

Manzano High School Instructional Council Meeting Notes

Time & Date: October 28, 2020, 2:45-4:00 pm

Location: Virtual Conference

IC Chair: Derek Villaneuva
Vice Chair: Teddi Toniolli

Total Attendees: 27

Guest Attendees: Josefa Steen, Yvonne Reneau, Bridgette Black, Lena Stanley, Kathryn Shauna Howser

MHS IC Representatives		
<i>*Social Studies - Derek Villanueva</i>	<i>Math - Anthony Strickland</i>	<i>Admin - Rachel Vigil, Jason Sanchez, Arvis Vonner</i>
<i>*ELA - Teddi Toniolli</i>	<i>AVID - Teresa Hargis</i>	<i>Co-Counselors -Tanya Martinez</i>
<i>CTE - Heather Gillespie</i>	<i>Science: Laura Llanes</i>	<i>ATF - Kelly Dutro</i>
<i>Fine Arts - Rachel Thompson</i>	<i>Health/IMPAC -</i>	<i>Student - Ayanna Teague</i>
<i>90-Day Committee-</i>	<i>ROTC - Tim Kerze</i>	<i>Parent</i>
<i>Community Coordinator: Jessica Dinsmore</i>	<i>MCL- Monica Romero</i>	<i>Activities - Jessica Carr</i>
<i>SpEd - Megan Painter (IGSS)</i>	<i>PE/Athletics - Philip Martinez, Matt Espinosa</i>	<i>TLF Rep - Robanne Harrison</i>

Today's Agenda:

- I. Final Exam Schedule:
 - A. Villanueva - why do we need a final exam schedule anyway?
 1. We've been doing it for equity and what not but why not just say this is Final's Week.
 2. Dutro - in the past it's been because we want to give the students enough time to do their finals during class. Having regular schedule with virtual learning is better because we don't want to keep the students in front of their screens for 2 hours
 3. Harrison - it's 2 hours per class
 4. Villanueva - Seems to create chaos on our campus
 5. Llanes - Just use regular schedule; most teachers aren't doing a traditional final

6. Romero - if it's going to be a regular week with Monday Menu then BABA, will they have to do the finals over more than 1 day? (to eliminate stress?). We may need to decide if we are going to give all finals in the beginning of week and none at end but then students are overloaded?
7. Dinsmore - could we do it by content? Example: English and Social Studies are Monday, etc..
 - a) Dutro - likes it, except for the students who have two English's etc. Should we go back to departments and see what each would like?
8. Strickland - we have always had make up days as well, we need to consider this.
9. Thompson - Would like to speak to dept. To see what their needs are
10. Villanueva-Take this back to departments to see what we need and to keep in mind this is a different year and we have to adhere to time constraints.

II. Synchronous/Asynchronous instruction

- A. Vigil - Students have filled out surveys, as have teachers. How we are using this time as a school it would be good to get an idea of where everyone is per department to figure out how we are utilizing these formats. Want to make sure we are maximizing this time for our students. How are we doing this? Would like data. Data share:
 1. Monarch Pride teachers to kiddos - 395 responses- Basic breakdowns (percentages not exact):
 - a) Specific to Manzano results - 33% were freshmen, 28% sophomores, 21% juniors, 15% seniors
 - b) Emotional state was gauged first
 - c) 58% of students felt like assignments were hard but not too hard, 24% felt like work was just right, 10.9% felt it was a little hard, 5% easy, but not too easy, under 1% too easy.
 - d) What students had trouble with - 27% turning in work and finishing assignments, 2.3% chromebook issues
 - e) When you need help do you have someone who can help you? 74% said yes, the rest no.
 2. Discussion: Let's open it up to discuss it, we know it is a stressful time - people feel anxious and nervous.
 - a) Howser - Have been talking to teachers and dealing with discipline, what I keep hearing is that the students aren't turning in their work. Teachers are giving stress passes and students are saying that they aren't getting help (based on survey)?
 - b) Harrison - the disconnect is the kids who didn't do the survey are the kids who aren't doing work
 - c) Hargis - Surveys kids constantly to always check on them; have cut out so much curriculum and assignments; the disconnect I see is the amount of students that are working and how much they are working jobs. Students are using their time to work; companies knew students couldn't work when we were IN school, but that seems to have gone away.
 - d) Dutro - added stress to teachers because we feel the need to be available to our students but it's because our students aren't at school when we are then we know they need our help. Freshmen participation is up. The kids that show up are passing, the ones that aren't do not.
 - e) Hargis - We have to recognize that the 'not using cameras' isn't going to work. So many other schools are making it mandatory - why can't we? It's disheartening; I use several polls and

questioning techniques; all I see are dots all day; no faces. And it creates a huge disconnect for students for full engagement.

- f) Carr--Students will turn on cameras for each other (when doing senate activities) but not for her
- g) Dutro- kids will only talk during chat, she turned off the chat feature so they had to talk. But it is also a great tool for them, and doesn't want it to go away. Survey's kids - they are struggling with social life and school the most. Time Management is a big deal, motivation is a big struggle too, trouble making friends. Social pressure is gone, so the desire to do well is gone.
- h) Reneau - (in chat box) Special Ed, IGSS 1, are good about showing faces. They are "rule followers", they turn on if we request :)
- i) Llanes - (in chat box)I had a conversation with my kids about the cameras off. And one thing they really want is for teachers to treat them as people. I told them, it's hard for us too when you're a black screen. I can't see you being upset, I can't see you happy, I can't see a person. I just see a black screen. I just want to see your face and know who you are. But, some of you I've never seen you or know what you look like at all.
- j) Vigil - what strategies do you think we can implement to ensure that we build relationships with students and to help us all? Do we need to go to the district and make it mandatory for cameras to be on.
- k) Hargis - what are you hearing from other principals at other schools? Other schools are saying that the camera on is mandatory and the only way to avoid cameras from being on is with a doctor's notes. At what point do we get to have a backbone and what are other schools doing that we can be taking from?
- l) Vigil - Early on, bell schedules differed, primarily because school autonomy; so work with IC to determine schedule. We came up with a good one. ABQ High and Highland also had unique schedules but not ours. Other schools started asking why MHS was able to have only 4 days of school and not us? Etc. On Friday - The primary conversation on Friday was overwhelmed teachers, and screen fatigue and assignment overload, student engagement in general. Other highschools are now trying to modify schedules so they don't have a full five days worth of instruction. Our schedule provides a little bit more time on Monday's for individualized planning, collaboration, time for content collaboration, etc. Doesn't know what pushback other schools are getting with cameras. How do we avoid pushback and create strategies instead to get them to turn on cameras.
- m) Sanchez - Is there a way that cameras can be made to stay on? There should be! I see Hargis shaking her head that there isn't and that has already been researched..
- n) Hargis - It's a privacy issue; with students that don't have a picture in synergy, I have no idea what some look like.
- o) Sanchez- I don't know why this has dropped off, though the expectation was that cameras were on.
- p) Thompson - some kids have technical difficulties too. This is a layered issue with bandwidth, broken cameras, etc.
- q) Sanchez - can we get parents on our side with this?
- r) Dutro - has stopped fighting the battle with cameras. Instead has students do a lot in the chat. Can we brainstorm strategies to get that engagement in this new environment.

- s) Stanley - Agree with Dutro on picking battles daily--it's not an effective use of time. When surveying my students, something they were craving is a sense of community--such as doing icebreakers and teamwork assignments and such; and they don't turn on their cameras when we do these activities but that's because of peer pressure. Maybe we can gently push them to peer pressure each other into this?
- t) Vigil - Ayanna - thank you for joining us - she is a student guest - and we would love to hear from you.
 - (1) Ayanna - does try to keep her camera on because it holds her accountable and not distracted. She is thinking about making a video about our perspective. Wants to use BSU as a platform for leadership.
- u) Carr - student engagement campaign
- v) Hargis - What if all our clubs at the school banned together; what if we do an unblack out week (I call that screen the blackout) where those students all agree to use their cameras and be the faces for students to build confidence.
- w) Carr -Maybe we use it as a way to connect; maybe we tie that into "you get to see a friend"
- x) Dinsmore - "WE SEE YOU" movement, having students show their faces to show us things that connect them to us. Show us your dogs, show us something you are proud of, spirit week, etc.
- y) Dutro - And then we can tie it to the SEL concept of connection. Create a video lesson on it.
- z) Dinsmore - Speed dating for friends - an event where students can sign on and get paired up to talk for a few minutes.
 - (1) Stanley suggests the name called Speed Meeting
 - (2) Toniolli suggests offering this during Monday Menu options
 - (3) Some teachers would offer extra credit to their students for participating in these events/activities
- aa) Kerze- Parent engagement campaign - getting kids to engage is partly the parents needing to set the expectation
 - (1) Vigil - We want to identify the kids that are showing up and want to do a call-a-thon to send a positive message home. Would like a small team for the parent campaign and student campaign and share it with staff and get it going.
 - (2) Dutro - should we get a parent support group?
 - (a) MPTSO can help with this
 - (3) Volunteers - Thompson, Shauna, Dinsmore, Gillespie, Carr, Kerze
- bb) Toniolli - let's move this to an action item for the next meeting. We will have the team share out.
- cc) Vigil - Talk to constituents - how many assignments per week are coming out. How is each dept. And the balance of how each dept is using asynchronous and synchronous work.

III. Yearbook pictures

- A. Stanley - drive through yearbook photos is an option for this year. It would need four days - we thought about doing the days by grade level, which does present us with issues of learning time.
- B. Howser - with the high increase of covis is this possible? Also, there is a worry about taking away from instruction. Could we have them send up a picture for the yearbook?

- C. Stanley - We have thought of this but image quality is a concern and yearbooks are part of the school cultural experience
- D. Painter - issues of sped in the red
- E. Dinsmore - transportation for kids to school - this is a concern
- F. Dutro - can it be optional?
- G. Stanley - would rather all or nothing kind of scenario
- H. Vigil - Feels this is more operational than instructional because we are under a direct health order, and worries about bringing kids on campus if they'd have to be out of their cars.
- I. Villanueva - if it is going to impact instruction then we should bring this back to IC.
- J. Gillespie - Is there someone that can set these parameters before we get here? Because setting up labs was really hard. The district and schools say we can do what we need to do, and then once things are going we are told not to.
- K. Villanueva - yes, with things quickly changing it is hard to plan and then have a door slammed in our face.
- L. Vigil - any big type of production that needs to be done is to talk to the admin first. She can only control what happens here at Manzano, the district coming down with new rules has happened as a result of this situation.
- M. Stanley - so we want students to send in pictures?
- N. Vigil - we will meet, and also photos can be captured for sports and things that are in person.

IV. We are meeting a week from today, November 4th.

If you have any questions or concerns about issues brought up in today's IC please make sure you contact your department representative and/or email Derek & Teddi directly.

Meeting ended at: 4:02pm