

Request for Proposal Addendum
Jefferson School District 14J
ERate 2022-2023

Security Camera System

Due: December 2, 2022

Superintendent: Brad Capner

General Information:

The Jefferson School District is soliciting Proposals to update our security camera system. This Request for Proposals (RFP) states the instructions for submitting proposals, the procedure and criteria by which a vendor may be selected, and the contractual terms by which the Jefferson SD intends to govern the relationship between it and the selected Vendor.

It is the intention of the Jefferson SD to award the contract to the company or companies that appears most advantageous to the District.

- Contact Person: Chris Shaw, Technology Director, chris.shaw@jefferson.k12.or.us

Hard copy or emailed proposals must be received NO LATER THAN 2:00 pm, December 2, 2022

Hand Delivered or Shipping Service Proposals

Jefferson School District
1328 North 2nd Street
Jefferson, OR 97352

Mailed Proposals

Jefferson School District
1328 North 2nd Street
Jefferson, OR 97352

The envelope must be clearly identified on the outside as follows:

ERate 2022
Name of Bidder:
Address of Bidder:
Due Date: December 2 2022

Electronic Proposals

Bidders may submit electronic proposals via email. Proposals may be emailed to chris.shaw@jefferson.k12.or.us and must be received by 2:00 PM, December 2 2022.

Submitting providers shall submit two copies of their Proposals (one original and one copy) with minimum 12pt font along with an electronic copy.

Walkthrough

All bidders are welcome to do walk though before submitting a bid. Walkthroughs may be scheduled between 11/07/2022 and 11/18/2022 by contacting Chris Shaw at chris.shaw@jefferson.k12.or.us or (541) 327-3337 ext. 1010.

Communications:

It is the responsibility of the bidder to inquire about any requirements of this RFP that are not understood. All inquiries, must be submitted by email to chris.shaw@jefferson.k12.or.us no later than Nov 20 2022.

The Jefferson School District will not be bound by oral responses to inquiries.

Award of Proposal:

Jefferson SD reserves the right to award this proposal on an item-by item basis or a group of items. Jefferson SD reserves the right to reject any or all proposals, in whole or in part, and is not necessarily bound to accept the lowest cost proposal. Should Jefferson SD determine at its sole discretion that only one bidder is fully qualified, or that one bidder is clearly more qualified than any other under consideration, a contract may be awarded to that bidder without further action.

Confidentiality:

The information contained in proposals submitted for Jefferson SD consideration will follow public record laws in accordance with ORS Chapter 192.

Costs of Preparation:

Bidder assumes all costs of preparation of the proposal and any presentations necessary to the proposal process.

Debarment:

Submission of a signed proposal in response to this solicitation is certification that the bidder (or any sub-vendor) is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any City, State or

Federal department or agency. Submission is also agreement that Jefferson SD will be notified of any change in this status.

Proposal Understanding:

By submitting a proposal, the bidder agrees and assures that the specifications are adequate, and the bidder accepts the terms and conditions herein. Any exceptions should be noted in the bidder's proposal.

Proposal Validity:

Unless otherwise specified, all proposals shall be valid for 90 days from the due date of the proposal.

Errors:

Proposals may be withdrawn or amended by bidders at any time prior to the proposal opening. If a significant mistake has been made by an apparent low bidder, the bidder will be given the option of fulfilling the contract at the proposed price or withdrawing the proposal. If an extension error has been made, the unit price will prevail.

Payment:

Payment will be made upon receipt of correct invoice for goods that have been delivered, installed and accepted. A vendor may submit an invoice for partial installation. All materials must be installed, inspected and approved by Jefferson SD prior to final payment. If materials are damaged during installation vendor must replace product with like product prior to final payment.

Cancellation:

Jefferson SD reserves the right to cancel this contract without pecuniary risk or penalty upon written notice of the intent. The board reserves the right to cancel this contract upon written notice of the intent. If at any time the vendor fails to fulfill or abide by the terms, conditions, or specifications of this contract, Jefferson SD reserves the right to cancel upon thirty days written notification of the intent.

Confidential Information:

Bidders for this RFP are advised that materials contained in their proposals are subject to the Public Information Act and may be viewed and/or copied by any member of the public, including news agencies and competitors.

District Obligations:

Jefferson SD accepts no obligations for costs incurred by vendors responding to this RFP or on being awarded the contract. Jefferson SD reserves the right to select a proposal without discussion with the vendors. It is understood that proposals shall become part of Jefferson SD's official files. Retention of these proposals does not obligate Jefferson SD to any action. Jefferson SD reserves the right to reject any and all proposals received.

References:

The vendor must provide a list of three references including company name, contact name, address, telephone number, and email address. References should be companies or institutions that have purchased and installed items for a project similar in scope.

Default Conditions:

If the contracted service provider breaches any provision, becomes insolvent, enters voluntary or involuntary bankruptcy or receivership proceedings, or makes an assignment for the benefit of creditors, Jefferson SD will have the right (without limiting any other rights or remedies that it may have in the contract or by law) to terminate this contract with five days written notice to the service provider.

Jefferson SD will then be relieved of all obligations, except to pay the value of the service provider's prior performance (at not exceeding the contract rate). The service provider will be liable to Jefferson SD for all cost exceeding the contract price that Jefferson SD incurs in completing or procuring the service as described in this document. Jefferson SD's right to acquire strict performance of any obligation in this contract will not be affected by any previous waiver, forbearance or course of dealing.

Scope of Services:

1. Our current system

We currently have 63 cameras in the district 20 cameras at JHS, 22 at JMS, 14 at JES and 7 at DO. All of the cameras are POE and most of them are Foscam FI9961EP or Foscam Q4 cameras. All of the cameras are being pulled into a central dedicated server running ISpy.

2.) Current Problems

Video footage skips time and get blurry and corrupted. We have found they system to be too complicated for administrators to review footage with out the assistance of IT. Camera placement also seems to be an issue. We have blind spots, places where the camera looks at a large outside view but we can't get clear picture of individuals when we try to zoom on an area. We would like better outside coverage. Changes in behavior in last year has added more reliance on the camera system.

3.) What we want.

We are looking at a two pronged approach. We are looking at what we can do short term so we can make the system useable and we also want to look at what we can do long term to expand and improve the system.

- 1.) Can we have an NVR installed in each school with existing cameras and improve video quality.
 - a.) We would want the system accessible via network
 - b.) Easy search features for administrators
 - c.) Be able to store a weeks worth of footage
 - d.) The ability to save and archive old footage to google drive.
 - e.) Expandability
- 2.) Long term what should we do with camera placement, camera models and expanding the system.

We are open to all recommendations not just an NVR solution. Our goal is to find a solution that gets us an immediate fix for the problems so they system is reliable while working towards an expanded solution. This proposal will be used to help us with budgeting and applying for grants for this project.