

ST. MARTIN PARISH SCHOOL BOARD

APRIL 5, 2023

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Mike Clay, Richard Potier, Frederic Stelly, Marlin d'Augereau, Mark Hebert, Mrs. Wanda B. Vital and Ms. Edna M. Johnson.

ABSENT: Mr. Jimmy Durio

The meeting was called to order by Russel Foti, President. Mr. Allen Blanchard, Jr., Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Natalie Foster, Principal of Parks Middle School, was recognized as the March Employee of the Month sponsored by Southern Scripts.

The Board honored the 2022-2023 Students of the Year. Parish winners were:

Jeremiah Smith, Breaux Bridge Elementary, 5th Grade
Patrizia Onezine, Breaux Bridge Junior High, 8th Grade
Billy Poirier, St. Martinville Senior High, 12th Grade

On the motion of Mr. Clay, seconded by Mr. Stelly, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Special Meeting of February 23, 2023
 - 2) Finance Committee Meeting of March 1, 2023
 - 3) Regular Meeting of March 1, 2023
 - 4) Special Meeting of March 15, 2023
- b) Recommendation of administration for the acceptance of bids on Janitorial Products to Economical Janitorial, Veritiv, and HD Supply
- c) Recommendation of administration for the acceptance of bids on the following:
 - 1) Produce – Capitol City Produce
 - 2) Grocery – Lamm Food Service and Lacassgne's
 - 3) Milk & Milk Related Products – Borden's Dairy Company
 - 4) Meat & Frozen Food Products – Lamm Food Service and Lacassgne's
 - 5) SN Small Equipment & Supplies – Economical Janitorial Supply, Lafayette Restaurant and Supplies, and Equipment Concept Designs
 - 6) SN Paper & Chemicals – Economical Janitorial Supply, Vertiv, and Autochlor
- d) Addendum to Memorandum of Understanding between the Louisiana Department of Health and St. Martin Parish School Board
- e) Revisions to the 504/SBLC Handbook for the 2023-2024 school year
- f) Policy and procedures for Parental Access to Instructional Materials for compliance with Act 436
- g) St. Martin Parish Textbook Adoption Policy
- h) Virtual learning day for Cecilia High School on April 27, 2023 as they are hosting the Regional Track Meet
- i) Jeans and spirit shirt day for students and faculty on Friday, April 21, 2023 to raise money for the Autism Society of Acadiana

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- j) Proclamations/Resolutions: (attached as Exhibit A)
 - 1) Designating April 23-29, 2023 as National Library Week
 - 2) Designating April 24-28, 2023 as Violence Prevention Week
 - 3) Designating May 1-5, 2023 as Attendance Awareness Week
 - 4) Designating May 8-12, 2023 as Teacher Appreciation Week
- k) Payment for Cecilia High's Assistant Baseball Coach

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) Head Start Policy Council Meeting agenda items:
 - 1) Finance Reports
 - 2) Request for extension of supplemental funds
 - 3) COLA and QI application
- b) Request for Industrial Tax Exemption for Louisiana Sugar Cane Cooperative, Inc.
- c) Amendment to LASUCA ITEP Application #20170492-ITE
- d) Granting permission to piggyback on St. Landry for the purchase of Titian Software for School Food Services
- e) Ratifying the acceptance of the low bidder, ARL Construction, on the Cecilia High School Secure Entry Project
- f) SPED Bus Aide extra pay for the buddy system
- g) Additional sales tax supplements for 2022-2023 for all employees in the amount of \$1,000, to be paid in June and \$500, to be paid in October
- h) Group health insurance rate proposal
- i) Insurance proposal submitted by Brown and Brown of Louisiana, LLC including general liability, property, flood, etc.
- j) Contribution to St. Martin Economic Development Authority (SMEDA) in the amount of \$29,055.60 for the Fiscal Year 2023-2024
- k) Accept the base plan for the food service building

ABSENT: Mr. Durio

On the motion of Mr. Clay, seconded by Mr. Potier, and carried, the Board approved the following Head Start Policy Council recommendations:

- a) PC Minutes 03/13/2023
- b) New Hire Recommendations
- c) Employee Cell Phone Use Policy
- d) Parent Two-way Communication Policy

OPPOSED: Mr. Hebert

ABSTAINED: Mr. Stelly

ABSENT: Mr. Durio

On the motion of Mr. Potier, seconded by Mr. Stelly, and unanimously carried, the Board approved to adopt the millage rates for the tax year 2023.

ABSENT: Mr. Durio

On the motion of Mr. Clay, seconded by Mr. Potier, and unanimously carried, the Board approved advertising for the sale of the old house at the corner of Hebert Lane and Bushville Hwy. in Cecilia.

ABSENT: Mr. Durio

Board President Russel C. Foti handed the gavel over to Vice President Mark Hebert to handle the meeting.

Mr. Foti and Mr. Delcambre discussed the needs for parish HVAC.

Vice President Mark Hebert handed the gavel over to Board President Russel Foti to handle the meeting.

Board Member Richard Potier expressed concerns regarding COVID days and employee time keeping.

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board went into Executive Session.

ABSENT: Mr. Durio

On the motion of Mr. Potier, seconded by Mr. Hebert, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Clay, and unanimously carried, the Board approved an Employment Contract for Superintendent of Schools and other associated agreements.

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Clay, and unanimously carried, the Board approved to continue moving forward with the Executive Session discussion for zones.

ABSENT: Mr. Durio

On the motion of Mr. Hebert, seconded by Mr. Clay, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT