



Mansfield Township School District

Board of Education Monthly Meeting Minutes

January 6, 2020

I. Meeting Started 6:46pm

Open Public Meeting Statement

The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times.

At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.

Salute to the Flag

Roll Call of Board Members

Frank Armenante, Vice President	<i>Present</i>	Ramy Reddy	<i>Present</i>
Abbey True Harris	<i>Present</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Present</i>	Stephen Thomas	<i>Present</i>
Stacey Nicosia	<i>Present</i>	Jared Fantasia, President	<i>Present</i>
Alison Perrone	<i>Absent</i>		

Administrators

Tiffany Moutis, Superintendent	Present	Glenn Kershner, MTES Principal	Present
Danielle Morolda, Business Adm/Bd Sec	Present	Stacy Cullari, JHES Principal	Present
Fred Knaak, Facilities Manager	Present	Kelly Gamez, Curr. & Inst. Supervisor	Present
Jason Shainline, Sup. of Special Services	Present		

II. Superintendent of Schools – Public Presentations

Mansfield Township Elementary School Student Spotlight - Connor Adams
John Hydock Elementary School Student Spotlight - James Pigott

III. Public Comment 1

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

None

IV. Correspondence

There is no correspondence to report.

V. Approval of Minutes and Enrollment

1. December 9, 2019 Minutes
2. Enrollment as of December 20, 2019:

Grade	Enrollment	Sections	Average per class
Kindergarten	83 (Special Education: 4; 2 of which are self contained)	4	20.75
1 st Grade	61 (Special Education: 6)	3	20.33
2 nd Grade	65 (Special Education: 8; 4 of which are self contained)	4	16.25

3 rd Grade	67 (Special Education: 14)	4	16.75
4 th Grade	76 (Special Education: 11; 4 of which are self contained)	4	19.00
5 th Grade	79 (Special Education: 17; 2 of which is self contained)	4	19.75
6 th Grade	97 (Special Education: 9; 2 of which are self contained - 1 from NH)	4	24.25
	Total: 528		
Preschool Disabled:			
PSD	10 General Education; PK3 Disabled Half Day - 4; PK4 Disabled Full Day - 6		
	Total: 20		
Out of District Placement:			
BCSSSD, PASC: 4th	1		
Rockbrook/Skillman: 5th	1		
	Total: 2		
Total students in and out of district: 550			

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante
Abbey True Harris

Aye
Abstain 5.1
Aye 5.2

Ramy Reddy
Lisa Willever
Stephen Thomas

Aye
Absent
Abstain 5.1

Leila Davis
Stacey Nicosia
Alison Perrone

Aye
Aye
Absent

Jared Fantasia

Aye 5.2
Aye

VI. Superintendent's Recommendations

The following items are presented for approval as recommendations by the Superintendent of Schools.

A. Contracts

There are no contracts to approve at this time.

Motion to Move Items

Moved by: _____

Seconded by: _____

Frank Armenante _____
 Abbey True Harris _____
 Leila Davis _____
 Stacey Nicosia _____
 Alison Perrone _____

Ramy Reddy _____
 Lisa Willever _____
 Stephen Thomas _____
 Jared Fantasia _____

B. Personnel and Administration

1. Resolve to approve the below staff and rates for after school Special Education training.

Name	Title	# of Teacher Hours @ \$45 per hour	Max Total Compensation	Account Number
Wendy Bennett	Teacher	2	\$90	11-000-223-110-05-106-000
Stephanie Johnson	Teacher	2	\$90	11-000-223-110-05-106-000
Sara Giunta	Teacher	2	\$90	11-000-223-110-05-106-000
Tracey Schwartzberg	Teacher	2	\$90	11-000-223-110-05-106-000
Kathy Valeriano	Teacher	2	\$90	11-000-223-110-05-106-000
Deb Boyce	Teacher	2	\$90	11-000-223-110-05-106-000
Nancy Sager	Teacher	2	\$90	11-000-223-110-05-106-000
Brian Vandermark (Wemple LOA)	Teacher	2	\$90	11-000-223-110-05-106-000
Lisa Grieco	Teacher	2	\$90	11-000-223-110-05-106-000

Amanda James	Teacher	2	\$90	11-000-223-110-05-106-000
Adrianna Anghelone	Teacher	2	\$90	11-000-223-110-05-106-000
Carolyn Macauley	Teacher	2	\$90	11-000-223-110-05-106-000
Diane D'Amico	Teacher	2	\$90	11-000-223-110-05-106-000
Sara Weisenecker	Teacher	2	\$90	11-000-223-110-05-106-000
Gail Rowan	Teacher	2	\$90	11-000-223-110-05-106-000
Cheryl Strickland	CST	2	\$90	11-000-223-110-05-106-000
Amy Rivera	CST	2	\$90	11-000-223-110-05-106-000
Sandra Place	CST	2	\$90	11-000-223-110-05-106-000
Dayna Bezila	CST	2	\$90	11-000-223-110-05-106-000

2. Resolve to approve the Mansfield Township School District Social Worker to attend SEPAG meetings past her contractual obligations for night time events.

Name	Title	# of Teacher Hours @ \$45 per hour	Max Total Compensation	Account Number
Cheryl Strickland	Social Worker	5	\$225	11-000-223-110-05-106-000

3. Resolve to approve Christa Edolo as a sub social worker at the sub teacher rate for the period of 02/24/2020 - 20/28/2020.
4. Resolve to approve the movement of Janet Strusz from BA +18 in 2019-2020 school year to BA +27 in the 2020-2021 school year.
5. Resolve to approve the movement of Leanne Scheinfeld from BA +9 in 2019-2020 school year to BA +18 in the 2020-2021 school year.
6. Resolve to approve the resignation of Saree Barsoum, an Instructional Aide at John Hydock Elementary School, effective January 9, 2020.

7. Resolve to approve Rosemarie Rose as a substitute custodian at the rate of \$13.75 for training time starting January 15, 2020 and ending January 31, 2020.
8. Resolve to approve the resignation of Jenny Buono, Long Term Substitute at Mansfield Township Elementary School, effective on or before February 17, 2020.
9. Resolve to approve Benjamin Walker as a Mansfield Township School District substitute at the sub rate.
10. Resolve to approve the extension of Brian Vandermark as a Leave of Absence substitute to April 30, 2020 at the substitute rate.
11. Resolve to approve the creation of a new position for a part time, 2.5 hour, Preschool Disabled Aide at the hourly aide rate.

Motion to Move Items

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		

C. Curriculum/Instruction & Technology

1. Resolve to approve below travel and related expenses.

<i>EMPLOYEE/TITLE</i>	<i>TRAVEL DATES/LOCATION</i>	<i>SPONSORING ENTITY/ACCOUNT</i>	<i>EVENT DESCRIPTION</i>	<i>REGISTRATION FEE</i>	<i>HOTEL AND MEALS</i>	<i>MILEAGE/TOLLS/PARKING</i>	<i>TOTAL</i>
<i>Sandra Place/Speech/language</i>	<i>1/21/20 Cherry Hill, NJ</i>	<i>Pesi, Inc/11-000-223-580-06-000-000</i>	<i>animal therapy for students</i>	<i>\$249.99</i>		<i>\$19.74</i>	<i>\$269.73</i>
<i>Karen Bressler/LLI</i>	<i>March and June 2020 Princeton, NJ</i>	<i>Wilson/11-000-223-580-06-000-000</i>	<i>required for certification</i>	<i>\$0.00</i>		<i>\$33.74</i>	<i>\$33.74</i>
<i>Dayna Bezila/Speech Therapist</i>	<i>1/13/20 in Cherry Hill, NJ</i>	<i>BER/11-000-223-580-06-000-000</i>	<i>required for certification</i>	<i>\$279.00</i>		<i>\$13.86</i>	<i>\$292.86</i>

Heather Phan/Media Tech	1/30/20 in Atlantic City, NJ	NJASA/11-000-223-580-06-000-000	current tech in education	\$299.00		\$47.49	\$346.49
Jamie Szymanski/Media Tech	1/30/20 in Atlantic City, NJ	NJASA/11-000-223-580-06-000-000	current tech in education	\$299.00		\$48.82	\$347.82
Kelly Gamez/Supervisor Curriculum	3/26/20 at Rowan University	Rowan/11-000-223-580-06-000-000	recruit Rowan U Ed.Majors	\$225.00		\$31.71	\$350.37 (total for Kelly, Glenn, Jason and Stacy fees and mileage)
Glenn Kershner/Principal	3/26/20 at Rowan University	Rowan/11-000-223-580-06-000-000	recruit Rowan U Ed.Majors	included in Kellys registration fee		\$31.71	\$31.71
Jason Shainline/CST Supervisor	3/26/20 at Rowan University	Rowan/11-000-223-580-06-000-000	recruit Rowan U Ed.Majors	included in Kellys registration fee		\$31.71	\$31.71
Stacy Cullari/Principal	3/26/20 at Rowan University	Rowan/11-000-223-580-06-000-000	recruit Rowan U Ed.Majors	included in Kellys registration fee		\$30.24	\$30.24

- Resolve to approve Student # 5274316399 to attend Brookfield Academy on or about January 15, 2020 per mediation agreement.

Motion to Move Items

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		

D. Facilities/Security & Transportation

- Resolve to approve the monthly drills at John Hydock Elementary School and Mansfield Township School District.

JOHN HYDOCK ELEMENTARY SCHOOL		
Date/Time:	12/18/19	12/04/19
Type of Drill	Fire	Lockdown
Duration of Drill	Approximately 5 minutes	Approximately 7 minutes
Weather Conditions	Cloudy/Cold	Cloudy/Cold
Participants of Drill	Entire student body and staff Approximately 250 people	Entire student body and staff Approximately 250 people
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	Lockdown Drill was conducted without incident.
Person(s) overseeing Fire Drill: S Cullari Person(s) overseeing Security Drill: S Cullari		

MANSFIELD TOWNSHIP ELEMENTARY SCHOOL		
Date/Time:	12/4/19	12/18/19
Type of Drill	Shelter in Place	Fire

Duration of Drill	30 sec	3 MIN 30 sec
Weather Conditions	Cool and Cloudy	Cold and Sunny
Participants of Drill	377	375
Brief Description of What Type of Drill was Conducted	Shelter in place due to a student missing	Fire Drill was conducted with no incidents
Person(s) overseeing Fire Drill: G. Kershner Person(s) overseeing Security Drill: G. Kershner		

2. Resolve to approve the below facility use for Mansfield Township School District.

ORGANIZATION	DATE(S)	TIME	FACILITY
Girl Scouts Troop 26228	2020 - 1/17, 1/24, 2/7, 2/21, 3/6, 3/20	6:15-9pm	MTES Library
CHAS - John Marshall Weather Assemblies	1/6/20 MTES and 1/13/20 JHES	arriving 7am set up - noon assemblies	Gym in both schools

Motion to Move Items

Moved by: *Frank Armenante*

Seconded by: *Stacey Nicosia*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		

E. Finance and Budget

1. Resolve to approve Bills List for January, 2020.

Batch 52

Fund 10 Total	\$379,062.04
Fund 20	\$13,866.04
Fund 40	\$1,875.00
Fund 63	\$12,538.70

Batch 53

Fund 71	\$2,135.37
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Batch 79, 80

Fund 10 Total	\$49,837.79
Fund 71	\$1,178.38

2. Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for September, 2019 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report for November 2020

Board Secretary Report for November 2020

3. Resolve to approve Payroll amounts for December 13, 2019 (\$409,789.98) and December 20, 2019 (\$345,307.65).
4. Resolve to approve the transfer of funds for the month of December, 2019.
5. Resolve to approve the Special Education Medicaid Initiative. In accordance with NJAC 6A:23A-5.3 the Mansfield School District is requesting a waiver of compliance with participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 budget due to the district projecting having fewer than 30 Medicaid eligible classified students and authorizes the Superintendent to submit the waiver to the Executive County Superintendent of Schools.
6. Motion to accept the Comprehensive Annual Financial Report, Auditor's Management Report, for the year ended June 30, 2019 with no findings or recommendations and it's submission to the New Jersey Department of Education.

Motion to Move Items

Moved by: *Stacey Nicosia*

Seconded by: *Steve Thomas*

Frank Armenante	<i>Aye</i>	Stacey Nicosia	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Alison Perrone	<i>Absent</i>
Leila Davis	<i>Aye</i>	Ramy Reddy	<i>Aye</i>

Lisa Willever
Stephen Thomas

Absent
Aye

Jared Fantasia

Aye

VII. New Business

Update calendar on MTDS app

VIII. Old Business

Update enrollment for Winter After School Clubs and Summer Camp

IX. Public Comment 2

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

None

X. Executive Session

Motion to Open Executive Session at 7:24pm

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante
Abbey True Harris
Leila Davis
Stacey Nicosia
Alison Perrone

Aye
Aye
Aye
Aye
Absent

Ramy Reddy
Lisa Willever
Stephen Thomas
Jared Fantasia

Aye
Absent
Aye
Aye

N.J.S.A. 10:4-6 et seq provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of the exceptions being as follows:

1. Items forbidden by specific legal action
2. Right to receive federal funds
3. Invasion of individual privacy
4. Collective bargaining negotiations

5. Purchase/lease/acquisition of real property
6. Items where immediate disclosure would impair public safety
7. Any matter anticipating litigation or contract negotiation
8. Terms and conditions of employment/personnel matters
9. Penalty or loss of license to an individual

The President of the Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item(s) #8** as above indicated and that the conducting of a closed executive session was duly authorized by the adoption of this Resolution. The subject to be discussed is as follows:

8. Terms and conditions of employment/personnel matters

Motion to Adjourn Executive Session at 7:51pm

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		

XI. Personnel and Administration II

1. Resolve to approve the increment withholding of employee number, 4314.

Motion to Move Items

Moved by: *Stacey Nicosia*

Seconded by: *Ramy Reddy*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		

XII. Adjournment

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 6th day of January, 2020; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the January 6, 2020 meeting of the Mansfield Township Board of Education be and is hereby adjourned at 7:54pm.

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Aye</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Alison Perrone	<i>Absent</i>		



Jared Fantasia, President



Danielle Morolda
Secretary to the Board

{OFFICIAL SEAL}

CERTIFICATION OF THE BOARD SECRETARY
