communications will be an ongoing effort of the school business office. My sincere gratitude to Business Administrator Bobbie Jones, Central Office staff, and building principals for all of their hard work!

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

Health Services

The primary focus of our health services team over the past year has been pandemic response: keeping our school communities safe and meeting the demands of the COVID-19 pandemic under the leadership of Stephanie Faas, Director of Health Services and our Nurse Leader. We have worked collaboratively with local boards of health and COVID-19 contact tracers to handle the ongoing case management of positive individuals, close contacts, and symptomatic individuals. Our nurses and administrators routinely completed contact tracing when positive individuals were in school while infectious. They also worked with staff and families to offer quarantine, isolation, and testing guidance as needed to ensure compliance with COVID-19 school protocols. Developing and implementing mitigating strategies and health/ safety protocols plays a critical role in our pandemic response. Multiple vaccination clinics were offered throughout the year with the assistance of our nurses who donated their time. Thank you to Anne Chaput (WES), Tracy Dale (Norris), Joann Duggan (Norris), Amy Dunham (NHRES), Karen Hendry (ATD), Lori McAvoy (ATD), Sam Pease (RH Conwell), Cyndy Domina and Lindsey Sojkowski (HRHS)!

While the pandemic has monopolized our time, the district nurses continue to provide safe and competent care to all of the students in our school communities. The Nurse Leader partnered with the HRHS athletic department this winter to coordinate a nutrition education seminar for middle/high school athletes stressing the importance of nutrition, fitness, and underfueling. Two of our school nurses, Cyndy Domina (HRHS) and Karen Hendry (ATD), held multiple CPR classes for staff in the district. We are also very proud of Tracy Dale (Norris) who passed the test required by the National Board for Certification of School Nurses to attain the prestigious National Certified School Nurse (NCSN) credential!

Curriculum, Assessment, and Instruction/Grants

There were significant increases in competitive grants awarded and entitlement grants received in 2021, written by Kate Messmer, in large part due to the pandemic. ESSER (Elementary and Secondary School Emergency Relief Fund) monies were disbursed to each of the districts, as well as monies from the Coronavirus Relief Fund (CvRF) and the State Coronavirus Prevention Fund. Competitive grants awarded included the Summer and Vacation Learning Grant, The Remote Learning Technology Grant, the After-School-Out-of-School Time Grant (ASOST), and the Student Opportunity Act (SOA) grant. The District was awarded \$184,235 through the Emergency Connectivity Fund Grant to fund mobile hotspots and laptops in order to ensure equitable access for students and staff to high-speed internet. There were also a number of Cultural Council grants awarded from the district's regional towns to support academic enrichment activities. In FY21, the total amount of entitlement grants was \$1,707,616; the total amount of competitive grants awarded in FY21 was \$602,199. Thus far in FY22, the total amount of entitlement grants received is \$1,150,923, and the total amount of competitive grants awarded is \$180,870.

Focused and engaging professional development enhances the mastery of teaching. One emphasis of this year's professional development for staff focused on social justice and equity across the schools. The districts worked with the National Center for Community and Justice (NCCJ) to prepare for the district's upcoming curriculum audit this spring, raising awareness around deconstructing curricular bias and increasing inclusive teaching practices in their schools.

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

During the summer, HRHS staff were offered workshops on active pedagogy and technology, curriculum mapping and addressing curricular bias. Principals reviewed DESE’s “Acceleration Roadmap” tool, which provided a focused and phased approach to supporting students as they returned to school for the 2021-2022 school year. In addition, training was provided on the implementation of the Fastbridge Assessment System. In January, elementary teachers met in grade-level and content-specific cohorts to review the state standards and analyze student performance data.

Pupil Services

The Director of Pupil Services, Nancy Parlakulas, concluded a successful special education Tiered Focus Monitoring cycle with an on-site visit from DESE’s Office of Public School Monitoring in the spring of 2021, which was previously postponed due to COVID-19. All 22 special education compliance areas reviewed were found to be compliant with federal and state special education laws and regulations, and no negative findings were reported. In addition, the director secured \$319,920 in grant funding to supplement the costs of special education programming and services for all the district schools.

At the start of this school year, Hampshire Regional High School’s Clarke Mainstream Program welcomed two new Clarke teachers of the deaf, one Clarke speech and language pathologist, and five new students. The Mainstream program is a collaboration between Clarke Mainstream Services and Hampshire Regional High School and serves students in grades 9–12 from Hampshire and a variety of outside communities including Springfield, Holyoke, Greenfield, Southbridge, and Westfield. Sending districts pay tuition for their students to attend the Mainstream program.

Technology

As in many other aspects of life during the pandemic, the role of technology took on an essential role in our District’s mission to educate students. At no other time have we relied so heavily on the use of laptops, iPads, and virtual platforms for teaching, learning, communicating and conducting business in our schools. The challenges of virtual learning were navigated through Zoom, Google Classroom, and Seesaw. This change drove a fundamental shift in the way the District structured its technological infrastructure and the types of supports that were necessary to be successful.

Under the guidance of our Technology Director Kim Florek, all schools in the District transitioned to a one device per student model (1-to-1) in order to meet the demands of remote learning in 2021. During that time, approximately 1,500 student laptops and iPads were individually configured and assigned to students in grades PreK to 12. In order to protect the District’s inventory of laptops and iPads that students were taking home, a Device Protection Plan (DPP), a type of insurance, was developed and offered to families at Hampshire Regional High School and the William E. Norris School. One of the most ambitious remote-learning technical challenges last year was the implementation of synchronous remote learning at both the William E. Norris School and the Hampshire Regional Middle/High School. “Zoom Stations” allowed for full remote participation in class for students who were at home.

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

In order to support the increased usage of the school's networks, the internal and external networks of all schools in the district were upgraded. These enhancements included reconfigurations of wireless networks and the implementation of internet fiber services at the Anne T. Dunphy School and the Westhampton Elementary School.

We are fortunate to have so much support from our communities and families, and we thank the towns for their collaboration throughout this year. Thank you for your support, advocacy and commitment to the Hampshire Regional public schools.

Respectfully submitted,
Diana Bonneville, Ph.D.
Superintendent of Schools

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

2021 continued to be greatly impacted by the coronavirus pandemic and was a year full of transitions, flexibility, and perseverance for students, staff, and our communities alike. After starting off primarily in a remote learning model in the fall of 2020, January of 2021 brought in-person education back for all of our students at Hampshire Regional High School. In January, many of our students came back to school in-person for two half days per week. Some students came four half days per week, while others chose to stay fully remote. Come April, most students started coming in-person four half days per week, and by the end of April, they were back in-person five full days a week. By the end of the year, approximately 10% of our students were still learning remotely while the other 90% were back in the school building full time.

We are so impressed with how our students, staff, and families alike persevered through many schedule iterations, remote, hybrid, and in-person learning, COVID restrictions, masking, and many new protocols in the school building. The amount of resilience that our school community--staff, students, and families--has shown throughout the past 18 months is incredible and admirable. Despite many challenges, I am proud to share that 30 juniors met all of the requirements for Academic Society, and were inducted into the society in April of 2021. These students have maintained a minimum of a 3.7 GPA, completed their community service requirement, and consistently demonstrate excellent character and leadership.

Over 150 high school students took Advanced Placement (AP) exams in May and June. For the first time, many of the AP exams were fully administered online, while some continued to be paper exams in school. Our 7th, 8th, and 10th graders took MCAS again this year, this time in June (MCAS usually begins in March and goes throughout April and May). Middle school students took a shortened version of MCAS this year while our 10th graders were still required to pass the full math and English tests in order to earn their high school diplomas in 2023.

In June, HRHS held its first ever outdoor musical and it was a huge success! Students spanning grades 7-12 performed scenes from *Frog and Toad*, *Chicago*, and *Little Women* over the course of three days out on Dorunda Field.

For the first time in many years, Commencement was held at HRHS in 2021. 97 students from the Class of 2021 graduated on June 3 out on Dorunda Field at a beautiful and unique ceremony. Bringing Commencement back to Westhampton was very special, and we look forward to continuing to hold this event at Hampshire Regional moving forward. Speakers at Commencement included Valedictorian Elias Touchette, Salutatorian Peter Tse, Class President Caitlin Reardon, Vice President Jillian Scott, Secretary Zoe Paradis Stern, Treasurer Maxwell Abel, and Class Advisors Kim Hallett and Chris Butler. Despite COVID restrictions, we were able to offer unique and exciting events for our seniors, including an outdoor Senior Banquet at the Log Cabin, a senior bonfire at the Westhampton Public Library, a class camping trip, and the traditional senior walk throughs at the elementary schools.

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

June 18, 2021 brought an end to remote and hybrid learning. We were able to offer many exciting programs this summer, including two brand new programs.

- One of our new programs, called Next Level Performance Academy, had 20 students enrolled and ran two days per week. Students were able to identify their own focus areas and develop individual plans to work towards those goals.
- The other new program, called Raider Camp, was held over the course of two sessions in July and August. This program was for incoming 7th graders, and in total, almost 75% of our incoming 7th graders participated. Raider Camp was run by HRHS staff members in addition to high school Student Council members, who facilitated team building activities and many other activities to get our new students acclimated to HRHS.
- At the end of August, we held a program specifically to help our students who stayed fully remote in 2020-2021 reintegrate into the school building. 14 students participated in this program that supported them as they returned to in-person schooling.
- We had two special education programs running in July--one is a program for incoming 7th graders to support them in their transition from elementary school to middle school. The other is our life skills program, where students work in the community, host an art gallery, and continue to practice the skills that they learn throughout the year.
- Finally, we held our typical credit recovery program for students who did not earn credit for one or two courses during the school year. 21 students participated in credit recovery and recovered 26 credits in total.

We celebrated five retirements in 2021. Starr Adams was a para educator at HRHS for 23 years and retired in June. Bobbie Smith worked as a special education teacher here for 21 years. Dave Aultman was a custodian here at Hampshire for 24 years and officially retired on August 31. Patti Richmond worked here for the past 18 years as a school counselor, and retired on August 26. Dara Adams-Smith was our band director for the past 22 years, and retired from her post on October 29. All are greatly missed in the halls of HRHS!

Kristen Smidy, who served as the Principal of Hampshire Regional since 2013, left her post at the end of July to become the Superintendent of the Gateway Regional School District. After working for the past three years as the Associate Principal at HRHS, I was fortunate enough to step into the Principal role. A new High School Assistant Principal, Alex Seid, was brought on board after teaching in Springfield for over 15 years.

We had many new hires for the 2021-2022 school year. Xavier Pease was hired in the spring to be Hampshire's full-time athletic trainer. John Plourd, the Director of Student Activities for the past six years, moved back into a full-time teaching role, and Jim Kelley has taken over the DSA position. Beth Rochon was hired as our new school counselor to replace Patti Richmond. Adam Burt, who was previously a para educator at HRHS, became a special education teacher. Jules Marciano, also previously a para educator here, is now a high school math teacher. CJ Holt was hired to teach physical education and health for this school year while Kari Daly is on parental leave. To replace retiree Dara Adams-Smith, Allison Ingraham was hired as our new band director. We also have many new para educators this year, including three Hampshire graduates: Morgan Cloutier, Karen Fisher, Joe Gentile, Sylvia Montague, Steven Musante, Nick Reid-Lastowski, and Dawn Young. Clarke School for the Deaf hired three new staff members who

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

work full-time at Hampshire in our inclusive program: Brittany Dorn and Lila West are both teachers of the deaf, and Karen Cahalane is a speech language pathologist. We have two new faces in the cafeteria this year: Jennifer Mott and Jennifer Hathaway. Our two new nighttime custodians are Max Lyman and Nick Romanski.

The 2021-2022 school year marks Hampshire Regional's 50th birthday! Hampshire opened in September of 1971, and we are so excited to celebrate Hampshire's birthday this year. Hampshire is truly a special place to be--one that is progressive and always moving forward, but still steeped in tradition with deep ties to the community. 22 staff members are graduates of Hampshire Regional between the years of 1974 and 2019, including teachers, para educators, principal, a van driver, and a school resource officer. We are looking forward to inviting the community to our 50th birthday party in the spring of 2022!

Our students continue to push themselves and consistently demonstrate determination, competitiveness, and academic excellence. This year, we have 111 high school students enrolled in at least one of our 18 AP courses, with many students taking more than one. Students also have the opportunity to take online AP courses if we do not offer it here at the school. Five of our current seniors were named *Commended Students* in the 2022 National Merit Scholarship Program: William Cook, Madeleine Manganelli, Eleanor Meunier, Nora Mulvehill, and Sarah Unger (out of approximately 34,000 Commended Students throughout the nation). One senior, Suzannah Buehler, was named a *Semifinalist* in the National Merit Scholarship Program (only 16,000 students nationwide are named as Semifinalists!). In November, our Junior Achievement team took first place in the Stock Market Challenge run by the Junior Achievement of Western Massachusetts.

We were excited to be able to offer as many "typical" school activities as possible this past fall. Our seniors in the class of 2022 were able to purchase and then paint their own parking spots as part of the senior painting party in late August and early September. Our athletic program was up and running in a mostly typical fashion, including gymnastics, golf, cross country, soccer, and our co-op football team. Many of our clubs are running again this year, including the Yearbook Committee, Junior Achievement, Chess Club, As Schools Match Wits, Students Against Destructive Decisions (SADD), Student Council, World Cultures Club, Club Kindness, Gender Sexuality Alliance (GSA), Insingeraiders, and more.

In an effort to hold a modified version of Open House, we held our first ever outdoor Open House on September 30. Staff members were stationed by middle school teams and departments out on the track, and students and families were able to walk the track and speak with all of their teachers individually. We also held an Activity Fair at this event so that students and families could see what we offer outside of school hours. Finally, 7th grade parents, and parents of students new to HRHS, were offered tours of the building by Student Council students. The event was festive, fun, and well-attended!

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

Our middle school teams were excited to have “in-school field trips” in October. The teambuilding activities on these days were facilitated by Next Level Adventures, in addition to Hampshire teachers. These were great opportunities for our students to begin connecting (or reconnecting) with one another after a year of not being able to connect in these ways.

In November, Drama Company had their first in-person performance since the pandemic began, and did three performances of *Much Ado About Nothing* in front of live audiences. The HRHS Musical held auditions and the group has been working hard to prepare for the spring musical in 2022. HRHS Choral Director, Aidan Linden, held our first in-person choral concert in November and while it was a shortened version of our typical concerts, it was wonderful for families to be able to see their students perform in person again.

I cannot fully express my deep gratitude and appreciation for the amount of work that the staff at Hampshire Regional High School has done over the past 12 months. Our staff seamlessly transitioned between remote, hybrid, and full in-person learning; they sought out additional professional development and honed their technology skills in ways nobody had ever imagined necessary; many have stepped into new roles (in addition to their typical roles) to be class advisors, extracurricular advisors, and coaches, in order to offer these important activities for students; they have dealt with multiple schedule iterations to best support our students’ academic, physical, and mental health needs. Although 2021 was certainly a year full of challenges for everybody, Hampshire Regional truly is a special place to be. We are so fortunate to have so much support from our communities and families, and we thank the towns for their collaboration throughout this year.

Respectfully submitted,
Lauren Hotz, Principal

EDUCATION – HAMPSHIRE REGIONAL ATHLETICS

The fall of 2021 represented a return to normal for the student athletes, coaches, and fans of the Hampshire Regional High School Raiders. While the effects of the COVID-19 pandemic lingered during the school day our afternoon programs took to Dorunda Field maskless and ready to face a brand-new statewide tournament format for the 2021-22 school year. The return to in-person athletic events and crowds led to several memorable nights for our student-athletes. It also marked the start of my first year as the Director of Student Activities at Hampshire Regional High School, and I have found this community to be one that not only enjoys sports, but values them as an important part of the educational experience. Below are some highlights, submitted by our coaches, from 2021.

Boys Soccer

The boys soccer program enjoyed an incredible amount of success this fall, both varsity and JV. Led by Coach Dan Moynihan and a talented group of seniors, the Raiders earned the No. 1 seed in the MIAA Division 4 Boys Soccer Tournament on the back of an unbeaten regular season. After resounding victories over Hamilton-Wenham, Ipswich, and Wahconah, Hampshire advanced to the Final Four but fell in a competitive game against local opponent Frontier.

Girls Soccer

The girls soccer team finished the season with a 10-7-4 record overall. The team earned the #3 seed in the Western Mass Tournament and defeated Pope Francis in a thrilling penalty kick shooting, advancing to the Western Mass semifinals. The team also earned the #8 seed in the inaugural state tournament, defeating Notre Dame Academy in the first round, and then beat Leicester in a penalty kick shootout to advance to the state quarterfinals. – Head Coach Steve Croft

Cross Country

The Hampshire Regional Cross Country teams continued to be a force in Western Massachusetts in the fall of 2021, posting perfect 13-0 records and a pair of league championships.

Gymnastics

The Hampshire Regional Gymnastics Team had an amazing 2021 season! After winning the league last year, but not being able to compete at Western MA because of Covid, the team had one goal this year: They wanted to win the League and Western MA Championship. Through hard work and determination they met that goal with a 12-0 record. Not only did they win the league, they went on to become the Western MA Champions! As great as that was, nothing felt better than winning the Sportsmanship Award. That was a victory that meant so much to coaches and the team. – Head Coach Lisa Anthony

Golf

The Raider golf program posted a 10-8 record this fall while fielding one of the largest teams in recent memory! Levi Zielinski set the pace for Hampshire and qualified as an individual for the MIAA State Tournament

EDUCATION – HAMPSHIRE REGIONAL ATHLETICS

Field Hockey

The Hampshire Regional field hockey program made its debut during the “Fall 2” season of 2021, taking on mostly larger schools from Hamden County and took their lumps. However, in the fall of the 2021-22 school year the Raiders competed in the more appropriate County League and found great success! More than 30 student athletes came out for the team, leading to the formation of a junior varsity program, and the Raiders posted a 6-9-3 record.

Girls Basketball

When the Hampshire girls basketball team celebrated the new year of 2021, they were very upset that there would be no season COVID-19. While some teams were playing during the winter, all we could do is read about them in the newspaper and online. Thankfully, a new season was created called “Fall 2” and we were able to play in this season. Despite all the changes and restrictions, the girls were very happy to be playing. Our season consisted of a restricted number of practices each week and only 13 games instead of the normal 20. There wasn’t going to be a tournament at the end of this short season and we weren’t going to play against as many teams as previous years. Games were streamed live as parents and fans were not allowed into the gym. Overall, it was a successful season and many memories were made. We won 10 of the 13 games that we played. Maddie Pond scored her 1000th point, a huge milestone. It’s amazing how playing a sport can create friendships, help maintain great physical and mental health, and help the students focus on their academics. Overall, it’s a big part of the student’s high school experience and it helps to prepare them for their future. In the end, all went well and everyone was thankful to have had a basketball season. – Head Coach Dan Labrie

Alpine Skiing

The 2020-21 season was shortened due to COVID-19 concerns. Masks, a shortened schedule, no states made this a definitely different season. We made the best of it! The girls came in first in their division and the boys also came in first in their division. We were all so happy to be on snow! – Head Coach Jane O’Riordan

Softball

Varsity Softball finished had an undefeated regular season, finishing 20-0 and Valley League Champions, the top league in Western Mass. Won the Western Mass Championship as well as the top seed in the Division 2 State tournament and hosted a state semifinal for the first time in school history. The Raiders lost in the state semifinal. – Varsity Softball Coach Brian McGan.

Respectfully submitted,
James Kelley, Director of Student Activities

EDUCATION – Norris Elementary School

“The William E. Norris School community provides an environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success, in a culture that is safe, supportive and peaceful”

As the principal of the William E. Norris School it is my pleasure to submit this annual report.

Enrollment as of December 2021

Preschool 1 18

Preschool 2 15

Kindergarten 64

Grade 1 60

Grade 2 58

Grade 3 67

Grade 4 51

Grade 5 77

Grade 6 60

Total 470 This includes 44 school of choice students.

We continued to work through the Covid-19 pandemic and returned all students in April of 2021 five days a week for in-person learning. It was wonderful to have all students under the same roof, at the same time, but it also presented some challenges since social distancing and masking continued to be mandated by the Massachusetts Department of Elementary and Secondary Education.

Despite the mandates and guidelines around COVID-19, we were still able to have a field day, grade 6 step up day, and other fun activities for children.

We formed a reading committee in the spring of 2021 to look at different reading programs to replace the Reader’s and Writer’s Workshop model we had been using in the past. After many meetings and input from teachers and staff, we chose Open Court by McMillan/McGraw Hill. This program is based on the science of reading which is a shift that is happening around the country.

In June of 2021, we celebrated the retirement of long time art teacher, Mrs. Leslie diCurcio-Marra and our school library-technology teacher, Mrs. Patricia Mari.

Two classroom teachers worked towards principal/assistant principal certificates and moved on to roles of assistant principal in other schools: Mr. Joseph Moynihan and Mrs. Kristen Heath. Due to budget cuts the library-technology position was not filled and many other positions had to be decreased in FTE status or funded by grant money from the federal government.

In August of 2021, Michelle Lukasiewicz, was hired as our new assistant principal. We also welcomed a new art teacher, Bonnie Ward, and a new music teacher, Katie LaFond.

We returned in the Fall of 2021 with mandates of masking and social distancing still in place.

EDUCATION – Norris Elementary School

In the fall of 2021 we were able to complete some capital improvements. We replaced portions of broken sidewalks, replaced carpeting in more than 10 rooms, replaced the vertical blinds in the cafeteria, and replaced old wooden doors with new safer ones including hardware.

Our work in the school is complex and sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the community.

Respectfully submitted,
Aliza Pluta, Principal

EMERGENCY MANAGEMENT

The directive and goal of the Emergency Management Director (EMD) is to facilitate all department heads and members of our community to prepare and work efficiently, before, during and after any emergency, from minor inconveniences to total disasters.

Hazard Mitigation Plan (HMP)

The Emergency Management Director (EMD) has the benefit of Selectboard member Chris Fowles as she has assisted Emergency Management in locating and securing a grant funding opportunity. This funding will allow the town to hire a consultant that would work with town government officials to forecast and proactively plan for all emergency and disaster concerns, and formulate them into a comprehensive “Hazard Mitigation Plan” (HMP) for the town. The HMP provides the framework for the Town of Southampton to apply for various other State and Federal government funding and grant opportunities that directly relate to the needs of our community in preparation for emergencies.

Continuity of Operations Plan (COOP)

The EMD has also been working with Massachusetts Emergency Management Agency (MEMA) to update our outdated Continuity of Operations Plan (COOP). This is the plan that keeps the government functioning in the event of a disabling event such as a tornado that destroys Town Hall or the DPW, Police or Fire department. In these extreme events a plan that identifies who will be in charge if the normal personnel are not available. It also identifies physical locations that would be utilized to keep all town government departments operational, even without their normal facility, such as a flattened Town Hall / PD /FD / DPW. No matter what the event, we need a plan to continue to function.

COVID-19.

Hospitalizations are down! Although Covid-19 has not gone away and masks requirements are still a possibility if numbers increase, but the effects of the new variants are proving less impactful than the original strains. It looks like the future will see COVID-19 move from a Pandemic to an Epidemic to an Endemic disease. (Explained below)

What does it all mean? Pandemic / Epidemic / Endemic

Confusing terms, what do they mean?

Not all infectious disease terms are created equal, though often they’re mistakenly used interchangeably. The distinction between the words “pandemic,” “epidemic,” and “endemic” is regularly blurred, even by medical experts. This is because the definition of each term is fluid and changes as diseases become more or less prevalent over time.

While conversational use of these words might not require precise definitions, knowing the difference is important to help you better understand public health news and appropriate public health responses.

Let’s start with basic definitions:

- AN EPIDEMIC is a disease that affects a large number of people within a community, population, or region.
- A PANDEMIC is an epidemic that’s spread over multiple countries or continents.
- ENDEMIC is something that belongs to a particular people or country.

EMERGENCY MANAGEMENT

- AN OUTBREAK is a greater-than-anticipated increase in the number of endemic cases. It can also be a single case in a new area. If it's not quickly controlled, an outbreak can become an epidemic.

Epidemic vs. Pandemic

A simple way to know the difference between an epidemic and a pandemic is to remember the “P” in pandemic, which means a pandemic has a passport. A pandemic is an epidemic that travels.

Epidemic vs. Endemic

But what's the difference between epidemic and endemic? An epidemic is actively spreading; new cases of the disease substantially exceed what is expected. More broadly, it's used to describe any problem that's out of control, such as “the opioid epidemic.” An epidemic is often localized to a region, but the number of those infected in that region is significantly higher than normal. For example, when COVID-19 was limited to Wuhan, China, it was an epidemic. The geographical spread turned it into a pandemic.

Endemics, on the other hand, are a constant presence in a specific location. Malaria is endemic to parts of Africa. Ice is endemic to Antarctica.

Endemic vs. Outbreak

Going one step farther, an endemic can lead to an outbreak, and an outbreak can happen anywhere. Last summer's dengue fever outbreak in Hawaii is as an example. Dengue fever is endemic to certain regions of Africa, Central and South America, and the Caribbean. Mosquitoes in these areas carry dengue fever and transmit it from person to person. But in 2019 there was an outbreak of dengue fever in Hawaii, where the disease is not endemic. It's believed an infected person visited the Big Island and was bitten by mosquitoes there. The insects then transferred the disease to other individuals they bit, which created an outbreak.

You can see why it's so easy to confuse these terms. They're all related to one another and there's a natural ebb and flow between them as treatments become available and measures for control are put in place — or as flare-ups occur and disease begins to spread.

In Closing

The Town of Southampton is very lucky to have had the quality of individuals who were involved on the State level and had hashed out much of the documents we now update and work from. Times change. Resources change. Weather and disasters become more viable as time marches forward. It is with great responsibility, pride and honor that I undertake this task with the unmistakable advantage to work with an equally competent staff of select board members, Town Administrator and department heads that make up the team that works together to prepare our community for disaster.

Respectfully submitted,
Chief John C. Workman, EMD

FIRE DEPARTMENT

Looking forward to spring!

The department and community of Southampton have stood shoulder to shoulder as we braced ourselves through this pandemic. Hope came when Southampton FD finally installed a sign on our billboard in front of the station that DID NOT carry a CoVid-19 message! This feels monumental!

Although a bright milestone, it does not mean CoVid-19 is gone, it does mean we are starting out the other side with the tools and ability to live with CoVid-19 similar to how we live with the common cold. Where we find strength and hope is in the ability to adapt to the new normal and live life, for the most part, without a mask!! Of course we still wear them for EMS operations, and they were good at keeping almost everyone from getting any kind of cold. There is joy and freedom in the ability to talk to a friend and have the option of sharing a smile that is not hiding behind a mask!

As for the SFD team, I must acknowledge the dedication and heroic efforts of each and every member of the fire department as they continued to do their job, even under the dark cloud of CoVid-19. We have a group of dedicated professionals that put Southampton residents first! Our team is trained and ready to give care and help mitigate whatever emergency scene we are sent to or encounter. It is this dedication and self-sacrifice that has always defined what it means to work as a firefighter and is the strength of our team here in Southampton.

In 2021 the Firefighters, EMT's and Paramedics of Southampton Fire Department responded to 789 calls, both fire and medical. This is a big increase from 2020 but a 105% increase from 2013. Basically our call volume has doubled in less than 10 years!

For those who do not know or do not appreciate the difference, SFD runs a professional service with Advanced level medical care. This is the highest level of prehospital care available in the United States and not all towns, even if they run an ambulance, offer this level of service. All of our EMT's, Paramedics and firefighters are highly trained. Each maintain their proficiency through ongoing training throughout the year. All are dedicated to the highest level of care. The Chief of Department is the only full-time staff member who earns vacation or sick time benefits. All of the other near 50 members, are part-time and do not receive any benefits. For the first time in our history, Firefighters, EMT's and Paramedics will be getting paid overtime pay for any part of a holiday they work. Most of those 50 members are professional full-time firefighter/EMT's in adjacent communities. This allows for the highest level of care at the absolute lowest cost to the taxpayer. We have a family of firefighter/EMT's that are doing the job because they are called to it. They take pride in their profession and are dedicated to quality care delivered to our community!

Response statistics

789 calls which include:

- 602 Medical calls.
 - The 10 highest volume of calls being;
 - Chest pain
 - abdominal pain

FIRE DEPARTMENT

- General weakness
 - Syncope (Unconscious patient)
 - Fall
 - Back pain
 - Lift assist
 - Shortness of breath
 - Altered mental status
 - Unresponsive
- 187 fire related calls
 - The 10 highest volume of calls being:
 - Carbon Monoxide reported
 - Alarm sounding
 - Ventilation of hazardous condition from structure
 - Vehicle Entrapment, EMS assist (Jaws)
 - Fire extinguishment (structure fire and brush fires)
 - Assistance given to outside agency
 - Mitigate Hazardous material spill / containment
 - Other Assistance provided, EMS, Police, Animal Rescue
 - Establish safe area
 - Assist disabled

We are proud of our quick response rates and delivery of professional service to Southampton residents. The department has seen an increase in call volume, which we expect to continue as the town continues to grow.

The fire department is greatly enhanced through the dedication of each and every member and in particular the outstanding efforts of our fire officers. Our trainings are aggressive and well attended. Our commitment from each member, men and women, is very high. We ask members to leave home at any time with the sound of the bell, day or night, holiday, weekend or birthday party, for any fire emergency. At a structure (House) fire they can work for 12 hours, in dangerous conditions, that puts them and their families' lives on hold.

The Paramedic level service Southampton Fire Department provides is benefitted not only in higher level of patient care for medical emergencies, but we are also hugely benefitted by the professional level of firefighting and EMS training they receive as Paramedics elsewhere, and bring with them to serve us here in Southampton. A truly winning combination!

Helping Community through Public Education

Although limited by the pandemic, we have continued to offer great community programs such as CPR and AED training to the general public, town hall staff, school, and coaching staff. We have visited every student of Norris school offering fire safety training. We have provided blood pressure clinics for seniors at the senior center and participated in talks with the Southampton Police Department and TRIAD presenting community based informational talks. We have participated with Southampton and Easthampton Police as the town prepares for emergency lockdowns and active shooter training.

FIRE DEPARTMENT

Southampton Fire Department encourages all of our Firefighter/EMTs to be part of our Public education program. Each member has a tremendous opportunity to share their knowledge with residents during a call. We can offer thoughts, ideas, and identifying resources that can help them avoid fire or medical calls in the future. We work for our community, and we deliver service.

The fire service recognizes, more than anyone, that public education saves lives and keeps residents safe, helping to prevent fires and helping to prevent injury from falls before they impact families.

We work with seniors teaching fall prevention. We work with school kids, teaching safe behaviors and explore with them how they can participate in the responsibility of keeping a home safe.

We have found the more folks know, the less we send fire trucks to a burning house due to a forgotten candle. Our ambulance does not go out as much to help with lifting someone up from a fall or transporting them to the hospital. We also teach how to identify problems that need an ambulance to ensure the best quality of life during and after a stroke or heart attack.

As you can see through this report, the Southampton Fire Department has been extremely busy and extremely successful. This is all due to the dedication, commitment and professionalism of our personnel. Southampton Fire Department has become a leader in training and innovation by providing quality prehospital care, delivered in the shortest amount of time from our in house staffing.

I offer my sincere appreciation to each member of our community that has buckled in to see us through this pandemic and I would like to especially acknowledge the efforts of each and every member of the fire department and all the family and friends that support us. Each action or any time given that supports Southampton FD is what really makes our community a wonderful supportive community. A community we can be proud of!! Each member who fights fire and or works our ambulances, this is a second job for them. They do this work with commitment while bringing to us their years of experience and dedication to fulfil their calling to help any Southampton resident, any one in our town, 24 hours a day, 7 days a week, 365 days a year. As Chief I could not be more proud!

I am personally committed to delivering quality, honest, professional care, to and for our community.

Respectfully submitted
Chief John C. Workman

GRANT SEARCH COMMITTEE, AD HOC

The Select Board decided to create this Ad Hoc committee for a one-year trial period and approved its charge at a December 2020 meeting. Its stated purpose is to:

- research grant opportunities for Southampton from federal, state and foundation and other sources, including and looking outside a COVID-19 focus.
- work with the town's department heads, committees, boards and commissions to determine needs and match them with grant possibilities.
- serve as an advocate to keep the process moving and ensuring deadlines and pre-requisite information for grant applications in concert with town officials.
- review and provide input as needed for grant applications and make recommendations for endorsement to the Select Board for requests greater than \$5,000.

Since its formation, the 4-person committee has been very active, researching grant opportunities at the regional and state level, attending various webinars, and determining the Town's eligibility for certain grant programs. Meetings have been held via Zoom during the COVID-19 pandemic, incorporating department heads or specific committee chairs as needed, especially for input on any technical aspects of the topic at hand. Given a particular grant program's application deadline, the committee often met weekly to discuss and edit the proposed narrative. We needed to learn about topics like climate resilience, environmental justice, endangered species and ADA requirements in order to adequately and convincingly respond to application questions. Where allowable, the Grant Committee included some grant administration costs in the application budget. It should be noted that contracting for services, managing budgets and meeting timelines of grants post-award adds to the duties of the town accountant and town administrator.

All our efforts proved useful as during the year, the grant committee applied for and received six grant awards valued at approximately \$483,000. These funds will be used for projects such as acquiring the railroad right-of-way so that Southampton's section of the New Haven Northampton Canal Greenway can be built. Additionally, the grants will support cybersecurity improvements and training of some 50 town employees and volunteers, and construction of a final section of sidewalk along Rte. 10 to link downtown to the school and north-end business area. An additional walking path has been approved for Conant Park, along with the design for a possible low-flow splash pad. Finally, the Council on Aging received grant funds to offer a memory café, a monthly program for people with dementia and their caregivers.

As 2021 came to a close, the committee was gathering information for two grant programs with late January application deadlines: one to conduct an update of the town's Hazard Mitigation Plan and the other, for design work on the proposed Greenway. At the same time, the Select Board moved to continue this Ad Hoc committee for another year.

Respectfully submitted,
Chris Fowles, Chair

GREENWAY COMMITTEE

Southampton's Greenway Committee operated as a team of seven volunteers in 2021. We've made steady progress towards the completion of a paved recreational path on the dormant 3.5-mile rail corridor and have many accomplishments from 2021 to celebrate.

In March of 2021, a \$100,000 grant was awarded to the town to be used towards acquisition and design costs. In August of 2021, another \$100,000 grant was awarded for acquisition. These grant funds help to alleviate the financial burden to the town's residents and budget. Additional funding opportunities the project qualifies for are continuing to be sought.

At the summer town meeting, attendees approved an appropriation of \$270,000 for acquisition of the corridor via a debt exclusion. The proposition passed, and the ballot question later passed at the town election. These victories made it clear that the town's residents are in support of the project and are anxious to see the path come to fruition.

The summer also brought the implementation of a bill allowing Community Preservation Act funds to be used to acquire rail-banked corridors for the development of trails. This bill was crucial for advancing the acquisition of our corridor while simultaneously relieving financial implications on the residents. The acquisition process was well under way by the end of 2021 with the hope of advancing the project further in early 2022.

Southampton also became a member organization of the New Haven & Northampton Canal Greenway Alliance, a group focused on strengthening tourism and recreational opportunities along the trail corridor. Of the 81-mile greenway span, Southampton is the one remaining member community without any completed pathway. We look forward to being an active member of this group and using the network to make and share progress.
<https://sites.google.com/view/nhncg/>

Moving forward, the committee will continue seeking qualifying grant opportunities, advancing the design and engineering work, and aligning the project's requirements for construction in the coming years. Meetings are being held frequently and dates of each can be seen on the town website's calendar of events. Questions and comments can also be directed to the committee's email address: greenway@townofsouthampton.org.

Respectfully submitted,
Southampton's Greenway Committee

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote public health, to protect the natural environment, and respond to public health issues. The Board of Health enforces state mandated and local regulations, conducts inspections, issues permits, investigates complaints, promotes public health through education programs, and prepares for and responds, if necessary, to varied public health emergencies.

The Board of Health is a three- member elected Board. The Board meets once a month in the Town Hall. A number of meetings this past year were virtual due to the pandemic. When weather permitted, in person meetings were held outside at Conant Park. Meeting agendas are posted on mytowngovernment.org on the Town's web page and on the Town Clerk's bulletin board.

This past year was a continuation of the world-wide COVID-19 pandemic. The public health attention at the federal, state and local level concentrated on the Covid-19 virus; focusing on prevention and control of the novel coronavirus. June 15th saw the lifting of the Governor's Emergency Order and restrictions were lifted in town. At that time, masks were no longer required and in person meetings could resume in town hall. The health department continued contact tracing and monitoring cases of COVID-19.

As vaccine became available, the Massachusetts Department of Public Health specified that vaccine clinics were to be regional. The Northampton site was a regional site for Southampton residents. Individual towns did not have vaccine clinics due to the complexity of setting up a clinic, vaccine transportation and storage, and the reporting and billing system. The Health Director sent out 1087 letters to seniors in town, those citizens over 60 years old, with information regarding the regional vaccine clinic in Northampton. Also, the Health Director had a CODE RED message go out to residents stating that the Northampton vaccine clinic had open appointments available for those over 75 years old. This was an effort to protect those most vulnerable to the virus.

In response to an increase in positive cases of the BA.1 Omicron variant, the Board issued a mask order on December 21, 2021 for all public indoor spaces, including municipal buildings and the elementary school, regardless of vaccination status. A vaccine clinic was scheduled to be held in January, 2022 at the Wm. E. Norris School for children over 5 years old and also for anyone needing a booster vaccination. Sharon Hart, Contact Tracer, had weekly meetings with the school nurses at both the Wm. E. Norris School and Hampshire Regional High School. There was a total of 644 confirmed/probable COVID-19 cases in Southampton for the calendar year 2021. A probable case is one that has a positive antigen test and meets clinical and epidemiologic criteria.

The Southampton Health Department participated in an application with Northampton Health Department and the Hampshire Public Health Preparedness Coalition, for the Public Health Excellence Grant Program for Shared Services. The grant award was for \$300,000 for the first three years, with the potential for funding through nine years of shared services. The services are supplemental and will not take the place of existing services in a community. This grant gives Southampton access to public nursing services, MAVEN, as well as data collection.

HEALTH, BOARD OF

The Health Director met with members of the Hampton Ponds Association regarding the possibility of connecting the Ponds area to the Westfield sewer system. A design was completed 20 years ago; but the sewer was never installed. Pequot Pond area is considered a priority in the town's Master Plan. Tighe & Bond engineers will submit a proposal to the town to review the original plans. Small house lots with aging or failing sewage disposal systems have the potential to contribute to pollution of Pequot Pond. There is an opportunity to use ARPA funding and federal infrastructure funding to sewer the area and protect public health as well as the resource area.

The health department is the enforcement authority for local and state regulations, including regulations for tobacco sales, the sale of tobacco and non-tobacco nicotine delivery products (e.g., e-cigarettes), food service establishments, trash haulers, septic system installers, private wells, communicable disease investigation and surveillance, and solid waste - the landfill/transfer station. As part of enforcing local and state regulations, the department issues permits, conducts inspections, and conducts complaint investigations and issues permit suspensions and fines.

The Board of Health and staff work closely with various state agencies including the MA. Department of Public Health, MA. Department of Environmental Protection, and the Attorney General's office. The Board of Health also interfaces with a number of the Southamptton municipal departments as well as other boards of health in the Pioneer Valley. The health director is a member of the town's Public Safety group which includes the Police Chief, Fire Chief, and Emergency Management Director, Town Administrator and Select Board Chair.

The Board of Health currently operates the Sharps Disposal Program. The Board of Health provides Southamptton residents with **approved** containers for sharps disposal. Only **approved** containers will be accepted. This program ensures the safety of the Transfer Station attendants, private trash haulers and restaurant employees, and others, by eliminating sharps from the waste stream. Numerous citizens and physicians have thanked the health department for offering this program. The Board would also like to thank the Finance Committee for supporting the sharps program.

Funding for the Septic Loan Betterment Program will need to be re-authorized in 2022. The Board of Health will submit an article to the Select Board requesting that it be placed on the annual town meeting warrant. This program has been very successful for the past 20 years.

The Town of Southamptton is a member of the Pioneer Valley Mosquito Control District (PVMCD). The State Reclamation and Mosquito Control Board, under the Massachusetts Department of Agriculture, oversees mosquito control in the Commonwealth and appoints the 5 Commissioners who oversee the District program. The annual fee is \$5,000 to retain membership in the program. The program focuses on surveillance, education and a larvicide program. West Nile virus and EEE virus are still of concern, as is the Asian Tiger mosquito which has the potential for brining Zika virus, Dengue fever, and the Chikungunya virus to the Pioneer Valley.

HEALTH, BOARD OF

The Director of Public Health serves on the following:

- Vice President - Western Mass Public Health Association
- Executive Board Member - Hampshire Public Health Preparedness Coalition
- Mt. Tom Tobacco Coalition

and is a member of the Hampshire County Medical Reserve Corps., Massachusetts Health Officers Association and Massachusetts Association of Health Boards.

The Health Agent also currently serves the town as the Animal Inspector. This is a state required position and the appointment is made by the Division of Animal Health, Massachusetts Department of Agricultural Resources. The Health Agent is also a member of the Massachusetts Health Officers Association.

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations. The Board wishes to thank our staff, Health Director Geraldine Swanson, MPA, and Health Agent and Animal Inspector Nicole Fletcher, B.S., MA.S.E., and COVID-19 Contact Tracer Sharon Hart, for their continued dedication to the residents of Southampton.

2021 Reports

<u>Permits</u>	Septic plan reviews- 45
Food Permits - 33	Perc Tests- 32
Trash Hauler Permits - 4	
Camps- 1	Fines – 2 (\$1,000 ea.) Tobacco
Tobacco Permits - 5	Title 5 Inspections - 67
Septage Hauler Permits- 8	
Disposal Works Installers Permits- 21	Porta Potty Permits - 2
<u>Reportable Diseases</u>	
Influenza - <5	Lyme Disease – Suspect -24
Campylobacteriosis - <5	Tuberculosis – Confirmed <5
Group A streptococcus - <5	Tuberculosis – Contact -<5
	Varicella – Suspect -<5
Human Granulocytic Anaplasmosis – Confirmed - <5	COVID-19 – Confirmed/probable - 644
Human Granulocytic Anaplasmosis _ Suspect - <5	

Respectfully submitted,
Southampton Board of Health

HIGHWAY DEPARTMENT

The Southampton Highway Department (SHD) respectfully submits its annual report for calendar year 2021.

The COVID-19 Pandemic spanned the entirety of 2021 continuing unprecedented and cascading challenges to operations. Long wait times due to supply chain interruptions and widespread staffing shortages slowed progress to get replacement parts and services. As an essential department, we continued to operate on a normal five day a week schedule. Residents may have noticed the increased time it took us to respond to issues, and the outlook for the coming year appears to be much the same. We appreciate the patience and understanding of residents as we adjust to the loss of services caused by limited resources. I appreciate the extra effort my crew has *continued* to pour into their duties to make up for staff shortages.

When fully staffed, the SHD employs a single shift of eight full-time hourly staff, a part-time Assistant and a full-time salaried Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year.

A total of 4,060 Tons of sand (3,213 more than the previous year) and 1,806 Tons of salt (222 more than the previous year) were used to control snow and ice in 2021. This total includes the salt/sand bin for resident use as well as Triad's *Sand For Seniors* program as all of this material is procured through the Highway Department.

Approximately a dozen street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions.

Gravel sections of Fomer, Crooked Ledge, Mountain and Wolcott Roads were tuned up employing approximately 1,818 tons of crushed rock and gravel (CRG). Due to staff shortages we were not able to grade them this year as we have in the past

Approximately 900 Tons of hot and cold-patch asphalt were used to shim, patch and repair potholes and resurface roads throughout Town. Some of the larger projects completed in our Pavement Preservation program were:

- Application of crack seal on Fomer Road from Rt. 10 intersection to Russellville Road intersection and Russellville Road.
- Mill and repave Hillside Meadow Drive (Chapter 90 funded).
- Paved level-overlay of County Road (north) and Pleasant Street including resetting of drainage structures (Chapter 90 funded).
- Rubber-modified chip seal completed on Pequot and Cook Roads (Chapter 90 funded).

Line painting was completed on County, Gunn, Coleman, Riverdale, Strong, Middle, Valley, Pequot and Cook Roads, Hillside Meadow Drive, and Pleasant Street. White STOP lines repainted at various intersections throughout Town.

HIGHWAY DEPARTMENT

We were able to purchase and install an emergency generator and liquid propane fuel tank utilizing Coronavirus Aid, Relief, and Economic Security (CARES) Act funds. My predecessor Ed Cauley utilized an emergency preparedness grant to have a transfer switch and wiring installed years ago utilizing in anticipation for the eventuality of a future emergency generator which made for a seamless installation of this generator. The generator improves safety for Highway personnel by powering facility lighting and heat during power outages as well as for continuity of operations by powering our facility overhead garage doors, diesel fuel pump dispensing system and our Fire Department/ambulance radio repeater which is housed at the Highway Department. In addition, we utilized CARES Act monies to purchase two air circulators/purifiers to help improve air quality and decrease COVID-19 transmission in our office and meeting room, as well as five single-band mobile radios to augment inter-departmental communications.

The Grants Committee applied for and was awarded a Shared Streets and Spaces Grant for the design and installation of approximately 1000-feet of sidewalk along College Highway (Rt. 10) between High Street and Pomeroy Meadow Road. This was a missing connection between the town center and Pomeroy Meadow Road when completed will improve the walkability of these areas. I would like to thank the Grants Committee and Town Administrator for all of their hard work pushing this project forward. The sidewalk should be installed this spring (2022).

Demolition of the East Street Bridge occurred in the fourth quarter of 2021, with work to reconstruct anticipated to extend through late summer of 2022. \$145,447.26 in Chapter 90 Funds were utilized for engineering and design necessary for this project, with demolition and replacement costs funded in part through a One-Million-dollar MassWorks grant with voter-approved borrowing to cover the rest of the 2.5 Million dollar estimated cost of the project. We have also utilized State Chapter 90 funds for design and construction-phase engineering services.

MIG Corporation, Inc. of Acton, MA was awarded the project with a bid of \$2,037, 426. Their bid did not include other tasks that make up the remainder of the estimated cost of the project such as relocation of a Holyoke Gas & Electric natural gas main that was formerly hung off the side of the bridge.

Challenges to the project have included the same COVID-related delays which most of us have experienced. Permitting and review took significantly longer than anticipated at the state-level, presumably due to office closure and/or the challenge of State workers adjusting to working from home. We are cautiously optimistic that the project will be completed by summer of 2022, but of course this will be highly dependent on the timely availability of structural steel and other materials necessary for completion of construction.

Replacement of the bridge is the first step of a larger effort to completely reconstruct East Street. East Street is a critical transportation corridor that connects the center of Town to the City of Holyoke. This 2.6-mile corridor extends from College Highway (Rte 10) to County Rd (Holyoke Town Line). East Street is in need of a complete rebuild but Southamptton lacks sufficient funds in our General Fund to accomplish this task so we have applied to the State Transportation

HIGHWAY DEPARTMENT

Improvement Program (STIP) to get onto their schedule for funding to cover the estimated >\$4 Million project. Improvements will include much needed engineered drainage, pedestrian accommodations, and realignment where necessary. We plan to contract for design services in 2022 but the design process for road reconstruction can take many years to accomplish due to the extensive review process between our design engineers, State/Local environmental agencies, and Massachusetts Department of Transportation (MassDOT) engineers. The first logical step was to replace the bridge in order to widen it sufficient to allow for a pedestrian/bike lane so that the eventual road rebuild does not funnel pedestrians to a bottleneck at the bridge where they would be competing with traffic to cross within the travel lanes. Pedestrian safety has become a more pressing concern in this area with the development of the Labrie Athletic Fields nearby on Strong Road and movement on purchase and development of a Greenway (or possible future extension of the Manhan Rail Trail into Southampton) which would cross East Street approximately 900 feet west of the East Street bridge.

In 2021, street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southampton*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

The SHD issued 24 Curb Cut Permits, 27 Permits to Open A Public Right Of Way, and 12 Trench Permits in 2021. Curb Cut and Right Of Way numbers were consistent with the previous year, but Trench Permits were half the number of those issued the previous year. New driveway/curb cut regulations were ratified October 17, 2017 with the goal of enhancing public safety and welfare by regulating the manner in which entrances onto Public Ways or presumptive future Public Ways are constructed; clarifying the responsibilities of developers/builders/residents who wish to cross or perform work within a Town Right of Way or presumptive future Town Right of Way; ensuring management of stormwater runoff and control erosion created by development of private property; and minimizing adverse impact of development on Public Ways or presumptive Public Ways. This regulation applies to all new driveways on Public Ways or presumptive Public Ways and suggested change of location such as but not limited to alignment, width and/or any similar work in the Town Right of Way or presumptive future Town Right of Way which has the potential to impact Town infrastructure and/or Public Safety. New farm roads, logging roads and temporary construction roads must be permitted and comply with certain parts of the regulation as well. Contact the Highway Superintendent with any questions regarding these regulations and/or to obtain the necessary previously referenced permits. **Permit fees are doubled should jurisdictional work be performed prior to pulling the prerequisite permits.**

Three Richard C. Allen Memorial Scholarship Awards were awarded to graduating Seniors in the Class of 2021. Bryce Illingsworth, Emily Pawlikowski and Katherine Pawlikowski each received awards in the amount of \$500 to help further their education. With the can and bottle donation program discontinued indefinitely to avoid exposure during the COVID-19 Pandemic and no monetary donations from the public to keep the program going; we will not be accepting applications for the Scholarship going forward.

HIGHWAY DEPARTMENT

I am hearing rumors of the possibility for additional state and or federal funds in the coming fiscal year and so my projected workplan will be contingent upon receipt of these funds, as well as vendor and material availability. In the coming year SHD plans to perform as many of the following road repairs as funding and schedule will allow:

- Finish outstanding FY22 work to resurface of Fomer Road (from Russellville intersection to the gravel section), Crooked Ledge Road, portions of East Street and a section of Gilbert Road.
- Paved level overlay on Jonathan Judd Circle, Coleman Road, Gunn Road, Riverdale Road, Maple Street, Center Street, High Street, Clark Street, and Strong Road.
- Chip Seal on Middle Road.
- Micro-surfacing on Golden Circle, Pinewood Drive, Kingsberry Lane, Duggan Lane, Meadow Lane, Parsons Way, Rosalie Lane and Courtney Lane.
- Cape seal on David Street, Thomas Circle, Susan Drive, Miller Avenue, Edward Avenue, and Jeanie Circle.
- Honing/shim and/or pothole repair on degraded sections of various roads as necessary.
- Grade gravel roads if resources allow.

Respectfully submitted,
Randall Kemp, Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historical assets. It cooperates with other agencies to insure historic preservation, serving as a liaison between local, state and federal agencies.

Because of COVID safeguards, the Commission did not open the Old Schoolhouse Museum on Sundays during the summer months. We are hopeful that a return to the schedule of open visits, in tandem with the Historical Society Clark Chapman House, will be possible in 2022.

We received 2 requests for advice regarding renovation/demolition of historic properties which resulted in mutual understanding.

A great deal of time and effort during 2021 was devoted to the New Haven – Northampton Canal Project (most via zoom meetings). This project involves the communities of Southwick, Russell, Westfield, Southampton, Easthampton, Northampton and the Pioneer Valley Planning Commission as the project manager. Its purpose is to map, record, and gain State/Federal recognition of the Massachusetts portion of the circa 1830 Canal and Tow Paths. Southampton’s “Lockville District” is a significant contributor because of our major lock and adjoining storehouse and hotel. Each community has provided an equal share of funds and a consulting firm has been hired to execute the digital mapping and required State and Federal applications. The Connecticut portion of the canal (The Farmington Canal) has been listed on the National Register since the 1980s. We expect this project to continue thru 2022.

The Commission and Town Administrator continued to address deterioration of the old town hall on East Street. An assessment of stabilization needs, to be conducted by a consultant, is expected early in 2022.

A representative of the commission has been working with the Master Plan Implementation Committee. A review of actionable items has begun and will continue throughout the year.

The Historical Commission continues to provide representation to the Community Preservation, Safety Complex, Master Plan and Open Space committees. Community input and/or questions regarding Southampton history are always welcome.

Respectfully submitted,
Robert S. Kozub

HOUSING AUTHORITY

The Southampton Housing Authority (HA) experienced a very active and productive calendar year 2021. Presently three members are active in pursuing multiple avenues for increasing the town's affordable housing opportunities. Calendar year 2021 witnessed HA gaining a member via town election but unfortunately lost another to resignation, resulting in no net gain of members for 2021. Current HA members recognize the need to attain full membership to ensure continuity of business and sustain HA into the future, and so continue multiple efforts to attract new members, including direct solicitation, mailings, and networking; these efforts will continue in calendar year 2022.

HA held joint meetings with the Southampton Planning Board (PB) to build understanding of synergies between HA and PB and plan for future zoning updates - with a goal of expanding affordable housing potential in town. Though there are several zoning update possibilities, the need for further study and scrutiny of any proposed zoning change is recognized given potential far-reaching effects. Potential zoning collaborations with PB include reviewing accessory dwelling bylaws, strategic use of Overlay Districts, reducing minimum lot size requirements, and expanding duplex opportunities. PB, in collaboration with Southampton's grant team submitted a DLTA (District Local Technical Assistance) application for review of zoning bylaws. If awarded, PB and HA will collaborate on zoning change proposals that promote affordable housing options; agreed-upon proposals will be presented at a future Town Meeting for resident consideration and vote.

The town successfully procured Federal CARES Act funds and designated \$6K to provide assistance for residents experiencing housing insecurity related to the COVID pandemic. The local non-profit Community Action was designated as the agency to receive contact and answer questions, to assist applicants, and distribute CARES funds accordingly. The influx of Federal pandemic-aid funding on multiple fronts resulted in boosted MA RAFT (Residential Assistance for Families in Transition) availability, effectively fulfilling the needs of local citizens sufficiently so that the \$6K CARES Act funding for resident rental assistance was never needed, prompting the year-end decision that \$6K be re-designated to satisfy other Southampton COVID response needs.

A major accomplishment was the awarding of a DLTA grant to facilitate the creation of a town Housing Production Plan (HPP), thanks to the work of the town's grant committee. The HPP will guide future town actions and provide certain protections, including assurance a permit application is "consistent with local needs" under MGL Chapter 40B. Once a final HPP draft is completed, it is submitted to MA DHCD for approval. A DHCD-approved HPP legally ensures ZBA's decisions are upheld by the MA Housing Appeals Committee and opens possibilities for future MA grant awards.

The town is also applying for "in-kind" grant assistance toward creating a Southampton Housing Trust (HT), critical in facilitating future purchases designated for affordable housing in town. This opportunity would provide consultation and guidance from the MA Housing Partnership to the Select Board, the body designated by the State to manage the town HT.

HOUSING AUTHORITY

In addition, calendar year 2021 witnessed HA exploring two properties in town as potential affordable housing sites. A property on College Highway was a former MA Ch 61 property where a local developer proposed creating a 40-unit development that included 10 affordable units mixed within. The developer reached out to HA and a collaborative effort ensued; however, it was later realized that the property lies within a Zone 2 aquifer protection grid, which severely limits the number of units that can be built on the parcel and requires a private sewage treatment system be constructed; these requirements and associated costs negated any potential development of the proposed residential units. The East Street site was a Ch. 61 town right of first refusal opportunity; however, the private competing bid challenged HA and other Boards (Open Space) to justify such heavy expenditure given limited potential returns.

HA regularly updates Southampton citizens and responsible Boards and Committees, ensures monthly public meeting access, Agenda and Minutes postings, and quarterly SB and MPIC (Master Plan Implementation Committee) updates.

Respectfully submitted,
James Seney, Chair

LEGAL

KP|LAW, PC is pleased to have served the Town of Southampton as Town Counsel for another year, and we welcome the continued opportunity to serve the Town. In Calendar Year 2021, we continued to provide guidance on municipal governance issues related to the COVID-19 pandemic, as well as: advised on several complex real estate issues; assisted in responding to public records requests; advised on open meeting law issues; provided counsel to town officials in enforcement matters; reviewed town meeting warrants and prepared and/or reviewed bylaw amendments, and advised on labor and employment matters. In addition, we handled the following court actions, which were pending in calendar year 2021:

Swanson v. Town of Southampton

Hampshire Superior Court Docket No. 1980CV00085

This case is a claim under the Massachusetts Equal Pay Act, alleging pay disparity. The Town asserts that it has taken the necessary steps to comply with the law. The matter was pending in calendar year 2021.

Police Chief v. Gilbert

Northampton District Court Docket No. 2159CV000304

Gilbert v. Police Chief

Northampton District Court Docket No 2145CV000135

These consolidated cases involve applications for a License to Carry Firearms and a Firearms Identification Card, which were denied by the Chief. The matters were resolved in calendar year 2021.

In re: Authority to Postpone the Town of Southampton Annual Town Election

Hampshire Superior Court Docket No. 2080CV00078

In this case, we successfully obtained judicial authorization necessary to postpone the 2020 Annual Town Election due to the pandemic, as well as additional election-related relief. The case remained open in calendar year 2021 in the event that similar relief was necessary for the 2021 election cycle.

Respectfully submitted,
Michele E. Randazzo, Esq.
KP|LAW, PC

LIBRARY

The Edwards Public Library provides resources that encourage lifelong learning in a welcoming environment. The library also serves as a community meeting place for all ages and offers free access to our services and resources.

Due to the Covid 19 pandemic, 2021 continued to be an unusual time. From January through April, the library building was closed to the public, though staff members were inside working their usual hours. Staff offered curbside pickup of materials and help via email and telephone. During 2020 and 2021, 4,211 bags of materials were checked out to patrons and delivered to an outside table where patrons picked up their items. Then in mid-May, the library was able to open with limited hours, as well as continuing to offer curbside pickup. In mid-July, the library was open its full hours and continued to offer the curbside pickup service. The library was closed on Mondays in 2021 due to budget cuts. However, an article on the Special Town Meeting Warrant in December of 2021 passed and added enough funds to the library budget so that Monday hours were restored. The library hours currently are Mondays and Wednesdays from 10-4 PM, Tuesdays and Thursdays from 10 AM-7 PM, Fridays from 11:30 AM to 4 PM and Saturdays from 9:30 AM to 1 PM. Library staff worked closely with the Southampton Health Inspector, Gerri Swanson, for guidance about re-opening and the numbers of people we could accommodate indoors for programming.

During 2021, the library added a second phone line, which helped greatly with the increased number of calls during the pandemic. The library security system was upgraded in January of 2021, and a new boiler was installed in December 2021 to replace the 26 year old previous system that had been leaking. In 2021, the town voted to approve the Community Preservation Committee's proposal for funding for additional work to be added to the Historical Resources of Southampton website which the library hosts. Another addition to the library in 2021 was the donation of Bibliobear, (one of the Easthampton painted bears) donated by Carol Perman of Manchester Hardware. The children especially love it!

The library phone number is 413-527-9480 and the website is www.southamptonlibrary.org. You can also subscribe to our monthly library E-Newsletter by going to the left-hand side of our website. On the website you will find information on programs, new additions to our collection through the Wowbrary service, and access to our catalog, including the digital catalog, from home. Patrons can renew books and order items from other libraries, as well as download e-books, audio books, and videos to Kindles, Nooks, and other devices from the above website with a library card. Patrons can also use Kanopy, a video streaming service. All these online services have proven invaluable during the pandemic. During 2021, the library partnered with Norris School to enable SORA, the student reading app, to connect with the library's CWMARS catalog. In this way, students have access to all the e-books, audio books and other items in the CWMARS catalog.

The library is a member of the Massachusetts Library System and CWMARS, which provides us with inter-library loan and advisory services, and our circulation system. The library works closely with the Massachusetts Board of Library Commissioners in order to keep our accreditation current. This accreditation enables our patrons to borrow from other libraries in the state, and brings in a state grant which was \$12,021 in 2021. In FY21, we had to apply for a waiver due to budget cuts and this waiver was approved. Due to additional funds the library

LIBRARY

received at the Special Town Meeting in December, 2021, the library did not need a waiver for FY22.

The library staff consists of a director, youth librarian, and technical services and circulation desk staff. Due to cuts in the FY21 budget, we had to close on Mondays after July 1st due to the loss of our substitutes, who worked when staff were on vacation, were sick or at workshops and trainings. The library also has twelve elected Trustees. The library has many volunteers who worked over 883 hours helping by shelving books, presenting and assisting with programs, covering and repairing books, creating displays and more. The Friends of the Edwards Public Library or FEPL raise funds through annual memberships, the May Book and Bake Sale, the book sale nook in our copier room, and events like Paint and Sip. The Friends help us purchase books and materials, pay for our Wi-Fi, two of our museum passes, and give us \$600 toward the youth summer reading program. Due to Covid 19 restrictions, the Friends were not able to hold their Book and Bake Sale in the spring.

Programming is a big part of what we offer the public. Due to Covid restrictions, many of the events were available on Zoom, Facebook Live, and on our You Tube channel. These included story hours, book clubs, Magic Mondays with Ed Popielarczyk, American Sign Language, Animal Tracks, and the All Hamptons Read events sponsored by area libraries around the book *Station Eleven*. However, we are very lucky to be close to Conant Park and the Pavilion and many events were held outdoors there, including a Frozen event with Anna and Elsa, a Haunted Pavilion event with a Henna artist, book clubs, an Alpaca story hour, Zoo on the Go, Jungle Jim's Balloon Show, and many more. For the 2021 Summer Reading Program for children and adults, we continued to use the virtual program Read Squared, but also offered the program in person. 200 children participated which compares well with the library's non-Covid numbers. Many of our programs are supported by the Friends of the Edwards Public Library, and the Southampton organizations of the Cultural Council, the Woman's Club, the Mother's Club, the Lions Club, The Easthampton Rotary Club, as well as area businesses.

What the library offers in materials is a total of 32,847 physical items and 139,967 digital items in its collection, the latter through the CWMARS system. Patrons check out free books, DVDs, audio books, CDs, magazines, museum passes, and download e-books, DVDs, and audio books. They use our free Wi-Fi internet and the 6 public computers. Patrons also enjoy borrowing items from other libraries throughout the state via the interlibrary loan delivery service. Library use in 2021 is illustrated in these statistics: a total of 36,719 items circulated to our patrons. Patrons borrowed 7,151 items from other libraries, and our library sent 6,122 items to borrowers of other Massachusetts communities through interlibrary loan. Our 2021 statistics are somewhat lower than pre-pandemic numbers due to being closed for part of the year.

Approximately 85% of the library's operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid to Public Libraries, fundraising through the Friends of the Edwards Public Library, and generous gifts and donations from our community. The Library Trustees and staff would like to thank the community of Southampton for its ongoing support of the library and its services.

Respectfully submitted,
Barbara Goldin, Director

MASTER PLAN IMPLEMENTATION COMMITTEE

The Southampton Master Plan is designed to provide a basis for longer-term decision-making regarding the physical development of the municipality. It serves as a guide in developing the Town's policies and strategies and is comprised of the following specified elements (chapters) that should be updated every few years: Land Use, Housing, Economic Development, Historic and Cultural Resources, Open Space and Natural Resources, Public Services and Facilities, Mobility, and Energy.

The majority of the Master Plan Implementation Committee's (MPIC) work took place in 2020 with the design and administration of the Community Survey that resulted in an updated Master Plan. This was completed in early 2021 and the two-part report is posted on the Master Plan page of the town website. The first part, titled Implementation Status Report consists of strategies already achieved since the Master Plan was adopted in 2013. It further reiterates the short-term goals that could be attained within a five-year horizon. The second part of the report titled Appendix, consists of the mid-to long-term goals that are important, but will likely take time to achieve over the next ten years. Both indicate the lead and collaborative board, commission or committee to ensure action. There will be costs associated with the implementation of some of the suggested strategies and possible resources to help do so have been outlined per chapter.

The Master Plan is meant to be a 'living' document where the goals and strategies organized by chapter, can be easily accessed. With the recent update, it continues to be a statement of vision and aspirations expressed by the community to help manage growth and change. It is intended to be a resource to help the people of Southampton make decisions about the kinds of regulations and actions they would like to see in the future.

MPIC as established, is comprised of 10 persons from other town groups: Planning, Housing, Select Board, ConCom, Historical and Parks, along with four at-large seats. Presently, MPIC has six members. With the bulk of the work for decision-making and action now at the respective town board, commission, or committee level, MPIC members will continue their individual roles. They will be a resource to their 'home committee' and assist it to move forward in the process of reviewing and adopting some of the stated strategies in the Master Plan.

It is important to note the significant efforts of the numerous volunteers already serving on the various town boards, commissions and committees. There has been an obvious renewed energy in town this past year, in spite of COVID-19. Issues that have been on the back burner or just simply stalled for whatever reason are seeing new life. As stated in the Implementation Update Report; 'Implementation is the process of prioritizing actions; deciding when to take them; and delegating responsibilities for advancing them. Implementing this Master Plan will require a dedicated, sustained and patient effort by elected and appointed officials, as well as Town employees. It will also require significant work by volunteers and dedicated citizens.'

Respectfully submitted,
Chris Fowles, Chair

MODERATOR

Thank you for the continued opportunity to serve as your Southampton Town Moderator. It is a honor to facilitate Town Meetings and everything that comes with being your Town Moderator. Deputy Town Moderator Karl Kuehner continued to assist throughout the year and during all of our Annual and Special Town Meetings. Karl personally sanitized the microphone filter each and every time a voter spoke during the STM. Most grateful for his fine service these six years.

- This year's Annual Town Meeting and Special Town Meeting were all conducted in an open, fair and respectful forum where candid discussions are allowed.
- Discretion was exercised to invite courteous comments on each and every article to continue, so all sides of each article have a chance to be heard.
- Anyone who wishes to speak and present a different point of view is heard.
- We the People. Town Meetings are the Legislative Branch of our Town Government.
- I am proud of our legislature!
- All two Town Meetings and their separate Information Sessions were televised/ broadcast live or televised/livestreamed on our Ch 191 by Easthampton Media.

Our Annual Town Meeting was held on Sunday, June 13

Town Moderator's ATM Articles Information Session was held on Thursday June 3 where all 42 articles were read aloud. It was televised/livestreamed by Easthampton Media, our Channel 191. The Annual Town Meeting was held on Sunday June 13, 2021 after being postponed due to rain on Saturday June 12, 2021.

- Covid-19 presented unforeseen challenges. The town moderator with counsel deemed it unsafe to conduct the meeting indoors.
- We received allowance from the governor to conduct the town meeting outdoors.
- A Town Meeting Planning Committee was organized by our Town Administrator Ed Gibson. Many department heads and town officials worked extremely hard to plan for all potential circumstances and emergencies. Even the protective plates in front of the voters' microphones was changed after each and every voter spoke.
- Our ATM's 42 articles, included a new town budget, revision to our By-Laws, to fund a replacement box truck, to purchase a new Single Axle Dump Truck with Plow and Sander Body for the Highway Department, to fund the Right of Way for the Greenway Rail Trail (Bike and Pedestrian) Path and/or to pay design costs related thereto, to transfer funds to town accounts, and to appropriate funds for support educational programs for the Barnes Aquifer Pamphlet Project.
- Our annual town budgets of \$18,289,262.00, were presented, discussed, and voted on in one meeting session.
- In addition, it was voted to approve an additional \$718,466.51 to be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, override question, allowing the Town to raise the additional amount appropriated hereunder, outside the limits imposed by said Proposition 2 ½, all in accordance with M.G.L. c.59, §21C(g).
- There was a most democratic exchange and no rush to complete all in one session.
- It was a proud morning in Southampton's long history of successful town meetings.
- There were 161 registered voters present.

MODERATOR

Our Autumn Special Town Meeting was held on Tuesday, December 14

Town Moderator's ATM Articles Information Session was held on Wednesday December 1. Where all 17 articles were read aloud. It was televised live on our Channel 191.

- Our STM included 17 articles including transfer funds to the Greenway Committee, approve purchase of a new Single Axle Dump Truck with Plow and Sander Body for the Highway Department, and transfer of funds to various Town accounts. There 170 were registered voters present.
- Masks were worn and social distancing protocols were in place. Easthampton Media recorded the meeting, and it was being televised/livestreamed through YouTube and was found on the Town Southampton website.
- Karl Kuehner personally sanitized the microphone filter each and every time a voter spoke during our STM
- There were 112 registered voters present.
- We returned to indoor town meetings in our William E. Norris School after four successful outdoor town meetings due to COVID. Good to be back!

Thank you for all your attending our Town Meetings and exercising your right to vote!

Respectfully submitted,
Robert Floyd

OPEN SPACE COMMITTEE

The Open Space Committee achieved much in 2021, despite the continued pandemic and the letters or emails to many landowners and met with some in person, with results noted below. Recognizing that permanent conservation may take years, OSC does not identify owners still exploring their options.

- The gift to the Town of nearly nine acres at the corner of Rattle Hill and Cold Spring by Ted and Paula Hendrick was completed; a [Conservation Commission](#) project.
- The Courtney family contacted Kestrel Land Trust to initiate the process to permanently conserve their 80+ acre parcel over the Barnes Aquifer.
- Charlie Fisher, a 2019 Neighborhood Outreach program attendee, contacted KLT to initiate the process to conserve his 25-acre parcel next to Alder Pond.
- A landowner of a large parcel of interest requested a joint meeting with the OSC chairperson and KLT to discuss their family's goals and options.
- A landowner of a large parcel of open space who also attended the 2019 Neighborhood Outreach programs requested a private meeting with the OSC chairperson.
- As recommended by the Conservation Commission, an offer to purchase was made to the owners of a 40-acre parcel abutting other Town-owned forested property. They declined.

OSC also distributed an educational brochure to all households on drinking-water protection, with the support of CPC funds and a Local Technical Assistance Grant administered by the Pioneer Valley Planning Commission. The Courtney family credited this mailing in their decision to conserve their parcel. [See above].

With a 2021 Neighborhood Outreach DCR grant, OSC brought together large-parcel landowners from three target areas, educated the general public on timely conservation topics, and kindled conversations and connections that may lead to future conservation projects. The success of the 2019 Neighborhood Outreach events and prior identification of key parcels laid the basis for the programming and goals.

- More than 70 large-parcel landowners received invitations to these events:
 - April 30 – Land Appraisal: Ellen Anderson;
 - May 7 - Conservation and Estate Planning: Elizabeth Wroblicka and Pete Westover
- All Southampton residents were invited via a mailer to programs of broad interest:
 - April 23 – What's in Your Wetlands? American Toads to Wood Frogs - Brittany Gutermuth;
 - May 1 – Keeping a Forest Healthy: A Forester-guided Hike with Tom Jenkins;
 - May 8 – Southampton's Woodland Flora: A Botanist-guided Hike with Karen Hirschberg;
 - May 14 – Protecting Forests and Other Ecosystems in the Context of Climate Change, Scott Jackson, UMass Extension Professor

OSC researched and plans to install a monarch-friendly pollinator garden in 2022 over the Water Commission-protected land on Lower Pomeroy Meadow Road.

Respectively submitted,
Cindy Palmer, chairperson, after review by the Open Space Committee

PARK COMMISSION

Conant Park

- Added 2 pickleball courts to be completed in the spring of 2022
- Added electric hand dryers in the bathrooms (Care Act funds)
- Designed and purchased a new Conant Park sign to be installed in spring of 2022
- Added new dog use signs (Care Act funds)
- Updated power at the pavilion
- Hosted a Quiddich tournament for the 6th graders at the pavilion
- Arranged for 57 reservations for the pavilion
- Applied for and received a PARC grant to build a ADA accessible walking path and spray deck. Discussion will continue on the design and cost in 2022.
- Dedicated a ball diamond to Edward J. Cauley
- Updated User Fees and Playing Field & Facility Permit Policy
- Worked with other town groups to schedule sports activities throughout the year

Crossroads Park

- Discussion with Jackie Sears and Western MA Masons for an additional paver
- Designed and purchased a new Crossroads Park sign to be installed in spring of 2022
- Added new dog use signs (Care Act Funds)

Labrie Field

- Designed and purchased a new Labrie Field sign to be installed in Spring of 2022
- Added new dog use signs (Care Act funds)
- Updated User Fees and Playing Field & Facility Permit Policy
- Continued discussion regarding the Field House and other improvements and what can be done within the budget we have to move the project forward
- Worked with other town groups to schedule sports activities throughout the year

Respectfully submitted,
Southampton Park Commission

PLANNING BOARD

ANR (Approval not Required) :

106 Clark, 31 Valley, 32 Russellville, Corner of Maple and Crooked Ledge,
41 Whiteloaf and 22 Montgomery.

ACCESSORY APARTMENTS: 0**ADDRESSES ASSIGNED:**

10 Glendale, 360 College, 70 Pleasant, 4 Crooked Ledge, 16 Crooked Ledge, 77 Russellville

BUILDING PERMITS:

10 Applications approved.

SOLAR FIELDS: 0**STORMWATER PERMITS:**

32 High Street, 151 East Street, 83-85 Valley Road

SUBDIVISIONS: 0**ZONE CHANGES:**

173-175 College Highway referred to Town meeting.

OTHER:

Ongoing discussions/edits of Zoning By-Laws continued with the hope of bringing forward a partial package for ATM in May 2022 or STM in Fall 2022.

Met with Housing Partnership/Authority to address affordable housing options and include in Zoning revisions.

Hired new Board consultant, Richard Harris (former Planner for Town of South Hadley) after retirement of Larry Smith.

Adopted and passed to ATM in June 2022 Comm. Of Mass. MS4 Stormwater By-Law.

Awarded DLTA grant for 2021 by Pioneer Valley Planning Commission to conduct and Affordable Housing Survey with recommendations.

We “Thank“ Keith Locke for his years of service on the Board after stepping down in May.

Respectfully submitted,
Planning Board

POLICE DEPARTMENT

The pandemic, like last year, had a compounding affect on the Police Department. Emphasis on the health and welfare of the staff continued to be a priority. Sickness and exposures caused for extended sick leave and quarantine periods. Being a public safety department, employee absences required coverage. This created a taxing burden on the limited personnel resources of the Department as well as caused for greater overtime expenses. Hopefully, we are seeing the light at the end of the tunnel and these hardships will soon be over.

The Police Department continues to conform with the requirements of the 2020 Massachusetts Act Relative to Justice and Accountability in Law Enforcement. This act mandates change over a period of several years. Policies, as well as approaches in policing, that necessitated change were created and designed to ensure equity and accountability in policing. While the cause of this importance reform was embraced, certain provisions of the Act significantly altered and will continue to affect the Police Department's part-time work force staffing due to training requirements that many part-time officers cannot not commit to. In 2021, part-time police officers covered over 3,400 shift hours. A significant loss to this work force will have substantial impacts on shift coverage causing a reduction of services and a greater safety risk of officers and the public if the Department cannot continue to commit to the current staffing standards.

In 2021, importance of community outreach was significant for the Police Department due to the stricter constraints of personal contact with the public in 2020 caused by the COVID19. In 2021, the Department hosted the annual stuff-a-cruiser toy drive, installed lock boxes and house number decals for senior citizens and hosted for the National Drug Take Back Day. I expect outreach will resume to pre-pandemic activities as we transition into 2022.

The Police Department was awarded a \$35,614 through the application of the Edward J. Byrne Grant and \$11,108 through the application of the Municipal Roads Safety Grant. This funding allowed for the advancement in technology and greater safety for the public and officers. In 2021, the Department procured through the Edward J. Byrne Grant a LiveScan Fingerprint System, Tasers, and a voicemail system. The Municipal Roads Safety grant provided funding for traffic safety campaigns throughout the 2021 year, such as impaired and distracted driving. This grant additionally supported the purchase of a solar speed radar sign valued at over \$5,500 for speed mitigation as well as collecting traffic data.

Statistics

Statistics remain representative of the effects of the pandemic. Traffic crashes and citations increased as restrictions loosened. Felonies decreased significantly due to less reports of fraud. In 2020, during the State of Emergency, incidents of fraud, particularly fraud involving unemployment, increased significantly. In 2021, incidents of fraud decreased by 80%.

Statistical Category	Calendar YR 2020	Calendar YR 2021
Reportable Car Crashes:	55	80
Arrests and Criminal Summonses	49	58
Reportable Incidents (crime and no crime)	329	224

POLICE DEPARTMENT

Offenses Reported	342 (78 Felonies)	135 (38 Felonies)
Traffic Citations Issued	39 Civil Citations 200 Written warnings Average speed: 51mph Average speed limit: 33mph Average MPH over the speed limit: 18 mph	47 Civil Citations 207 Written warnings Average speed: 51mph Average speed limit: 33mph Average MPH over the speed limit: 18 mph
Log Entries	9609	13,454
911 Calls (including 911 texts)	1385	1785
7 Digit Emergency Lines	320	250
The above statistics do not include the Police Departments non-recorded business lines		

Like last year, this year was a trying time for the membership of the Police and Communications Department, yet their resilience and commitment to serve Southampton never faltered and remained steadfast. On behalf of the membership of the Police and Communications Departments, I would like to express our sincere gratitude for the support we have received and continue to receive from the citizens of Southampton, the various Town offices, boards, departments, and committees.

Respectfully submitted,
Ian Illingsworth, Chief of Police

REGISTRARS, BOARD OF

The Board of Registrars responsibilities include registering voters, maintaining local listing of residents, maintaining registration records, sending certain records to the secretary of the commonwealth, certification of nomination papers, certifying absentee voter applications, and the administration of election recounts.

The Southampton Board of Registrars is a four-member board that includes the Town Clerk. Board members are appointed by the Select Board after soliciting qualified individuals from the town's two leading political parties. Registrars have overlapping terms. One member of the Board of Registrars is appointed each February or March for a 3-year term beginning on April 1st of that year. In March, a board member's term expired. In April a new board member's term began. The Town Clerk automatically becomes a member of the board when sworn in as a clerk. The board must contain representatives of the two leading political parties.

Registrars must meet the following qualifications:

- Be a registered voter in Southampton
- Pledge to faithfully perform the duties of a registrar
- Cannot hold another elected office in Southampton, nor hold any other office under the government of the US or the Commonwealth, at the same time
- Should not serve as an election poll worker
- Cannot serve as chair, treasurer, or other principal position on a political committee

Elections that took place in Southampton in 2021:

- Local

Further Updates

- Due to COVID restrictions, some of the Board of Registrars meetings were conducted via remote participation
- Due to the town's growth in population, Southampton now has 2 precincts
- The Town acquired new voting machines and new voting booths to cover both precincts
- Two board members have connected with a Civics class at HRHS and have begun visiting the classroom, on a quarterly basis, to inform students about the voter registration process and the importance of getting involved in their communities

Respectfully submitted,
Sylvia Galván, Chair Board of Registrars

SELECT BOARD

Southampton had a challenging but productive year in 2021. With COVID-19 still among us, Town Hall remained closed to the public and to in-person committee meetings until June, although employees were present to carry on daily operations. Our fire/EMS, police and board of health were busy responding to the health and welfare needs of residents. With precautions and classroom improvements, students at William E. Norris School, who had been on a hybrid schedule, started the September school year with in-person learning.

The town used CARES Act funds for a variety of projects, as allowed spending extended into 2021. In addition to PPE and Plexiglas dividers for various departments, contact tracing for those exposed to COVID-19 continued, and the fire department acquired an automated CPR machine and a room disinfection system. Tri-band radios were purchased for the police, along with a generator for the highway department fuel pumps. Air purifying and ventilation systems were improved at many town buildings, including the school and the library. At Norris School, the purchase of iPads facilitated students' remote learning, and laptops allocated to all town department heads also allowed for remote work if needed.

This past year, Southampton struggled to find replacements for our accountant and assistant accountant who resigned in late 2020. A temp agency accountant endeavored to fill the gap until a new team was finally hired in September. At the same time, the principal assessor also resigned for a better-paying position. Attracting qualified personnel and offering competitive terms of employment remain a big challenge for our small town.

In terms of infrastructure, the Rte. 10 water main relocation was completed, and work started in early December to demolish and replace the East Street bridge, a \$2.6 million, long-awaited project. The new bridge is scheduled to be completed by summer 2022, which will allow work to begin on the reconstruction of East Street itself, an important, highly traveled corridor. We were able, with voters' approval, to acquire a new boiler for the library, and two new vehicles for the highway department, replacing essential equipment that had endured long past its normal lifespan. However, an override budget presented to the Annual Town Meeting did not pass.

This year saw completion and State approval of the Open Space and Recreation Plan Update and the Municipal Vulnerability Preparedness Plan. Southampton signed on to the Mayor's Monarch Pledge, a nationwide effort to promote and protect pollinators. This was also the year of action for two Ad Hoc Committees formed in late 2020. The tech committee was active in determining specifications for technology improvements at town hall and in researching a VoIP phone system to improve communications with residents. In collaboration with town departments and committees, the grant search committee applied for and received six grant awards for a variety of projects valued at approximately \$483,000.

With limited financial resources, Southampton relies on many dedicated volunteers to carry out essential functions and to fill important committee seats, from the Conservation Commission to the Planning Board and the Housing Authority. They, along with volunteers on the Bylaws Review Committee have been exploring needed changes and updating general and zoning bylaws. This year the Town passed the population threshold of 6,000 people, necessitating formation of a second voting precinct. Balancing growth with the desire to protect our historic

SELECT BOARD

and agricultural heritage will remain important, as will the desire to expand our much-appreciated nature and hiking trails. Yet as the town grows, we need to continue to provide the services that residents expect, whether for administrative matters at Town Hall, for quality education, or for valued emergency services.

The Select Board determined its highest priority is to improve the financial health of the town. As we enter 2022, a new Ad Hoc Cost Efficiencies Committee is forming to review how we do business. The overall purpose will be to maximize the town's financial and personnel resources; increase the efficiency and/or cost savings of services; make the town a more competitive employer; and, achieve long-term fiscal stability. This effort will hopefully inform our budget process in the coming months.

Respectfully submitted,
Chris Fowles, Chair

TECHNOLOGY COMMITTEE, AD HOC

Past:

- Through cooperation with the grants committee, we successfully received a grant from the state relating to municipal cyber security. The Community Compact IT Grant.
 - The focus of this grant is to “ensure that the Town of Southampton’s computer and network systems are protected against vulnerabilities, cyber-attacks, and other failures in order to protect mission-critical applications and data, and to ensure a speedy recovery from any potential data breaches or similar disruptions. This effort will focus on the business-critical systems, services and government entities that operate out of the Town Hall.”
- We joined the PVPC Municipal IT Collaborative (PVMITC). Which provide member communities with to:
 - Free basic assessments of municipal office IT needs.
 - Access to multiple round table events each year that focus on the needs and goals identified by member communities.
 - Support exploring technology-focused funding opportunities or budgeting strategies.
 - Access to technology partners that have been pre-screened and procured on behalf of collaborative members and can provide a wide range of services including:
 - Technology Assessment
 - Managed Support
 - Cyber Security
 - Application Development
 - Data Center Services
- Completed installation of 14 CARES act laptops for department heads and staff of town hall.
- Researched and recommended to Select Board the updating of Town Hall phone system to VoIP
- Completed IT cybersecurity assessment of Southampton (with Novus Insight)

Present:

- Investigating Fiber/Broadband providers for the town:
 - Westfield G&E (Whip City Fiber)
 - Holyoke G&E / South Hadley (fiber sonic)
- Investigating a company to update the town website.
 - Civic Plus
 - Final Site
 - others
- Implementing VOIP at town hall.

TECHNOLOGY COMMITTEE, AD HOC

Future:

- Executing on CCIT Cyber Security grant with PVMITC partner NOVIS Insight
- Down selecting Website update vendor and executing a town website upgrade.
- Forming a Southampton Municipal Light Provider (MPL). Which would allow for town run Fiber to the home.

Backlog:

- Creating Data retention policies around email, electronic files, etc.

Respectfully submitted,
Daniel LaValley

TOWN ACCOUNTANT - GENERAL

The following is a listing of the general-purpose financial statements of the Town of Southampton on June 30, 2021, and for the year then ended:

Combined Balance Sheet – All Funds and Account Groups

Statement of Special Revenue Fund Revenues, CPA Funds Revenues, Expenditures and Changes in Fund Balances

Statement of Capital Funds Fund Reserves, Expenditures and Changes in Fund Balances

Budget vs. Actual Revenue and Expenditure FY2021

Detailed Expense Report for FY2021

Respectfully submitted,
Bradley Okscin
Town Accountant

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2021

TOWN OF SOUTHAMPTON, MASSACHUSETTS									
Combined Balance Sheet - All Fund Types and Account Groups									
as of June 30, 2021									
(Unaudited)									
		Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
		General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS									
Cash and cash equivalents		1,157,513.40	3,605,145.69	982,662.94	1,336,821.88		1,554,499.85		8,636,643.76
Investments									0.00
Receivables:									
Personal property taxes		660.33							660.33
Real estate taxes		132,581.98	1,674.79						134,256.77
Allowance for abatements and exemptions		(39,913.65)							(39,913.65)
Tax liens		147,632.41	2,878.61						150,511.02
Deferred taxes									0.00
Motor vehicle excise		170,875.01							170,875.01
Other excises		1,359.00							1,359.00
User fees					95,213.08				95,213.08
Utility liens added to taxes					4,856.91				4,856.91
Departmental			189,323.65						189,323.65
Special assessments			42,262.47						42,262.47
Due from other governments									0.00
Other receivables					880.00				880.00
Foreclosures/Possessions		32,430.72							32,430.72
Prepaids									0.00
Due to/from other funds									0.00
Working deposit									0.00
Inventory									0.00
Fixed assets, net of accumulated depreciation									0.00
Amounts to be provided - payment of bonds								5,713,837.00	5,713,837.00
Amounts to be provided - vacation/sick leave									0.00
Total Assets		1,603,139.20	3,841,285.21	982,662.94	1,437,771.87	0.00	1,554,499.85	5,713,837.00	15,133,196.07

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2021

LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable									0.00
Accounts payable									0.00
Accrued payroll	434,905.59	46,348.27							481,253.86
Withholdings									0.00
Accrued claims payable									0.00
Due to/from other funds									0.00
Due to other governments									0.00
Other liabilities									0.00
Deferred revenue:									
Real and personal property taxes	93,328.66	1,674.79							95,003.45
Tax liens	147,632.41	2,878.61							150,511.02
Deferred taxes									0.00
Foreclosures/Possessions	32,430.72								32,430.72
Motor vehicle excise	170,875.01								170,875.01
Other excises	1,359.00								1,359.00
User fees				95,213.08					95,213.08
Utility liens added to taxes				4,856.91					4,856.91
Departmental		189,323.65							189,323.65
Special assessments		42,262.47							42,262.47
Due from other governments									0.00
Other receivables				880.00					880.00
Deposits receivable									0.00
Prepaid taxes/fees									0.00
Tailings	19,875.00								19,875.00
IBNR									0.00
Agency Funds						170,914.24			170,914.24
Notes payable									0.00
Bonds payable							5,713,837.00		5,713,837.00
Vacation and sick leave liability									0.00
Total Liabilities	900,406.39	282,487.79	0.00	100,949.99	0.00	170,914.24	5,713,837.00		7,168,595.41

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2021

Fund Equity:

Reserved for encumbrances	28,882.38			3,879.16				32,761.54
Reserved for continuing appropriations								0.00
Reserved for expenditures	281,623.00			211,144.00				492,767.00
Reserved for petty cash	100.00			100.00				200.00
Reserved for appropriation deficit	(5,835.86)							(5,835.86)
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved Fund Balance				194,837.16		1,383,585.61		1,578,422.77
Undesignated fund balance	397,963.29	3,558,797.42	982,662.94	926,861.56				5,866,285.21
Unreserved retained earnings								0.00
Investment in capital assets								0.00
Total Fund Equity	702,732.81	3,558,797.42	982,662.94	1,336,821.88	0.00	1,383,585.61	0.00	7,964,600.66
Total Liabilities and Fund Equity	1,603,139.20	3,841,285.21	982,662.94	1,437,771.87	0.00	1,554,499.85	5,713,837.00	15,133,196.07
PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.01
PROOF FUND BALANCE DETAIL								
AGREES TO THE BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	0.00		
PROOF RECEIVABLES DETAIL								
AGREES TO THE BALANCE SHEET		0.00	0.00	0.00	0.00	0.00		

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2021

Town of Southampton
Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2021

	Fund Balance <u>Beginning</u>	<u>Revenues</u>	Total Available	<u>Expenditures</u>	Fund Balance <u>Ending</u>
<u>School Funds</u>					
School Lunch	\$ -	\$ 96,343	96,343	\$ 96,343	\$ -
Pre-School Program	111,062	21,845	132,907	65,583	67,324
94-142 IDEA Grant	8,156	27,132	35,288	38,605	(3,316)
Title I	158	23,000	23,158	23,000	158
SPED Circuit Breaker	36,914	30,439	67,353	57,829	9,524
School REAP Grant	(4,966)	69,319	64,353	48,981	15,371
Stars Residency Grant	-	5,000	5,000	5,000	-
Stars Grant (Norris Elem.)	2,800	-	2,800	2,800	-
School Choice	304,766	342,043	646,809	332,979	313,830
Student Activities Fund	8,653	639	9,292	919	8,372
Norris Tech Expenses	-	2,589	2,589	1,575	1,014
Norris Revolving Fund	1,402	-	1,402	424	979
Norris Gift Fund	2,131	3,458	5,589	3,102	2,487
School Building Use	3,522	58	3,579	1,138	2,441
Other	1,914	7	1,921	(44)	1,965
Total School Funds	476,512	621,872	1,098,384	678,235	420,150
<u>Revolving Funds</u>					
Fire Burning Permits	4,810	6,005	10,815	-	10,815
Police Outside Detail	(8,283)	133,427	125,145	135,116	(9,971)
Inspections	14,323	28,630	42,953	30,255	12,698
Dog Control	13,567	6,918	20,485	5,171	15,314
Council on Aging Van	(154)	15,427	15,273	15,156	117
Planning Board	2,857	14,429	17,286	10,348	6,938
Conant Park Pavilion	5,275	4,000	9,275	5,556	3,720
Park Commission Usage	5,108	-	5,108	484	4,624
Conservation Commission	2,819	4,491	7,310	5,849	1,462
Zoning Board of Appeals	3,609	4,554	8,164	1,731	6,433
Weights and Measures	-	360	360	1,500	(1,140)
Tax Title	3,003	531	3,535	2,478	1,057
ConCom Forestry	-	19,104	19,104	-	19,104
Total Revolving Funds	46,935	237,877	284,812	213,642	71,170

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2021

Other Special Revenues

Ambulance Fees	\$ 160,216	\$ 202,925	363,140	\$ 178,565	\$ 184,575
Library - State Grant	13,037	12,021	25,058	9,267	15,791
Council on Aging - Local	3,972	332	4,304	1,695	2,609
Council on Aging - State	-	14,496	14,496	12,165	2,331
Project D.A.R.E.	3,502	-	3,502	-	3,502
911 Incentive Grant	(15,780)	43,694	27,914	-	27,914
Celebrate Southampton	300	-	300	270	30
Cultural Council - State	6,046	5,700	11,746	2,485	9,261
Cultural Council - Local	338	-	338	-	338
Firefighting Equipment Grant	-	-	-	12,480	(12,480)
PEG Programming Grant	68,624	-	68,624	50,000	18,624
Wetlands Protection	2,823	4,428	7,251	-	7,251
Fire SAFE Grant	7,627	-	7,627	3,323	4,304
OCDETF Investigation	5,199	-	5,199	-	5,199
Sale of Cemetery Lots	58,238	4,950	63,188	-	63,188
Sale of Real Estate	\$ 1,171	\$ -	1,171	\$ -	\$ 1,171
Scholarship Fund	3,742	212	3,954	3,500	454
Septic Betterment Program	24,591	-	24,591	-	24,591
WPAT Loan Repayment	147,162	11,252	158,415	27,700	130,715
WPAT Loan Interest	62,940	2,674	65,615	-	65,615
Park Flower Fund	866	-	866	-	866
Highway Emerg. Preparedness Grant	2,000	-	2,000	-	2,000
Police Patrol Stimulus Grant	1,120	-	1,120	-	1,120
Law Enforcement Drug Fund	3,188	-	3,188	-	3,188
Extended Polling Hours	3,013	639	3,652	3,613	39
Insurance Recoveries	53,752	30	53,782	48,391	5,392
SAMHSA-CARA Grant	1,364	-	1,364	89	1,276
Council on Aging Walking Club	491	-	491	-	491
Generator - State Grant	9,545	-	9,545	-	9,545
EMPG	-	-	-	2,700	(2,700)
TNC Ride Assessment	\$ 504	\$ 71	575	\$ -	\$ 575
Open Space Outreach Grant	-	4,248	4,248	4,248	-
Angel Heart Memorial	1,970	-	1,970	-	1,970
Planning Grant	22,000	-	22,000	22,000	-
Covid-19 Wages	(8,404)	38,988	30,584	30,584	-
Covid-10 Expenses	(27,937)	494,316	466,379	395,166	71,213
Public Health	5,885	-	5,885	1,176	4,709
MA DESI COVID Prevention	-	-	-	(8,393)	8,393
Community Compact- It Grant	6,300	-	6,300	1,450	4,850
Scan Grant Shared Noho	-	3,292	3,292	2,100	1,192
Public Safety- Bicycles Grant	-	4,313	4,313	4,313	-
COA HVES Cares Grant	-	3,425	3,425	3,425	-
Election- Covid Grant	-	5,000	5,000	4,457	543
Planning Grant Land	-	5,102	5,102	10,000	(4,898)
ARPA Expenses	-	322,955	322,955	-	322,955
Common MA JAG Law Enforce Opp Grant	\$ -	\$ -	-	\$ 20,319	\$ (20,319)
Common of MA OGR Muni Road Safety	-	1,643	1,643	2,873	(1,230)
Comm of MA OGR Muni Road Safety Equip	-	5,554	5,554	5,554	-
Hazard Mitigation Grant	-	19,036	19,036	-	19,036
ESSER II Grant Payroll	-	11,458	11,458	4,976	6,482

Total Other Special Revenue

629,406 1,222,753 1,852,159 860,490 991,668

Total Special Revenue Funds

\$ 1,152,853 \$ 2,082,502 \$3,235,355 \$ 1,752,367 \$1,482,988

TOWN ACCOUNTANT - CAPITAL FUNDS FY2021

Town of Southampton
Capital
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2021

	Fund Balance Beginning	Transfers from Other Funds	Total Available	Expenditures	Transfers to Other Funds	Fund Balance Ending
Capital						
Network Server	\$ 7,500		\$ 7,500	\$ -		\$ 7,500
Town Hall PC and Software	\$ 8,029		\$ 8,029	\$ 2,949		\$ 5,080
Police Cruiser	\$ -	\$ 56,512	\$ 56,512	\$ 52,973		\$ 3,539
Police Portable Radios	\$ -	\$ 18,000	\$ 18,000	\$ -		\$ 18,000
Fire Brush Truck	\$ 3,041	\$ -	\$ 3,041	\$ 2,358		\$ 683
Fire Dept Trailer	\$ 1,553	\$ -	\$ 1,553	\$ -		\$ 1,553
Fire Dept Thermal Imaging Cameras	\$ -	\$ 8,100	\$ 8,100	\$ 8,190		\$ (90)
Building Wide Format Scanner	\$ -	\$ 7,000	\$ 7,000	\$ 7,000		\$ -
Norris School Kitchen	\$ -	\$ 11,075	\$ 11,075	\$ 11,075		\$ -
Norris School Teacher Laptops	\$ -	\$ 23,000	\$ 23,000	\$ 22,671		\$ 329
Norris School Sidewalk Repairs	\$ -	\$ 600	\$ 600			\$ 600
Norris- Capital Items	\$ -	\$ 15,885	\$ 15,885	\$ 15,885		\$ -
Norris PA System	\$ -	\$ 20,594	\$ 20,594	\$ 18,687		\$ 1,907
Norris Gutter Repair	\$ -	\$ 25,000	\$ 25,000	\$ 21,713		\$ 3,287
Norris School HVAC ATM8/20ART 1	\$ -	\$ 55,450	\$ 55,450	\$ 55,450		\$ -
Highway Plow	\$ 259,888		\$ 259,888	\$ 224,785		\$ 35,103
F550 Truck Atm 8/20	\$ -	\$ 140,000	\$ 140,000			\$ 140,000
Tire Dump Cleanup	\$ 16,073		\$ 16,073			\$ 16,073
Library Security System	\$ -	\$ 5,800	\$ 5,800	\$ 5,767		\$ 34
Pomeroy Meadow Project		\$ 43,265	\$ 43,265		\$ 0.27	\$ 43,265
Transfer to General Fund	\$ -	\$ -	\$ -		\$ -	\$ -
Transfer to Stabilization	\$ -	\$ -	\$ -		\$ -	\$ -
Total Capital	296,084	430,281	726,365	449,503	0	276,861
Water Capital						
Water Source Development	98,401		98,401.20	\$ 6,771		91,629.73
Water System Master Plan	28,500		28,500			28,500
Water Safe Routes to School Project	2,011		2,011			2,011
Water Pump Station	91,069	\$ 167,664	\$ 258,733	\$ 258,733		\$ 0.01
Water Projects	893,095	\$ 14,766	\$ 907,860	\$ 156,535	\$ 167,664	\$ 583,661
		\$ -	\$ -		\$ -	\$ -
Total Water Capital	1,113,076	182,430	1,295,505	422,040	167,664	705,802

TOWN ACCOUNTANT – BUDGET vs ACTUAL FY2021

Town of Southampton
Statement of Revenues and Expenditures
General Fund - Budget and Actual
For the Year Ended June 30, 2021

	Budget	Actual	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 12,619,783	\$ 12,701,918	\$ 82,135
Personal property	302,282	302,129	(153)
Sale of tax possessions	-	-	-
Motor vehicle and other excise	989,800	981,007	(8,793)
Penalties and interest	65,000	99,335	34,335
Payments in lieu of taxes	55,000	52,598	(2,402)
Meals tax	38,000	52,981	14,981
State aid	3,330,479	3,305,600	(24,879)
Federal aid	-	-	-
Departmental revenues	202,500	248,961	46,461
Earnings on invested funds	20,000	8,415	(11,585)
Court fines	5,200	4,221	(980)
Miscellaneous	67,500	80,912	13,412
School Bus Fees	2,500	-	(2,500)
Total Revenues	17,698,044	17,838,076	140,032
<u>Expenditures</u>			
General government	676,719	617,844	58,874
Protection of persons and property	1,859,583	1,829,501	30,082
Education	11,623,229	11,565,069	58,160
Public works and facilities	919,127	876,410	42,717
Human services	130,432	124,763	5,669
Culture and recreation	160,565	157,327	3,239
Debt service	341,581	336,809	4,772
Intergovernmental expenses	11,330	11,330	-
Miscellaneous	2,324,749	2,269,571	55,177
Total Expenditures	18,047,315	17,788,625	258,690
Excess (Deficiency) of Revenues Over Expenditures	(349,271)	49,451	398,722
<u>Other Financing Sources (Uses)</u>			
Transfers from other funds	309,288	309,288	-
Transfers to other funds	-	-	-
Total Other Financing Sources (Uses)	309,288	309,288	-
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	\$ (39,983)	358,739	\$ 398,722

TOWN ACCOUNTANT – EXPENSE REPORT FY2021

Town of Southampton

2021 Expense Report

From 07/01/2020 to 06/30/2021

01 - General Fund		Previous	Original	Budget	Revised	Actual		
Account	Description	Year's Bal	Budget	Revisions	Budget	Expended	Balance	% Exp
General Government								
015122.700	Selectmen Expenses		1,000.00	9.68	1,009.68	1,009.68		100.00 %
015122.701	Selectmen Expenses-Minutes		1,500.00	-500.00	1,000.00	660.00	340.00	66.00 %
015122.703	Internet Service		1,380.00	20.00	1,400.00	1,399.76	0.24	99.98 %
015122.706	Employment Advertising		500.00	500.00	1,000.00	487.00	513.00	48.70 %
015122.708	Certification Stipends		2,500.00	-500.00	2,000.00	2,000.00		100.00 %
015125.113	Town Administrator Salary		78,600.00	0.99	78,600.99	78,600.99		100.00 %
015129.113	Administrative Assistant Wages		13,563.96	-0.99	13,562.97	13,527.92	35.05	99.74 %
015129.700	Administration Expenses		1,100.00	-29.68	1,070.32	917.67	152.65	85.74 %
015129.701	Photocopier Lease and Supplies		4,500.00		4,500.00	4,470.13	29.87	99.34 %
015129.702	Postage		15,461.00		15,461.00	15,405.24	55.76	99.64 %
015131.700	Finance Committee Expenses		200.00		200.00	180.00	20.00	90.00 %
015135.113	Town Accountant Salary		53,040.00	-29,172.98	23,867.02	22,440.00	1,427.02	94.02 %
015135.114	Assistant Accountant Wages		20,126.64	-5,746.49	14,380.15	8,348.24	6,031.91	58.05 %
015135.200	Independent Audit		21,500.00		21,500.00	7,000.00	14,500.00	32.56 %
015135.700	Town Accountant Expenses		1,000.00	29,172.98	30,172.98	31,293.69	-1,120.71	103.71 %
015135.701	Accounting Software Support		3,700.00	129.00	3,829.00	3,829.00		100.00 %
015141.114	Principal Assessor		40,834.68		40,834.68	40,265.85	568.83	98.61 %
015141.116	Assessor Admin Assistant		7,320.00		7,320.00	4,526.25	2,793.75	61.83 %
015141.700	Assessors Expenses		3,687.00		3,687.00	2,655.81	1,031.19	72.03 %
015141.701	Assessors Software Support		10,232.00		10,232.00	9,807.00	425.00	95.85 %
015141.702	Assessors - Town Maps		4,000.00		4,000.00	4,000.00		100.00 %
015141.703	Assessors - Consultants		2,000.00		2,000.00	2,000.00		100.00 %
015141.710	Triennial Revaluation		8,900.00		8,900.00	8,900.00		100.00 %
015141.711	Assessors- Cyclical Inspections		2,247.00		2,247.00	1,580.00	667.00	70.32 %
015145.113	Treasurer/Collect Salary		50,572.62		50,572.62	50,572.60	0.02	100.00 %
015145.115	Treasurer/Collector Wages		57,273.32		57,273.32	51,853.46	5,419.86	90.54 %
015145.700	Treasurer/Collector Expenses		8,975.00		8,975.00	7,990.73	984.27	89.03 %
015145.701	Treasurer - Software Support		12,133.59		12,133.59	12,128.34	5.25	99.96 %
015151.300	Legal Expenses		20,885.70		20,885.70	19,917.80	967.90	95.37 %
015158.700	Tax Title Expenses		3,000.00		3,000.00	3,000.00		100.00 %
015161.113	Town Clerk Salary		39,871.80		39,871.80	39,871.78	0.02	100.00 %
015161.114	Town Clerk Assistant Wages		11,648.33		11,648.33	9,225.80	2,422.53	79.20 %
015161.700	Town Clerk Expenses		1,500.00		1,500.00	100.00	1,400.00	6.67 %
015163.115	Election/Registration Wages		1,000.00	3,500.00	4,500.00	536.55	3,963.45	11.92 %
015163.700	Election/Registration Expenses		11,500.00		11,500.00	11,388.20	111.80	99.03 %
015171.700	Conservation Commission Expenses		5,000.00	5,000.00	10,000.00	9,260.06	739.94	92.60 %
015175.701	Pioneer Valley Planning Commission		982.00		982.00	981.98	0.02	100.00 %
015175.703	Peg Programming		70,000.00	-2,000.00	68,000.00	63,891.01	4,108.99	93.96 %
015192.117	Town Hall Custodial Wages		9,189.18		9,189.18	7,476.68	1,712.50	81.36 %
015192.405	Telephone		7,800.00		7,800.00	7,170.30	629.70	91.93 %
015192.411	Gas and Electric - Town Hall		24,362.00		24,362.00	23,101.88	1,260.12	94.83 %
015192.701	Town Hall Bldg Expenses		23,300.17		23,300.17	19,850.47	3,449.70	85.19 %
015195.700	Town Report		500.00		500.00	500.00		100.00 %
015196.700	Technology - Equipment		5,400.00	-134.68	5,265.32	1,821.20	3,444.12	34.59 %
015196.701	Technology - Services		7,900.00	134.68	8,034.68	8,001.09	33.59	99.58 %
015197.701	Emergency Management Expenses		750.00		750.00		750.00	0.00 %
015197.702	Reverse 911System (Code Red)		3,900.00		3,900.00	3,900.00		100.00 %
Total	General Government		676,335.99	382.51	676,718.50	617,844.16	58,874.34	
Protect, Persons, & Property								
015210.113	Police Chief's Salary		108,395.71		108,395.71	108,325.83	69.88	99.94 %
015210.115	Police Department Wages		614,860.76	-15,714.79	599,145.97	597,225.57	1,920.40	99.68 %
015210.116	Police Educational Incentive		37,893.02		37,893.02	36,132.17	1,760.85	95.35 %
015210.117	Police OT Wages		63,802.91		63,802.91	62,898.23	904.68	98.58 %
015210.118	Police Building Custodian		4,595.10		4,595.10	4,098.58	496.52	89.19 %
015210.700	Police Dept Expenses		59,837.00	-2,343.08	57,493.92	56,008.60	1,485.32	97.42 %
015210.701	Police Equipment Maintenance		22,500.00		22,500.00	18,458.66	4,041.34	82.04 %
015210.702	Regional Lockup Assessment		5,502.00		5,502.00	5,502.00		100.00 %
015210.703	Police Building Expenses		15,775.00		15,775.00	15,316.98	458.02	97.10 %
015215.115	Communications Wages		240,250.10		240,250.10	234,300.16	5,949.94	97.52 %
015215.700	Communications Expenses		9,268.00		9,268.00	8,233.94	1,034.06	88.84 %
015220.113	Fire Chief's Salary		86,700.00	3,300.12	90,000.12	90,000.12		100.00 %
015220.115	Fire Department Wages		231,920.97	-3,300.12	228,620.85	225,980.06	2,640.79	98.84 %
015220.700	Fire Department Expenses		26,100.00	-5,000.00	21,100.00	21,053.73	46.27	99.78 %
015220.703	Fire Truck Maintenance			8,241.31	8,241.31	8,241.31		100.00 %

TOWN ACCOUNTANT – EXPENSE REPORT FY2021

015220.705	Fire/EMS Building Expenses	11,900.00	-3,241.31	8,658.69	8,650.06	8.63	99.90 %
015220.710	Fire Expenses- Structural turnout g	12,000.00		12,000.00	9,752.00	2,248.00	81.27 %
015232.114	EMT Wages	206,920.97	6,250.00	213,170.97	213,169.02	1.95	100.00 %
015236.698	Ambulance Billing	7,000.00		7,000.00	6,998.55	1.45	99.98 %
015236.699	EMT Licensing and Certification	2,500.00	-1,202.00	1,298.00	1,298.00		100.00 %
015236.700	Ambulance/EMS Expenses	40,000.00	-427.15	39,572.85	39,163.79	409.06	98.97 %
015236.703	Ambulance Maintenance		1,629.15	1,629.15	1,629.15		100.00 %
015241.113	Building Inspector Salary	51,481.10		51,481.10	47,716.50	3,764.60	92.69 %
015241.700	Building Inspection Expenses	6,212.00		6,212.00	3,718.31	2,493.69	59.86 %
015241.701	Building Inspector Alternate	800.00		800.00	720.00	80.00	90.00 %
015241.705	Gas/Plumbing Expenses	1,676.00	-500.00	1,176.00	909.65	266.35	77.35 %
015241.708	E-Permitting Software	4,000.00		4,000.00	4,000.00		100.00 %
Total	Protect, Persons, & Property	1,878,140.64	-18,557.87	1,859,582.77	1,829,500.97	30,081.80	
Education							
015300.700	Elementary School	4,810,263.00		4,810,263.00	4,810,263.00		100.00 %
015300.701	School Choice Tuition	66,434.00		66,434.00	52,107.00	14,327.00	78.43 %
015300.702	Local School Transportation	256,657.00		256,657.00	205,956.70	50,700.30	80.25 %
015300.705	Charter School Tuition	118,728.00		118,728.00	148,505.00	-29,777.00	125.08 %
015320.690	Vocational Tuition	982,500.00		982,500.00	983,901.24	-1,401.24	100.14 %
015320.691	Vocational Transportation	68,041.00		68,041.00	43,730.20	24,310.80	64.27 %
015330.690	Hampshire Regional Operating	5,320,606.00		5,320,606.00	5,320,606.00		100.00 %
Total	Education	11,623,229.00		11,623,229.00	11,565,069.14	58,159.86	
Public Works and Facilities							
015422.113	Highway Superintendent's Salary	76,326.60	0.04	76,326.64	76,326.64		100.00 %
015422.114	Admin Assistant Highway	18,215.16	-0.04	18,215.12	9,431.15	8,783.97	51.78 %
015422.115	General Highway Wages	222,303.75	-30,215.73	192,088.02	167,400.86	24,687.16	87.15 %
015422.700	General Highway Expenses	148,621.85	9,172.41	157,794.26	157,665.38	128.88	99.92 %
015422.701	Road Machinery Expenses	70,610.00	21,043.32	91,653.32	87,216.84	4,436.48	95.16 %
015422.702	MS-4 Storm Water Management	25,000.00		25,000.00	24,721.30	278.70	98.89 %
015422.705	Highway Building Expenses	22,944.78		22,944.78	20,154.27	2,790.51	87.84 %
015423.115	Winter Roads Wages	141,076.20	-26,031.16	115,045.04	115,045.04		100.00 %
015423.700	Winter Roads Expenses	122,100.00	62,048.34	184,148.34	184,148.34		100.00 %
015424.200	Street Lighting	8,236.40	18,057.87	26,294.27	24,796.12	1,498.15	94.30 %
015491.700	Cemetery Commission Expenses	1,500.00	117.49	1,617.49	1,554.49	63.00	96.11 %
015493.700	Tree Warden Expenses	8,000.00		8,000.00	7,950.00	50.00	99.38 %
Total	Public Works and Facilities	864,934.74	54,192.54	919,127.28	876,410.43	42,716.85	
Human Services							
015510.113	Health Director Salary	48,708.86		48,708.86	49,243.95	-535.09	101.10 %
015510.115	Health Agent Wages	11,910.68		11,910.68	9,915.35	1,995.33	83.25 %
015511.700	Board of Health Expenses	511.16	500.00	1,011.16	674.27	336.89	66.68 %
015511.703	Sharps Program	2,500.00	-500.00	2,000.00	1,756.03	243.97	87.80 %
015519.115	Animal Inspector Salary	3,060.00		3,060.00	3,060.00		100.00 %
015541.113	Council on Aging Director	27,686.88		27,686.88	27,667.50	19.38	99.93 %
015541.121	Council on Aging Wages	5,565.12		5,565.12	5,179.05	386.07	93.06 %
015541.700	Council on Aging Expenses	1,229.62		1,229.62	16.56	1,213.06	1.35 %
015543.115	Veterans' Agent Salary	8,659.82		8,659.82	8,326.74	333.08	96.15 %
015543.700	Veterans' Agent Expenses	600.00		600.00	83.31	516.69	13.89 %
015543.771	Veterans' Benefits	20,000.00		20,000.00	18,840.25	1,159.75	94.20 %
Total	Human Services	130,432.14		130,432.14	124,763.01	5,669.13	
Culture and Recreation							
015610.114	Library Director Wages	45,126.90		45,126.90	45,126.90		100.00 %
015610.115	Library Wages	64,422.44	-405.00	64,017.44	63,710.24	307.20	99.52 %
015610.700	Library Expenses	4,233.00		4,233.00	3,769.36	463.64	89.05 %
015610.701	Library Books Expense	29,900.00	-826.49	29,073.51	25,983.46	3,090.05	89.37 %
015610.702	Library- Utilities	9,000.00		9,000.00	12,193.76	-3,193.76	135.49 %
015610.703	Library- Maintenance	4,683.00	1,231.49	5,914.49	5,914.49		100.00 %
015650.700	Park Commission Expenses	2,000.00		2,000.00	102.86	1,897.14	5.14 %
015660.700	Historical Commission	1,000.00		1,000.00	372.43	627.57	37.24 %
015693.700	Memorial Day	200.00		200.00	153.00	47.00	76.50 %
Total	Culture and Recreation	160,565.34		160,565.34	157,326.50	3,238.84	
Debt Service							
015710.910	Debt Larrabee Renovation	110,000.00		110,000.00	110,000.00		100.00 %
015710.911	Debt Highway Truck	33,006.00	1,994.00	35,000.00	35,000.00		100.00 %
015710.919	Debt WPAT Bonds	27,700.00		27,700.00	27,700.00		100.00 %
015710.922	Debt Ambulance		68,065.00	68,065.00	68,065.00		100.00 %
015710.923	Debt Police/Fire Vehicles	18,571.60		18,571.60	18,571.00	0.60	100.00 %
015710.924	Debt Norris School Projects	19,560.00		19,560.00	19,560.00		100.00 %
015751.915	Int Larrabee Renovation	45,168.76		45,168.76	45,168.76		100.00 %
015751.916	Int Highway Truck	12,228.07		12,228.07	6,804.17	5,423.90	55.64 %
015751.923	Int Police/Fire Vehicles	1,121.07		1,121.07	1,121.07		100.00 %

TOWN ACCOUNTANT – EXPENSE REPORT FY2021

015751.928	Int Norris School School Projects	1,166.83		1,166.83	1,166.83		100.00 %
015752.925	Int Short-Term Debt	3,000.00		3,000.00	3,652.43	-652.43	121.75 %
Total	Debt Service	271,522.33	70,059.00	341,581.33	336,809.26	4,772.07	
Intergovernmental Expenses							
015820.640	State - Air Pollution	1,809.00		1,809.00	1,809.00		100.00 %
015820.641	State - RMV Surcharge	3,080.00		3,080.00	3,080.00		100.00 %
015840.663	Regional Transit Charge	6,441.00		6,441.00	6,441.00		100.00 %
Total	Intergovernmental Expenses	11,330.00		11,330.00	11,330.00		
Miscellaneous Expenses							
015911.170	Retirement Contributory	880,868.00		880,868.00	880,868.00		100.0 %
015912.170	Workers' Compensation	47,000.00		47,000.00	46,950.00	50.00	99.9 %
015913.170	Unemployment Compensation	8,000.00		8,000.00	3,214.70	4,785.30	40.2 %
015914.169	Group Health- Retiree	208,947.41		208,947.41	192,386.68	16,560.73	92.1 %
015914.170	Group Health Insurance	963,843.39	-38,011.18	925,832.21	905,374.52	20,457.69	97.8 %
015914.171	Medicare	102,226.02		102,226.02	100,746.61	1,479.41	98.6 %
015914.172	Group Life Insurance	2,678.93		2,678.93	2,559.55	119.38	95.5 %
015914.173	Group Life Insurance- Retiree	1,298.90		1,298.90	1,165.92	132.98	89.8 %
015945.740	Insurance - General	96,500.00		96,500.00	96,002.13	497.87	99.5 %
015950.900	Prior Year Expenses		1,414.00	1,414.00	1,747.87	-333.87	123.6 %
015950.905	Prior Year Encumbered Expenses	39,983.06		39,983.06	35,255.31	4,727.75	88.2 %
015950.910	OPEB Actuarial Study	10,000.00		10,000.00	3,300.00	6,700.00	33.0 %
Total	Miscellaneous Expenses	2,361,345.71	-36,597.18	2,324,748.53	2,269,571.29	55,177.24	
Total	General Fund	17,977,835.89	69,479.00	18,047,314.89	17,788,624.76	258,690.13	

TOWN ADMINISTRATOR

2021 was a very strange and difficult year due to the continuance of the second year of the COVID-19 pandemic, but a lot was still accomplished. I would like to thank all the residents and the employees and Department Heads for stepping up during the pandemic and helping to get as much done as possible.

The year saw the continuing change from in person meetings to the use of remote virtual Zoom meetings to meet the social distancing and safety requirements which were put in place by Governor Baker's Emergency orders due to the pandemic. New technologies and different ways of conducting business were utilized to help perform the everyday responsibilities of town government.

The dates of the Annual Town Meeting and Annual Town Election were moved into June due to the pandemic as well as the Annual Town Meeting was moved outdoors to Labrie Field.

We welcomed a new Town Accountant, Bradley Okscin and an Assistant Town Accountant, Ellen Kruczek to our Finance Team during 2021. The Town also received the first half of our A.R.P.A. Covid-19 Recovery funds during the year (Approximately \$900,000) and the second half of these funds due to the Town is expected to be received during calendar year 2022.

The Water Department utilized Hazard Mitigation Grant funding to move the Town's water distribution main out of the Manhan River and onto the Route 10 bridge over the Manhan River (a project which was completed in early 2022). The construction for the replacement for the East Street bridge began in the later part of 2021 and is scheduled to be completed in October of 2022. The Town received two grants to help with funding for the Greenway Bicycle and Pedestrian Path acquisition of the Right of Way and the design for this project. The Town also received a Grant to install a new sidewalk on Route 10 between Pomeroy Meadow Road and High Street. This project was bid and awarded in 2021 and the construction will happen in early 2022.

I would like to thank all the citizens who volunteer on all of our Town Boards and Committees as well as in some of our offices. We would not be able to accomplish what we do without the hours you donate to our community with these volunteer services. And thank you for adapting to what became the new normal for conducting business and meetings during this second year of the Coronavirus. I would also like to thank the Department Heads and employees with whom I work. We have a very professional and knowledgeable staff that it is a pleasure to work with.

Respectfully submitted,
Edward J. Gibson
Town Administrator

TOWN CLERK - GENERAL

The Town Clerks office had a very busy 2021, despite another year with the COVID19 pandemic. We continued working to serve the residents of Southampton. We worked hard to provide services. We were back in the Town Hall offices and were provided with plexiglass inserts on our countertops to keep safe distance between customers and ourselves. We embraced changes in our election process including changes to dates of local elections and town meetings. Our Annual Town Meeting was held outside again in June of 2021. Our Annual Town Election was also pushed into June as well due to concerns over COVID19.

The 2021 Annual Caucus was cancelled due to COVID19 and candidates running for local town elected offices needed to take out nomination papers in order to appear on the ballot. This was proposed by state legislature in the Acts of 2020 and was carried over for 2021. All of the minutes for any election or town meeting can be found on the Southampton Town website. We try to get as much information to the residents via census form inserts, using the Town Facebook page and the Southampton Community page, and we have started to use the Reminder and the Gazette publications as avenues to get information out.

In June of 2021, the Town Clerk along with the help of the By Law Review Committee, got the authorization from the town to purchase the General Ecode 360 program. This online coding program will help residents to be able to find General By laws and the Zoning by Laws in an organized manner. The process is a one-to-two-year process. We are excited about this opportunity for the town to be able to move forward with online access to by laws and residents will be able to have them right at their fingertips.

Also in June, the Town voted to allow the Town Clerks office to purchase a new voting tabulator. The Town Clerk put in the request because the machine we have been using was over 25 years old. The new machine is modern and will be very exciting for the new residents. In November, the Local Election Districts Review Committee informed the Town Clerk that based on the 2020 Federal Census numbers showing our town was at 6224 residents for population and once a town goes over 6200 there must be two precincts. Our town has now become a two-precinct town. Even if the numbers go down, we cannot go back to a one precinct town. The Town Clerk put in a request at the Special Town Meeting held in December to have a second tabulator purchased and it was voted in. The town clerk is waiting for them to arrive and are expecting them in early spring of 2022. We will then have trainings for election workers.

We filed 25 marriage intentions in our office. Congratulations to those who were able to have their ceremonies.

We welcomed 52 new newborn residents to our town. Congratulations to the new parents.

We said goodbye to 56 dear residents in 2021 including one of our most valuable volunteers in our office. We dedicate our Annual Town Report for 2017 to, Mr. Richard Frary. When I started here in October of 2014 as the Assistant Town Clerk, he welcomed me with an open mind, heart and knowledge, and I learned a lot about this town and its residents. I am grateful to have known him. We send our condolences to those families who have lost a loved one in 2021

TOWN CLERK - GENERAL

With COVID19 still effecting veterinary visits for residents to get their dogs vaccinated in 2021 we processed 653 dog licenses. (Remember to license your dog in 2022). The Town Clerk's office will be offering online payment for those who have had their dogs already registered in the Town in the past. Residents will be able to pay for their dog licenses online and licenses will be mailed to them. This was implemented in 2021 but will actually not take effect until 2022.

We are always looking for grant opportunities to help with budget expenses. Although times have been hard for the town for our budget, the Town Clerks office tries to stay within the budget that gets approved every year at town meeting.

Did you know that the Town Clerk is a Notary and a Justice of the Peace?

In Conclusion,

As 2022 approaches, the Annual Local Election will be held May 17, 2022, the State primary is tentatively set for September 20, 2022, but subject to change at this writing and the state election for the Governor's race is set for November 6, 2022.

We are open to the public and we are still wearing masks in our Town Buildings, it's been a strange year. We thank each and every one of our town residents for your support and your patience during the pandemic and cooperating with us during election time. I would also like to Thank our volunteer Mary Dubour for all of her hard work, she is always so enthusiastic and a joy to work with, we are grateful to have her helping in our office when needed. We are also grateful for the other departments and employees in this town who have helped us through the year.

Respectfully submitted,
Lucille A. Dalton, Town Clerk

Sabina C. McCarthy, Assistant Town Clerk

TOWN CLERK – ATM MINUTES JUNE 13, 2021



Annual Town Meeting June 13, 2021 Labrie Field Strong Rd, Southamptn, MA

The Annual Town Meeting was held on June 13, 2021 after being postponed due to rain on June 12, 2021. The weather was partly sunny, it did get hot towards the end of the meeting. Town Moderator, Robert Floyd, opened the meeting at 9:00am with a quorum present, 161 registered voters were in attendance. The workers were Eileen Hamel, Sabina McCarthy, and Jessica Neiswender.

After the pledge of allegiance, which was led by Ed Gibson, a brief moment of silence, welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return warrant. He announced that the town meeting was being televised but not livestreamed. Town Clerk Luci Dalton swore in Karl Kuehner, who was unanimously elected Deputy Moderator for the year until the next Annual Town Meeting.

Mr. Moderator read an introduction on town meeting guidelines.

Mr. Moderator then called for a motion for Article 1

Article 1- It was moved and seconded that the Town take no action to hear presentations of State Certificates.

Article 1 passed unanimously.

Article 2 -It was moved and seconded that the Town amend Article III of the Town's General ByLaws entitled Selectboard by amending existing language as noted, deleting the existing language where noted and adding new language as shown in the **boldface text** as set forth in article 2 of the warrant for the June 12, 2021, Annual Town Meeting, except that the language in proposed Section 5, "**and such other Fire Department personnel as may be necessary, and make suitable regulations governing the fire dept**" be deleted and not approved

Article 2 passes by majority.

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article -3-It was moved and seconded that the Town amend Article VII of the Town’s General By-Laws, entitled “General Government”, by amending the existing language as noted, deleting existing language here noted and adding new language, as shown in **boldface text**, as set forth in Article 3 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 3 passed unanimously.

Article-4 It was moved and seconded that the Town amend Article VIII of the Town’s General By-Laws, entitled “Restriction on Issuances of Local Licenses or Permits”, by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in stricken through or **boldface text**, as set forth in Article 4 of the warrant for the June 12, 2021 Annual Town Meeting, except that existing Section 2 remain unchanged and not be renumbered as Section 3, and proposed Section2 be renumbered as Section 3.

Article 4 There was a motion by Matt Roland and seconded by Chris Fowles to take no action and leave the by law as is.

The motion passed unanimously.

Article-5 It was moved and seconded that the Town amend Article XIII of the Town’s General By-Laws, entitled “Overnight Parking”, by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in **boldface text**, as set forth in Article 5 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 5 passes by majority.

Article-6 It was moved and seconded that the Town amend Article XVII of the Town’s General By-Laws, entitled “Fire Lanes and Fire Hydrants”, by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in **boldface text**, as set forth in Article 6 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 6 passes unanimously.

Article-7 It was moved and seconded that the Town amend Article XVIII of the Town’s General By-Laws, entitled “Council on Aging”, by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in stricken through or **boldface text**, as set forth in Article 7 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 7 passes unanimously

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article-8 It was moved and seconded that the Town amend Article XIX of the Town's General By-Laws, entitled "Sidewalk Clearing", by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in stricken through or **boldface text**, as set forth in Article 8 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 8 passes unanimously meeting simple majority requirement.

Article-9 It was moved and seconded that the Town amend Article XXXV of the Town's General By-Laws, entitled "Community Preservation", by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in stricken through or **boldface text**, as set forth in Article 9 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 9 passes unanimously meeting simple majority requirement.

Article -10 It was moved and seconded that the Town amend Article XXX of the Town's General By-Laws, entitled "Wetlands Protection", by amending the existing language as noted, deleting existing language where noted and adding new language, as shown in stricken through or **boldface text**, as set forth in Article 10 of the warrant for the June 12, 2021, Annual Town Meeting.

Article 10 passes unanimously meeting simple majority requirement.

Article -11 It was moved and seconded that the Town amend the Town of Southampton By-Law Map referenced in Section III-B of the Town of Southampton Zoning by laws, re designating two certain parcels of land in their entirety, from the current zoning of Residential Village (RV) to the zone of Commercial Village (CV) identified as said real estate in the Town of Southampton located at 173 & 175 College Highway, in the County of Hampshire in the Commonwealth of Massachusetts as shown on the Assessors Map 24, Parcel 2 and Parcel 57. The subject property consists of 1.6 +/- acres of land in Southampton, MA as described in a deed recorded in the Hampshire County Registry of Deeds in Book 13243, page 133. Said land is currently assessed to American Dream Realty Inc.

**Article 11 Failed to pass 2/3 majority.
In Favor 31 Opposed 127**

Article-12 It was moved and seconded that the Town amend the Town's Zoning By-law by deleting Section XIV of the Zoning By-Law in its entirety, and authorize the renumbering of the Zoning By-Laws accordingly resulting from the deletion of the existing Section XIV, and further, to amend the Town's General Bylaws by inserting a new Article XLVII "Stormwater Management and Erosion and Sediment Control By Law", as set forth in Article 12 of the warrant for the June 12, 2021 Annual Town Meeting

Article 12 passes unanimously meeting 2/3 majority vote.

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article-13 It was moved and seconded that the Town transfer \$100, 232 from free cash to the Capital Stabilization Fund

Article 13 passes unanimously meeting simple majority requirement.

Article-14 It was moved and seconded that the Town vote to transfer \$83, 913.00 from free cash to the Operational Stabilization Account.

Article 14 passes unanimously meeting simple majority requirement.

Article-15 It was moved and seconded that the Town transfer \$28, 638.00 from free cash to the Other-Post Employment Benefits Account.

Article 15 passes unanimously meeting simple majority requirement.

Article-16 It was moved and seconded by Eileen Hamel and many citizens in attendance to see if the Town will vote to raise and appropriate, transfer from available funds, and /or otherwise provide the sum of Six Thousand Seven Hundred Twenty dollars and twenty cents (\$6720.20) in order to provide the elected Town Clerk with an increase in pay, for the fiscal year ending June 30, 2022, said funds to be added to the department budget under Town Clerk Salary account # 015161.113., and to see if the Town will vote to raise and appropriate, transfer, from available funds, and/or otherwise provide the sum of Seven Thousand Three Hundred Forty Nine dollars and twenty one cents, (\$7349.21) in order to provide the elected Town Treasurer/Collector with an increase in pay for the fiscal year ending June 30, 2022, said funds to be added to the departmental budget under Treasurer/Collector Salary account # 015145.113

Article 16 Failed to pass simple majority.

Ayes 64 Nays 67

Article-17 It was moved and seconded that the Town raise and appropriate \$18,289,262.00 to fund all municipal departments and the public schools during fiscal year 2022, as shown in the Town's Annual Operating Budget for Fiscal Year 2022 and to fix the salaries for all elected officials as shown and identified in the Column Labeled FY 2022 Base Budget (Non-Override) A, from taxation, \$17,500 from WPAT loan and \$100,000 from Ambulance Fees.

Article 17 Was broken out individually by departments and as follows:

General Government \$705, 646.34- passed by majority.

Public Safety \$1929,957.45- passes unanimously.

Education \$11,720,833.10-passes by majority.

Public Works \$867,566.88-passes unanimously.

Health and Human Services \$145, 653.54 -passes by majority.

Culture and Recreation- \$163,359.16 passes unanimously

Employee Benefits-\$2,397,154.92passes unanimously

Debt Service-Principal-\$300,989.00 passes unanimously.

Debt Service – Interest-\$58,101.60 passes unanimously.

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article-18 It was moved and seconded that the Town vote to raise and appropriate a supplemental sum of money of Seven Hundred Eighteen Thousand Four Hundred Sixty-Six Dollars and Fifty-One Cents (\$718,466.51) for the purposes of funding the following departments and accounts in the operating budget for the Town: Norris Elementary School Department, Police Department, Fire/EMS Department, Highway Department, Public Library, Council on Aging, Tree Warden, Select Board, Administration, Accounting Department, Assessors Department, Treasurer/Collector Department, Legal Department, Town Clerk/Election & Registration Department, Telephone, Town Hall Building, IT expenses, equipment, internet service & web maintenance, Postage, Annual Audit, Photocopier Lease and Open Space Committee for the fiscal year beginning July 1, 2021, provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, override question, allowing the Town to raise the additional amount appropriated hereunder, outside the limits imposed by said Proposition 2 ½, all in accordance with M.G.L. c.59, §21C(g).

Article 18 Was broken out individually by departments and as follows:

General Government \$742,811.59- passed by majority.

Public Safety \$1,966,969.84- passes by majority.

Education \$12,228,709.90-passes by majority.

Public Works \$991,285.03-passes by majority.

Health and Human Services \$146,273.93 -passes by majority.

Culture and Recreation- \$175,633.60 passes by majority

Employee Benefits-\$2,397,154.92 passes unanimously.

Debt Service-Principal-\$300,989.00 passes unanimously.

Debt Service – Interest-\$58,101.60 passes unanimously.

The Question will appear on the 2021 Special Election Ballot

Article -19 It was moved and seconded that the Town vote to approve the budget of the Transfer Station Enterprise Fund as presented in Article 19 of the Warrant for the June 12, 2021, Annual Town Meeting.

Article 19 passes unanimously meeting simple majority requirement.

Article- 20 It was moved and seconded that the Town vote to approve the budget of the Water Department Enterprise Fund as presented in Article 20 of the Warrant for the June 12, 2021, Annual Town Meeting.

Article 20 passes by majority

Article -21 It was moved and seconded that the Town transfer One Hundred Forty Thousand Dollars (\$140,000) to fund the purchase of a replacement box truck, said sum to be taken from the Water Department Retained Earnings Account.

Article 21 passes by majority

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article- 22 It was moved and seconded that the Town transfer Twenty-Two Thousand Dollars (\$22,000) to fund the required local match for the Water Department Asset Planning Grant, said sum to be taken from the Water Department Retained Earnings.

Article 22 passed unanimously meeting simple majority requirement.

Move that the Town transfer \$68,065 from Ambulance Receipts, Reserve for Appropriation, to the Debt Ambulance Account for the FY 21 Debt payment on the newest ambulance.

Article-23 It was moved and seconded that the Town transfer \$68,065 from Ambulance Receipts, Reserve for Appropriation, to the Debt Ambulance Account for the FY 21 Debt payment on the newest ambulance.

Article 23 passes unanimously

Article-24 It was moved and seconded that the Town appropriates the sum of \$261,000.00 to purchase a new Single Axle Dump Truck with Plow and Sander Body for the Highway Department, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of \$261,000.00 under G.L. c. 44, §7(1) or any other enabling authority and to issue bonds and notes therefor; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2½ debt exclusion under G.L. c. 59, §21C with respect to the repayment of the amounts authorized to be borrowed by this vote; and, in accordance with G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose.

Article 24 passes by majority meeting 2/3 majority with 3 nays. This question will appear on the Special Election ballot

Article-25 It was moved and seconded the Town appropriates the sum of \$270,000 to acquire the Right of Way for the Greenway Rail Trail (Bike and Pedestrian) Path and/or to pay design costs related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of \$270,000 under G.L. c. 44, §7(1) or any other enabling authority and to issue bonds and notes of the Town therefor; provided, however, that the appropriation authorized hereunder shall be contingent on the approval by the voters of the Town of a so-called Proposition 2½ debt exclusion under G.L. c. 59, §21C with respect to the repayment of the amounts authorized to be borrowed by this vote; and, in accordance with G.L.

Article 25 passes by majority meeting 2/3 majority with 9 nays. This question will appear on the Special Election Ballot

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article-26 It was moved and seconded that the Town transfer the sum of \$9,700 from the Capital Stabilization Fund to the Town Clerk Capital Budget to fund replacement of the voting machines for the Town Clerk.

Article 26 passes unanimously.

Article -27 It was moved and seconded that the Town transfer the sum of \$6,995 from Free Cash to the Town Clerk Capital Budget to fund the purchase of the ECODE 360 software program for the Town Clerk.

Article 27 passes by majority.

Article-28 It was moved and seconded that the Town transfer the sum of \$18,500 from Free Cash to the Edwards Library Capital Budget to fund the purchase and installation of a replacement boiler and hot water tank for the Edwards Public Library.

Article 28 passes unanimously meeting simple majority requirement.

Article- 29 Move that the Town transfer the sum of \$13,000 from the Capital Stabilization Fund to the Police Capital Budget to fund the purchase and installation of two new replacement boiler/furnaces with A/C for the Police Station.

Article 29 passes unanimously meeting 2/3 majority requirement.

Article-30 It was moved and seconded that the Town transfer the sum of \$44,400 from the Capital Stabilization Fund to the Highway Capital Budget to fund the purchase of one new replacement One Ton Truck with Plow & Drop in Sander for the Highway Department.

Article 30 passes by meeting 2/3 majority requirement with 6 nays

Article-31 It was moved and seconded that the Town transfer the sum of \$9,700 from the Capital Stabilization Fund to the Cemetery Capital Budget to fund the installation of new replacement water lines in the Center Cemetery.

Article 31 passes with 3 nays meeting 2/3 majority.

Article-32 Move that the Town transfer \$9,000 from the Capital Stabilization Fund to the Norris School Capital Budget to fund replacement of the remaining broken sidewalk portions at the Norris School.

Article 32 passes unanimously meeting 2/3 majority requirement.

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article-33: It was moved and seconded that the Town transfer \$37,475 from the Capital Stabilization Fund to the Norris School Capital Budget to fund replacement of carpeting in more than ten rooms at the Norris School.

Article 33 passes unanimously meeting 2/3 majority requirement.

Article- 34 It was moved and seconded that the Town transfer a total of \$22,750 from the Capital Stabilization Fund to fund the repair of masonry issues on the Exterior of the building (sub-total \$10,000) and also masonry issues on the interior of the building (sub-total \$12,750) at the Norris School.

Article 34 passes unanimously meeting 2/3rds majority requirement.

Article-35 It was moved and seconded that the Town transfer \$5,910 from the Capital Stabilization Fund to the Norris School Capital Budget to fund the replacement of some classroom doors and door closers at the Norris School.

Article 35 passes unanimously meeting 2/3 majority requirement.

Article-36 It was moved and seconded that the Town transfer \$14,470 from Free Cash to the Norris School Capital Budget to fund the replacement of vertical blinds in the Cafeterium and Counseling Rooms at the Norris School.

Article 36 passes meeting simple majority requirement.

Article -37 It was moved and seconded that the Town transfer Twenty-Eight Thousand Eight Hundred Seventy – Five Dollars (\$28,875) from Free Cash to the Highway Department MS-4 Stormwater Management Permit Account to fund the mandated permit requirements for State/Federal compliance in FY 22.

Article 37 passes unanimously meeting simple majority requirement.

Article- 38 It was moved and seconded that the Town vote to set the limitation on expenditures for each Revolving Fund be established according to Article 38 of the Warrant for the June 12, 2021, Annual Town Meeting.

Article 38 passes unanimously meeting simple majority requirement.

Article-39 It was moved and seconded that the Town vote to hear and act on the report of the Community Preservation Committee for fiscal year 2022 and to allocate sums of money from the Community Preservation Fund as presented in Article 39 of the Warrant of the June 12, 2021, Annual Town Meeting.

Article 39 passes unanimously meeting simple majority requirement.

TOWN CLERK – ATM MINUTES JUNE 13, 2021

Article -40 It was moved and seconded that the Town transfer the sum of Three Thousand Five Hundred Dollars (\$3,500) from Community Preservation Funds to the Open Space to support their educational program Barnes Aquifer Pamphlet Project, said funds to be transferred from Community Preservation Surcharges – Open Space Account

Article 40 passes unanimously meeting simple majority requirement.

Article-41- It was moved and seconded that the Town transfer the sum of Fifty Thousand Dollars (\$50,000) from Community Preservation Funds to the Conservation Commission for the required 50% town match for a Mass. Trails grant for Phase II for continued improvement of the areas of the Manhan Meadows Sanctuary trails system, said funds to be transferred from Community Preservation Surcharges–Undesignated Account. This transfer is contingent upon the receiving of the Mass. Trails grant.

Article-41- passes unanimously to meet simple majority requirement.

Article-42 It was moved and seconded that the Town transfer the sum of Six Thousand Two Hundred Forty Dollars (\$6,240) to the Edwards Public Library to continue placing historical resource materials on the web site <http://historicalresourcesofsouthampton.org> or also available through the library web site, said funds would be transferred from Community Preservation Surcharges - Historical Preservation Account.

Article 42 passes unanimously to meet simple majority requirement.

Annual Town Meeting was motioned to dissolve @12:35pm and seconded.

Please note that some articles in the warrant say June 12, 2021, because that was the date of the meeting but it was postponed to June 13, 2021 due to inclement weather.

A true copy Attest,

**Lucille A Dalton
Town Clerk**

TOWN CLERK – LOCAL & SPECIAL ELECTION MINUTES

**TOWN OF
SOUTHAMPTON
CLERK'S OFFICE
210 COLLEGE HIGHWAY, SUITE 2
SOUTHAMPTON, MA 01073
LOCAL AND SPECIAL ELECTION MINUTES
June 22, 2021**

The polls were opened at 12:00 P.M. The election officers were Eileen Hamel, Sabina McCarthy, Jessica Neiswender, Virginia Huntley, and Mary Dubour. There were 1253 voters who casts ballots for the local election and 1277 cast ballots for the Special Election; 180 of those were Mail in Voting. There are a total of 4,820 active registered voters in town. The results were read at 8:35 P.M. as follows:

Moderator One for one year
***Robert Floyd** **883 ELECTED**

Town Clerk One for three years
***Lucille Dalton** **951 ELECTED**

Selectboard One for two years
***Francine Tishman** **625 ELECTED**
Nilda R Cohen 309
Dylan Mawdsley 244

Selectboard Two for three years
***Jon Lumbra** **739 ELECTED**
***Joy Areti Piper** **601 ELECTED**
Matthew Roland 513

Almoner One for four years
*** Lucina Palmer** **857 ELECTED**

Assessor. One for three years
***David A Arnold** **857 ELECTED**

Board of Health. One for one year
***Leah Nero Carrasquillo** **849 ELECTED**

Board of Health. One for three years
***Kathryn A Savarese** **839 ELECTED**

TOWN CLERK – LOCAL & SPECIAL ELECTION MINUTES

Cemetery Commissioner One for three years

***Robert Floyd**

853 ELECTED

Constables Two for three years

***Jared Hamel**

805 ELECTED

***George Symborski**

722 ELECTED

Finance Committee. One for one year

***Donna Whiteley**

8 Write in votes-ELECTED

Finance Committee. Two for three years

***Kenneth R Cole Sr**

713 ELECTED

***Vicki Leigh Moro**

777 ELECTED

Housing Authority One for one year

***Janet Cain**

819 ELECTED

Housing Authority One for five years

***Sierra R Simmons**

753 ELECTED

Library Trustees Four for three years

***Maxine E Brodeur**

746 ELECTED

***Jennifer N Labrie**

772 ELECTED

***Convy P Stahl**

623 ELECTED

***Patricia I Mari**

537 ELECTED

Park Commissioner One for two years

***Paula Maak**

881 ELECTED

Park Commissioner One for five years

***Failure to Elect.**

Personnel Policy & Procedure Board One for three years

***Derek Geser**

17 Write in votes-ELECTED

Planning Board One for five years

***Sarah Stine**

769 ELECTED

School Committee – Hampshire Regional Three for three years

***Margaret Larson**

791 ELECTED

***Kimberly Schott**

5 Write in Votes- ELECTED

TOWN CLERK – LOCAL & SPECIAL ELECTION MINUTES

School Committee – Hampshire Regional . . . One for Two years

Geri Jennings

15 Write in Votes ELECTED

School Committee Norris One for Two Years

Austin C Rogers

776 ELECTED

School Committee – Norris Two for three years

***Julianne Oberle Tauscher**

812 ELECTED

Tree Warden One for one year

***Ronald D. Laurin**

870 ELECTED

Water Commissioner One for three years

***Timothy J Gaudet**

839 ELECTED

QUESTION 1: Shall the Town of Southampton be allowed to assess an additional \$718,466.51 in real estate and personal property taxes for the purposes of funding the following departments and accounts in the operating budget for the Town: Norris Elementary School Department, Police Department, Fire/EMS Department, Highway Department, Public Library, Council on Aging, Tree Warden, Select Board, Administration, Accounting Department, Assessors Department, Treasurer/Collector Department, Legal Department, Town Clerk/Election & Registration Department, Telephone, Town Hall Building, IT expenses, equipment, internet service & web maintenance, Postage, Annual Audit, Photocopier Lease and Open Space Committee for the fiscal year beginning July 1, 2021?

Yes - 479

No - 800

QUESTION 2: Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs for the purchase of a new Single Axle Dump Truck with Plow and Sander Body for the Highway Department, including any and all costs incidental or related thereto?

Yes - 592

No – 676

Question 3: Shall the Town of Southampton be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to pay costs for the acquisition of the Right of Way and/or design for the Town Greenway (Bike and Pedestrian Path), including all costs incidental or related thereto?

Yes- 650

No -618

A true copy of the Warrant and Return of the Warrant, and the minutes of the election.

Attest:

Lucille A Dalton

Town Clerk

TOWN CLERK – STM MINUTES DECEMBER 14, 2021



TOWN OF SOUTHAMPTON Special Town Meeting Minutes Norris School December 14, 2021-7:00pm

The Town Moderator, Robert Floyd opened the meeting at 7:00pm, Selectman Jon Lumbra began the Pledge of Allegiance. The checkers/counters were Sabina McCarthy, Jodi Corey, Lucinda Palmer, Patrice Crevier, and Eileen Hamel. There were 170 registered voters present. Masks were worn and social distancing protocols were in place. Easthampton Media recorded the meeting, and it was being livestreamed through YouTube and can be found on the Town Southamptton website.

Article 1

It was moved and seconded that the Town vote to transfer for two previous fiscal year bills totaling \$646 to the Prior Year Bills account for unpaid bills from previous Fiscal Year; \$583.00 for Raw Materials Recovery Corporation for an Invoice received late for FY21 and \$63.00 for the Southamptton Water Department for an Invoice which was not paid during FY21, said sums to be taken from the FY 22 Transfer Station Enterprise Fund Operating Expenses (Raw Materials Recovery Corporation \$583.00) and FY 22 Cemetery Commission Expenses (Southamptton Water Department \$63.00); or take any other action relative thereto.

Article 1-passes unanimously meeting 9/10 majority

Article 2

It was moved and seconded that the Town vote to transfer an amount totaling \$35,650 within their operating budget accounts as listed; \$15,000 from the Police Wage Account to the Police Overtime Account for Unexpected Staff Shortages, and \$13,000 from the Police Wage Account to the Police Expense Account for Unexpected Costs Incurred, and \$3,000 from the Communication Expense Account to the Police Building Expense Account for Building Expenses Incurred, and \$4,650 from the Regional Lockup Expense Account to the Police Equipment Maintenance Account for Software Equipment Maintenance, said sums to come from the FY 2022 accounts listed.

Article 2-passes unanimously

Article 3

It was oved and seconded that the Town vote to transfer a total of \$9,897 from the Retirement Contributory Account and transfer \$6,726 to the Library Wage Account, \$1,591 to the library Maintenance Account and \$1,580 to the Library Utilities Account.

Article 3 -passes unanimously

TOWN CLERK – STM MINUTES DECEMBER 12, 2021

Article 4

It was moved and seconded that the Town vote to transfer \$9,878.40 from the Town Accountant Wage Account to the Accounting Expense Account for the cost of a vendor who served as the Temporary Town Accountant until the permanent Town Accountant was hired.

Article 4-passes unanimously

Article 5

It was moved and seconded that the Town vote to transfer \$1,560 from the Assistant Accountant Wage Account to the Accounting Expense Account for the cost of a vendor to help compile and submit the FY 2022 Tax Recap forms.

Article 5-passes unanimously

Article 6

It was moved and seconded that the Town vote to transfer \$105 from the Select Board Expense Account to the Employment Advertising Account for advertising incurred due to staffing shortages.

Article 6 -passes unanimously

Article 7

It was moved and seconded that the Town vote to transfer \$1,500 from the Technology - Services Expense Account to the Webpage Maintenance Account for updates to the Town's website.

Article 7-passes unanimously

Article 8

It was moved and seconded that the Town vote to transfer a total of \$5,700 from the Retirement Contributory Account to the Town Clerk Equipment Account, to purchase one voting machine for the additional new voting Precinct required in Town.

Article 8-passes unanimously

Article 9

It was moved and seconded that the Town vote to transfer a total of \$8,000 from the Operating Stabilization Account to the Tree Warden Expense Account, for additional tree removal during FY2022.

Article 9-passes unanimously meeting 2/3rds majority

Article 10

It was moved and seconded that the Town vote to transfer/appropriate an amount totaling \$69,766.61 from Ambulance Receipts, Reserve for Appropriation, and transfer \$68,065.00 to the Debt Ambulance Principal Account and \$1,701.61 to the Debt Ambulance Interest Account for the FY 22 Debt payment on the newest ambulance.

Article 10-passes unanimously

TOWN CLERK – STM MINUTES DECEMBER 12, 2021

Article 11

It was moved and seconded that the Town vote to transfer a total of \$35,000 from the Operating Stabilization Account to the Town Accountant Expense Account, to engage a vendor to help close the FY 2021 Financial Records of the town.

The amount was changed and motioned for \$30,000 by Chris Fowles and seconded by Jon Lumbra

Article 11-passes unanimously

Article 12

It was moved and seconded that the Town vote to appropriate/transfer \$25,500 to fund the purchase of two replacement recycling containers for the Transfer Station, said sum to be taken from the Transfer Station Retained Earnings Account; or take any other action relative thereto.

A motion was made by Chris Fowles to take no action Article 12

Article 12 to take no action-passes unanimously

Article 13

It was moved and seconded that the Town vote to transfer \$30,000 from the Ambulance Receipts, Reserve for Appropriation, to the EMS Wage Account for staffing of ambulance shifts; or take any other action relative thereto.

The motion was read to vote to transfer \$20,000.00. John Workman (Fire Chief) motioned to amend to raise the transfer amount to \$25,000.00

Amendment is taking the \$20,000.00 transfer and increasing to \$25,000.00-Amendment passes unanimously

Amended Motion for Article 13-passes unanimously

Article 14

It was moved and seconded that the Town appropriates the sum of \$294,000.00 to purchase a new Single Axle Dump Truck with Plow and Sander Body for the Highway Department, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of \$294,000.00 under G.L. c. 44, §7(1) or any other enabling authority and to issue bonds and notes therefor; provided; and, in accordance with G.L. c. 44, §20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose.

Article 14-passed by 2/3rds -A paper ballot count was done, and the ballot count was 148 yay 13 nays

Article 15

It was moved and seconded that the Town vote to transfer the sum of Twenty Thousand Dollars (\$20,000) from Community Preservation Funds to the Pioneer Valley Planning Commission New Haven-Northampton Canal Project for Southampton's share of identifying and recording the path of The New Haven-Northampton Canal said funds to be transferred from Community Preservation Surcharges-Historical Preservation Account.

Article 15-passes unanimously

TOWN CLERK – STM MINUTES DECEMBER 12, 2021

Article 16

It was moved and seconded that the Town will vote to transfer the sum of Two Hundred Seventy Thousand Dollars (\$270,000) from Community Preservation Funds to the Greenway Committee, said funds to be Transferred from Community Preservation Surcharges-Undesignated Account.

Article 16-passes by majority

Article 17

It was moved and seconded that the Town will vote to (a) transfer the care, custody and control of Conant Park, described in a deed recorded with the Hampshire Registry of Deeds in Book 1296, Page 37, from the Select Board to the Park Commission for recreation, park and playground purposes under the provisions of G.L. c. 45, §3, in perpetuity; (b) appropriate the sum of \$192,500.00 from the Community Preservation Act undesignated fund account for the cost of installing a walking pad and splash pad and any costs incidental or related thereto, provided, however, that no funds shall be expended until the Town has received a grant commitment in the amount of \$106,000.00 under the PARC Grant Program (301 CMR 5.00), a reimbursement grant, which funds shall be returned to the Community Preservation Act undesignated fund; and (c) authorize the Select Board, the Park Commission, the Town Administrator, or their designee, to apply for and accept on behalf of the Town funds granted under the PARC Grant Program and/or any other funds, gifts, grants, under any federal and/or other state program in any way connected with the scope of this this article, and enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing project, including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B as may be necessary on behalf of the Town of Southampton.

Article 17- The Moderator had the counters count any nays first and there were 22 nays the motion for Article 17 passed meeting 2/3 majority.

It was motioned and seconded to dissolve Special Town Meeting at 8:29pm.

A true copy attest:

Lucille A Dalton, Town Clerk
Town of Southampton

TOWN TREASURER/COLLECTOR - GENERAL

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full time employees in addition to the Treasurer /Collector. The office is responsible for the billing and collection of all real estate, personal property, motor vehicle excise, and boat excise and water usage fees. The office issues transfer station decals and collects police detail payments. Other tax responsibilities include the processing of about 315 Municipal Lien Certificates, processing tax refunds and the collection of delinquent taxes through tax takings and a deputy collector service.

More than 23,000 tax bills were mailed out resulting in over \$14.1 million in revenue. More than 6,520 water bills were mailed resulting in over \$788,500 in water usage fees. The Community Preservation Fund generated over \$260,000 in revenue from local taxes. The Town received state matching grant revenue of \$233,324 for fiscal year 2021.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of vendor checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and processing payroll and benefits administration for more than 225 Town and School employees.

Respectfully submitted,
Jennifer Day, CMMC
Treasurer/Collector

TOWN TREASURER/COLLECTOR – TREASURER REPORT

Fiscal Year 2021

Beginning Balance 7/1/2020	\$ 8,604,106.17	
Receipts	\$ 24,969,798.82	
Warrants, Transfers		
& Assessments	<u>\$ 24,937,450.24</u>	
Cash Balance - 6/30/2020	\$ 8,636,454.75	\$ (24,937,450.24)
Balance as of June 30, 2021	<u>\$ 8,636,454.75</u>	
General Fund Balance	\$ 5,213,333.83	
Stabilization - Capital	\$ 156,005.92	
Stabilization - Operating	\$ 412,648.26	
Stabilization - Ambulance	\$ 91,743.62	
CPA	\$ 1,796,421.61	
OPEB	\$ 277,852.52	
Trust Funds	\$ 669,199.58	
Wetland Protection`	\$ 1,900.05	
Conservation-Red Brook	<u>\$ 17,349.36</u>	
Balance as of June 30, 2021	<u>\$ 8,636,454.75</u>	
Trust Fund Balance Detail		
<u>June 30, 2021</u>		
Cemetery Trust Funds	\$ 121,081.46	
Conservation Trust Funds	\$ 90,341.10	
Library Trust Funds	\$ 190,150.47	
Miscellaneous Trust Funds	\$ 255,277.65	
School/Scholarship Trust Funds	\$ 12,348.90	
Total of all Trust Funds	<u>\$ 669,199.58</u>	

Respectfully submitted,
 Jennifer Day
 Treasurer/Collector, CMMC

TOWN TREASURER/COLLECTOR – COLLECTOR REPORT

For Year 2021

	<u>Outstanding</u>						<u>Sub. Taxes</u>	<u>Water Lien</u>	<u>Outstanding</u>
<u>Real Estate Taxes</u>	<u>as of 07/01/20</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Tax Title</u>	<u>or adjusts</u>	<u>6/30/2021</u>
Fiscal Year 2021		\$12,717,847.25	\$12,521,377.59	\$ 1,842.85	\$68,547.05	\$ 4,945.84	\$ 20,636.89		\$110,388.71
Fiscal Year 2020	\$ 135,261.38		\$ 139,968.96			\$18,395.71			\$ 13,688.13
Fiscal Year 2019	\$ 20,824.97		\$ 15,491.53						\$ 5,333.44
<u>Supplemental Real Estate</u>									
Fiscal Year 2020		\$ 13,246.03	\$ 10,537.77						\$ 2,708.26
Fiscal Year 2019		\$ 1,281.33	\$ 309.18						\$ 972.15
<u>Septic Betterments</u>									
Fiscal Year 2021	\$ -	\$ 11,497.10	\$ 11,497.10						\$ -
<u>Personal Property</u>									
Fiscal Year 2021		\$ 302,282.12	\$ 301,974.43	\$ 286.81					\$ 20.88
Fiscal Year 2020	\$ 334.35		\$ 154.78						\$ 179.57
Fiscal Year 2019	\$ 127.22								\$ 127.22
<u>Water Liens</u>									
Fiscal Year 2021		\$ 11,072.33	\$ 9,149.89				\$ 328.14		\$ 1,594.30
<u>CPA Account</u>									
Fiscal Year 2021		\$ 260,272.62	\$ 256,590.05	\$ 1,840.39			\$ 209.09		\$ 1,633.09
Fiscal Year 2020	\$ 2,663.29		\$ 2,663.29						\$ -
<u>Supplemental CPA</u>									
Fiscal Year 2020		\$ 397.38	\$ 316.13						\$ 81.25
Fiscal Year 2019		\$ 9.28	\$ 9.28						\$ -
<u>Tax Title Account</u>							<u>Adj.</u>	<u>Foreclosure</u>	
Tax Titles	\$ 153,028.93	\$ 22,894.38	\$ 22,351.54						\$153,571.77
		<u>Outstanding</u>							<u>Outstanding</u>
<u>Motor Vehicle Excise</u>	<u>as of 07/01/2020</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>Adj.</u>	<u>Abatements</u>	<u>Refunds Due</u>		<u>6/30/2021</u>
2021			\$ 984,397.70	\$ 825,144.33	\$ 7,057.01	\$ 24,145.99	\$ 1,511.97		\$143,676.36
2020	\$ 70,712.34	\$ 99,474.75	\$ 159,607.07	\$ 6,606.68		\$ 8,365.36			\$ 8,821.34
2019	\$ 11,567.34		\$ 6,302.57	\$ 151.24		\$ 194.99	\$ 139.00		\$ 5,360.02
2018	\$ 4,713.12		\$ 1,055.94	\$ 73.03		\$ 43.75			\$ 3,686.46
2017	\$ 3,014.07		\$ 204.48						\$ 2,809.59
2016	\$ 4,047.08		\$ 145.00	\$ -		\$ -			\$ 3,902.08
		<u>Outstanding</u>							<u>Outstanding</u>
<u>Boat Excise</u>	<u>as of 07/01/2020</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adj.</u>	<u>Abatements</u>			<u>6/30/2021</u>
2021		\$ 3,458.00	\$ 2,566.00	\$ 170.81		\$ 693.81			\$ 369.00
2020	\$ 231.00		\$ 40.00						\$ 191.00
2013-2017	\$ 799.00								\$ 799.00

Respectfully submitted,
Jennifer Day. CMMC
Treasurer/Collector

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

The following payroll information is FY 2021. Total earnings include overtime and other compensation as well as normal salary.

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL EARNINGS
ACCOUNTANT	OKSCIN	BRADLEY	ACCOUNTANT	\$11,424
ACCOUNTANT	KRUCZEK	ELLEN	ASSISTANT ACCOUNTANT	\$4,030
ASSESSORS	DOMINA	JANINE	ADMINISTRATIVE ASSISTANT	\$10,023
ASSESSORS	LEAMY	MARTHA	PRINCIPAL ASSESSOR	\$27,114
ASSESSORS	ZAGORSKI	DAVID	TEMPORARY PRINCIPAL ASSESSOR	\$2,429
BOARD OF HEALTH	FLETCHER	NICOLE	ANIMAL INSPECTOR	\$3,091
BOARD OF HEALTH	FLETCHER	NICOLE	HEALTH AGENT	\$10,056
BOARD OF HEALTH	SNYDER	DONALD	EMERGENCY MANAGEMENT DIRECTOR	\$7,000
BOARD OF HEALTH	SWANSON	GERALDINE	HEALTH DIRECTOR	\$55,432
BUILDING	FISCHER	JAMES	ELECTRICAL INSPECTOR	\$11,640
BUILDING	LAURIN	RONALD	BUILDING INSPECTOR	\$53,530
BUILDING	SEARS	THOMAS	PLUMBING INSPECTOR	\$14,665
COUNCIL ON AGING	COLE	KENNETH	COA VAN DRIVER	\$10,004
COUNCIL ON AGING	COLLINS	FLORENCE	COA VOLUNTEER COORDINATOR	\$3,725
COUNCIL ON AGING	HOMAN	RICHARD	COA VAN DRIVER	\$2,058
COUNCIL ON AGING	HUBER	TIMOTHY	COA VAN DRIVER	\$3,968
COUNCIL ON AGING	LINNEHAN	JOAN	COA DIRECTOR	\$31,398
COUNCIL ON AGING	MATYOKA	DARLENE	COA ASST DIRECTOR	\$6,387
DISPATCH	ATKINS	CRISTINA	DISPATCH	\$61,540
DISPATCH	BANISTER	KELLY	P/T DISPATCH	\$6,060
DISPATCH	BEIN	JENNIFER	DISPATCH	\$63,748
DISPATCH	GONZALEZ	ALEXANDER	P/T DISPATCH	\$2,832
DISPATCH	GOSE	CHERYL	DISPATCH	\$44,574
DISPATCH	KUCHYT	KIERSTIN	P/T DISPATCH	\$5,895
DISPATCH	LAMAGDELEINE	CHERYL	DISPATCH	\$48,388
DISPATCH	ROBERTS-COTE	MELISSA	P/T DISPATCH	\$4,184

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

ELECTIONS	HAMEL	EILEEN	ELECTION WORKER	\$185
ELECTIONS	HUNTLEY	VIRGINIA	ELECTION WORKER	\$50
FIRE	ALBERTI	TYLER	FIREFIGHTER	\$1,328
FIRE	ALDRICH	RICHARD	FIREFIGHTER/EMT PARAMEDIC	\$5,664
FIRE	BENSON	KEVIN	FIREFIGHTER/EMT PARAMEDIC	\$13,430
FIRE	BINNALL	BRIAN	FIREFIGHTER/EMT PARAMEDIC	\$5,511
FIRE	BLAIS	BRANDON	FIREFIGHTER	\$2,039
FIRE	BLOMSTROM	RICHARD	LIEUTENANT	\$25,407
FIRE	BOUDREAU	NATHAN	FIREFIGHTER	\$6,925
FIRE	BOZAK	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$4,579
FIRE	BULLOCK	SCOTT	FIREFIGHTER/EMT PARAMEDIC	\$19,940
FIRE	BURDEAU	COURTNEY	FIREFIGHTER/EMT-B	\$19,922
FIRE	COLBY	TYLER	FIREFIGHTER/EMT-B	\$4,967
FIRE	COTNOIR	KEITH	FIREFIGHTER/EMT PARAMEDIC	\$10,282
FIRE	DEARBORN	COLIN	FIREFIGHTER	\$338
FIRE	DOPPMAN	ALEC	FIREFIGHTER	\$3,403
FIRE	DRAGON	ROBERT	FIREFIGHTER/EMT PARAMEDIC	\$3,647
FIRE	ELINE	PATRICK	CAPTAIN/EMT PARAMEDIC	\$24,400
FIRE	FASOLI	RICHARD	DEPUTY CHIEF/EMT-B	\$50,862
FIRE	MELENDY	DYLAN	FIREFIGHTER/EMT-B	\$997
FIRE	GAGNON	KYLE	FIREFIGHTER/EMT PARAMEDIC	\$6,481
FIRE	GAGNON	MAXWELL	FIREFIGHTER/EMT-B	\$4,898
FIRE	GILBERT	SHANE	FIREFIGHTER/EMT-B	\$10,276
FIRE	HATCH II	RUSSELL	FIREFIGHTER/EMT-B	\$3,604
FIRE	JANIK-CAPPELLO	RACHEL	FIREFIGHTER/EMT-B	\$56,801
FIRE	KING	STEPHEN	FIREFIGHTER/EMT PARAMEDIC	\$36,082
FIRE	LIMOGES	TYLER	FIREFIGHTER	\$824
FIRE	LIPETRI	CASSANDRA	FIREFIGHTER/ EMT-B	\$20,905
FIRE	MIELKE	WILLIAM	LIEUTENANT FIREFIGHTER	\$4,989
FIRE	MOORE	ROBERT	EMS COORDINATOR	\$2,557

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

FIRE	MORRIS	BRIAN	FFIREFIGHTER/EMT PARAMEDIC	\$5,593
FIRE	MORTON	CYNTHIA	FFIREFIGHTER/EMT PARAMEDIC	\$4,112
FIRE	NADLER	ANNA	FIREFIGHTER/EMT	\$113
FIRE	NALEWANSKI	DAVID	FFIREFIGHTER/EMT PARAMEDIC	\$8,390
FIRE	NALEWANSKI	DREW	FFIREFIGHTER/EMT PARAMEDIC	\$878
FIRE	O'KEEFE	TIMOTHY	FIREFIGHTER	\$6,472
FIRE	PASCHAL	TYLOR	FIREFIGHTER	\$527
FIRE	PERETTI	JEANETTE	FIREFIGHTER/ EMT-B	\$2,475
FIRE	POULIOT	KYLE	FIREFIGHTER/EMT PARAMEDIC	\$9,172
FIRE	PUTNAM	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$8,589
FIRE	RIEL	DEAN	FIREFIGHTER/EMT PARAMEDIC	\$2,860
FIRE	ROWAN	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$1,097
FIRE	RUBNER	STEVEN	FIREFIGHTER	\$3,759
FIRE	RUSSELL	JEFFREY	FIREFIGHTER	\$733
FIRE	STRUTHERS	BRENNAN	FIREFIGHTER/ EMT-B	\$5,387
FIRE	STRUTHERS	TYLER	EMT PARAMEDIC	\$9,997
FIRE	WILLIAMSON	MACKINZIE	FIREFIGHTER/EMT PARAMEDIC	\$3,348
FIRE	WORKMAN	JOHN	FIRE CHIEF/EMERGENCY MANAGEMENT DIRECTOR	\$96,450
GENERAL HIGHWAY	CARRIVEAU	ANDREW	HEAVY EQUIPMENT OPERATOR	\$38,605
GENERAL HIGHWAY	CYSZ	DAVID	HIGHWAY WORKER FOREMAN	\$63,422
GENERAL HIGHWAY	DUNN	CHRISTOPHER	ON CALL PLOWER	\$1,095
GENERAL HIGHWAY	JAROSZ	TODD	HIGHWAY WORKER SENIOR FOREMAN	\$79,671
GENERAL HIGHWAY	KEMP	RANDALL	HIGHWAY SUPERINTENDENT	\$77,090
GENERAL HIGHWAY	LABRIE	JEREMY	ON CALL PLOWER	\$2,355
GENERAL HIGHWAY	LABRIE	KEVIN	ON CALL PLOWER	\$1,020
GENERAL HIGHWAY	LAROCHELLE	JEREMY	HEAVY EQUIPMENT OPERATOR	\$48,036
GENERAL HIGHWAY	MORIN	MICHAEL	HEAVY EQUIPMENT OPERATOR	\$44,196
GENERAL HIGHWAY	PICARD	JOESETTE	HIGHWAY ADMINISTRATIVE ASSISTANT	\$900
GENERAL HIGHWAY	RICHARD	ROBIN	ASST TO HIGHWAY SUPERINTENDENT	\$12,989
GENERAL HIGHWAY	SLATTERY	KEVIN	HIGHWAY WORKER	\$37,292

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

LIBRARY	DOUGLASS	JOHANNA	CHILDREN'S LIBRARIAN	\$29,988
LIBRARY	GOLDIN	BARBARA	LIBRARY DIRECTOR	\$46,138
LIBRARY	GOULET	CAROL	LIBRARY WORKER	\$2,280
LIBRARY	HURD	DORIS	LIBRARY SUBSTITUTE	\$1,322
LIBRARY	LUSSIER	CYNTHIA	LIBRARY SUBSTITUTE	\$1,515
LIBRARY	MUNSKA	EMILY	CIRCULATION DESK LIBRARIAN	\$6,683
LIBRARY	SHEA	LISA	SENIOR TECH/CIRCULATION LIBRARIAN	\$25,487
LIBRARY	THOMPSON	BARBARA	LIBRARY SUBSTITUTE	\$699
POLICE	BLAIS	TIMOTHY	POLICE OFFICER	\$65,147
POLICE	CAPEN-PARIZO	ALEXANDRIA	POLICE OFFICER	\$8,097
POLICE	COOK	MARTIN	POLICE OFFICER	\$114,952
POLICE	COVINGTON	DANIEL	POLICE OFFICER- PT	\$11,754
POLICE	EICHSTAEDT	BRIANNA	POLICE OFFICER-PT	\$5,887
POLICE	GOMEZ	ISAAC	POLICE OFFICER-PT	\$5,531
POLICE	GOVE	SCOTT	POLICE OFFICER	\$96,179
POLICE	GOYETTE	MICHAEL	POLICE OFFICER- OUTSIDE DETAIL	\$5,141
POLICE	GROEBER	MARK	LIEUTENANT	\$87,919
POLICE	HOLMES	RYAN	SERGEANT	\$89,147
POLICE	HURLEY	DANIEL	POLICE OFFICER-PT	\$30,610
POLICE	ILLINGSWORTH	IAN	POLICE CHIEF	\$109,137
POLICE	JEFFERS	STEPHEN	POLICE OFFICER- PT	\$5,966
POLICE	LAMB	JOSHUA	POLICE OFFICER	\$61,403
POLICE	LANIER	PHILLIP	POLICE OFFICER- PT	\$9,608
POLICE	LARSON	ERIC	POLICE OFFICER- PT	\$120
POLICE	LAROCHELLE	JEREMY	POLICE OFFICER-PT	\$10,217
POLICE	LATOUR	DAVID	POLICE OFFICER	\$98,267
POLICE	LOIKO	ERIK	POLICE OFFICER- PT	\$5,356
POLICE	NEAL	DAVID	POLICE OFFICER	\$88,459
POLICE	ST MARTIN	ROBERT	POLICE OFFICER- PT	\$18,175
SCHOOL	ADAMS	SUSAN	PARAPROFESSIONAL	\$22,196

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	AMES	LAUREN	TEACHER	\$36,220
SCHOOL	ASHLEY	STACY	TEACHER	\$79,806
SCHOOL	BAILLARGEON	RONAH	SCHOOL	\$356
SCHOOL	BELL	ERICA	TEACHER	\$50,708
SCHOOL	BENNETT	CHERYL	CAFÉ	\$9,050
SCHOOL	BENOIT	JOHN	SUBSTITUTE	\$1,695
SCHOOL	BERNIER	SAMANTHA	SPEECH PATHOLOGIST	\$56,815
SCHOOL	BOLDUC	SHELBY	PARAPROFESSIONAL	\$7,088
SCHOOL	BORYCZKA	PATRICIA	SUBSTITUTE	\$575
SCHOOL	BRAASTAD	LINDA	TEACHER	\$72,440
SCHOOL	BROWN	DONNA	SUBSTITUTE	\$254
SCHOOL	BRUNELLE	MARY	SUBSTITUTE	\$105
SCHOOL	BURKE	SUNDAY	TEACHER	\$72,440
SCHOOL	BZDEL	AMY	PARAPROFESSIONAL	\$23,479
SCHOOL	CADIGAN	ABIGAIL	SUMMER SCHOOL	\$2,160
SCHOOL	CARDONA	NOEL	CUSTODIAN	\$42,063
SCHOOL	CARMICHAEL	MICHELE	SECRETARY	\$56,384
SCHOOL	CAULEY	ELIZABETH	TEACHER	\$70,742
SCHOOL	CENNAME	RAENA	SUBSTITUTE	\$13,529
SCHOOL	CHAMBERLIN	BRIAN	TEACHER	\$72,440
SCHOOL	COOPER	JORDAN	PARAPROFESSIONAL	\$5,533
SCHOOL	COSTELLO	KATHLEEN	PARAPROFESSIONAL	\$27,779
SCHOOL	COTE-HOUGHTON	DAR	TEACHER	\$45,795
SCHOOL	COUSINEAU	KEVIN	ASSISTANT PRINCIPAL	\$40,452
SCHOOL	DALE	TRACY	SCHOOL NURSE	\$59,837
SCHOOL	DANIELS	BRIAN	CUSTODIAN	\$37,334
SCHOOL	DICURCIO MARRA	LESLIE	TEACHER	\$61,519
SCHOOL	DIEMAND	CYNTHIA	SUBSTITUTE	\$345
SCHOOL	DRISDELLE	JOELLE	TEACHER	\$65,231
SCHOOL	DUGGAN	JOANN	NURSE	\$60,368

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	ELINE	LYNN	SUBSTITUTE	\$245
SCHOOL	FRENIERE	RENEE	CAFE WORKER	\$21,503
SCHOOL	FAGER	CHRISTINE	SUMMER SCHOOL	\$2,160
SCHOOL	FINE	ANNE	SUBSTITUTE	\$175
SCHOOL	FORANCE	VICTORIA	SUBSTITUTE	\$975
SCHOOL	FRYE	KARLYN	OCCUPATIONAL THERAPIST	\$64,572
SCHOOL	FRYE	LAURIE	TEACHER	\$77,570
SCHOOL	GALLO	LORETTA	TEACHER	\$72,440
SCHOOL	GALPIN	HEATHER	SUBSTITUTE	\$525
SCHOOL	GENGLER	KRISTIN	PSYCHOLOGIST/PSYCHIATRIST	\$74,329
SCHOOL	GOLD	JACOB	TEACHER	\$68,262
SCHOOL	GONYEA	EMILY	PARAPROFESSIONAL	\$33,699
SCHOOL	GOODRIDGE	JENNIFER	TEACHER	\$65,390
SCHOOL	GORDON	BETH	TEACHER	\$72,440
SCHOOL	GOYETTE	TRICIA	PARAPROFESSIONAL	\$12,407
SCHOOL	GRIFFIN	MALLORY	PARAPROFESSIONAL	\$16,816
SCHOOL	HAAS	DEBORAH	SUBSTITUTE	\$1,250
SCHOOL	HALE	SUSAN	TEACHER	\$77,710
SCHOOL	HALLETT	JAMES	TEACHER	\$65,219
SCHOOL	HAMMOND	TERTIA	CAFÉ	\$7,654
SCHOOL	HASKINS	MELISSA	TEACHER	\$60,608
SCHOOL	HAYES	DAVID	CAFE WORKER	\$15,015
SCHOOL	HEATH	KRISTEN	TEACHER	\$52,853
SCHOOL	HENNESSEY	KAITLYN	SUBSTITUTE	\$2,173
SCHOOL	HODGSON	KEVIN	TEACHER	\$72,440
SCHOOL	HYDE	AMY	PARAPROFESSIONAL	\$5,994
SCHOOL	JOHNSON	MEGAN	TEACHER	\$72,440
SCHOOL	KEADY	KATHLEEN	FOOD SERVICE DIRECTOR	\$31,651
SCHOOL	KEEFE	JOHANNA	TEACHER	\$65,219
SCHOOL	KING	BRIDGET	TEACHER	\$72,440

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	KLICH	SANDRA	PARAPROFESSIONAL	\$29,567
SCHOOL	KORNBLUTH	MAURA	TEACHER	\$89,736
SCHOOL	KOZAK	RUTH	CUSTODIAN SUBSTITUTE	\$735
SCHOOL	KRAUS	JACQUELINE	PARAPROFESSIONAL	\$15,649
SCHOOL	KRONE	MARGARET	SUMMER SCHOOL	\$2,120
SCHOOL	LABRIE	JENNIFER	PARAPROFESSIONAL	\$27,569
SCHOOL	LABRIE	LORI	PARAPROFESSIONAL	\$23,427
SCHOOL	LAFOND	KATHRYN	TEACHER	\$25,224
SCHOOL	LAMB	NICOLE	TEACHER	\$68,262
SCHOOL	LAPORTE	AMANDA	TEACHER	\$65,584
SCHOOL	LAPRADE	IRENE	PARAPROFESSIONAL	\$15,722
SCHOOL	LATOUR	STEPHANIE	PARAPROFESSIONAL	\$21,514
SCHOOL	LEAVITT	CHRISTINE	PARAPROFESSIONAL	\$26
SCHOOL	LEGO	BRENDA	PARAPROFESSIONAL	\$28,949
SCHOOL	LEVEILLE	THOMAS	CUSTODIAN	\$55,228
SCHOOL	LUKASIEWICZ	MICHELLE	ASSISTANT PRINCIPAL	\$33,545
SCHOOL	LUNNEY	BRIGID	TEACHER	\$74,540
SCHOOL	MARI	PATRICIA	LIBRARIAN	\$46,711
SCHOOL	MARTIN	JENNIFER	SUBSTITUTE	\$163
SCHOOL	MCCARTHY	MELISSA	PARAPROFESSIONAL	\$8,312
SCHOOL	MC MAHON	KATHLEEN	SUBSTITUTE TEACHER	\$2,168
SCHOOL	MEUNIER	MATTHEW	TEACHER	\$77,476
SCHOOL	MICHAUD	ERIKA	TEACHER	\$72,440
SCHOOL	MILLER	DIANE	SUBSTITUTE	\$1,400
SCHOOL	MOYNIHAN	JOSEPH	TEACHER	\$47,877
SCHOOL	NIMMONS	HALEY	SUMMER SCHOOL	\$810
SCHOOL	NOEL	DIANE	PARAPROFESSIONAL	\$17,989
SCHOOL	O'CONNOR	TERESA	SCHOOL VAN DRIVER	\$15,577
SCHOOL	PARMENTER	MARILYN	CAFÉ	\$4,046
SCHOOL	PARSONS	JAMES	CUSTODIAN	\$9,323

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	PEREIRA	MARIA	TEACHER	\$77,476
SCHOOL	PERKINS	DENISE	TEACHER	\$51,886
SCHOOL	PINKNEY	MARY	SUMMER SCHOOL	\$2,100
SCHOOL	PIPER	PAMELA	PARAPROFESSIONAL	\$29,144
SCHOOL	PLUTA	ALIZA	PRINCIPAL	\$113,164
SCHOOL	PLUTA	JULIA	SUBSTITUTE	\$370
SCHOOL	RAPOZA	SUSAN	TEACHER	\$71,019
SCHOOL	RAUCHER	TAYLOR	SUBSTITUTE	\$638
SCHOOL	REDENZ	ANDREA	PARAPROFESSIONAL	\$35,037
SCHOOL	REISS	JULIE	TEACHER	\$75,820
SCHOOL	REJNIAK	SUSAN	CAFÉ	\$6,029
SCHOOL	RICE	LISA	TEACHER	\$65,219
SCHOOL	RICHTER	SARAH	TEACHER	\$72,440
SCHOOL	ROGERS	MELISSA	PARAPROFESSIONAL	\$29,137
SCHOOL	ROSS	MICHAEL	TEACHER	\$38,576
SCHOOL	SALVAGE	LEIGH	SUBSTITUTE	\$669
SCHOOL	SCOTT	DIANE	SUBSTITUTE	\$12,169
SCHOOL	SILVA	STEVEN	CUSTODIAN	\$48,458
SCHOOL	SMITH	RITA	SUBSTITUTE	\$9,272
SCHOOL	SMITH	ROBERT	TEACHER	\$72,440
SCHOOL	SORCINELLI	JENNIFER	TEACHER	\$71,019
SCHOOL	ST MARTIN	MELISSA	SUBSTITUTE	\$53
SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$74,680
SCHOOL	SULLIVAN	KATHLEEN	PARAPROFESSIONAL	\$28,702
SCHOOL	SULLIVAN	PAIGE	SUBSTITUTE	\$988
SCHOOL	SULZYCKI	MAE	CAFÉ	\$2,371
SCHOOL	SWARTZ-SUCHY	SALLY	SUMMER SCHOOL	\$2,160
SCHOOL	SZEWCZYK	STEPHEN	SUBSTITUTE	\$518
SCHOOL	TANGUAY	CONNIE	PARAPROFESSIONAL	\$29,122
SCHOOL	TAYLOR-MITCHELL	JESSICA	SUBSTITUTE	\$5,828

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	TEECE	SUSAN	SUBSTITUTE	\$58
SCHOOL	TREMBLAY	STEPHANIE	SUBSTITUTE	\$1,578
SCHOOL	THIBAUT	BRENDA	SCHOOL SECRETARY	\$31,229
SCHOOL	TRZCIENSKI	SHANNON	TEACHER	\$74,680
SCHOOL	TWAROG	MICHAELA	SUBSTITUTE	\$375
SCHOOL	TWITCHELL	ASHLEY	SUMMER SCHOOL	\$2,160
SCHOOL	UNGER	GERALDINE	SUBSTITUTE	\$630
SCHOOL	WARD	BONNIE	TEACHER	\$20,690
SCHOOL	WEBSTER	PAULINE	TEACHER	\$60,608
SCHOOL	WESTCOTT	PATRICIA	TEACHER	\$36,220
SCHOOL	WHITE	SARAH	TEACHER	\$68,829
SCHOOL	WHITE	SUSAN	TEACHER	\$54,347
SCHOOL	WILLIAMS	KEITH	PARAPROFESSIONAL	\$22,540
SCHOOL	WILLIAMS	KRISTEN	PARAPROFESSIONAL	\$21,290
SCHOOL	WINTERS	SHANE	SUMMER SCHOOL	\$840
SCHOOL	WINTERS	TARA	SUMMER SCHOOL	\$1,500
SCHOOL	ZWEIR	KATHRYN	PARAPROFESSIONAL	\$27,080
TOWN ADMINISTRATOR	GIBSON	EDWARD	TOWN ADMINISTRATOR	\$80,721
TOWN ADMINISTRATOR	WELLS	WILLIAM	CUSTODIAN	\$13,776
TOWN ADMINISTRATOR	ZEDONIS	JUDITH	ADMINISTRATIVE ASSISTANT	\$13,594
TOWN CLERK	DALTON	LUCILLE	TOWN CLERK	\$40,741
TOWN CLERK	MCCARTHY	SABINA	ASST TOWN CLERK	\$11,097
TRANSFER STATION	DUDEK	STEVEN	TRANSFER STATION	\$18,684
TREASURER/COLLECTOR	DAY	JENNIFER	TREASURER/ COLLECTOR	\$52,078
TREASURER/COLLECTOR	FACTO	KRISTY	ASSISTANT TREASURER/COLLECTOR	\$31,534
TREASURER/COLLECTOR	LAMICA	TRACI	TREASURER/COLLECTOR CLERK	\$24,418
VETERANS AGENT	PAQUETTE JR	GERALD	VETERAN'S AGENT	\$8,733
WATER	GAUGHAN	THOMAS	WATER SUPERINTENDENT	\$76,021
WATER	SENECAL	DENIS	WATER TECHNICIAN	\$67,953

TRANSFER STATION

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill (“the Dump”) which closed in 1997. The Transfer Station accepts trash, recyclable materials and bulky items from Southampton residents provided the following: Residents must purchase a yearly permit in order to utilize the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. **All recyclable items must be recycled under current Town bylaw and Massachusetts law.** This means that whether trash and recycling are picked up by a private hauler or resident utilize the Transfer Station, residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton* and the materials listed below are prohibited from disposal with rubbish.

Table 1: Restricted Waste Listed Under Code of Massachusetts Regulations 19.017

Restricted Material	Effective Date of Restriction for Transfer Stations	Restriction	Does the Southampton Transfer Station accept this material?
Mattresses	11/1/2022	Banned from disposal or transport for disposal in Massachusetts	Yes, there is a dedicated enclosed dumpster. See Attendant.
Textiles	11/1/2022	Banned from disposal or transport for disposal in Massachusetts	Yes, there are dedicated clothing donation bins at the Transfer Station, Police Station parking lot as well as the Church parking lot.
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated tire bin. Tires must be removed from rims (rims can go into the metal dumpster).
White Goods (metal and appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated “metals” dumpster.
Other Yard Waste (organics)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no branches/wood larger than 1" diameter will be accepted.

TRANSFER STATION

Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in the "metals" dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No. We do not accept commercial waste.

The Transfer Station also segregates several other materials so as to keep them out of the waste stream. These include: Lithium batteries, Electronic waste (computers, televisions, printers, etc.), and Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats). Some of these items require a tipping fee for disposal. Please see the Attendant if you have any question about whether a particular item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and procedures to comply with changing regulatory requirements, public safety and best management practices.

TRANSFER STATION

In 2021, approximately 167 Tons of paper, 118 Tons of mixed container stream, 39 Tons of white goods/metal, 1,350 Gallons of waste oil, 10,550 pounds of clothing, 126 mattresses, 10 refrigerators, as well as nearly 7 Tons of electronic waste and mercury-containing materials were recycled through the Transfer Station. Additionally, 559 Tons of rubbish and 113 Tons of bulky/construction debris were trucked out for disposal at other facilities. Approximately 955 Transfer Station permits were sold in 2021. It should be noted that due to COVID-19, the clothing donation box, Freecycling Shed (swap shop) and returnable can program were all closed for the duration of 2020 and extended into 2021. We also switched to a drive-through procedure for purchase of permits to limit contact between staff and residents that will likely be repeated in 2022.

Southampton was awarded \$5,600 from the Recycling Dividends Program from the Massachusetts Department of Environmental Protection Sustainable Materials Recovery Program which is applied to subsidize the purchase of our Pay As You Throw (PAYT) yellow trash bags. We also initiated a subsidized backyard composter program that will be offered again in 2022.

Respectfully submitted,
Randall Kemp
Highway Superintendent, Transfer Station Manager

VETERAN'S GRAVE OFFICER

General Responsibilities and Duties

The Veterans Graves officer ensures that all veterans' graves are suitably kept and cared for; ensures sunken gravestones are repaired and replaced or other similar services that may be necessary to restore and maintain such graves and their surroundings in an orderly condition.

2021 Activities

January: No inspections – snowed in.
February: Increased my knowledge by reading the National Register of Historical Places, Center Cemetery and Foamer Cemetery. This report has also increased my knowledge of our deceased veterans that are laid to rest in our Town Cemeteries. This report is 73 pages long.
March: Received new plastic veterans' flag markers and aluminum rods.
April: Inspection of Center Cemetery - six flags needed attention.
May: Foamer Cemetery not inspected due to snow and ice.
June: Inspection of Center Cemetery.
July: No inspection of Foamer Cemetery due to snow and ice.
August: Memorial Day Flags ordered.
September: Inspection of Center Cemetery and Foamer Cemetery. Replaced 2 flag holders.
October: Memorial Day flags and flowers placed on our veterans' graves.
November: Outstanding job by our Highway Department mowing and trimming both cemeteries.
December: Summited paperwork for re-appointment for Veterans Grave Officer position for our Town for 2021-2022. Approved by the Select Board and sworn in on July 1st.
January: Rain mostly - 21 days of rain and 10 dry days. Our Highway Department kept our cemeteries in great condition in spite of the rain. Thank You.
February: Heat and thunderstorms, a large tree fell at Center Cemetery onto Route 10 damaging the front fence in the Section 5 area. Tree was cleaned up by our Highway Department. No damage to any veterans' graves.
March: Inspection of Center and Foamer Cemeteries.
April: Inspection of Center and Foamer Cemeteries.
May: Inspection of Center and Foamer Cemeteries.
June: Last inspection of the year of Center and Foamer Cemeteries.

December 2021 Sad News: Richard Frary the previous Veteran's Grave Officer for our Town has passed away. My sincere condolences to Richard's family. Richard helped me with a smooth transition for becoming the new Veteran's Grave Officer.

I have no new Goal's for 2022 due to the Covid situation - just business as usual.

Thank you to all who made this year happen and that's my report.

Respectfully submitted,
W. A. Dave Wells
Veteran's Grave Officer, Town of Southampton

VETERAN'S SERVICES AGENT

State Managed Program

As you may know, the Veteran Services Department is managed at the state level and falls under Massachusetts General Law Chapter 115, Code of MA Regulations 108. It is primarily an income-based program to provide financial assistance to Veterans. Every city and town in the Commonwealth must have at least one Veterans' Service Officer (VSO) to perform the tasks necessary for people who are eligible to receive monthly benefits. Some of the other MA state benefits include; fuel and medical assistance, burial assistance, obtaining military records as well as help with the Federal Veterans Affairs (VA) programs. Many of the services provided are not only for the veterans themselves, but for dependents of the veterans such as children, spouses, widows, and widowers who are in need. The Veteran Services officer acts an agent between the veteran or family member and Veteran Services personnel at the state house in Boston.

Current Cases

- The Town of Southampton currently has 2 active cases. These people are formally enrolled in the program and receive benefits monthly. We currently have one applicant in-process.
- The Town of Southampton will lose cases due to the beneficiary moving out of town or unfortunately because a person passed away.

Additional Work

- The Veterans Day event at Norris school did not take place again this year because of the Covid, but hopefully we will recommence that event hopefully within the near future.
- Purchases new American flags every year for the veteran's graves at both cemeteries. The Scouts typically remove the old flags and put the new ones in place just prior to Memorial Day. Much thanks to the Boy Scouts, Cub Scouts and Girl Scouts and their Leadership for their dedication and hard work.
- Help families with obtaining military honors for funerals, assist with burial benefits at private and Federal Veteran cemeteries.
- There are many Federal programs and benefits available. DIC: "Dependency and Indemnity Compensation" is a tax-free monthly VA benefit paid to eligible survivors of military Servicemembers who die in the line of duty or whose death resulted from a service-related injury or disease. The Town of Southampton had 2 people this year apply for this Federal program through the VSO office while we have a 3rd applicant pending.
- Service-Connected Disability applicants. When a Veteran suffers from a mental or physical injury or disability they are welcomed to apply for compensation. This is also a federal program paid for by Veterans Affairs. It is one of the VSO's responsibilities to help the veteran through this process directly or with the help from a local organization such as a VFW (Veterans of Foreign Wars) or the DAV (Disabled American Veterans). Once approved, these veterans are also eligible for a partial property tax abatement. There are several Veterans each year seek assistance for this program. They will often request help to attain Health Care Benefits from the VA medical facilities as well.
- Another common request is the state annuity. The Commonwealth of Massachusetts and its Department of Veterans' Services are pleased to provide an annuity in the amount of

VETERAN'S SERVICES AGENT

\$2,000 which is payable biannually on August 1st and February 1st in two installments of \$1,000 each

This annuity is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the unmarried spouses (Gold Star Wives or Husbands) of distinguished veterans who gave their lives in the service of their country during wartime.

Eligible applicants must meet certain criteria which can be explained by the VSO.

Goals for the Upcoming year

- Find at least one more person to receive monthly benefits under Ch.115.
- Have the flag pole at the "Green" in the center of town re-painted and its lights repaired or replaced.

Contact your Veteran Services office!

Your VSO is here to help all veterans. If you are a veteran or family member in need or know a veteran who may need financial assistance or help with other veteran programs, please reach out and be sure to contact the Southampton Veteran Services Department!

Cell: 413-887-1622
Office: 413-527-1715
Email: veteransagent@townofsouthampton.org

Respectfully submitted,
Jerry Paquette, Veteran's Services Agent

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2021, the Water Department completed the FEMA/MEMA 75% funded Manhan Water Main Replacement Project at Lyman Pond between Brickyard Road and Fomer Road. The Department also initiated the design of the College Highway Water Main Upgrade Project from Fomer Road to Pomeroy Meadow Road, including Center, Maple East and Elm Streets, totaling an estimated ten thousand feet of water main.

The Department connected 13 new customers to the Town's water system in 2021. The total water consumption pumped and purchased for the year was approximately 132 million gallons, with an average daily usage of 362,000 gallons. The Board implemented a voluntary water ban during the summer of 2021. We thank those water users who complied with the voluntary restrictions and helped our water system during that time.

Respectfully submitted,
Southampton Board of Water Commissioners

ZONING BOARD OF APPEALS

In 2021 the Zoning Board of Appeals received 3 petitions and decisions were rendered as prescribed in Massachusetts General Laws, Chapter 40A, the Zoning Act, and further clarified by the Town of Southampton Zoning By-Laws.

The petitions received by the Board included Variance requests and Special Permit requests. The Zoning Board of Appeals has five members and two alternates appointed by the Select Board. The Building Inspector is the Zoning Enforcement Officer for the Town and renders opinions on the Zoning By-Laws. All hearings are open to the public and are held in the Town Hall at 210 College Highway, 2nd Floor Meeting Room. During the COVID-19 pandemic hearings were also held in Conant Park, weather permitting. Hearings are advertised in the Daily Hampshire Gazette or the Springfield Republican for two consecutive weeks and posted on the Town Clerk's Bulletin Board prior to a hearing. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk.

Petitions Heard By Zoning Board Of Appeals					
	GRANTED	DENIED	WITHDRAWN	TOTAL	
Petitions for Variance	1		1		
Applications for Special Permit	1				
Appeal Decisions of Zoning Enforcement Officer					
Total	2		1	3	
Total Petitions Filed with Town Clerk				3	

The application and instructions for requesting a hearing with the Zoning Board of Appeals are on the Zoning Board of Appeals web page on the Town of Southampton's web site.

Respectively submitted,
Southampton Zoning Board of Appeals