

## Manzano High School Instructional Council

Meeting Notes for:

**Time & Date:** May 5, 2021 @ 2:45pm

**Location:** Virtual Conference

**IC Chair:** Derek Villaneuva  
**Vice Chair:** Teddi Toniolli

**Total Attendees:** 20

**Guest Attendees:** Elgenia Stark, Shauna Howser, Parker Sisty, Elizabeth Hughart, Teala Mackey

| Manzano High School                        | Instructional Council                        | Representatives                                   |
|--|--|---|
| *Social Studies - Derek Villanueva         | Math - Dan Hall                              | Admin - Rachel Vigil, Arvis Vonner, Jason Sanchez |
| *ELA - Teddi Toniolli                      | AVID -                                       | Counselor - Jamie Anderson                        |
| CTE -                                      | Science - Laura Llanes                       | ATF - Kelly Dutro                                 |
| Fine Arts - Rachel Thompson                | ROTC - Tim Kerze                             | MCL- Caroline Keller                              |
| Community Coordinator:<br>Jessica Dinsmore | SPEd - Allison Stepp                         | Activities -                                      |
| PE/Athletics - Phillip Martinez            | TLF Rep - Robanne Harrison,<br>Allison Stepp | Health/IMPAC - TBD                                |
| Student - TBD                              | Parent -                                     |   |

**Today's Agenda: \*Disclaimer\* these notes were recreated after the end of the meeting**

1. Impromptu discussion! Input needed for the upcoming school year.
  - a. Rachel Vigil - attended a principal meeting and was given 2 options for next year: 1. We are back full on in person or 2. We continue to give the online option like we are doing now
  - b. Consensus that the current hybrid model is draining
    - i. If students have the opportunity to be vaccinated, then they need to be back in the classroom

## 2. Summer Bridge Program

- a. Kelly Dutro - there must be activity in the account before our audit in February next year.
  - i. Derek Villanueva (and others) - Could we just make a dollar donation and call that “activity”
    1. Since we were not sure, we brought our amazing bookkeeper onto the call who said that would work
- b. The decision was made that we will make a dollar donation (Dinsmore and Villanueva) to the account so that the funds do not go away.
- c. Jessica Dinsmore will continue to spearhead the Summer Bridge Program
  - i. Discussion will continue August of 2021
  - ii. Summer Bridge will be coming (hopefully) Summer of 2022

## 3. Finish the Job Grant

- a. Elgina Stark wrote a grant and was awarded \$10,000 for the opportunity to provide professional development to help better support our 9th grade students
  - i. Stark - studies show that if a student fails even one class in their freshman year, they are exponentially more likely to drop out
- b. Caroline Keller - could this be used to help fund the continuation of 8th period credit recovery
  - i. Vigil - no, that is something separate, but we do hope to keep some form of credit recovery in the fall.
- c. Teddi Toniolli - proposed action item: Speak to constituents about this PD opportunity. If you are interested, contact Genie Stark at [elgenia.stark@aps.edu](mailto:elgenia.stark@aps.edu) or talk to your IC rep. Dates TBD

## 4. ELTP

- a. Villanueva - there was a meeting last night, but no new information really
  - i. Your union is in the process of negotiations, but we should have a decision by the end of the school year
  - ii. Parent survey to gain feedback from our community should be coming out soon
  - iii. Action item: Discuss with your constituents what they think the ELTP days should look like (in case this is mandated). Since we have been talking about the days being a good time to boost morale and build school spirit, discuss how we can bring some of these ideas into our school year in general (even if ELTP is not mandated).

## 5. Professional Development for August

- a. Any ideas?
  - i. Stark - Data
  - ii. Synergy
  - iii. Dutro - collaboration of online tools where teachers share out a tool that worked well in their classrooms that they want to continue using
    1. Parlay
  - iv. School initiatives
    1. Restorative practices
    2. SEL
    3. One-to-one classrooms since students are keeping their chromebooks
  - v. Safe Zone
  - vi. PD in staff meetings?
- b. Ask your constituents for PD that they would like to see!

If you have any questions or concerns about issues brought up in today's IC please make sure you contact your department representative and/or email Derek & Teddi directly.

Meeting ended at: 4:00 pm