



San Juan
Unified School District

San Juan Unified School District Facilities Committee

- | | | |
|--|--|---|
| <input type="checkbox"/> Anderson Berry, Chair | <input type="checkbox"/> Maggie Cooper | <input type="checkbox"/> Peter McKane |
| <input type="checkbox"/> Melinda Avey, Asst. Chair | <input type="checkbox"/> Tina Cooper | <input type="checkbox"/> Murad "Moe" Sarama |
| <input type="checkbox"/> Lupita Alcalá | <input type="checkbox"/> Ashley Freer | <input type="checkbox"/> Steve Ward |
| <input type="checkbox"/> Rachel Andrakowicz | <input type="checkbox"/> Fred Latu | <input type="checkbox"/> Fedros Yavrom |

We commit to:

- | | |
|---|---|
| <ul style="list-style-type: none"> o Being responsive to the needs of students o Conducting meetings that are: Effective, Efficient and Decisive o Focusing on solving problems o Working together through the committee chair o Recognizing the committee's role as a recommending body o Differentiating between fact and opinion | <ul style="list-style-type: none"> o Clearly defining and agreeing upon mission o Members having open minds and being creative o Abide by Brown Act concept and principles o Being responsive to the direction of the Board as a whole o Members being polite, respectful, and supportive of other's time and opinions |
|---|---|

AGENDA

May 2, 2023

**Casa Roble Fundamental High School – Student Union Building
9151 Oak Ave, Orangevale, CA 95662**

I. CALL TO ORDER – 6:30 p.m.

II. VISITOR COMMENTS*- 6:35 p.m.

III. BUSINESS ITEMS – 6:40 p.m.

- | | |
|---|-----------------------------|
| 1. Site Tour | (Camarda) |
| 2. Approval of the Minutes – March 7, 2023 & April 4, 2023 - Action
Material Provided (Pages 2-6) | (Berry) |
| 3. Chair Report | (Berry) |
| 4. Board Member Report | (Hernandez) |
| 5. Introduction: New Facilities Committee Member | (Berry) |
| 6. Future Boundary Adjustment and Boundary Committee Works - Report
Material Provided (Pages 7-15) | (Camarda/Rai/Ginter) |
| 7. Site Safety Implementation Plan Update – Report
Material Provided (Pages 16-20) | (Camarda) |
| 8. Avey/Sub. Committee Update, Non-Permitted School Use – Report | (Avey) |

IV. FUTURE AGENDA ITEMS – Discussion 7:30– 7:40 p.m.

- Enrollment Demographics
- Surplus Property

V. INFORMATION – 7:40 p.m.

- | | |
|--|-------------|
| 1. Attendance Summary..... | Page 21 |
| 2. Board of Education Future Agenda Items..... | Pages 22-23 |

VI. ADJOURNMENT – 7:45 p.m.

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San Juan Unified School District Facilities Committee

- Anderson Berry, Chair
- Melinda Avey, Asst. Chair
- Lupita Alcala
- Rachel Andrakowicz

- Maggie Cooper
- Tina Cooper
- Ashley Freer
- Fred Latu

- Murad "Moe" Sarama
- Steve Ward
- Fedros Yavrom

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MINUTES

March 7, 2023

John Barrett Middle School (Library)
4243 Barrett Road, Carmichael, CA 95608

I. CALL TO ORDER – 6:30 p.m.

Ms. Avey called the meeting to order at 6:34 p.m.

II. VISITOR COMMENTS*- 6:35 p.m.

There were none.

III. BUSINESS ITEMS – 6:40 p.m.

1. Approval of the Minutes – February 7, 2023 - Action

(Avey)

Material Provided (Pages 2-5)

As so moved by Ms. M. Cooper, seconded by Mr. Sarama. The vote passes unanimously.

2. Chair Report

(Avey)

Ms. Avey had nothing to report.

3. Board Member Report

(Hernandez)

Mr. Hernandez reported that he recently attended the Earl LeGette beam signing. He is excited for the Katherine Johnson Middle School ribbon cutting on April 14th; he invited the committee members to attend if they can.

4. Introductions: New Facilities Committee Members

(Avey)

Ms. Avey introduced the new committee members, Mr. Sarama and Ms. Andrakowicz. Both members shared a little about themselves and why they decided to join the Facilities Committee.

5. Revision to Facilities Committee Bylaws – Discussion

(Allen)

Material Provided (Pages 6-11)

Mr. Allen led the committee in a review and discussion of proposed changes to the Facilities Committee by-laws. Notable revisions included section five, reaffirming the committee is in compliance with the Brown Act, as well as committee composition changes due to district's new board members. Committee members shared their thoughts and made suggestions. Mr. Allen will relay the committee's suggestions to the board. The revisions are scheduled to be presented to the board on March 14, 2023, and will return on March 28, 2023, for final approval.

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6. Nutrition Services Update – Report

(Nair)

Material Provided (Pages 12-19)

Ms. Nair presented the item. She went over the department’s responsibilities, the three different pillars of AB 130, meal count comparisons, revenue, expenditures, etc.

Questions asked:

Ms. M. Cooper asked for clarification on some of the expenses versus revenue.

Ms. M. Cooper asked if there is pork in the pepperoni pizza. She also suggested adding signs/pictures to add more clarity for students. She also asked about halal options.

Ms. Nair answered no, all pepperoni is turkey only. She appreciates Ms. Cooper’s suggestions. Halal is hard to find.

Ms. Alcala thanked Ms. Nair for the presentation. She is a huge supporter of Universal Meals. She suggests surveying students to ensure we are meeting our 15-minute meal line goal.

Mr. Yavrom asked if walk-ins and kitchen remodels will be included in the Facilities Master Plan.

Mr. Camarda answered yes, it will be apart of the Master Plan.

7. Non-Permitted School Use – Discussion

(Camarda)

Ms. Avey led the committee in a discussion about non-permitted school use, most specifically, track and field use at high schools. Ms. Avey would like to head an ad hoc committee on this subject. Ms. Maggie Cooper, Ms. Tina Cooper, and Ms. Alcala volunteered to be on the ad hoc committee along with Ms. Avey. They will work with Facilities and Ms. Chenoweth to gather the necessary information in order to come to a decision.

Mr. Camarda noted that he does not have a huge outcry on this topic, it isn’t often that he gets calls on this subject.

Ms. Alcala stated that she is positive about this idea. Disadvantaged neighborhoods could really use the facilities. She would like more data on what type of use, what’s available for use, and timing. Ms. Alcala is also interested in seeing what SJUSD’s current rate of vandalism is compared to other districts. She believes we should pilot this program after reviewing the cost versus the risk.

Mr. Camarda advised some of the risks include needles, human waste, and other drug paraphernalia.

Ms. Freer added that money spent on wear and tear from non-permitted use will take funds away from safety upgrades; this concerns her.

Ms. Tina Cooper suggested that the ad hoc look at nearby amenities when considering the site use.

Ms. Maggie Cooper added that she does not think anyone should have full-on campus access; she’s concerned that this could open the site up to liability issues.

Ms. Avey advised she will keep the Facilities Committee up to date with the ad hoc and their discussions.

8. Alternate Committee Meeting Locations - Discussion

(Avey)

The committee discussed some alternate meeting locations for future meetings. The next meeting will be held in the district office board room.

IV. FUTURE AGENDA ITEMS – Discussion 7:30– 7:40 p.m.

- **Enrollment Demographics**
- **Surplus Property**

Ms. Freer and Mr. Sarama both suggest an update on the Safe Schools implementation plan.

Ms. Avey re-opened the floor for public comment.

Mr. Nelson made comments about the different types of committees, mandated ed code and the Brown Act.

V. INFORMATION – 7:40 p.m.

- 1. Attendance Summary..... Page 20
- 2. Board of Education Future Agenda Items..... Pages 21-22

VI. ADJOURNMENT – 7:45 p.m.

Ms. Avey adjourned the meeting at 9:00 p.m.

DRAFT



San Juan
Unified School District

San Juan Unified School District Facilities Committee

- | | | |
|--|---|--|
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|---|---|

MINUTES

April 4, 2023

District Office Board Room

3738 Walnut Avenue, Carmichael, CA 95608

I. CALL TO ORDER – 6:30 p.m.

Mr. Berry called the meeting to order at 6:35 p.m.

II. VISITOR COMMENTS*- 6:35 p.m.

There were none.

III. BUSINESS ITEMS – 6:40 p.m.

1. Approval of the Minutes – February 7, 2023 - Action

(Berry)

Material Provided (Pages 2-4)

Due to a lack of quorum, this item was moved to the next agenda.

2. Chair Report

(Berry)

Mr. Berry had nothing to report.

3. Board Member Report

(Hernandez)

There was none.

4. Introductions: New Facilities Committee Member

(Berry)

The new member was not present; this item was moved to the next agenda.

5. Technology Services Update– Report

(Skibitzki)

Material Provided (Pages 5-17)

Mr. Skibitzki presented the item to the committee. He went over the department's different staff members and their respective areas of responsibility. Highlights of the presentation included the upgrade done to the district's tardy system, the computer refresh program for staff, PRA notification system, automated onboarding systems, the employee benefits portal, the substitute filling system, a future digital board document system, as well as the potential for a district wide LTE network. Mr. Skibitzki also gave the committee a demonstration of the new interactive teaching panels which are being installed in some newly remodeled classrooms.

Questions/Comments:

Mr. Berry asked for more details on the potential district LTE network.

Mr. Samara asked about the department's budget.

Mr. Ward asked about cell towers at school sites and if they could be utilized for the potential LTE network.

Mr. Camarda advised that a cost analysis will be done to ensure the LTE network will be cost-effective before moving forward.

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Questions/Comments (continued):

Mr. Camarda suggested Mr. Skibitzki add MFA to the board presentation, Mr. Skibitzki will do so.

6. Avey/Sub. Committee Update, Non-Permitted School Use – Report

(Avey)

Ms. Avey gave the committee a refresher on the topic and talked about the sub. committee’s activities thus far. The sub. committee is planning on meeting with site principals, athletic directors, PE teachers and Risk Management to get their buy-in on the subject.

7. Next Meeting Location (May 2, 2023) – Discussion

(Berry)

After some discussion, it was decided that the next meeting be held at Casa Roble High School. The committee will get a site tour at the beginning of the next meeting.

IV. FUTURE AGENDA ITEMS – Discussion 7:30– 7:40 p.m.

- Enrollment Demographics
- Surplus Property
- Update on Boundary Adjustment/Committee Works

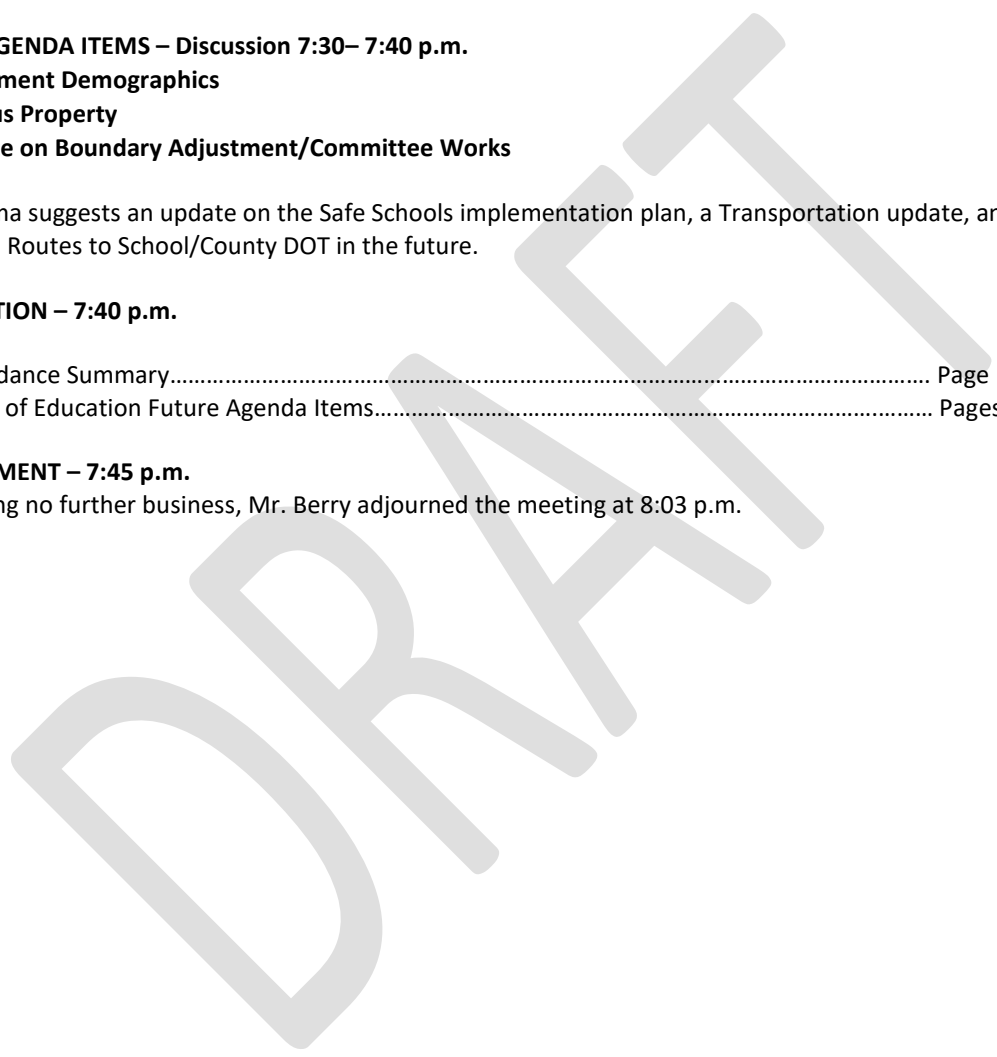
Mr. Sarama suggests an update on the Safe Schools implementation plan, a Transportation update, and a presentation from Safe Routes to School/County DOT in the future.

V. INFORMATION – 7:40 p.m.

- 1. Attendance Summary..... Page 18
- 2. Board of Education Future Agenda Items..... Pages 19-20

VI. ADJOURNMENT – 7:45 p.m.

There being no further business, Mr. Berry adjourned the meeting at 8:03 p.m.



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Middle School Boundary Adjustment Community Feedback Workshop

Arcade Fundamental * Arden * Katherine Johnson * Starr King * Winston Churchill

1

1

Grade Configuration Changes at Encina Prep. High



- **2011:** Encina became a 6-12 grade configuration model
- **2021:** Katherine Johnson Middle School (grades 6-8) opens and Encina returns to serving grades 9-12; shared campus
- **2022:** Plans began for Katherine Johnson Middle to relocate to Creekside site; Encina to remain at current location
- **2024-25:** New Katherine Johnson Middle campus to open at Creekside

2

2

Elementary & Middle School Demographics

- Western region of district seeing an increase in student population at all grade levels (TK-12)
- Addressed K-5 student population increase by adding capacity at elementary schools:
 - Cottage, Del Paso Manor, Dyer-Kelly, Greer, Starr King
- Projected increase in enrollment through 2027
- Build capacity to accommodate growth
 - Arcade, Katherine Johnson
- Decreasing impacted school populations
 - Arden, Churchill, Starr King

3

3

Middle School Attendance Boundary Goals

- Better serve population density northwest and southwest within the west region
- Have resident boundary student counts match school capacities
- Provide neighborhood schools with improved walking distances
- Reduce transfer rates



4

4

Who is Affected?

Affected Middle Schools

- Arden
- Arcade Fundamental
- Katherine Johnson
- Starr King
- Winston Churchill



Elementary Feeders into Affected Middle Schools

- Cameron Ranch
- Cottage
- Del Dayo
- Del Paso Manor
- Dyer-Kelly
- Greer
- Howe Avenue
- Mariemont
- Pasadena Avenue
- Whitney Avenue

5

5

Middle School Boundary Committee

- Committee formed, consisting of principals, facility planners, consultants & administration
- Criteria development for new boundary maps
- Legacy students (open enrollment)
- Community outreach, feedback
- Board recommendation



6

6

Criteria for map development

- Create attendance boundaries for middle schools that match projected student resident populations with the capacity of each school.
- Neighborhood proximity and accessibility to school site.
- Safest routes and achieve reasonable, drive, walk and bike riding distances for students and families. Keep neighborhoods together, avoid geographic barriers.
- Legacy student enrollment options.
- *If warranted, study and recommend minor adjustments to elementary and/or high schools attendance areas to reconcile elementary school feeder patterns into the middle schools.*

7

7

Initial Feedback Collected


- Conducted a ThoughtExchange open to the community in March and April asking the question: **What should we take into consideration as we plan for middle school attendance boundary changes at Arcade Fundamental, Arden, Katherine Johnson, Starr King and Winston Churchill (to be implemented starting in the 2024-25 school year)?**


 167 Participants


 116 Thoughts

 3,274 Ratings

- Key themes:
 - Boundary Suggestions, Enrollment, Student Needs, Accelerated Programs/IB and Transportation/Safety

The IB and special Ed programs should remain unaffected by boundary changes. A public institution should serve these children's special needs. Otherwise we will pay for years to come when they cannot be successful adults. 4.2  (40 🗳️)
Ranked #1 of 116

You need to show us the proposed boundaries so we can comment on them. So we know what you are planning so you can't discount our thoughts as irrelevant to the planning process. This is backwards and performative. 4.2  (20 🗳️)
Ranked #2 of 116

Either clustering newcomers (limited formal education and English) to provide appropriate supports or increasing the amount of supports at each site. Students who don't know the English alphabet need INTENSIVE support. Putting them into the mainstream classroom with no support is unfair to everyone. 4.2  (12 🗳️)
Ranked #3 of 116

8

8

Enrollment Options

9

9

Enrollment Options

- Families with students who change grade levels, which forces a change in school, will automatically be assigned the new boundary school.
- If the families do not wish to attend the new boundary school, they will participate in Open Enrollment for the 24-25 school year.

10

10

Enrollment Options

- Families with students entering a grade that does not force a change in school, and now have a new boundary school, will be able to be placed at the new boundary school prior to Open Enrollment.
- Families with students entering a grade that does not force a change in school, and have a new boundary school, may choose to do nothing and remain in the non-boundary school of choice.
- All other families may participate in Open Enrollment as normal.

11

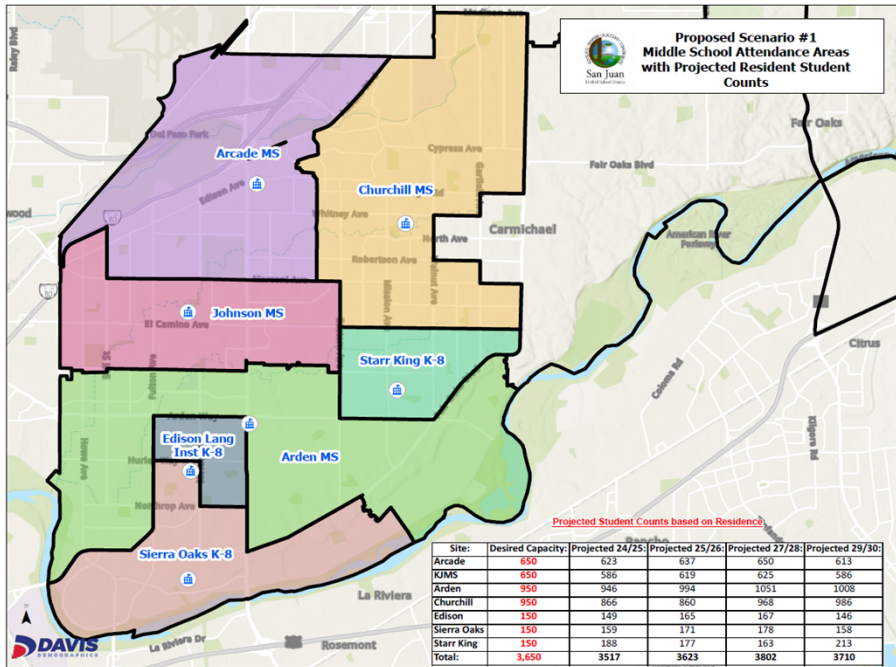
11

Review of Proposed Boundary Maps

12

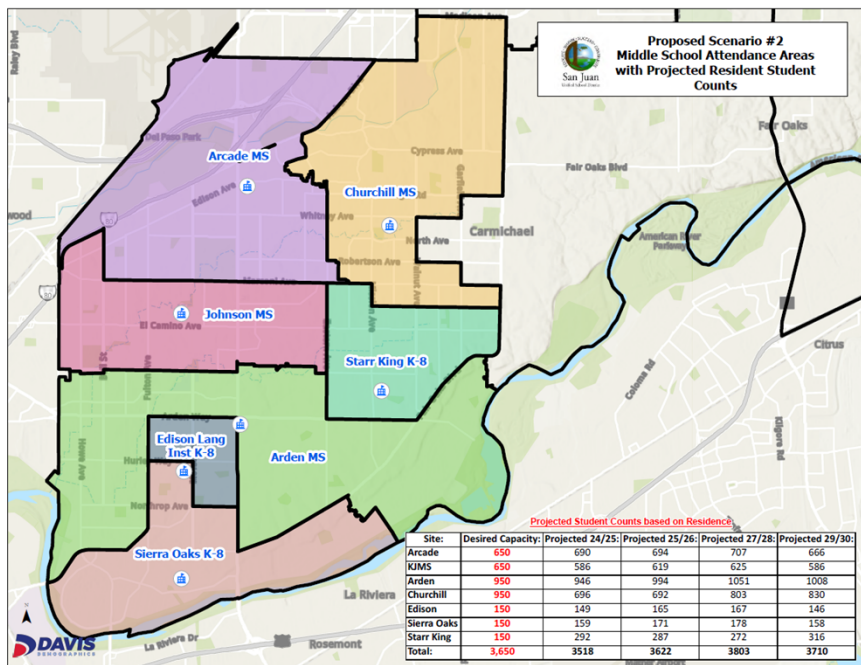
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Map #1

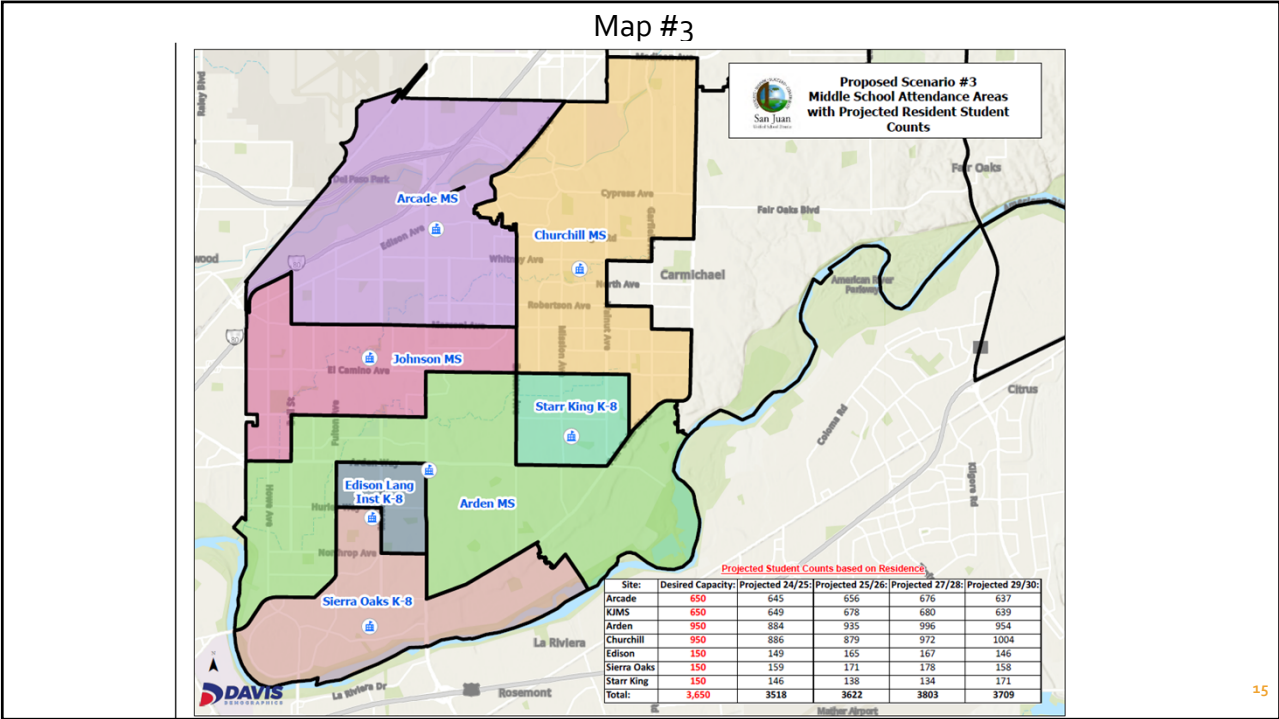


13

Map #2




14




15

Opportunities
for Feedback

- Community Feedback Sessions (register via link below)
 - Monday, May 8 at 6 p.m. – Dyer-Kelly Elementary
 - Wednesday, May 10 at 6 p.m. – Greer Elementary
 - Tuesday, May 16 at 6 p.m. – Virtual meeting option
- Share thoughts and find out more information any time at www.sanjuan.edu/msboundaries.



Scan for feedback form



16

Timeline and Next Steps

- **Step 1: Initiation** - MARCH/APRIL 2023
 - Introduction
 - Share and gather feedback on criteria
- **Step 2: Assessment** - SPRING 2023 (APRIL/MAY 2023)
 - Develop boundary change options
 - **Gather feedback on boundary change options**
- **Step 3: Superintendent Recommendation and Board of Education Approval** - FALL 2023
 - Final options going to board (final feedback opportunity)
 - Superintendent recommends a boundary change option to the board
 - Board of Education makes a decision
- **Step 4: Implementation** - ENROLLMENT FOR 2024-25 SCHOOL YEAR AND BEYOND

17

17

Thank you!

18

18

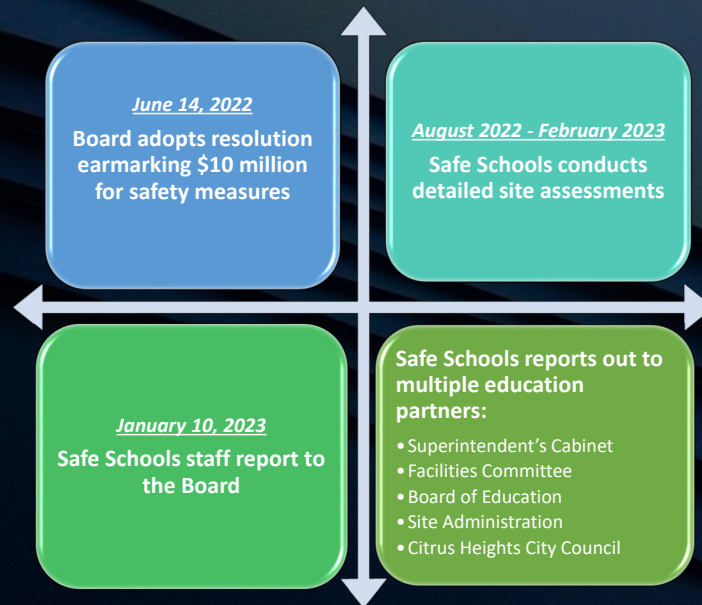
Site Safety Implementation Plan Update



1

1

Process



2

2

Safety Implementation Planning



Compiled and reviewed current site data

Reviewed CCTV capability
Reviewed interior door locking capability

Established phasing plans for school site fencing using:

Vulnerability Studies
Bond fencing implementation analysis

3

3

Completed

Elementary

- Carriage
- Coyle
- Del Paso Manor
- Dyer-Kelly
- Edison
- Gold River
- Grand Oaks
- Greer
- Howe
- Littlejohn
- Mission Avenue
- Skycrest
- Starr King
- Thomas Kelly
- Trajan
- Twin Lakes
- Winterstein
- Woodside

Middle

Barrett MS

Sylvan MS

Arden MS

High School

Casa Roble HS

El Camino HS

Mira Loma HS

4

4

In Progress

Elementary

Arlington

Coleman

LeGette

Mariemont

Middle

Arcade

Churchill

Katherine Johnson

Will Rogers

High School

Bella Vista

Del Campo

Encina

San Juan

5

5

2024-25 Fencing Implementation Plan

Del Campo High School

Mesa Verde High School

Lichen K-8

Kingswood K-8

Orangevale K-8

Sierra Oaks K-8

Cameron Ranch Elementary

Oakview Elementary

Howe Avenue

Schweitzer Elementary

Arlington Heights

6

6

2025-26 Fencing Implementation Plan

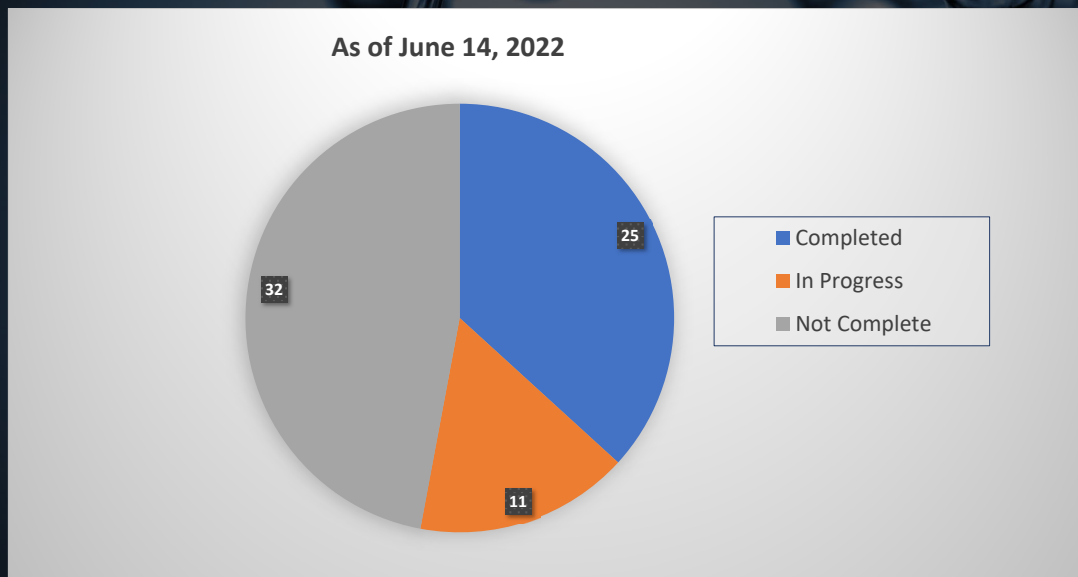
Deterding Elementary
Will Rogers Middle School
Carmichael Elementary
Northridge K-8
Pershing Elementary
General Davie, Jr. Primary Center
Laurel Ruff Center
Whitney Elementary
Carnegie Middle School
Pasadena

7

7

Fencing Completed Prior to June 14, 2022 (approval of Resolution No. 4023)

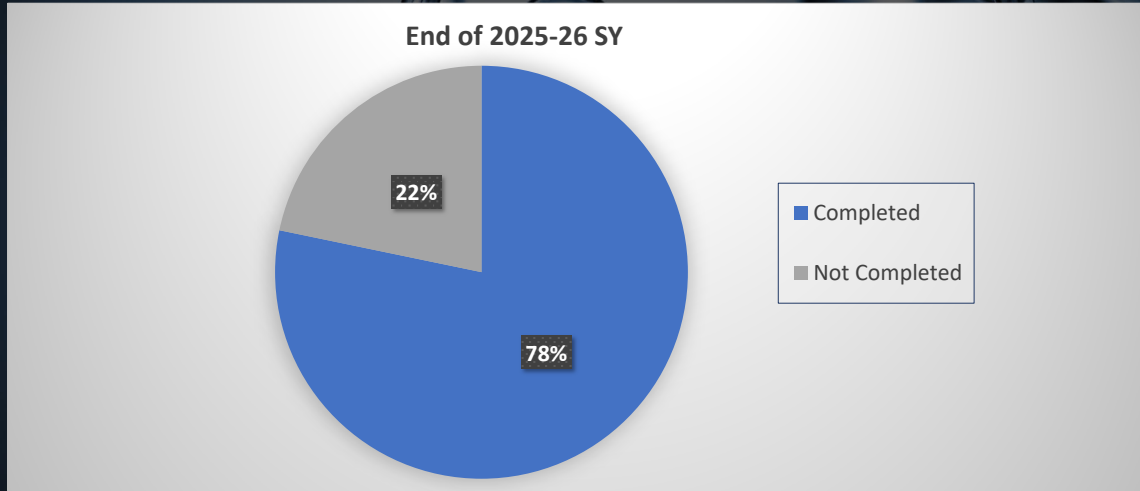
As of June 14, 2022



8

8

District Wide Fencing at end of 2025-26 School Year



9

9

Additional Safety Measures

Purchase 5,000 door locking blocks

Install door locking mechanisms for interior locking

Install front office electronic access cameras and lock mechanisms

Provide site based training

CCTV capability analysis for future upgrades

10

10

Facilities Committee Attendance Summary 2022-2023

Committee Members (Initials: board members)	09-06-2022	10-04-2022	11-01-2022	12-06-2022	01-03-2023	02-07-2023	03-07-2023	04-04-2023	05-02-2023	06-06-2023	
Maggie Cooper (ZC)	C A N C E L L E D		X	X	C A N C E L L E D	X	X				
Rachel Andrakowicz (TK)								X	X		
Steve Ward (SH)		X	X	X		X	X	X	X		
Ashley Freer (PV)		X	X	X		X	X	X			
Anderson Berry (BA)*		X		X		X	X		X		
Tina Cooper (PC)		X	X	X		X	X	X	X		
Lupita Alcala (PV)		X	X	X		X	X	X			
Melinda Avey (SH)**		X	X	X		X	X	X	X		
Fedros Yavrom (PC)		X	X	X		X	X	X			
Fred Latu (ZC)				X							
Murad "Moe" Sarama (Vacant)									X	X	
Peter McKane (BA)											

Board of Education / Appointees (Term Expires)

Pam Costa (12/24)
Saul Hernandez (12/24)
Paula Villescaz (12/24)
Zima Creason (12/26)
Ben Avey (12/26)
Vacant (12/26)
Tanya Kravchuk (12/26)

Fedros Yavrom (12/23)
Steve Ward (12/24)
Lupita Alcala (12/23)
Maggie Cooper (12/23)
Anderson Berry (12/23)*
Murad "Moe" Sarama (12/24)
Rachel Andrakowicz (12/24)

Tina Cooper (12/24)
*Melinda Avey** (12/24)*
Ashley Freer (12/24)
Fred Latu (12/23)
Peter McKane (12/24)

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***Chair**

****Assistant Chair**

**SAN JUAN UNIFIED SCHOOL DISTRICT
TENTATIVE BOARD AGENDA ITEMS
2022-2023**

MAY 9

Recognition: California Day of the Teacher (May 10) – A	Oropallo
Recognition: National Speech Pathologist Day (May 18) – A	Calvin
Recognition: Classified School Employee Week (May 21-27) – A	Oropallo
English Learner Update – R	Calvin
Expanded Learning Opportunities Update (Elementary) – R	Townsend-Snider
CSEA Initial Proposal for Contract Reopeners 2023-2024 – PC [Discussed 04/25/23]	Thigpen
SJSA Initial Proposal for Contract Reopeners 2023-2024 – PC [Discussed 04/25/23]	Thigpen
SJPEC Initial Proposal for Contract Reopeners 2023-2024 – PC [Discussed 04/25/23]	Thigpen
District’s Initial Bargaining Proposal with SJTA for Contract Reopeners 2023-2024 – PC/A [Discussed 04/25/23]	Thigpen
District’s Initial Bargaining Proposal with SJPEC for Contract Reopeners 2023-2024 – D	Thigpen
District’s Initial Bargaining Proposal with SJSA for Contract Reopeners 2023-2024 – D	Thigpen
District’s Initial Bargaining Proposal with CSEA for Contract Reopeners 2023-2024 – D	Thigpen
District’s Initial Bargaining Proposal with Teamsters for Contract Reopeners 2023-2024 – D	Thigpen
*Approval of CTE 2023 Advisory Committee Roster – A	Schnepf
*Head Start/Early Head Start COLA Funding Allocation 2023-2024 – A	Townsend-Snider
*Resolution: CSPP Continued Funding Application Designated Personnel 2023-2024 – A	Townsend-Snider
*High School Scholarships – A	Schnepf

MAY 23

Recognition: National Science Bowl (if applicable) – A	Schnepf
Recognition: Science Olympiad (if applicable) – A	Schnepf
Recognition: Academic Decathlon (if applicable) – A	Schnepf
Expanded Learning Opportunities Program (ELO-P) Update – R	Calvin
Early Childhood Education Update – R	Townsend-Snider
Innovative School Update – R	Townsend-Snider
District’s Initial Bargaining Proposal with SJPEC for Contract Reopeners 2023-2024 – PC/A [Discussed 05/09/23]	Thigpen
District’s Initial Bargaining Proposal with SJSA for Contract Reopeners 2023-2024 – PC/A [Discussed 05/09/23]	Thigpen
District’s Initial Bargaining Proposal with CSEA for Contract Reopeners 2023-2024 – PC/A [Discussed 05/09/23]	Thigpen
District’s Initial Bargaining Proposal with Teamsters for Contract Reopeners 2023-2024 – PC/A [Discussed 05/09/23]	Thigpen
*Head Start/Early Head Start Contract Resolution FY 2023-2024 – A	Townsend-Snider

JUNE 13

Public Hearing: LCAP – D	Tornatore
Public Hearing: LCAP/Choices Charter School – D	Ginter
Early Literacy Support Block Grant Annual Report – R	Townsend-Snider
Public Hearing: Adoption of the 2023-2024 Budget – D	Stahlheber
Temporary Interfund Borrowing of Cash – A	Stahlheber
*CIF Superintendent Designation of Representatives 2023-2024 – A	Schnepf
*ECE Program Self-Evaluation for CDE – A	Townsend-Snider

JUNE 27

California School Dashboard Local Indicators – R	Tornatore
LCAP – A [Public Hearing 06/13/23]	Tornatore
Choices Charter School California School Dashboard Local Indicators – R	Ginter
LCAP Choices Charter School – A [Public Hearing 06/13/23]	Ginter
Adoption of the 2023-2024 Budget – A [Public Hearing 06/13/23]	Stahlheber
*2022-2023 Actuarial Report (OPEB) – A	Oropallo
*Charter School 2021-2022 Audit Reports (Aspire, Atkinson, CMP, GIS, GV, OFY) – A	Stahlheber
*CARES Act Budget Modification (ECE) – A	Townsend-Snider

D=discussion; A=action; *=consent; R=report; PC=public comment