

SOUTH RIVER PUBLIC SCHOOLS
TUITION REIMBURSEMENT – ADMINISTRATORS

NAME: _____ SCHOOL/GRADE: _____ DATE: _____

**Reimbursement application is to be made 10 days prior to start of course.
Please attach registration, payment and tuition rates.**

COLLEGE: _____ **Start Date:** _____ **End Date:** _____

COURSE TITLE and NUMBER	CREDITS	CREDIT RATE	TUITION

Please review the South River Association of Administrators (SRAA) contract Article I (Recognition) and Article VIII (Professional Improvement).

Article VIII.C.

To encourage professional growth among administrators, the Board shall reimburse administrators for tuition paid in the successful pursuit of college and university courses which are part of a matriculated program leading to an additional Masters or higher degree at a duly authorized institution of higher learning, accredited and recognized by the State of New Jersey.

Administrators shall also be eligible for reimbursement of other courses beneficial to the South River School District or where certification is needed, with the prior approval of the Superintendent and Board pursuant to N.J.S.A. 18A:6-8.5, N.J.S.A. 18A:11-12 and N.J.A.C. 6A:23A-7 and Board Policy.

Employees who are reimbursed for credits and who voluntarily leave the District without having completed two (2) full instructional years beyond the year in which the course was taken shall repay the district the amount of their reimbursement according to the following schedule:

Year 1 = 100% reimbursement

Year 2 = 65% reimbursement

Employees who leave for the following reasons shall be exempt from repayment:

- a. Retirement; regular or disability
- b. Reduction-in-force
- c. Non-renewal or dismissal

I agree the provisions of SRAA Article VIII.C. and all conditions stated therein:

Administrator Signature

Date

Assistant Superintendent

Date

Superintendent

Date