



Wayne County Parent Advisory Committee

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Kara Clarke, Chairperson **Samara Wolf**, Vice-Chairperson
Michelle Muse-Worthy, Secretary **Jennifer Seal**, Treasurer

MEETING MINUTES
May 11, 2023

Call to Order

Kara Clarke called the meeting to order at 6:32 p.m., the quorum was met.

Members Present: Virtual Meeting- A roll call performed by Samara Wolf.

Joann Goree Detroit	Sharene Nathan Detroit	Jennifer Seal Garden City	Eileen Brandt Livonia
Kara Clarke Livonia	Clare Brick Northville	Maria Warmuth Northville	James Michalik Plymouth/Canton
Khalilah Montgomery Redford Union	Michelle Muse-Worthy Southgate	Steven Bejerano Wayne/Westland	Tenisha Williams Westwood
Priscilla Albano Woodhaven/Brownstown	Victoria Martinez Wyandotte	Samara Wolf Taylor Prep	

Members Excused: Ilesha Brassell, Rosalind Pope, Crystle Upshaw, Michelle DeJesus, Krystina Wilson

Guests Present: Teri Rink, Chantel Mozden, Kaci McCall, Erika Crawford

RESA Representatives: Vita Lusk, Celeste Johnson, Karen Howey

Dates to Remember

<i>Dates to Remember</i>	
<i>Next Meeting on June 8, 2023</i>	<i>Early On & Build Up</i>

Due to the quorum not being met, the approval of the agenda & minutes were moved to later in the meeting, when we were able to meet quorum.

I. Presentation

MDE OSE: Information and Updates Across the State

Teri Rink, Director MDE OSE

Chantel Mozden, Program Accountability Supervisor MDE OSE

Click on link to view the presentation:

<https://tinyurl.com/5cuvr4mt>

II. Update from Karen Howey

Karen discussed the critical shortage that is ongoing since before Covid. There are many initiatives in place (as previously discussed). The para-to-teacher program is almost filled to capacity! RESA is working closely with Wayne State and Eastern Michigan Universities.

She also discussed that the General Supervision and Accountability Team has put together a system that is Wayne County specific to ensure IDEA is being followed. The main focus for the team is building the capacity to support students with autism in the least restrictive environment (LRE). Training for paraprofessionals is being increased so that they may build skills to support building independence for the students.

Chris McEvoy and Kayrl Reynoso, behavior specialists at RESA, were invited to share the PBIS County Plan at the National Conference in Chicago in the fall.

Karen shared some staffing changes at RESA. Patti Silveri retired as of April 1st.

RESA is adding to the General Supervision and Accountability team. due to the amount of work that warrants adding another person.

WRESA is establishing an ASD LRE team. Two additional positions for a team will be posted. The team will work with local districts to support students remaining in their LRE. Karen also stated that RESA continuously works with all districts to ensure that students with all disabilities are in their least restrictive environment.

Karen also announced that she will be retiring effective July 1, 2023. Congratulations to Karen!

- III. Approval of Agenda** A copy of the meeting agenda was emailed and posted to the website to members in advance and made available at the meeting. A motion was made by Samara Wolf and seconded by Tenisha Williams to accept the agenda. Motion supported by majority present. No objections were made.

IV. Approval of Minutes

A copy of the April 13, 2023 minutes was emailed to members and posted to the website in advance, and made available at the meeting. A motion was made by Sharene Nathan and seconded by Samara Wolf to accept the minutes as noted. Motion supported by majority present.

No objections were made.

V. Chairperson Report

Tonight, we need to discuss both the election/nomination subcommittee and the bylaws subcommittee. Since they affect one another, we're going to tackle this together during the subcommittee report and for the sake of time, I will save my report for next month.

VI. Vice Chairperson Report

If you need a new member packet or need to update your contact information on the roster, please reach out to Samara Wolf.

VII. Secretary Report

If you need business cards, please contact Michelle Muse-Worthy. Business cards will be mailed directly to you once they are ready. As we continue to meet virtually, attendance will be done with a virtual roll call. Please listen during the roll call so attendance is properly recorded. If you do not hear your name during the roll call, please make sure that someone from the Executive Board knows that you are in attendance.

VIII. Treasurer Report

The account balance is \$1808.40.

IX. Subcommittee Reports

Kara: Shared that the executive board (EB) contacted everyone on the roster multiple times over the last few months to see if anyone was interested in serving on the EB, what they would need or how we could help them reconsider interest.

Feedback received was that people were hesitant to serve a position on the EB because they “were not sure what to do, and they did not want to mess it up.” As discussed in the previous meeting, we talked about changing the bylaws to reflect a change with the EB and term of office. This led to a few propositions.

First proposal was the PAC meeting schedule:

The proposal is to change the schedule from meeting monthly to the following:

September is an in-person meeting at RESA. October is a dinner meeting with Special Ed Directors at RESA. This meeting and ONLY this meeting will begin at 6 pm. November is a virtual meeting. NO meeting in December. January and February are virtual meetings. NO meeting in March. April is virtual and May is the last meeting for the of the year and held in-person at RESA. June will be a planning meeting for the EB.

The next proposal was related to updates of the bylaws:

The proposal has to do with membership, the meeting schedule (see above), the executive board and adding a financial clause. There was a lengthy discussion about the bylaws that included the history of some of the items, proposed changes, and a fluid discussion about ideas and alternatives to items that were proposed along with ideas that came up during the conversation. To see the proposed changes, please see the draft copy of the bylaws (sent out via the listserv). There will be a vote during the June meeting.

The nominations for the Executive Board for the 23/24 school year are as follows:

Chairperson – Kara Clarke, Livonia

Co-Vice Chair/Chair Elects – Victoria Martinez, Wyandotte & Sharene Nathan, Detroit

Co-Secretaries – Samara Wolf, Taylor Prep & Iesha Brassell, Dearborn Heights #7

Treasurer – Jennifer Seal, Garden City

X. RESA Reports

See updates (above) from Karen Howey.

XI. Member Report

Jennifer Seal shared that her daughter got a job for the summer at Maybury State Park.

Sharene Nathan shared that DPSCD was heading to Lansing to address the recent budget cuts.

XI. Public Comment

No reports this month.

XII. Adjournment

A motion was not made since the quorum was not met. Meeting ended at 9:13 pm.

The next WCPAC meeting is scheduled for Thursday, June 8, 2023, at 6:30 pm, via Zoom.