



# Mansfield Township School District

## Board of Education Monthly Meeting Minutes

April 6, 2020

### I. Meeting Started 6:31pm

#### Open Public Meeting Statement

*The New Jersey Open Public Meetings Law enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof communicated to the Burlington County Times.*

*At times, it may appear to members of our audience that the board of education takes action with very little, if any, comment and, in many cases, a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter and is satisfied that it is ready to be presented to the board of education. The matter may have been previously discussed at the work session meeting. Board members preview the agenda items and discuss questionable items with the Superintendent or Business Administrator so that when they attend the meeting, there is usually no further need to question the issue. Only then is it voted upon as an action item at a public meeting.*

#### Salute to the Flag

#### Roll Call of Board Members

Frank Armenante	<i>Present</i>	Ramy Reddy	<i>Present</i>
Abbey True Harris	<i>Present</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Arrival 6:35</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Present</i>	Jared Fantasia	<i>Present</i>
Radiah Gamble	<i>Present</i>		

## Administrators

Tiffany Moutis, Superintendent	<i>Present</i>	Glenn Kershner, MTES Principal	<i>Present</i>
Danielle Morolda, Business Adm/Bd Sec	<i>Present</i>	Stacy Cullari, JHES Principal	<i>Present</i>
Fred Knaak, Facilities Manager	<i>Absent</i>	Kelly Gamez, Curr. & Inst. Supervisor	<i>Present</i>
Jason Shainline, Sup. of Special Services	<i>Present</i>		

## II. Public Comment 1

The Board of Education recognizes the value of public comment on educational issues and the importance of providing an opportunity to the public to express themselves on school-related matters of concern to the residents of Mansfield Township. To allow for a fair and orderly public comment period and in accordance with Board Policy no. 1120, individual comments are limited to two minutes and the total time for the public comment session will be thirty minutes. To protect the privacy of all students and staff, concerns regarding individual students and staff members should generally be addressed by first meeting with the appropriate administrative staff.

*Mr. Tony Quinto, 27 Waverly Drive, thanked all MTSD staff for their transition into remote learning and questioned about Spring Break plans.*

*Diane Jill, Columbus Baptist Church, would like the church to follow direction of the school district in regards to reopening. Superintendent Moutis announced that the district will follow the guidance of the State of New Jersey.*

## III. Correspondence

There is no correspondence to report.

## IV. Approval of Minutes, Enrollment, Suspensions and HIB

1. [March 9, Monthly Meeting Minutes](#)
2. [March 26, 2020 Special Meeting Minutes](#)
3. HIB - [207968 MTE 02102020](#)
4. Enrollment as of March 23, 2020:

Grade	Enrollment	Sections	Average per class
Kindergarten	86 (Special Education: 4; 2 of which are self contained)	4	21.50

1 <sup>st</sup> Grade	62 (Special Education: 9 1 of which is self contained)	3	20.67
2 <sup>nd</sup> Grade	65 (Special Education: 10; 5 of which are self contained)	4	16.25
3 <sup>rd</sup> Grade	66 (Special Education: 13)	4	16.50
4 <sup>th</sup> Grade	75 (Special Education: 11; 4 of which are self contained)	4	18.75
5 <sup>th</sup> Grade	77 (Special Education: 16; 3 of which is self contained)	4	19.25
6 <sup>th</sup> Grade	97 (Special Education: 9; 2 of which are self contained - 1 from NH)	4	24.25
	<b>Total: 528</b>		
<b>Preschool Disabled:</b>			
PSD	4- PK3 Disabled Half Day Students 6 - PK4 Disabled Full Day Students 10 - PK4 Full Day General Education Students		
	<b>Total: 20</b>		
<b>Out of District Placement:</b>			
BCSSSD, PASC: 4th	1		
Rockbrook/Skillman: 5th	1		
Brookfield: 2nd	1		
	<b>Total: 3</b>		
<b>Total students in and out of district: 551</b>			

Moved by: *Stacey Nicosia*

Seconded by: *Abbey True Harris*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Abst 1-3, Aye 4</i>
Abbey True Harris	<i>Abst 1-3, Aye 4</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Abstaining</i>		

**V. Superintendent’s Recommendations**

The following items are presented for approval as recommendations by the Superintendent of Schools.

**A. Contracts**

1. Resolve to approve the [Educational Services Unit, ESU, 2020-2021](#) contract.
2. Resolve to approve the [Agreement for Continuing Disclosure and Independent Registered Municipal with Phoenix Advisors, LLC](#) for the 2020-2021 school year.

**Motion to Move Items**

Moved by: *Abbey True Harris*

Seconded by: *Stacey Nicosia*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**B. Personnel and Administration**

1. Resolve to approve Christa Edolo as a Mansfield Township School District Anti-Bullynig Specialist.
2. Resolve to approve the amended amount of pay for Sandra Place and Gail Rowan for the supervision of the Winter Art After School Club. The shared responsibility shall be compensated at an amount not to exceed \$910.
3. Resolve to approve the amended extended leave of Nicole Riviello to the anticipated use of sick days from September 1, 2020 to October 13, 2020, and the use of Federal Family Medical Leave Act from September 30, 2020 to January 7, 2021 and returning to the district on January 8, 2021.
4. Resolve to approve the below staff at the compensated rate for the 2020 Extended School Year (ESY) program.

<b>Name</b>	<b>Title</b>	<b>ACCOUNT NUMBER</b>	<b>Teacher # OF WORKING HOURS @ \$60/hr + \$300 prep day</b>	<b>MAX TOTAL COMPENSATION</b>
<b>Teachers</b>				
Deborah Boyce	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Sara Giunta	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Lisa Grieco	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Amanda James	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Stephanie Johnson	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Nancy Sager	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
Gail Rowan	Teacher	11-000-219-110-05-104-000	48 hours + \$300 prep day	\$3,180
<b>Sub Teachers</b>				
Melissa Germano	Substitute Teacher	11-000-219-110-05-104-000	As needed	\$2,880
Estelle (Diane) D'Amico	Substitute Teacher	11-000-219-110-05-104-000	As needed	\$2,880
Amy Rivera	Substitute Teacher	11-000-219-110-05-104-000	As needed	\$2,880
<b>Speech</b>				
Dayna Bezila	Speech Language Specialist	11-000-216-100-04-104-040	48 hours + \$300 prep day	\$3,180
<b>Nurses</b>				
Grace Porrini	Nurse	11-000-213-100-04-001-040	40 hours	\$2,400
Tara Kowalcyk	Sub Nurse	11-000-213-100-04-001-040	As needed	\$2,400
<b>Instructional Assistants</b>				
Meghan Kelly	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Errum Akhtar	Instructional	11-000-217-106-04-	40 hours	\$590

	Assistant	104-030		
Laurie Koon	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Kyra Price	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Nuzhat Shaheen	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Cynthia DiPietro	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Mariyah Morgan	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Joanna Patton	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Sharmeen Khan	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Stephanie Neuhaus	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Melissa Germano	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
Nosheen Ahmed	Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590
TBD	Sub Instructional Assistant	11-000-217-106-04-104-030	40 hours	\$590

**Motion to Move Items**

Moved by: *Stacey Nicosia*

Seconded by: *Abbey True Harris*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**C. Policies and Procedures**

1. Resolve to approve the second reading of [Bylaw 0164](#) for Mansfield Township School District.

**Motion to Move Items**

Moved by: *Stacey Nicosia*

Seconded by: *Leila Davis*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**D. Curriculum/Instruction & Technology**

1. Resolve to approve below travel and related expenses.

<i>EMPLOYEE/ TITLE</i>	<i>TRAVEL DATES/LOCATION</i>	<i>SPONSORING ENTITY/ACCOUNT</i>	<i>EVENT DESCRIPTION</i>	<i>REGISTRATION FEE</i>	<i>TOTAL</i>
<i>Marie Tilton/Payroll Clerk</i>	<i>online - 4/21/2020</i>	<i>Compliance Prime/11- 000-223-580-04-000- 000</i>	<i>info on Federal Tax withholding regs</i>	<i>\$179.00</i>	<i>\$179.00</i>

**Motion to Move Items**

Moved by: *Stacey Nicosia*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**E. Facilities/Security & Transportation**

1. Resolve to approve the monthly drills at John Hydock Elementary School.

<b>JOHN HYDOCK ELEMENTARY SCHOOL</b>		
Date/Time:	3/9/20	
Type of Drill	Fire	
Duration of Drill	Approximately 5 minutes	

Weather Conditions	Sunny/Warm	
Participants of Drill	Entire student body and staff Approximately 250 people	
Brief Description of What Type of Drill was Conducted	Fire Drill was conducted without incident.	
Person(s) overseeing Fire Drill: S Cullari Person(s) overseeing Security Drill: S Cullari		

2. Resolve to approve the [Long Range Facilities Plan 2020](#) prepared by The Design Collaborative.
3. Resolve to approve the donation of 120 count of N95 health masks to the Mansfield Township Police Department.

**Motion to Move Items**

Moved by: *Abbey True Harris*

Seconded by: *Frank Armenante*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**F. Finance and Budget**

1. Resolve to approve April, 2020 Bills List.

[Batch 51](#)



Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10	\$2,604.00				\$2,604.00
10	11	\$466,389.60				\$466,389.60
Fund 10	TOTAL	\$468,993.60				\$468,993.60
20	20	\$19,523.10				\$19,523.10
63	63	\$15,073.08				\$15,073.08
71	71	\$208.00				\$208.00
GRAND	TOTAL	\$503,797.78	\$0.00	\$0.00	\$0.00	\$503,797.78

[Batch 52](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
71	71	\$1,369.64				\$1,369.64
GRAND	TOTAL	\$1,369.64	\$0.00	\$0.00	\$0.00	\$1,369.64

[Batch 79 and 80](#)

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$34,513.00	\$34,513.00
10	11			\$12,438.97		\$12,438.97
Fund 10	TOTAL			\$12,438.97	\$34,513.00	\$46,951.97
71	71			\$1,349.41		\$1,349.41
GRAND	TOTAL	\$0.00	\$0.00	\$13,788.38	\$34,513.00	\$48,301.38

- Resolve to approve the Board Secretary and Treasurer Report: Resolved that the financial reports of the Board Secretary and Treasurer of School Monies for December, 2019 which are in agreement be accepted and that pursuant to NJAC 6A:23A 16.10 (c) 4 certify that after consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

[Treasurer's Report for February 2020](#)    [Board Secretary's Report for February 2020](#)

- Resolve to approve Payroll amounts for March 13, 2019 (\$345,450.55) and March 31, 2019 (\$348,025.33).
- Resolve to approve submission of the Tentative 2020-21 School District Budget to the Executive County Superintendent of Schools and the Executive County School Business Administrator in the following amounts:

<u>Fund</u>	<u>Total</u>	<u>Tax Levy</u>
Fund 10	12,651,450	10,794,317
Fund 20	125,527	0
Fund 40	1,324,675	1,293,074

And to establish Monday May 4, 2020 as the Public Hearing on the budget.

5. Resolve to approve the Flett Exchange to auction up to **463 SREC** (Solar Renewable Energy Certificate) that have been generated by the district's photo-Voltaic system located at the John Hydock Elementary School.

Generated 4/2017-12/2017	<b>129</b>
1/2018-12/2018	<b>150</b>
1/2019-12/2019	<b>166</b>
1/2020-2/2020	<b><u>18</u></b>
<b>Total</b>	<b>463</b>

6. **WHEREAS**, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

**WHEREAS**, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

**WHEREAS**, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

**WHEREAS**, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

**WHEREAS**, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

**WHEREAS**, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

**WHEREAS**, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

**WHEREAS**, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

**WHEREAS**, the Mansfield Township Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

**NOW, THEREFORE, BE IT RESOLVED** that the Mansfield Township Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

**RESOLVED**, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Legislative District's representatives in the state Senate and General Assembly; and be it further

**RESOLVED**, that copies of this resolution be sent to the New Jersey School Boards Association.

**Motion to Move Items**

Moved by: *Abbey True Harris*

Seconded by: *Ramy Reddy*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

**VI. Good of the Order**

*Superintendent Moutis announced the tremendous effort and dedication of staff during this time. The school district does not plan on moving spring break and that the district will follow State guidelines on reopening. She also discussed the outcome of surveys from students and parents, and the structured day of teachers for instruction, facetime and office time. Upcoming events were also discussed as how they would be handled moving forward.*

*BOE voiced concerns/questions about Mindful Monday and the structure of instruction.*

*Administrators commented on the reasoning behind decisions.*

**VII. Adjournment**

WHEREAS, there being no further business of the Mansfield Township Board of Education to attend to on this 6th day of April, 2020; now, therefore, be it

THEREFORE, BE IT RESOLVED, that the April 6, 2020 meeting of the Mansfield Township Board of Education be and is hereby adjourned at 7:34 pm.

Moved by: *Stacey Nicosia*

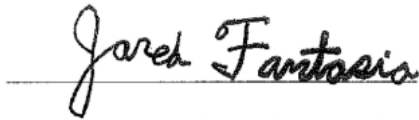
Seconded by: *Abbey True Harris*

Frank Armenante	<i>Aye</i>	Ramy Reddy	<i>Aye</i>
Abbey True Harris	<i>Aye</i>	Lisa Willever	<i>Absent</i>
Leila Davis	<i>Aye</i>	Stephen Thomas	<i>Absent</i>
Stacey Nicosia	<i>Aye</i>	Jared Fantasia	<i>Aye</i>
Radiah Gamble	<i>Aye</i>		

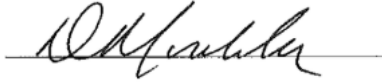
\*\*\*\*\*

\*\*\*\*\*

\*\*\*\*\*



Jared Fantasia, BOE President



Danielle Morolda, Secretary to the Board

{OFFICIAL SEAL}

\*\*\*\*\*

*CERTIFICATION OF THE BOARD SECRETARY*

\*\*\*\*\*

Public Present:

Diane Dill  
Jacqueline Cuccia  
Stacy Cullari  
Glenn Kershner  
Jason Shainline  
Kelly Gamez  
Tony Quinto