

**LEGAL NOTICE
REQUEST FOR PROPOSALS**

**TOWN OF VERNON, CT
CONTRACT#2119 – 07/13/2023 - PURCHASING OF THE CAPTAIN’S VEHICLE FOR
THE TOWN OF VERNON POLICE DEPARTMENT**

The Town of Vernon, Connecticut is seeking proposals from qualified firms for the purchase of one (1) new 2023 or 2024 full-size passenger vehicle or mid-large size sport utility style vehicle to be used as an unmarked car by our Captain of Police of the Vernon Police Department. The successful firm must demonstrate experience in providing and adhering to the standards and requirements typical for such service.

All questions regarding this RFP should be directed to Chief John Kelley by email only to jkelly@vernon-ct.gov, no later than **June 29, 2023, at 3:30 pm**. Answers to questions received will be posted by **July 6, 2023**, on the Town’s website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/das> by referencing Contract #2119 – 07/13/2023. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Three (3) copies of proposals must be submitted in a sealed envelope, clearly marked “**BID DOCUMENT – DO NOT OPEN - CONTRACT#2119 07/13/2023**” clearly marked on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than **July 13, 2023 at 10:00 AM**. Emailed, faxed or late bids will not be accepted.

Received bids will be opened publicly in person on **July 13, 2023 at 10:00 AM**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator