

**OLDHAM COUNTY BOARD OF EDUCATION  
MEETING MINUTES  
April 24, 2023**

The Oldham County Board of Education met in regular session at the Arvin Center, on Monday, April 24, 2023, with the following members present: Suzanne Hundley, Board Chairperson; Larry Dodson, Board Vice Chair, Joe Dennis, Board Member; Carly Clem, Board Member; Allison Sheffer, Board Member and Jason Radford, Superintendent and Secretary to the Board.

The meeting was held in person and recorded.

**1. MEETING CALLED TO ORDER**

Chairperson Hundley called the meeting of the Oldham County Board of Education to order at 4:30 p.m.

**2. AGENDA APPROVAL**

Chairperson Hundley, asking the Superintendent if there were any changes to the agenda. Superintendent Radford had the following changes. Revised Enclosure J and Supplemental B5 and B6. Noting these changes, Chairperson Hundley called for a motion and a second to approve. On a motion by Carly Clem, seconded by Larry Dodson, and unanimously carried, the Board approved the April 24, 2023, regular board meeting agenda. (5-0).

**3. PLEDGE OF ALLEGIENCE**

Chairperson Hundley asked Deputy Superintendent Sharla Six to lead the audience to recite the Pledge of Allegiance.

**4. INSTRUCTIONAL SESSION**

EL Director Alec Johnson presented a report on the Bilingual Seal. He was joined by World Language teacher Ms. Tonya Sipes. The board took the report under advisement.

**5. TREASURER'S REPORT**

Interim Finance Officer Tom Shelton presented the March 2023 treasurer's report. Chairperson Hundley called for a motion and a second to approve. On a motion by Allison Sheffer, seconded by Carly Clem, and unanimously carried, the Board approved the March 2023 treasurer's report as presented (5-0).

**6. BILLS & CLAIMS**

Interim Finance Officer Tom Shelton presented the March 2023 Bills and Claims report. Chairperson Hundley called for motions to approve the report. On a motion by Larry Dodson, seconded by Carly Clem, and unanimously carried, the Board approved the March 2023 Bills and Claims report as presented (5-0).

**7. MEETING MINUTES**

Chairperson Hundley called for motions to approve meeting minutes since their regular called meeting on March 27, 2023.

**March 27, 2023 – Regular Board Meeting**

(1) Suzanne Hundley, Chairperson, (2) Larry Dodson, Board Vice Chair; and (3) Joe Dennis, Board Member, (5) Carly Clem, Board Member and Dr. Jason Radford, Superintendent and Secretary to the Board were present.

On a motion by Joe Dennis, seconded by Allison Sheffer, and unanimously carried, the Board approved the minutes of the March 27, 2023, Regular Board Meeting (5,0)

**8. PERSONNEL ACTIONS**

The Board took the following personnel actions under advisement.

**NON-RENEWAL AND SUSPENION OF CONTRACTS**

Certified  
Classified

**RETIREMENT**

Certified  
Classified

Stuart Strickler

Grounds Supervisor, Grounds Department, effective May 1, 2023

## RESIGNATIONS

### Certified

Erica Harp Teacher, Locust Grove Elementary School, effective April 14, 2023  
Spencer Paul Teacher, Oldham County Middle School, effective March 24, 2023  
Erin Singleton Teacher, North Oldham Middle School, effective April 7, 2023

### Classified

Olivia Banta Childcare Aide, Centerfield Elementary School, effective March 17, 2023  
Samuel Clark Childcare Aide, Kenwood Station Elementary School, effective August 5, 2022  
Eleanor Cranfill Childcare Aide, Kenwood Station Elementary School, August 5, 2022  
Vincent Dimercurio ECS Aide, Kenwood Station Elementary School, effective March 20, 2023  
Mallory Distler Childcare Aide, Camden Station Elementary School, effective March 24, 2023  
Katelynn Flynn Childcare Aide, Camden Station Elementary School, effective December 15, 2022  
Carolyn Frye Cook, Camden Station Elementary School, effective March 3, 2023  
Tara Isable ECS Aide, La Grange Elementary School, effective March 31, 2023  
Brandi Lavrich Registrar, Oldham County Middle School, effective March 31, 2023  
Karly Schneider Childcare Aide, Centerfield Elementary School, effective March 23, 2023  
Heather Smith Office Manager, Oldham County High School, effective May 15, 2023  
Dorothy Warrington Cook, Crestwood Elementary School, effective March 15, 2023  
Nickie Wenger ECS Aide, Harmony Elementary School, effective March 31, 2023

## JOB ABANDONMENT

### Certified

### Classified

## TERMINATIONS

### Certified

### Classified

## APPOINTMENTS

### Certified

Jennifer Bryant Teacher, Central Office / Annex, part time Homebound Teacher, effective March 30, 2023

### Classified

Meredith Jones Childcare Aide, Locust Grove Elementary School, effective March 20, 2023  
Lanie Pugh Childcare Aide, Kenwood Station Elementary School, effective March 27, 2023  
Gabriela Retz Childcare Aide, La Grange Elementary School, effective May 30, 2023  
Karla Retz Childcare Aide, La Grange Elementary School, effective May 30, 2023  
Nickie Wenger ECS Aide, Harmony Elementary School, effective March 27, 2023  
Victoria Yates ECS Aide, La Grange Elementary School, effective March 16, 2023

### Probationary Classified

Fernando Goyanes-Benoit Cook, Camden Station Elementary School, effective April 10, 2023  
Juana Sarmiento Barrios Cook, Goshen Elementary School, effective August 8, 2023

### Temporary Classified

### Seasonal

### Substitute Classified

### Substitute Teachers

Rebecca Johnson	District Wide	Rank IV	effective date March 29, 2023
Bryden Shaffer	District Wide	Rank IV	effective date March 16, 2023
Christine Shenk	District Wide	Rank IV	effective date March 22, 2023
Michaela Watts	District Wide	Rank V	effective date March 15, 2023

## LEAVE OF ABSENCE

### Certified

Michelle Coomer Teacher, Central Office/Annex, Homebound, Medical Leave/FMLA, effective March 27, 2023, through approximately May 26, 2023  
Mason Englund Teacher, Crestwood Elementary School, Maternity Leave/FMLA, effective March 27, 2023, through approximately May 19, 2023  
Candice Holloway Teacher, South Oldham High School, Maternity Leave/FMLA, effective March 6, 2023, through approximately May 26, 2023  
Emily Miller Teacher, Buckner Elementary School, Maternity Leave/FMLA, effective March 3, 2023, through approximately April 14, 2023

Meagan Palmer	Teacher, Oldham County Middle School, Maternity Leave/FMLA, effective March 16, 2023, through approximately May 26, 2023
Cassandra Rollins	Teacher, Harmony Elementary school, Medical Leave/FMLA, effective February 27, 2023, through approximately May 26, 2023
Ashley Schiavi	Counselor, Buckner Elementary School, Maternity Leave/FMLA, effective March 14, 2023, through approximately May 25, 2023
Angie Shuck	Teacher, Camden Station Elementary School, Medical Leave, effective March 16, 2023, through approximately June 1, 2023
Lisa Thornton	Teacher, Oldham County High School, Medical Leave/FMLA, March 1, 2023, through approximately April 14, 2023

**Classified**

Stephanie Anderson	Finance Officer, Central Office, FMLA/Medical Leave Extension, effective March 20, 2023, through approximately April 20, 2023
Monica Arvidson	Open Route Bus Driver, Transportation, FMLA/Medical Leave, effective March 14, 2023, through approximately April 10, 2023
Cynthia Dunaway	ECS Aide, Oldham County Board of Education, Medical Leave Extension, effective January 3, 2023, through approximately April 20, 2023
Kathleen Keppel	Cook, Oldham County Preschool, Medical Leave, effective April 12, 2023, through approximately August 9, 2023
Linda Key	Nutritional Program Coordinator, FMLA/Medical Leave Extension, effective January 13, 2023, through approximately May 9, 2023
Simon Key	Plant Operator, North Oldham High School, FMLA/Medical Leave, effective March 15, 2023, through approximately April 13, 2023
Denise Kopple	Bus Driver, Transportation, Medical Leave Extension, effective January 3, 2023, through approximately April 28, 2023
Dock Buddy Sellers	Plant Operator, Oldham County Schools Art Center, FMLA/Medical Leave, effective March 14, 2023, through approximately June 6, 2023
Jennifer Shontz	ECS Aide, Oldham County Preschool, Medical Leave, effective January 5, 2023, through approximately April 20, 2023

**CHANGE IN ASSIGNMENT**

**Certified**

**Classified**

Melanie Bell	Transfer/Change from Library Media Clerk at Crestwood Elementary School to Bookkeeper at Crestwood Elementary School, effective March 20, 2023
Emily Byrd	Transfer/Change from Classroom Aide at La Grange Elementary School to ECS Aide at La Grange Elementary School, effective March 31, 2023
Sydney Cheatham	Transfer/Change from Part Time Childcare Aide at Locust Grove Elementary School to Full Time effective March 8, 2023
Elizabeth Dougherty	Transfer/Change from Probationary ECS Aide at Kenwood Station Elementary School to Full Time ECS Aide at Kenwood Station Elementary School, effective April 3, 2023
Austin Monohan	Transfer/Change from Full Time Mechanic to Part Time Mechanic, effective March 27, 2023
William Moore	Transfer/Change from Part Time Bus Driver to Full Time Bus Driver, effective April 10, 2023
Brian Warren	Transfer/Change from Plant Operator at Oldham County High School to Custodian at South Oldham High School, effective March 15, 2023

**ADDITIONAL DAYS/HOURS**

**Certified**

**Classified**

**REDUCTION IN HOURS/DAYS**

**Certified**

**Classified**

**SUSPENSION**

**Certified**

Madison Bentley	South Oldham Middle School, March 13, 2023, through March 15, 2023
Ashley Stickle	Harmony Elementary School, March 20, 2023, through March 21, 2023

**Classified**

**PUBLIC REPRIMAND**

Certified

**DEMOTED**

Certified

**9. CONSENT ITEMS (A-I)**

Chairperson Hundley, acting on the Superintendent's recommendation to approve, called for motions of the Board. On a motion by Larry Dodson, seconded by Allison Sheffer, and unanimously carried, the Board approved consent items A-I, with the exception of item D – UL MOA a contract needing further review, as submitted and as listed below (5-0):

- A. Approved the field trips as attached and described above, pursuant to the condition that students not traveling on school buses, with their parents, or with a Board employee whose insurance carrier has named OCBE as an additional named insured, will be transported to and from their destination on an approved charter bus(es) and school(s) shall obtain written evidence of liability.

SCHOOL	GROUP	LOCATION/DATE	JUSTIFICATION	INSTR. DAYS LOST
NOHS	Boys Cross Country	Oxford, OH July 27-29, 2023	Overnight: Team Building Bus	0

- B. Approved the following Facility Items:
  1. Approval of Initial BG-1 for the Former Liberty Elementary School Demolition and Site Improvements Project.
  2. Approval of Commissioning Services for Oldham County High School HVAC Upgrades project.
  3. Approval of Construction Documents for the OCHS Roof & Foundation Repairs, Bid Package 3.
  4. Approval of Architect Selection and BG-1 for the NOHS Soffit Repair project.
  5. Approval of the BG-2, BG-3 Forms and Construction Documents for the Oldham County Middle School portion of the OCMS and SOMS Locally Identified Career/Tech Renovation project.
  6. Approval of the Schematic Design documents for the South Oldham Middle School portion of the OCMS and SOMS Locally Identified Career/Tech Renovation project.
- C. Authorized the disposal of Surplus Property
- D. Approved the attached contracts and authorized the Superintendent and Secretary of the Board, or his designee, to execute all of the above contracts, and ratified any contracts of these contract signed prior to formal approval.

School/Dept	Vendor	Subject	Amount
CA	Class Composer	Software Renewal	\$749.00
CE	Franklin Covey	Leader in Me Agreement	\$12,100.00
CR	WeVideo	Multi User video software	\$299.00
CR	Nearpod	Software Gold package	\$159.00
District	KDE MOA	Anne Cochran Contract	\$118,939.00
District	Follett School Solutions	Renewal Contract	\$20,305.60
District	KY Venues	Rental of Graduation Facilities	\$8,000.00
District	OverDrive	Digital Library	\$4,000.00
ECS	Dr. Jon Burt MOA	Functional Communication Training	\$5,000.00
EOMS	PBISRewards		\$1,950.00
Finance	State of KY	ARP ESSER funding	\$150,000.00
Gates	Byrdseed	Software renewal	\$1,499.00
HA	Zearn	Software renewal	\$2,500.00
Locust Grove	Ky Waste Tire Grant	Grant application for recycled tire rubber	\$70,794.00
MTSS	IMSE	IMSA Orton-Gillingham Plus Contract	\$42,250.00 + \$1275 over 30 participants
NOHS	Magic Connection Inc	Prom DJ services	\$1,050.00
NOHS	John Black Center	Girls Lacrosse Banquet	\$95.00
NOHS	Morehead University	MOA Dual Credit	\$0
NOHS	Gingerwoods	Basketball Banquet	\$500.00
OCAC	KCTCS	Adult Ed Lease Agreement	\$0
SOHS	Morehead University	MOA Dual Credit	\$0
SOHS	John Black Center	Tennis Banquet	\$60.00
SOHS	KY Performing Arts	Beverage Station for Prom	\$365.00

SOHS	All Occasions Rental	Tables and Chairs for AP testing	\$1,898.88
SOHS	All Occasions Rental	Awards Ceremony Rentals	\$1,797.60
SOMS	Brainpop	Software Renewal	\$460.00

- E. Approval of Shortened School Day.
- F. Approval of Award for District Wide Copier Contract
- G. Approval of FY24 Pay Dates
- H. Approval of Revised Assistant Director of Finance Job Description.
- I. Approval Summer Food Service Program.

**10. SUPERINTENDENT REPORTS**

- 1. Deputy Superintendent Sharla Six gave an updated report on OCS Priorities. The report was taken under advisement and no action was taken by the board.

**11. ACTION ITEMS**

- J. On a motion by Larry Dodson, seconded by Joe Dennis, the Board approved the FY24 Policy Revision. (5,0)
- K. On a motion by Carly Clem, seconded by Allison Sheffer, the Board approved the Student Request for Early Graduation due to Hardship. (5-0)
- L. On a motion by Joe Dennis, seconded by Larry Dodson, the Board approved the increased compensation and contracted days for childcare aides. (5,0)
- M. On a motion by Carly Clem, seconded by Joe Dennis the Board approves increased compensation for student workers. (5-0)
- N. On a motion by Larry Dodson, seconded by Joe Dennis, the Board approved the New Job Description – *BAHS Instructional Assistant*. (5-0)
- O. On a motion by Joe Dennis, seconded by Allison Sheffer, the Board approved the 2 New Stipend Agreements. (5-0)

**12. STUDENT SHOWCASE**

Oldham County Middle School students will present about the Flight Program at OCMS. Principal Matt Jacobson, club sponsor Ms. Elizabeth Gorbandt and students of the Flight Club will be available to answer any questions.

**13. RECOGNITIONS**

**GATTON ACADEMY AND CRAFT ACADEMY**

Six OCS students have been accepted to the Gatton Academy of Mathematics and Science and one student has been accepted to the Craft Academy for Excellence in Science and Mathematics. Gatton Academy students will spend their junior and senior years at WKU taking college STEM courses, and our students at Craft Academy will spend their junior and senior years at Morehead State. They will finish high school with over 60 hours of college credit.

**GATTON ACADEMY CLASS OF 2025**

**Oldham County High School**

Gabriel Gooden  
Jacob Dant

Mabel Vilt  
Koah Ghrist

**South Oldham High School**

Nihal Jacob

Matthew Clark

**CRAFT ACADEMY CLASS OF 2025**

**Oldham County High School**

Justin Jones

**South Oldham High School**

Maya Wiegand

**14. PUBLIC EXPRESSION**

Chairperson Hundley stated it was time for public expression and called upon the public expression registrar Michael Williams for the registered speakers. 20 people had registered to speak. Chairperson Hundley proceeded with public expression and the board decided to allow each speaker 3 minutes to address their concerns to the board. .

**15. INFORMATION ITEMS**

The Board took the following reports under advisement, no action was taken.

1. Monthly Preschool Report
2. Monthly District Energy Usage Report

**16. EXECUTIVE SESSION**

Vice Chair Larry Dodson stated that The Board needs to go into Executive Session pursuant to KRS 61.810(1)(c) and (1)(f). At this time, I need a motion to go into Executive Session to discuss the following matters:


*The board needs to enter into Executive Session pursuant to KRS 61.810(1)(c) to discuss litigation strategy the public disclosure of which would jeopardize the Board's position, and pursuant to KRS 61.810(1)(f), for discussions which might lead to the dismissal of an individual employee.*

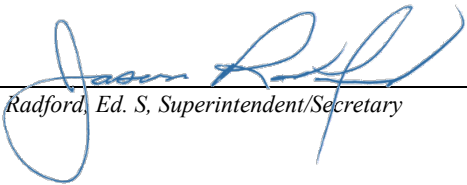
Chairperson Hundley then called for motions of the Board to go into executive session. On a motion by Joe Dennis, seconded by Carly Clem, and unanimously carried, the Board went into executive session pursuant to KRS 61.810(1)(c) and Pursuant to KRS 61.810(1)(f), at 6:30 p.m. (5-0).

The Board returned from executive session at 7:56 p.m. No action was taken by the board.

**17. ADJOURN**

Chairperson Hundley, acting on the Superintendent's recommendation to adjourn, called for a motion and a second to adjourn. On a motion by Carly Clem, seconded by Larry Dodson, and unanimously carried, the Board adjourned the April 24, 2023, meeting at 7:58 p.m. (5-0).

  
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Suzanne Hundley, Board Chairperson

  
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Jason Radford, Ed. S, Superintendent/Secretary