

# 1.11 School Based Administrative Support

8 Hours Per Day

Pay Grade	Contract Days	Job Title	Exempt Status	MVR Requirement
SB-1	182	School Clerk	NE	N
	200	School Secretary	NE	N
SB-2	210	Bookkeeper (ES/Tipp/RABU)	NE	N
		Student Records Facilitator (ES)	NE	N
	215	Bookkeeper (MS)	NE	N
		Principal's Secretary (MS)	NE	N
SB-3	215	Student Records Facilitator (MS)	NE	N
	235	Bookkeeper (HS)	NE	N
		Principal's Secretary (HS)	NE	N
		Student Records Facilitator (HS)	NE	N

Step	SB-1			SB-2			SB-3		
	Hourly Rate	182	200	Hourly Rate	210	215	Hourly Rate	215	235
		Annual Rate	Annual Rate		Annual Rate	Annual Rate		Annual Rate	Annual Rate
00	15.86	23,092.16	25,376.00	17.92	30,105.60	30,822.40	20.71	35,621.20	38,934.80
01	16.16	23,528.96	25,856.00	18.26	30,676.80	31,407.20	21.16	36,395.20	39,780.80
02	16.50	24,024.00	26,400.00	18.64	31,315.20	32,060.80	21.62	37,186.40	40,645.60
03	16.81	24,475.36	26,896.00	19.01	31,936.80	32,697.20	22.08	37,977.60	41,510.40
04	17.15	24,970.40	27,440.00	19.37	32,541.60	33,316.40	22.56	38,803.20	42,412.80
05	17.49	25,465.44	27,984.00	19.77	33,213.60	34,004.40	22.95	39,474.00	43,146.00
06	17.82	25,945.92	28,512.00	20.16	33,868.80	34,675.20	23.36	40,179.20	43,916.80
07	18.21	26,513.76	29,136.00	20.55	34,524.00	35,346.00	23.78	40,901.60	44,706.40
08	18.57	27,037.92	29,712.00	20.97	35,229.60	36,068.40	24.14	41,520.80	45,383.20
09	18.92	27,547.52	30,272.00	21.39	35,935.20	36,790.80	24.51	42,157.20	46,078.80
10	19.31	28,115.36	30,896.00	21.82	36,657.60	37,530.40	24.88	42,793.60	46,774.40
11	19.70	28,683.20	31,520.00	22.25	37,380.00	38,270.00	25.26	43,447.20	47,488.80
12	20.09	29,251.04	32,144.00	22.70	38,136.00	39,044.00	25.65	44,118.00	48,222.00
13	20.48	29,818.88	32,768.00	23.15	38,892.00	39,818.00	26.10	44,892.00	49,068.00
14	20.90	30,430.40	33,440.00	23.60	39,648.00	40,592.00	26.56	45,683.20	49,932.80
15	21.33	31,056.48	34,128.00	24.09	40,471.20	41,434.80	27.19	46,766.80	51,117.20
16	21.74	31,653.44	34,784.00	24.56	41,260.80	42,243.20	27.83	47,867.60	52,320.40
17	22.17	32,279.52	35,472.00	25.04	42,067.20	43,068.80	28.49	49,002.80	53,561.20
18	22.62	32,934.72	36,192.00	25.80	43,344.00	44,376.00	29.17	50,172.40	54,839.60
19	23.07	33,589.92	36,912.00	26.58	44,654.40	45,717.60	29.81	51,273.20	56,042.80
20	23.53	34,259.68	37,648.00	27.38	45,998.40	47,093.60	30.47	52,408.40	57,283.60
21	24.24	35,293.44	38,784.00	28.21	47,392.80	48,521.20	30.97	53,268.40	58,223.60
22	24.97	36,356.32	39,952.00	29.06	48,820.80	49,983.20	31.47	54,128.40	59,163.60
23	25.72	37,448.32	41,152.00	29.89	50,215.20	51,410.80	31.97	54,988.40	60,103.60
24	26.50	38,584.00	42,400.00	30.44	51,139.20	52,356.80	32.47	55,848.40	61,043.60
25	27.30	39,748.80	43,680.00	31.00	52,080.00	53,320.00	32.97	56,708.40	61,983.60