

Manzano High School Instructional Council Meeting Notes

Time & Date: September 9, 2020, 2:45-4:00 pm

Location: Virtual Conference

IC Chair: Derek Villaneuva
Vice Chair: Teddi Toniolli

Total Attendees: 27

Guest Attendees:

Shauna Howser, Matt Espinosa, Harvey Carreathers, Anthony Strickland, SanJuan Mendoza, Brigitte Black, Jason Sanchez, Robanne Harrison

MHS IC Representatives		
<i>Social Studies - Derek Villanueva</i>	<i>Math - Dan Hall</i>	<i>Admin - Rachel Vigil</i>
<i>ELA - Teddi Toniolli</i>	<i>*AVID - Teresa Hargis</i>	<i>Co-Counselors - Jamie Anderson & Christine Loidolt</i>
<i>*CTE - Heather Gillespie</i>	<i>Science: Laura Llanes</i>	<i>ATF - Kelly Dutro</i>
<i>Fine Arts - Daniel Cummings</i>	<i>Health/IMPAC -</i>	<i>Student -</i>
<i>SpEd - Megan Painter (IGSS), Harvey Carreathers</i>	<i>PE/Athletics - Philip Martinez</i>	<i>Parent -</i>
<i>Community Coordinator: Jessica Dinsmore</i>	<i>MCL - Caroline Keller</i>	<i>Activities - Jessica Carr</i>
<i>90-Day Committee-</i>	<i>ROTC - Tim Kerze</i>	<i>TLF Rep - Francesca Martinez</i>
<i>Community Coordinator: Jessica Dinsmore</i>		

I. Online Teaching Programs

- a. Codes from Kami and Nearpod getting approved and being purchased
- b. Toniolli - can we purchase other online tools? Teachers didn't know, until the year had begun, what to ask for for online teaching programs but now teachers are using programs and want to ask to purchase more.
 - i. Vigil - let's get a quote and see what this costs; the programs to purchase need to be for the majority of the stuff in order to get
 - ii. Dutro - padlet provides collaboration w/students; chat forums; easy to grade; break outs
 - iii. Vigil- diff than nearpod and Kami?
 1. Dutro says Padlet is different
 2. Keller - Padlet has more options and is easier to organize
 - iv. Talk to constituents and ask who will use it; bring back and discuss

II. TLF Election

- a. Dutro met with TLF team; report out
- b. Harrison- TLFs can conduct voting; 2 positions coming available- 1 now, 1 in December
- c. Dutro -put together application then put out to staff and get responses; put out requirements so staff knows what is required; sharing with IC to get approval

- i. F. Martinez - didn't change application; anyone is open to apply. TLFs felt very well-rounded, having participants in various departments. Encouraging Special Education and STEM staff members to apply (for equitable representation).
 1. TLF is a 2 year position
 2. 1 TLF to start right away
 3. 1 TLF to start in December when Wynnell does admin internship
- ii. Dutro- anything you want to add or change before sending to staff? Question asked about when the TLF would want to start their role
- iii. Current TLFs are Harrison, F. Martinez, Lebsack and Duran-Chavez (replacing Porras and Lebsack)
- iv. Timeline is up to this IC body. When to send survey? How long to give staff to fill out survey and return. We could have new TLFs by the next IC meeting

III. School-within-a-School Model

- A. Vigil - Based on board of education's decision to keep learning communities in Red (online) until December, district wide wants schools at all levels to provide a school within the school for families that don't want to send their students back in hybrid mode. The district has tasked each school with creating this {Red Online} school within going to school at MHS for:
 1. Helps with enrollment (it has declined over the years)
 2. Budget is impacted
 3. Need to get it started sooner than later. We need to know which families are interested in this. Takes time to build these things.
 4. Creates scheduling situations.
 5. Teachers may not feel comfortable coming back to school in January
 6. Elective programs for online
 7. Problems with equity and access
- B. Q&A for IC to discuss:
 1. Cummings - If electives are affected the most, set up a meeting with electives teachers
 - a) Vigil - once we have an idea of how many students we are targeting, we can identify what more is needed. Singletons affected. Parents may become receptive for specific classes that their students can attend just a few classes
 2. Carr - Hard to do breakouts with Senate students; upwards of 80 students in one session
 3. Keller - completely asynchronous like eCad or some of both types of learning
 - a) Vigil - develop our courses via Canvas vs Edgenuity? Teachers manage both online and offline at same time. Lots of challenges
 - (1) Cummings - Are they talking about a synchronous face to face and online at the same time?
 - (2) Vigil -Initially it was urgent because it was before the board nixed the hybrid before January. We need to decide what to do as a school and pitch our idea at city center
 - (3) Sanchez - Gonna have to be some kind of hybrid. Live streaming?
 - (4) Vigil - we have until January; of course dependent on the virus
 - b) Dutro - Union hasn't talked about this yet. I can't imagine the union being behind teachers teaching in person AND online at the same time. If I had to predict what the union will do, they would have teachers sign-up for online or in person. Parents are going to want to know what this looks like, once it's mentioned to them (when you put the survey out).
 - c) Vigil - Additional prep for teachers; singleton teachers; do more teachers want to stay online to teach only (this is an HR piece), seniority concerns
 - (1) Howser - If i am a parent and i want my kid to go to certain classes in the school but want others online, is the district open to this?
 - (a) Vigil- the district did not discuss this. This is a strictly online piece to accommodate families that don't feel safe doing this school stuff. If we can build this and it takes off, we could look at case by case situations.
 - (2) Villanueva - this is a lot. As we think ahead about the hybrid model and this school within a school - this feels like a lot of frustration that when our district doesn't have a plan they put it off on us, and then change it.
 - (a) Vigil - We ask these same things, is this a directive from APS when it comes from the governor.
 - (b) Sanchez - school-in-school model originated from a governor's meeting. Is it possible to do this?
 - (3) Engage constituents and discuss this 'model' and we will discuss further next time
 4. Additional questions
 - a) Keller - when does the six weeks end?
 - (1) Sanchez- Sept. 18th - grades are due on the 23rd.

- (2) Vigil - we know that we won't have six weeks worth of grades because we did the slow start, but still report this.
- b) Dutro - is the school within a school optional next semester?
 - (1) Vigil- Mandatory that they were doing for all schools - thinks it will be mandated for everyone at all levels. She will ask the associate superintendent for clarification.
 - (2) Dutro - should we send out a survey gauging family interest in this model to see how to move forward?
 - (3) Sanchez - can we frame it in a way that it doesn't freak everyone out?
 - (4) Vigil - it could give us good information as to what teachers at the school are interested in this. What are we willing to try and do?
 - (5) Villanueva- we should create a teacher survey first and then a parent survey.
 - (a) Carr and Dutro.
 - (b) Dinsmore has a need survey that could be added to for parents.
- c) Keller- what do we do about students just turning in work and not coming to meets?
 - (1) Mendoza- right now it is simply based on contacts, we can't hold them accountable for coming to meets if they are doing the work.
- d) What about PDP's?
 - (1) Vigil - these will be addressed in the staff meeting on Monday.
- 5. Villanueva - do not forget you can add agenda items on the IC website, by talking to your IC rep, or by emailing Derek or Teddi.

Next meeting is 9/23/2020- dedicated to discussing the survey and school within a school conversation.

If you have any questions or concerns about issues brought up in today's IC please make sure you contact your department representative and/or email Derek & Teddi directly.

Meeting ended at 3:58