

Tech Tab

Course Catalog

July-December 2023

Inside:
Auto Maintenance I & II
QuickBooks
Certified Medication Aide
Conversational Spanish
Motorcycle Rider
CPR & First Aid
Annual Report
and more!



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CareerTech

GREAT PLAINS
Technology Center
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Two Locations to Serve Your Training Needs!



Lawton Campus

4500 SW Lee Blvd., Lawton, OK 73505
Main: 580.355.6371
Part-time Enrollment: 580.250.5500
Full-time Enrollment: 580.250.5605
www.greatplains.edu



Frederick Campus

2001 East Gladstone, Frederick, OK 73542
580.335.5525
www.greatplains.edu

Part-time Course List – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Business & Office					
Bookkeeping	8/21-10/23	M/W 6-9pm	48 hr	\$289	BIZ04 1
QuickBooks	7/10-8/14	M/W 6-9pm	30 hr	\$179	BIZ11 1
QuickBooks	10/30-12/6	M/W 6-9pm	30 hr	\$179	BIZ11 2
Child Care					
Unit 1-Providing for Children's Safety-	Online		10 hr	\$55	CCC01 1
Unit 2-Providing for Children's Health	Online		10 hr	\$55	CCC02 1
Unit 3-Providing an Environment for Learning	Online		15 hr	\$83	CCC03 1
Unit 4-Child Growth and Development	Online		30 hr	\$165	CCC04 1
Unit 5-Ensuring Developmentally Appropriate Practice	Online		25 hr	\$138	CCC05 1
Unit 6-Guiding Children	Online		15 hr	\$83	CCC06 1
Unit 7-Involving Families and the Community	Online		10 hr	\$55	CCC07 1
Unit 8-Program Planning and Record Keeping	Online		10 hr	\$55	CCC08
Unit 9-Developing as an Early Education Professional	Online		10 hr	\$55	CCC09 1
Unit 10-Putting it All Together*	Online		15 hr	\$83	CCC10 1
Computer					
Google Drive	8/14-8/16	M/W 6-9pm	6 hr	\$35	CMP09 1
Google Drive	10/23-10/25	M/W 6-9pm	6 hr	\$35	CMP09 2
Microsoft 365	8/22-10/5	T/Th 6-8pm	28 hr	\$175	CMP20 1
Microsoft Excel	10/24-12/7	T/Th 6-8pm	24 hr	\$125	CMP19 1
Network+ Certification Prep Course*	8/7-12/11	M/W 6-9pm	96 hr	\$575	CMP37 1
Windows and the World Wide Web	7/11-8/10	T/Th 6-8pm	16 hr	\$99	CMP10 1

Learning on your schedule.

ed2go offers more than 250 online courses in the following areas:

- Accounting & Finance
- Business
- College Readiness
- Healthcare & Medical
- Law & Legal
- Leadership
- Microsoft Office
- Technology
- and much more!

Great Plains offers a great resource for online learning.

www.ed2go.com/gplawton

For more information call the Adult Career Development Center at 580.250.5500 or visit the online instruction centers at: www.ed2go.com/gplawton

Part-time Course List – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Health & Medical					
Advanced CMA Combined*	11/14-12/12	T/Th 6-9pm	24 hr	\$155	MED26 1
Anatomy And Physiology	8/8-12/7	T/Th 6-9pm	96 hr	\$385	MED03 1
Certified Medication Aide*	7/11-8/31	T/Th 6-9pm	58 hr	\$335	MED24 1
Certified Medication Aide*	9/12-11/2	T/Th 6-9pm	58 hr	\$335	MED24 2
Long Term Care Nurses Aide*	8/8-9/1	M-F 8:15-2:50pm	117 hr	\$469	MED20 1
Long Term Care Nurses Aide*	9/6-10/2	M-F 8:15-2:50pm	117 hr	\$469	MED20 2
Long Term Care Nurses Aide*	10/3-11/3	M-F 8:15-2:50pm	117 hr	\$469	MED20 3
Long Term Care Nurses Aide*	11/7-12/11	M-F 8:15-2:50pm	117hr	\$469	MED20 4
Long Term Care Nurses Aide* (evening)	7/10-11/8	M/W 6-9pm	117 hr	\$469	MED19 1
Long Term Care Nurses Aide* (evening)	10/24-2/27	T/Th 6-9pm	117 hr	\$469	MED19 2
Math For Health Occupations	7/18-8/31	T/Th 6-9pm	36 hr	\$179	MED05 1
Math For Health Occupations	10/17-11/30	T/Th 6-9pm	36 hr	\$179	MED05 2
Medical Billing and Coding: Basics*	8/16-11/15	M/W 6-9pm	72 hr	\$435	MED56 1
Medical Terminology	7/10-9/13	M/W 6-9pm	54 hr	\$255	MED04 1
Medical Terminology	8/14-9/25	M/W/F 8-11am	54 hr	\$255	MED04 2
Medical Terminology	9/5-11/9	T/Th 6-9pm	54 hr	\$255	MED04 3
Medical Terminology	10/2-12/13	M/W 6-9pm	54 hr	\$255	MED04 4
Medical Terminology	10/16-12/4	M/W/F 8-11am	54 hr	\$255	MED04 5
Medical Terminology	11/28-2/13	T/Th 6-9pm	54 hr	\$255	MED04 6
Pharmacy Technician*	9/11-2/7	M/W 6-9pm	102 hr	\$515	MED32 1
Phlebotomy Technician	8/9-11/8	M/W 6-9pm	72 hr	\$369	MED06 1
Phlebotomy Technician	9/5-12/7	T/Th 6-9pm	72 hr	\$369	MED06 2
Phlebotomy Technician	11/27-3/11	M/W 6-9pm	72 hr	\$369	MED06 3

Interested in becoming a licensed practical nurse? Get your prerequisites completed by enrolling in Long Term Care Nurse Aide and Medical Terminology!

Motorcycle Rider

The Basic Rider Course classes meet Friday 6-9pm, Saturday and Sunday 7am-3:30pm

Basic RiderCourse	7/7-7/9		19 hr	\$175	PUB04 1
Basic RiderCourse	7/14-7/16		19 hr	\$175	PUB04 2
Basic RiderCourse	7/21-7/23		19 hr	\$175	PUB04 3
Basic RiderCourse	7/28-7/30		19 hr	\$175	PUB04 4
Basic RiderCourse	8/11-8/13		19 hr	\$175	PUB04 5
Basic RiderCourse	8/25-8/27		19 hr	\$175	PUB04 6
Basic RiderCourse	9/8-9/10		19 hr	\$175	PUB04 7
Basic RiderCourse	9/15-9/17		19 hr	\$175	PUB04 8
Basic RiderCourse	9/22-9/24		19 hr	\$175	PUB04 9
Basic RiderCourse	9/29-10/1		19 hr	\$175	PUB04 10
Basic RiderCourse	10/6-10/8		19 hr	\$175	PUB04 11
Basic RiderCourse	10/20-10/22		19 hr	\$175	PUB04 12

Part-time Course List – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Personal Enrichment					
American Sign Language Level I	9/12-11/2	T/Th 6-8:30pm	35 hr	\$199	GNL08 1
Baking Bread: Artisan	10/24-10/24	T 5:30-8pm	2.5 hr	\$45	GNL12 1
Baking Bread: Basic Yeast	9/19-9/19	T 5:30-8pm	2.5 hr	\$45	GNL11 1
Baking Bread: Sourdough	8/29-8/29	T 6-9pm	3 hr	\$45	GNL14 1
Baking Bread: Sweet Yeast	11/2-11/2	Th 5:30-8pm	2.5 hr	\$45	GNL13 1
Conversational Spanish	10/17-11/16	T/Th 6 -8:30pm	25 hr	\$149	GNL35 1
Cooking: Ancient Grains	10/4-10/4	W 6-9pm	3 hr	\$45	GNL20 1
Cooking: Pasta	11/8-11/8	W 6-9pm	3 hr	\$45	GNL21 1
Cooking: Pickle It	9/12-9/12	T 6-9pm	3 hr	\$45	GNL22 1
Dance: Couples Waltz	7/18-7/27	T/Th 6-7:30pm	6 hr	\$45	GNL52 1
Dance: Couples West Coast Swing	9/5-9/14	T/Th 6-7:30pm	6 hr	\$45	GNL50 1
Dance: Line Dancing	8/8-8/31	T/Th 6-7pm	8 hr	\$49	GNL42 1
Dance: Line Dancing	9/19-9/28	T/Th 6-7pm	4 hr	\$25	GNL43 1
Digital Photography*	9/18-10/25	M/W 6-9pm	30 hr	\$179	GNL10 1
Drafting Your Own Will	9/25-9/25	M 5:30-9:30pm	4 hr	\$25	GNL 98 1
Drone: FAA 107 Prep Course	9/12-9/21	T/Th 6-9pm	12 hr	\$75	GNL07 1
Forming a LLC	8/28-8/28	M 5:30-9:30pm	4 hr	\$25	GNL 97 1
Home Gardening and Landscaping	9/11-10/4	M/W 5:30-8:30pm	24 hr	\$149	GNL94 1
Mastering the Landlord-Tenant Relationship	12/4-12/4	M 5:30-9:30pm	4 hr	\$25	GNL100 1
Resin Art	8/14-8/16	M/W 6-8pm	4 hr	\$45	GNL88 1
Resin Art	10/23-10/25	M/W 6-8pm	4 hr	\$45	GNL88 2
Seasonal Make and Take Craft	8/31-8/31	Th 5:30-8:00pm	2.5 hr	\$45	GNL81 1
Seasonal Make and Take Craft	10/26-10/26	Th 5:30-8:00pm	2.5 hr	\$45	GNL81 2
Seasonal Make and Take Craft	12/14-12/14	Th 5:30-8:00pm	2.5 hr	\$45	GNL81 3
Trusting Trust for Your Estate Plan	10/30-10/30	M 5:30-9:30pm	4 hr	\$25	GNL99 1
Professional Development					
ACT Prep Course	9/12-9/21	T/Th 6-9pm	12 hr	\$75	PRD01 1
Learn English	8/7-10/2	M/W 6-8:30pm	40 hr	\$199	PRD03 1
Learn English	10/16-12/13	M/W 6-8:30pm	40 hr	\$199	PRD03 2
Prerequisite Testing	Call 580-250-5500.		2 hr	\$9	PRD75 1
Special Education Paraprofessional Trng.	9/12-10/5	T/Th 6-9pm	24 hr	\$132	PRD06 1

Refund Policy

We know things come up. If you need to drop a class, please note our Refund Policy:

- **100% refund** – prior to the course start date.
- **50% refund** – within first two days after class starts.
- **No refund** – after third day of course start date and thereafter.

Enroll prior to the first day of class so your class won't be cancelled due to low enrollment.

Tuition is due at the time of enrollment.

Please note: Prerequisites are required for all course titles with an asterisk.*

Part-time Course List – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Public Safety					
CPR Basic Life Support (BLS)	7/10-7/10	M 9am-2pm	5 hr	\$59	PUB07 1
CPR/Basic Life Support (BLS)	7/12-7/12	W 5-10pm	5 hr	\$59	PUB07 2
CPR/Basic Life Support (BLS)	7/18-7/18	T 5-10pm	5 hr	\$59	PUB07 3
CPR/Basic Life Support (BLS)	7/27-7/27	Th 5-10pm	5 hr	\$59	PUB07 4
CPR/Basic Life Support (BLS)	8/14-8/14	M 9am-2pm	5 hr	\$59	PUB07 5
CPR/Basic Life Support (BLS)	8/16-8/16	W 5-10pm	5 hr	\$59	PUB07 6
CPR/Basic Life Support (BLS)	8/22-8/22	T 5-10pm	5 hr	\$59	PUB07 7
CPR/Basic Life Support (BLS)	8/31-8/31	Th 5-10pm	5 hr	\$59	PUB07 8
CPR/Basic Life Support (BLS)	9/11-9/11	M 9am-2pm	5 hr	\$59	PUB07 9
CPR/Basic Life Support (BLS)	9/13-9/13	W 5-10pm	5 hr	\$59	PUB07 10
CPR/Basic Life Support (BLS)	9/19-9/19	T 5-10pm	5 hr	\$59	PUB07 11
CPR/Basic Life Support (BLS)	9/28-9/28	Th 5-10pm	5 hr	\$59	PUB07 12
CPR/Basic Life Support (BLS)	10/2-10/2	M 9am-2pm	5 hr	\$59	PUB07 13
CPR/Basic Life Support (BLS)	10/4-10/4	W 5-10pm	5 hr	\$59	PUB07 14
CPR/Basic Life Support (BLS)	10/17-10/17	T 5-10pm	5 hr	\$59	PUB07 15
CPR/Basic Life Support (BLS)	10/26-10/26	Th 5-10pm	5 hr	\$59	PUB07 16
CPR/Basic Life Support (BLS)	10/31-10/31	T 5-10pm	5 hr	\$59	PUB07 17
CPR/Basic Life Support (BLS)	11/6-11/6	M 9am-2pm	5 hr	\$59	PUB07 18
CPR/Basic Life Support (BLS)	11/8-11/8	W 5-10pm	5 hr	\$59	PUB07 19
CPR/Basic Life Support (BLS)	11/14-11/14	T 5-10pm	5 hr	\$59	PUB07 20
CPR/Basic Life Support (BLS)	11/30-11/30	Th 5-10pm	5 hr	\$59	PUB07 21
CPR/Basic Life Support (BLS)	12/4-12/4	M 9am-2pm	5 hr	\$59	PUB07 22
CPR/Basic Life Support (BLS)	12/6-12/6	W 5-10pm	5 hr	\$59	PUB07 23
CPR/Basic Life Support (BLS)	12/12-12/12	T 5-10pm	5 hr	\$59	PUB07 24
Emergency Medical Responder (EMR)	9/11-11/29	M/W 6-10pm	80 hr	\$365	PUB25 1
Emergency Medical Technician (EMT)	10/17-5/21	T/Th 6-10pm	216 hr	\$865	PUB08 1
Exterior Offensive Fire Attack (EOFA)	9/19-9/21	T/Th 6-10pm	8 hr	\$49	PUB22 1
Fire Pump Maintenance & Operations	10/3-10/5	T/Th 6-10pm	8 hr	\$49	PUB21 1
First Aid	7/26-7/26	W 6-10pm	4 hr	\$59	PUB06 1
First Aid	8/30-8/30	W 6-10pm	4 hr	\$59	PUB06 2
First Aid	9/27-9/27	W 6-10pm	4 hr	\$59	PUB06 3
First Aid	10/25-10/25	W 6-10pm	4 hr	\$59	PUB06 4
First Aid	11/29-11/29	W 6-10pm	4 hr	\$59	PUB06 5
Mayday	9/5-9/7	T/Th 6-10pm	8 hr	\$95	PUB20 1
Water Shuttle Operations	10/17-10/26	T/Th 6-10pm	16 hr	\$195	PUB19 1

Interested in Paramedic training?

Call us at 580-250-5500 for details or visit

<https://www.greatplains.edu/short-term-classes/ems> for more information.

Part-time Course List – Lawton Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Security Guard					
Security Guard Phases 1 & 2	Call 580-250-5500 for details.		40 hr	\$239	SGT01 1
Private Investigator Phase 3	Call 580-250-5500 for details.		36 hr	\$219	SGT03 1
Trade & Industrial					
Auto Body Repair Beg.To Adv.	8/16-11/15	M/W 6-10pm	96 hr	\$505	TAT11 1
Auto Body Repair Beg.To Adv.	8/17-11/14	T/Th 6-10pm	96 hr	\$505	TAT11 2
Auto Maintenance Level I	8/14-9/11	M/T 6-8pm	16 hr	\$99	TAT15 1
Auto Maintenance Level II*	9/18-10/3	M/T 6-8pm	12 hr	\$75	TAT16 1
Auto Mechanics: Engine Repair	10/16-2/27	M/T 6-8pm	60 hr	\$365	TAT14 1
Electrical Residential Wiring I	8/22-10/5	T/Th 5-8pm	42 hr	\$215	TAT07 1
Electrical Residential Wiring II*	10/24-12/14	T/Th 6-9pm	42 hr	\$215	TAT08 1
Forklift Operator Training	7/28-7/28	F 8am-2pm	6 hr	\$59	TAT06 1
Forklift Operator Training	8/25-8/25	F 8am-2pm	6 hr	\$59	TAT06 2
Forklift Operator Training	9/29-9/29	F 8am-2pm	6 hr	\$59	TAT06 3
Forklift Operator Training	10/27-10/27	F 8am-2pm	6 hr	\$59	TAT06 4
Forklift Operator Training	11/17-11/17	F 8am-2pm	6 hr	\$59	TAT06 5
HVAC Level I	8/29-12/14	T/Th 6-9pm	84 hr	\$395	TAT20 1
HVAC Level II*	8/21-12/11	M/W 6-9pm	84 hr	\$395	TAT21 1
Welding Beginning To Advanced	8/8-11/2	T/Th 5:30-9:30pm	96 hr	\$505	TAT10 1
Welding Beginning To Advanced	8/16-11/15	M/W 5:00-9:00pm	96 hr	\$505	TAT10 2
Welding Beginning To Advanced	11/28-3/5	T/Th 5:30-9:30pm	96 hr	\$505	TAT10 3

Learn on your schedule with United Training

Great Plains Technology Center has partnered with **United Training** to provide a broad range of technical training, desktop applications, ITIL training, project management training, and application development courses.

Our partnership will enable students to expand current skill sets and provide potential career growth opportunities. United Training delivers the latest, in-demand training through partnerships with industry leaders such as Microsoft, CompTIA, Cisco, and ISC2.

These course offerings are available at the following url:

<https://portals.unitedtraining.com/great-plains-technology-center>



Customized OSHA Safety Training

Our expert trainers can meet your business or organizational OSHA safety training needs. To schedule a free consultation or schedule training, contact Shawn Johnson at 580-250-5552 or sjohnson@greatplains.edu.

Part-time Course List – Frederick Campus

Course Name	Dates	Days/Times	# Hours	Tuition	Code/Section
Computer					
Microsoft Excel	10/17-11/14	T/Th 6-9pm	24hr	\$125	F-CMP02 1
Microsoft Powerpoint	9/19-10/3	T/Th 6-8pm	10hr	\$59	F-CMP08 1
Google Basics	8/29-9/7	T/Th 6-9pm	12hr	\$69	F-CMP10 1
Windows Fundamentals	8/1-8/17	T/Th 6-9pm	18hr	\$99	F-CMP07 1
Health & Medical					
Long Term Care Nurse Aide (CNA)	8/7-11/8	M/W 5:30-10:00	117hr	\$469	F-MED01 1
Medical Terminology	9/5-11/7	T/TH 5:30-8:30	54hr	\$255	F-MED03 1
Interested in becoming a licensed practical nurse? Get your prerequisites completed by enrolling in Long Term Care Nurse Aide and Medical Terminology!					
Personal Enrichment					
Basics of Buying and Selling a Home	8/22-8/22	T/ 6-8pm	2hr	\$25	F-GNL79 1
Basics of Buying and Selling a Home	10/17-10/17	T/ 6-8pm	2hr	\$25	F-GNL79 1
Beginning Guitar	9/7-11/9	Th 6:30-8:30	20hr	\$115	F-GNL74 1
Canvas Painting	8/14-8/14	M 5:30-7:30	2hr	\$30	F-GNL76 1
Canvas Painting	10/9-10/9	M 5:30-7:30	2hr	\$30	F-GNL76 2
Canvas Painting	12/11-12/11	M 5:30-7:30	2hr	\$30	F-GNL76 3
Christmas Wreaths	11/16-11/16	Th 5:30-7:30	2hr	\$25	F-GNL60 1
Digital Photography	8/14-10/9	M 6:30-8:30	16hr	\$95	F-GNL01 1
Fall Wreaths	9/21-9/21	Th 5:30-7:30	2hr	\$25	F-GNL59 1
Stay in Touch: Zoom, Skype & FaceTime	9/18-9/18	M 6:00-8:00	2hr	\$25	F-GNL78 1
Public Safety					
CPR For Health Care Providers (BLS)	8/1-8/1	Tu 5-10pm	5hr	\$59	F-PUB07 1
CPR For Health Care Providers (BLS)	9/5-9/5	Tu 5-10pm	5hr	\$59	F-PUB07 2
CPR For Health Care Providers (BLS)	10/3-10/3	Tu 5-10pm	5hr	\$59	F-PUB07 3
CPR For Health Care Providers (BLS)	11/14-11/14	Tu 5-10pm	5hr	\$59	F-PUB07 4
CPR For Health Care Providers (BLS)	12/5-12/5	Tu 5-10pm	5hr	\$59	F-PUB07 5
First Aid	8/15-8/15	Tu 6-10pm	4hr	\$59	F-PUB06 1
First Aid	9/19-9/19	Tu 6-10pm	4hr	\$59	F-PUB06 2
First Aid	10/17-10/17	Tu 6-10pm	4hr	\$59	F-PUB06 3
First Aid	11/28-11/28	Tu 6-10pm	4hr	\$59	F-PUB06 4
First Aid	12/12-12/12	Tu 6-10pm	4hr	\$59	F-PUB06 5
Trade & Industrial					
Intro to Manufacturing	8/14-9/25	M/W 5:30-8:30	36hr	\$205	F-TAT01 1
Intro to Manufacturing	10/23-12/6	M/W 5:30-8:30	36hr	\$205	F-TAT01 2

Enroll prior to the first day of class so your class won't be cancelled due to low enrollment.

Tuition is due at the time of enrollment.



Business & Office

Bookkeeping

This course is designed for students with no prior knowledge about accounting or finance. This class addresses accounting terminology, revenue, expenses, net income, the accounting equation, debits, and credits. Additionally, students will learn how Accounts Payable and Accounts Receivable affect financial health. Students will learn how to read financial statements, balance sheets, income statements, and cash flow statements. We will discuss the benefits of using software and manual systems, as well as how and why financial transactions are documented. Text required.

48 hours	\$289			
8/21 - 10/23	M/W	6-9pm	BIZ04/1	

QuickBooks

QuickBooks is the most well-known bookkeeping software on the market. It's not surprising that QuickBooks users are highly sought after by employers. Intuit, the makers of QuickBooks, is phasing out QuickBooks Desktop and introducing QuickBooks Online, a cloud-based subscription service that gives users the freedom to work from any device — anytime, anywhere. This course will teach this newest version of QuickBooks, so those new to QuickBooks or transitioning from QuickBooks Desktop will find this course invaluable. Accounting Level I is a good companion to this class for a more in-depth understanding of business accounting. Text and flash drive required.

30 hours	\$179			
7/10 - 8/14	M/W	6-9pm	BIZ11/1	
10/30 - 12/6	M/W	6-9pm	BIZ11/2	

Use your VA benefits and gain new skills and new career

GPTC Education Programs Eligible for VA Education Funding:

- Air Conditioning / Refrigeration
- Auto Body Repair
- Automotive Technician
- Certified Medication Aide
- CISCO Networking Academy
- Computer Support Specialist
- EMT Basic
- EMT Advanced
- EMT Paramedic
- General Maintenance Workers
- Long Term Care Nurse Aide
- Medical Coder
- Medical Office Professional
- Network Technician
- Office/Accounting Clerk
- Private Investigator, Armed
- Private Investigator, Unarmed
- Real Estate Sales Associate
- Security Guard, Armed
- Security Guard, Unarmed
- Special Education Paraprofessional
- Welding

All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.

Questions regarding evening classes and benefits at Great Plains Technology Center should be directed to a Career Counselor in Building 100, Room 107, or call 580.250.5503.

To contact the Regional Veterans Administration:

Department of Veteran Affairs, P.O. Box 8888
Muskogee, OK 74402-8888
Phone: 1.888.442.4551 • www.gibill.va.gov



Follow us on Instagram
@GreatPlainsTech



Child Care

Early Education-Pathway to Your National Credential

Childcare workers are not babysitters; they are early childhood educators. The Child Development Associate (CDA) is a national credential required for early care and education providers. Students wishing to pursue the CDA must have a high school diploma or equivalent. You will gain the skills to nurture children in terms of emotional, physical, intellectual, and social development. Class assignments require interaction with children in a childcare setting. Ideally, a student will work at a childcare facility, or have done so in the past. Students must complete a portfolio which includes extensive writing (typewritten) assignments. Scholarships are available, call 1-866-343-3881 or visit www.okhighered.org/secc to see if you qualify. This online program is in partnership with Caddo-Kiowa Technology Center. Basic Windows navigation skills is highly recommended. In order to be employed in Oklahoma at a licensed childcare facility, you have to be able to pass a background check/sex offender registry check. Text required.

10 hours	\$55
Unit 1-Online	CCC01/I
10 hours	\$55
Unit 2-Online	CCC02/I

15 hours	\$83
Unit 3-Online	CCC03 I
30 hours	\$165
Unit 4-Online	CCC04 I
25 hours	\$138
Unit 5-Online	CCC05 I
15 hours	\$83
Unit 6-Online	CCC06 I
10 hours	\$55
Unit 7-Online	CCC07 I
10 hours	\$55
Unit 8-Online	CCC08 I
10 hours	\$55
Unit 9-Online	CCC09 I
15 hours	\$83
Unit 10-Online	CCC10 I



Ready to enter the job market?

Help is just a phone call away.

If you're about to enter the job market, stop by Room 107 in Building 100 to speak to our Employment Advisor for help with resumes, interview skills, and job applications. Employment assistance services are available to all current students and alumni.

For questions or to set up an appointment, call 580-250-5684.



Computer

Google Drive

Google developed a free web tool that is a file storage and synchronization service. Discover steps to create and share documents, spreadsheets, and presentations while exploring the unique collaborative features available.

6 hours	\$35	
8/14 - 8/16	M/W 6-9pm	CMP09/1
10/23 - 10/25	M/W 6-9pm	CMP09/2

Microsoft 365

In this introduction to Microsoft 365 (formerly called Office 365) suite of programs, you will learn about the different types of plans offered by Microsoft and how to install them. The remaining sessions will be spent focusing on an introduction to the basic functions of the major programs included with Microsoft 365 such as Outlook, Word, Excel, OneNote, OneDrive, PowerPoint, and others as time permits. Text required.

28 hours	\$175	
8/22 - 10/5	T/Th 6-8pm	CMP20/1

Microsoft Excel

Employers frequently include Microsoft Excel experience as a necessity when hiring new employees to work in an office environment. Create spreadsheets that put all of the data at your fingertips. Learn the techniques to work more easily and quickly than ever before. Prerequisite: Basic Windows navigation. Text and flash drive required.

24 hours	\$125	
10/24 - 12/7	T/Th 6-8pm	CMP19/1

CompTIA Get IT Certified

Network+ Certification Prep Course*

Certification is everything! Prepare for the CompTIA's Network + Certification Exam. Using a computer-based program, you will install networking hardware, configure a small office/home office (SOHO) network, and connect mobile and desktop devices to a network. Hardware devices provide real-to-life experiences with lights, switches, cables, adapters, and devices. Recommended progression: CompTIA A+ Certification first, followed by Network+, then proceed onto Security+.

96 hours	\$575	
8/7-12/11	M/W 6-9pm	CMP37 I

Windows and the World Wide Web

Learn the latest version of Microsoft Windows applications and functions along with the basics of the internet to include how to navigate and locate information on the World Wide Web. If you are just learning to use a computer, this is the perfect place to start! Text and flash drive required.

16 hours	\$99	
7/11 - 8/10	T/Th 6-8pm	CMP10/1

Enroll early to avoid cancellations.





Health & Medical

Advanced CMA Combined*

The Advanced Certified Medication Aide Combined (ACMA) class includes nasogastric, gastrostomy, oral metered dose inhaler and nebulizer training along with glucose monitoring and insulin administration training for Certified Medication Aides working in a long-term care environment. 100% attendance plus competency required for successful completion of this course. Students must have a current CMA certification to enroll. Text is included in price of tuition.

24 hours	\$155	
11/14 - 12/12	T/Th 6-9pm	MED26/I

Anatomy and Physiology

You will take away from this class the ability to identify body systems, components and their function. This class along with Medical Terminology (strongly encouraged that you take Medical Terminology prior to taking this class) will provide you with a solid foundation for more advanced medical classes. Text required.

96 hours	\$385	
8/8 - 12/7	T/Th 6-9pm	MED03/I

Certified Medication Aide*

Jump from a Certified Nurse Assistant to a Certified Medication Aide (CMA). You will learn about medication classifications, orders, storage, documentation, routes of administration, and medications used for every major body system. In addition to classroom instruction, students must complete 16 clinical hours. Students must provide immunization documents and pass a drug urinalysis. Prerequisite: Current BLS (CPR) card, must have a current Oklahoma Nurse Aide Certification with no abuse notations and worked as a CNA for six months, and have a high school diploma or GED. Must have physical and mental capability to safely perform duties. Recommended: Math for Health Occupations. Students wishing to take the state certification exam will pay \$40.

58 hours	\$335	
7/11 - 8/31	T/Th 6-9pm	MED24/I
9/12 - 11/2	T/Th 6-9pm	MED24/2

Long Term Care Nurse Aide*

This field is growing and in high demand! This Oklahoma State Department of Health approved course combines practical education coupled with on-location training to teach you about resident care to include safety, mental health, personal care, and basic nursing skills. According to Oklahoma State Law, if a criminal arrest check reveals a person having been convicted of an offense which bars employment in a healthcare entity, the trainee shall be withdrawn from the training program. Additional costs associated with training excluding scrubs and shoes include books and supplies at approximately \$100, certification testing fees \$70, and urinalysis \$45. Prerequisite: CPR/BLS certification.

117 hours	\$469	
8/8 - 9/1	M-F 8:15-2:50pm	MED20/I
9/6 - 10/2	M-F 8:15-2:50pm	MED20/2
10/3 - 11/3	M-F 8:15-2:50pm	MED20/3
11/7 - 12/11	M-F 8:15-2:50pm	MED20/4
7/10 - 11/8	M/W 6-9pm	MED19/I
10/24 - 2/27	T/Th 6-9pm	MED19/2

Math for Health Occupations

Math is used extensively in the healthcare field. Increase your odds of success by enrolling in this refresher class that involves practical real-world applications. Text required.

36 hours	\$179	
7/18 - 8/31	T/Th 6-9pm	MED05/I
10/17 - 11/30	T/Th 6-9pm	MED05/2



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www.facebook.com/greatplainsotechnologycenter



Health & Medical

Medical Billing and Coding: Basics*

In this 72-hour course, students will be introduced to the medical coding field for both hospital and medical offices. The medical coder will learn the basic principles behind ICD-10-CM and CPT-4 nomenclatures and how to use them effectively and appropriately in the workplace. Per recent reports the job outlook for the Medical Biller and Coder is expected to grow faster than average. Prerequisites: Medical Terminology. Texts required.

72 hours	\$435	
8/16 - 11/15	M/W 6-9pm	MED56/1

Medical Terminology

This class is the obvious choice to start your medical career. Medical vocabulary is essential to work in any health career from a Medical Coder to a Licensed Practical Nurse. Text required.

54 hours	\$255	
7/10 - 9/13	M/W 6-9pm	MED04/1
8/14 - 9/25	M/W/F 8-11am	MED04/2
9/5 - 11/9	T/Th 6-9pm	MED04/3
10/2 - 12/13	M/W 6-9pm	MED04/4
10/16 - 12/4	M/W/F 8-11am	MED04/5
11/28 - 2/13	T/Th 6-9pm	MED04/6

Pharmacy Technician*

This comprehensive course will teach students the proper techniques and knowledge needed to become a successful Pharmacy Technician. The Pharmacy Technician profession is growing 22% faster than its average job growth outlook. If you choose to pursue national certification (which isn't required to work in Oklahoma, but may be preferred by employers), you must have received a high school diploma or GED by the application receipt deadline and never been convicted of a felony to sit for the National Pharmacy Technician Certification examination which is \$129. Prerequisite: Math for Health Occupations. Text required as well as calculator.

102 hours	\$515	
9/11 - 2/7	M/W 6-9pm	MED32/1

Phlebotomy Technician

Students gain hands-on experience in blood collection, specimen handling, venipuncture and finger stick techniques, and more in this exciting class. Students gain experience by drawing blood from each other. The documented experience gained during this class allows you to take a National Phlebotomy Certification exam. Students wishing to take the national certification exam must have a high school diploma or GED and pay an online testing fee of \$125. Texts and scrubs required.

72 hours	\$369	
8/9 - 11/8	M/W 6-9pm	MED06/1
9/5 - 12/7	T/Th 6-9pm	MED06/2
11/27 - 3/11	M/W 6-9pm	MED06/3

Notice of Non-Discrimination - Great Plains Technology Center does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program and activities. The following persons have been designated to handle inquiries regarding the nondiscrimination policies: Joelle Jolly, Deputy Superintendent, Title IX Coordinator, jjolly@greatplains.edu; Justin McNeil, Executive Director Instructional Development-Lawton, Title IX Deputy Coordinator for Students, jmcneil@greatplains.edu; Valerie Anderson, Title IX Deputy Coordinator for Employees, vanderson@greatplains.edu at Great Plains Technology Center, 4500 SW Lee Blvd., Lawton. 504 Coordinator: Kristy Barnett, Disabilities Services Coordinator, kbarnett@greatplains.edu, 4500 SW Lee Blvd., Lawton, OK 73505.



Motorcycle Rider

Basic Rider Course

This Motorcycle Safety Foundation (MSF) sponsored course covers the basic step-by-step fundamentals of motorcycling. Successful completion of this course satisfies the DOD MSF card requirement. Successful completion waives the Oklahoma written and driving test to obtain your motorcycle "M" endorsement on your license. Students 14-17 must have their legal guardian attend the first session to sign a consent form. Anyone under the age of 18, by law, has to complete a MSF course to get their "M" endorsement on their license. Training motorcycles are provided. Students must wear long sleeve shirt, long pants, over the ankle footwear, full fingered gloves and an approved helmet (which we provide if you don't have one). The ability to ride a bicycle is required.

Class meets Fridays 6-9 p.m. and Saturdays and Sundays 7 a.m. to 3:30 p.m.

19 hours	\$175
7/7 - 7/9	PUB04/1
7/14 - 7/16	PUB04/2
7/21 - 7/23	PUB04/3
7/28 - 7/30	PUB04/4
8/11 - 8/13	PUB04/5
8/25 - 8/27	PUB04/6
9/8 - 9/10	PUB04/7
9/15 - 9/17	PUB04/8
9/22 - 9/24	PUB04/9
9/29 - 10/1	PUB04/10
10/6-10/8	PUB04/11
10/20-10/22	PUB04/12

Are you a subject matter expert?

Consider teaching a part-time class at Great Plains Technology Center.

Tell us about a class you'd like to teach and we may include it in the future.

Email: pmorris@greatplains.edu or call 580-250-5502.





Personal Enrichment

American Sign Language (ASL) Level I

Begin to utilize sign language to communicate with others that use it. You will be introduced to the deaf community and their culture all while learning the manual alphabet, simple sentences, and comprehension of signs made by others.

35 hours	\$199	
9/12 - 11/2	T/Th 6-8:30pm	GNL08/I

Baking Bread: Artisan

Learn to make no-knead artisan bread and amazing varieties for this trendy new homemade bread. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

2.5 hours	\$45	
10/24 - 10/24	T 5:30-8pm	GNL12/I

Baking Bread: Basic Yeast

Learn to work with yeast and make wonderful homemade breads from loaf bread to dinner rolls. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

2.5 hr	\$45	
9/19 - 9/19	T 5:30-8pm	GNL11/I

Baking Bread: Sourdough

Learn to make homemade sourdough bread and your own wild yeast starter! In this class learn how to make, feed, and care for a starter, and how to know when the starter is ready to make bread. Sourdough is a longer fermented dough so it typically takes anywhere from 12-48 hours before it's ready to bake; however, we will go through the steps to learn them and bake pre-fermented dough to see and taste the final product. You'll take your starter home and practice what you've learned! Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

3 hours	\$45	
8/29 - 8/29	T 6-9pm	GNL14/I

Baking Bread: Sweet Yeast

Cinnamon Rolls and Holiday Breads- Learn how to make cinnamon rolls from scratch, as well as traditional holiday yeast braids and filled breads. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

2.5 hours	\$45	
11/2 - 11/2	Th 5:30-8pm	GNL13/I

Conversational Spanish

Going on vacation to Mexico? Need to communicate with others on the job? Instructor, Rebecca Archer can get you started! A Spanish/English dictionary is recommended and available in our bookstore.

25 hours	\$149	
10/17 - 11/16	T/Th 6 -8:30pm	GNL35/I

Cooking: Ancient Grains

Do you love eating grains? Are you tired of white rice, brown rice, quinoa, barley & all the other run of the mill, grocery store available varieties? Learn about lesser-known grains such as kamut and freekeh. They are super healthful for you! We will cook them, build dishes and taste them. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

3 hours	\$45	
10/4 - 10/4	W 6-9pm	GNL20/I



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Personal Enrichment

Cooking: Pasta

Arguably, nothing is better than fresh pasta and you can find pasta dishes in various cuisines around the world. It is most synonymous with Italian cooking, but think about pierogis (Poland), shumai (Japan), spaetzle (Germany) and mandu (Korea). This class will focus on two types of basic Italian pasta doughs: 1) fresh pasta dough (w/egg) and 2) dried pasta dough (w/o egg). We will make dough, roll it out, cut, shape, and cook it. The best part is you don't have to have a pasta roller at home to make your very own fresh pasta. All you need is a time and patience. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

3 hours	\$45	
11/8 - 11/8	W 6-9pm	GNL21/I

Cooking: Pickle It

If you ever have left over produce odds and ends or are looking for an interesting way to make a dish pop this is the class for you! Learn the basics of quick pickling using a variety of vinegars, spices, herbs, fruits, and vegetables. We will taste them when they are fresh as well as some that have brined for a longer period of time to compare and discuss flavor differences. Lastly, we will whip up quick dishes and taste them with and without the pickles. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

3 hours	\$45	
9/12 - 9/12	T 6-9pm	GNL22/I

Dance: Couples Waltz

Enroll both you and your partner and be ready to have fun while learning to dance the waltz. Learn the basic patterns and turns in this graceful dance which you and your partner can dance to both ballroom and country music. Due to close proximity, we request each person enroll a partner. Smooth soled shoes and comfortable clothing are recommended.

6 hours	\$45	
7/18 - 7/27	T/Th 6-7:30pm	GNL52/I

Dance: Couples West Coast Swing

West Coast Swing is a form of swing dance that is danced in a slot usually to a moderate tempo. It is considered the smoother, sexier swing dance and is normally danced to Blues, R&B and even contemporary music. Due to close proximity, we request each person enroll a partner. Smooth soled shoes and comfortable clothing are recommended.

6 hours	\$45	
9/5-9/14	T/Th 6-7:30pm	GNL50/I

Dance: Line Dancing

Do you enjoy dancing, but don't always have a partner? This class was designed especially for you! The classic line dances are taught as well as newer dances danced to a variety of music. Wear comfortable clothing and smooth soled shoes as you won't be sitting down in this exciting class.

8 hours	\$49	
8/8 - 8/31	T/Th 6-7pm	GNL42/I
4 hours	\$25	
9/19 - 9/28	T/Th 6-7pm	GNL43/I

Digital Photography*

Enjoy this fun class while picking up tips to make you a better photographer! Understand lighting, composition, your camera settings, creative techniques and more. Bring your camera to class the first session. Prerequisite: Know basic Windows navigation. Text and flash drive required.

30 hours	\$179	
9/18 - 10/25	M/W 6-9pm	GNL10/I

Drafting Your Own Will

Almost everyone can benefit from having a last will and testament. But going to a law firm to have a will drawn up can be expensive! The first half of this course will provide you with the detailed knowledge of what wills do, whether or not you need one, and how to make sure your will survives a legal challenge. The instructor also teaches how to draft a will, so that after the class students will be empowered to draft their very own will. During the second half of the course, students will have the opportunity to draft their will with the instructor available for questions during the drafting process.

4 hours	\$25	
9/25 - 9/25	M 5:30-9:30pm	GNL 98/I

Drone: FAA 107 Prep Course

Drones are the newest trend for fun and professional use! In order to fly your drone under the FAA's Small UAS Rule (Part 107), you must obtain a Remote Pilot Certificate from the FAA. This class will prepare you for the FAA's "Part 107" exam. This certification is required for all commercial S-UAS (drone) operations. The course will cover airspace rules and regulations, general small aircraft knowledge, flight safety, aeronautical charts and more. The course will include a study guide and practice exams and is taught by a certified remote pilot. (No drones will be flown in this class.)

12 hours	\$75	
9/12 - 9/21	T/Th 6-9pm	GNL07/I

Enroll early to avoid cancellations.

Personal Enrichment

Forming an LLC

Are you self-employed or working a side business or part-time gig in addition to your job? If so, your personal assets may be at risk! Do not let your business result in personal liability! This class will teach students the benefits of Limited Liability Companies (LLCs), how to form an LLC, and how to operate an LLC once you form it. For years, students who have taken this course have said that forming their LLC has been the cheapest insurance they have ever gotten! Come learn how this business entity structure can save your personal assets from a business liability.

4 hours **\$25**

8/28 - 8/28 M 5:30-9:30pm GNL 97/1

Home Gardening and Landscaping

Paul Loveless, B.S. Agronomy and A.S. Horticulture, uses his knowledge and expertise from 40 years of experience as the owner/operator of a landscape services company to teach students how to establish and maintain their home gardens and landscapes. Students will learn the basics of design, plant selection, maintenance, irrigation, and much more to turn your yard into a showpiece your neighbors will envy.

24 hours **\$149**

9/11 - 10/4 M/W 5:30-8:30pm GNL94/1

Mastering the Landlord-Tenant Relationship

The relationship between landlords and tenants has never been more scrutinized than in the past few years. A pandemic and economic collapse resulted in emergency eviction moratoriums and protections for those renting their homes. With over 100 million tenants renting throughout the United States, understanding your rights and responsibilities as a landlord and as a tenant is critical. This class is taught by a lawyer who manages his own rental properties. In addition to answering as many questions as possible, this class will cover Oklahoma's Landlord Tenant Act, what a "good" lease might include, what the eviction process looks like, and some practical tips for maintain a good relationship between landlords and tenants.

4 hours **\$25**

12/4 - 12/4 M 5:30-9:30pm GNL100/1

Resin Art

Gift yourself or a loved one a handmade, one-of-a-kind treasure. Students will choose from three project options: chess set, dominoes set, or coasters set. All required materials are provided, but students can bring their own small, flat items to set in the resin to make them extra special. Ideas include pressed flowers from a special garden, travel mementos such as tickets or postcards, small jewelry. The possibilities are endless. Tuition is \$25. Supplies are \$20. Discounts apply to tuition only.

4 hours **\$25**

8/14 - 8/16 M/W 6-8pm GNL88/1

10/23 - 10/25 M/W 6-8pm GNL88/2

Seasonal Make and Take Craft

This is a relaxed, fun "make and take" seasonal crafting class, perfect for groups of friends to take together. Students will learn techniques and tips for creating festive, attractive crafts on a budget and leave with their very own one-of-a-kind creation. Classes are \$45 each: \$25 for tuition and \$20 for supplies. Discounts and waivers apply to tuition only.

2.5 hours **\$45**

8/31 - 8/31 Th 5:30-8:00pm GNL81/1

10/26 - 10/26 Th 5:30-8:00pm GNL81/2

12/14 - 12/14 Th 5:30-8:00pm GNL81/3

Trusting Trusts for Your Estate Plan

Most Americans who own a home, a car, or another titled/deeded asset can benefit from a trust. Anyone who wishes to help protect or control their assets during life and after death can benefit from a trust. But what kind of trust does one need? What are the tax implications of a trust? Can someone change their trust after it is created? Can someone else change my trust after I die? People are full of questions surrounding this area of estate planning, and many of the beliefs and information readily available are simply not true. This course will teach you the basics of trusts, such as what a trust is, how it works, the benefits of trusts, and the major types of trusts. The instructor for this course is an experienced attorney who will answer your questions and help you better understand these estate planning tools.

4 hours **\$25**

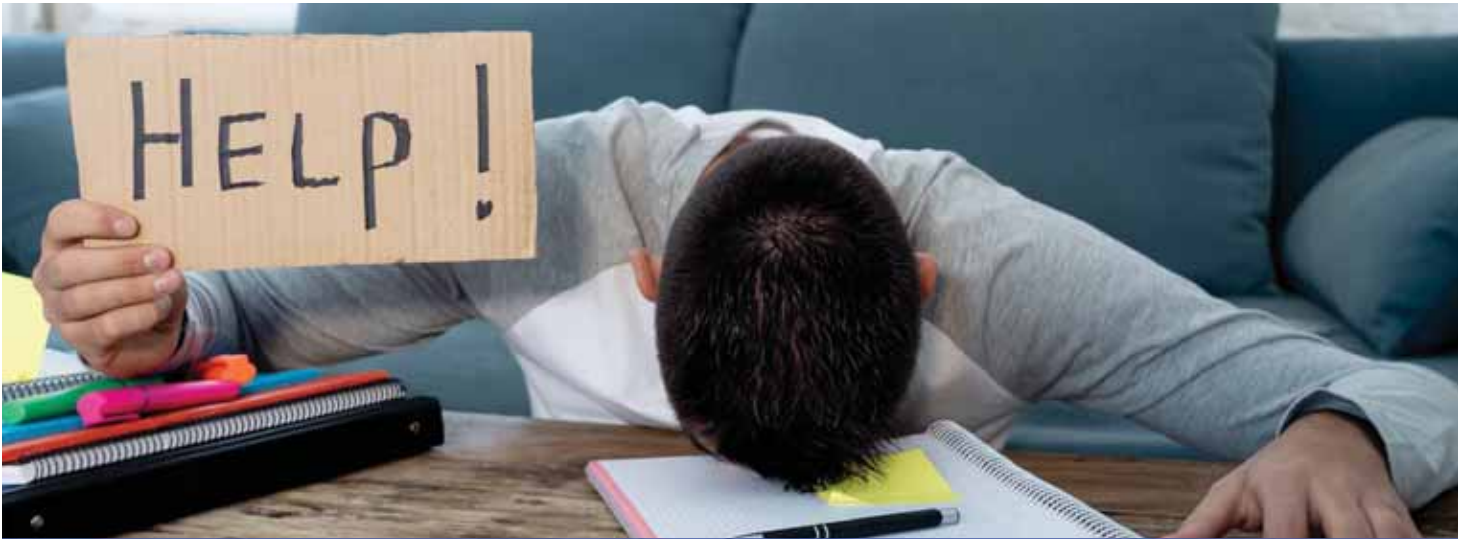
10/30 - 10/30 M 5:30-9:30pm GNL99/1



Bright Ideas Welcomed!

If you have a great idea for a class we're not offering, tell us about it.

580-250-5502



Professional Development

ACT Prep Course

Do you want to gain confidence in the four components of the ACT test? This course will review terminology, and concepts and provide you with test-taking tips. Students will become familiar with the test structure through practice tests and together with this course will help to identify their strengths and weaknesses and will better prepare them for what to expect on test day. Textbook required.

12 hours	\$75	
9/12 - 9/21	T/Th 6-9pm	PRD01/I

Adult Education & Family Literacy (AEFL) Prep Courses, formerly GED.

Call 580-250-5639 for information.

Learn English

This course is designed for people who have limited English skills. If you need to learn English as a second language, we begin at the beginning. Students will learn proper grammar, pronunciation, phonics, and vocabulary. You will begin to make full sentences and you will understand what you are saying! There will be games, songs, and videos during class. Students will also work hard to practice the lessons verbally and on paper. Textbooks provided.

40 hours	\$199	
8/7 - 10/2	M/W 6-8:30pm	PRD03/I
10/16 - 12/13	M/W 6-8:30pm	PRD03/2

Prerequisite Testing

Don't think you need that prerequisite class? Challenge the requirement by testing for Medical Terminology, Math for Health Occupations, and/or Anatomy and Physiology. Enroll and test at the ACD office in Building 100 Room 111.

2 hr	\$9	
M-Th	8am-8pm	PRD75/I
F	8am-2pm	PRD75/I

Special Education Paraprofessional Training

Do you have that special touch? Assist in the special education classroom by working with students with disabilities. Paraprofessionals provide support in the classroom or in community-based education settings; assist the teaching in implementing the IEP; provides safety, health related, and personal care supports to enable a child to access the educational program. This training meets one of the requirements needed to obtain SEP Registry status in Oklahoma. This course does NOT prepare you to take the Parapro test. A high school or high school equivalency diploma is required. You must attend all 24-hours of this course. No discounts are eligible.

24 hours	\$132	
9/12 - 10/5	T/Th 6-9pm	PRD06/I

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Great Plains Technology Center can deliver expert computer software training *when you need it.*

We identify specific skills needed to improve the proficiency of your employees and then develop customized training to meet those needs. We're ready to help. Give us a call!

For more information call 580.250.5502 and ask about our customized contract training for businesses, or email: pmorris@greatplains.edu.



Public Safety

CPR/Basic Life Support (BLS)

You can be a life saver! This Basic Life Support (BLS) class teaches you to perform rescue breathing on an adult, child, and infant. You will also be prepared to use an Automatic External Defibrillator (AED). The student manual and e-card cost are included in the tuition.

5 hours	\$59	
7/10 - 7/10	M 9am-2pm	PUB07/1
7/12 - 7/12	W 5-10pm	PUB07/2
7/18 - 7/18	T 5-10pm	PUB07/3
7/27 - 7/27	Th 5-10pm	PUB07/4
8/14 - 8/14	M 9am-2pm	PUB07/5
8/16 - 8/16	W 5-10pm	PUB07/6
8/22 - 8/22	T 5-10pm	PUB07/7
8/31 - 8/31	Th 5-10pm	PUB07/8
9/11 - 9/11	M 9am-2pm	PUB07/9
9/13 - 9/13	W 5-10pm	PUB07/10
9/19 - 9/19	T 5-10pm	PUB07/11
9/28 - 9/28	Th 5-10pm	PUB07/12
10/2 - 10/2	M 9am-2pm	PUB07/13
10/4 - 10/4	W 5-10pm	PUB07/14
10/17 - 10/17	T 5-10pm	PUB07/15
10/26 - 10/26	Th 5-10pm	PUB07/16
10/31 - 10/31	T 5-10pm	PUB07/17
11/6 - 11/6	M 9am-2pm	PUB07/18
11/8 - 11/8	W 5-10pm	PUB07/19
11/14 - 11/14	T 5-10pm	PUB07/20
11/30 - 11/30	Th 5-10pm	PUB07/21
12/4 - 12/4	M 9am-2pm	PUB07/22
12/6 - 12/6	W 5-10pm	PUB07/23
12/12 - 12/12	T 5-10pm	PUB07/24

Emergency Medical Responder (EMR)

This course, formerly known as First Responder, is an introductory course that will prepare you to successfully challenge the National Registry and receive state certification. This course covers all aspects, responsibilities, and duties for providing emergency care. You will be able to provide direct patient care in a variety of medical emergency situations, identify and understand your legal, moral, and ethical responsibilities, and will work and perform as a health care professional. You must be 18 years old to take the state certification exam. Oklahoma State Certification exam fee is \$35 and included in the tuition, NREMT certification fee \$10. Text provided.

80 hours	\$365	
9/11 - 11/29	M/W 6-10pm	PUB25/1

Emergency Medical Technician (EMT)

Providing emergency care to patients in their time of need is just what an Emergency Medical Technician (EMT) does every day. Classroom and clinical experience are combined to provide just what you need to obtain your certification. A minimum of forty clinical hours are required in addition to 216 hours of class time. Background checks will be conducted for all students. Students must have shot records for clinical facilities which will include FLU, HBV and COVID series or appropriate waivers, Varicella, TDAP, and MMR. If no shot record documentation is available, students must show documentation of current titer tests. Shot records and/or titers are required at the start of class. Additional costs include books, PPD, drug screen, black EMS uniform pants, black boots, and other supplies. The PPD and drug screen deadline will be given by the instructor when class begins. You must be at least 18 to take the national certification exam which is \$104, there is an Oklahoma State EMT Certification fee of \$85. Text required.

216 hours	\$865	
10/17 - 5/21	T/Th 6-10pm	PUB08/1

Enroll early to avoid cancellations.

Public Safety

Exterior Offensive Fire Attack (EOFA)

This course addresses the exterior offensive fire attack strategy. Students will consider the advantages and limitation of this strategy, the impact of exterior fire attacks on fire behavior, ventilation methods and fire streams, which are used with exterior offensive attacks. The course uses small group activities where students evaluate a fire scenario, determine if an exterior offensive fire attack is feasible, and then develop a strategy for making that attack.

8 hours	\$49	
9/19 - 9/21	T/Th 6-10pm	PUB22/I

Fire Pump Maintenance & Operations

This class teaches driver/operators of fire trucks how to operate, troubleshoot, and maintain the pumps in their fire apparatus. Information from Hale, Waterous, and Darley will be presented to aid drivers in operating their fire pumps. Pump testing and water flow calculations will also be covered as per NFPA 1002 requirements: Driver Qualifications. No fire PPE is needed. Safety glasses are a must and clothing that may become dirty should be worn.

8 hours	\$49	
10/3 - 10/5	T/Th 6-10pm	PUB21/I

First Aid

Feel confident in an emergency! Get certified in First Aid through American Heart Association in this short class. The student manual cost is included in the tuition.

4 hours	\$59	
7/26 - 7/26	W 6-10pm	PUB06/1
8/30 - 8/30	W 6-10pm	PUB06/2
9/27 - 9/27	W 6-10pm	PUB06/3
10/25 - 10/25	W 6-10pm	PUB06/4
11/29 - 11/29	W 6-10pm	PUB06/5

Mayday

Mayday class teaches firefighters by using scenarios of the situations they may encounter that warrants them calling for a Mayday. The scenarios simulate Mayday parameters including a fall, downed fighter, entangled, collapse, trapped and a lost or disoriented firefighter. A mayday call asking for help is a no-fault response to an event. Responders must train to recognize these situations and be able to call the mayday to get rescued. All PPE and SCBA will be worn during the hands-on portion of the class.

8 hours	\$95	
9/5 - 9/7	T/Th 6-10pm	PUB20/I

Water Shuttle Operations

Provides basic knowledge and skills instruction on how to draft water from a static water source and efficiently move water from source to incident location. Key topics for the course include drafting, portable tank use, relay pumping and portable pump use.

16 hours	\$195	
10/17 - 10/26	T/Th 6-10pm	PUB19/I

Testing Center

Great Plains Technology Center is pleased to offer the following tests to businesses and citizens of Southwest Oklahoma:

- OKLAHOMA DEPARTMENT OF HEALTH tests
- OKLAHOMA DEPARTMENT OF LABOR tests
- PEARSON VUE tests
- PROMETRIC ASE PROFESSIONAL tests
- PSI (Oklahoma Contractors and Insurance) tests

For information, visit our website:

www.greatplains.edu/student-resources/testing or call 580.250.5518



Not sure where to start?

Our skilled career advisors can help you look at all your options and create the best career path for you.

Whether you are interested in one of our full-time adult career majors or part-time career courses.

Many of our career courses can lead to national certification.

Full-time Career Courses: 580-250-5535

Part-time Career Courses: 580-250-5500

Call us. We can help.



Trade and Industrial

Auto Body Repair Beginning to Advanced

Whether it takes sheet metal repair, fiberglass body panel installation, structural alignment or paint refinishing to make your chassis class, it is all here for you. Students will provide a project which must meet with the instructor's approval. Tuition is \$430. Supplies are \$75. Discounts apply to tuition only.

96 hours	\$505	
8/16 - 11/15	M/W 6-10pm	TAT11/1
8/17 - 11/14	T/Th 6-10pm	TAT11/2

Auto Maintenance Level I

Confidence is what you want to feel when driving your car. Beginner level introduction to automotive maintenance, course covers safety, lifting a vehicle, wheel removal/rotation, TPMS - introduction, fluids, batteries, instruments and warning devices, paint care, wipers, light bulb replacement, introduction to electricity, engine, transmission and drive train theory of operation, etc.

16 hours	\$99	
8/14 - 9/11	M/T 6-8pm	TAT15/1

Auto Maintenance Level II

Take your basic automotive maintenance skills to the next level with an introduction to automotive maintenance, some hands on required. Course covers: safety, brake theory of operation, pad and shoe inspection, belt removal and replacement, accessory removal and replacement, mounting and balancing tires, vehicle inspection, etc.

12 hours	\$75	
9/18 - 10/3	M/T 6-8pm	TAT16/1

Auto Mechanics-Engine Repair

Learn the latest techniques of automobile engine repair. A combination of classroom training and hands-on experience with fuel and ignition systems, engine dis-assembly and reassembly, component wear, precision measuring with micrometers, and actual and typical internal engine clearances are covered. Text required.

60 hours	\$365	
10/16 - 2/27	M/T 6-8pm	TAT14/1

Electrical Residential Wiring Level I

You will learn the principles of electrical wiring, from gauging wire size to installing electrical outlets, light switches, and breaker boxes. The course will focus specifically on electrical applications of electrical wiring. Text required.

42 hours	\$215	
8/22 - 10/5	T/Th 5-8pm	TAT07/1

Electrical Residential Wiring Level II*

You will learn the Principles of Control Wiring, 220-volt installation, and an introduction to the N. E. C. (National Electrical Code) regulations. Prerequisite: Electrical Residential Wiring I. Text required.

42 hours	\$215	
10/24 - 12/14	T/Th 6-9pm	TAT08/1

We've got a deal for you. Half price tuition!

Full-time school employees and seniors age 60+ within the Great Plains' district can receive 50% off the cost of tuition on most classes listed in this catalog, pages 3-22. For more information give us a call at 580-250-5500.

Does not apply to the Motorcycle classes, testing fees Special Education Paraprofessional Training, Ed2Go, or United Training. Other restrictions may apply. Notify staff at the time of enrollment in order to receive discount. No discounts or refunds will be awarded after enrollment is complete. Only one discount per class.

Trade and Industrial

Forklift Operator Training

Learn to operate a forklift while learning the non-job specific training requirements mandated in the OSHA standard 1910.178. Topics include the classes, types, and safe operation of Powered Industrial Trucks. You will gain a greater understanding of the stability and capacity as well as get hands on training on a sit down counterbalance forklift.

6 hours	\$59	
7/28 - 7/28	F 8am-2pm	TAT06/1
8/25 - 8/25	F 8am-2pm	TAT06/2
9/29 - 9/29	F 8am-2pm	TAT06/3
10/27 - 10/27	F 8am-2pm	TAT06/4
11/17 - 11/17	F 8am-2pm	TAT06/5

Heating, Ventilation and Air Conditioning, Level I

Demand is great for heat and air technicians. Get acquainted with the components of the refrigeration cycle, troubleshooting, refrigerants, and leak detection. You will also learn the electrical systems of air conditioning and refrigeration units and more. This popular class fills quickly, enroll today! Text required.

84 hours	\$395	
8/29 - 12/14	T/Th 6-9pm	TAT20/1

Heating, Ventilation and Air Conditioning, Level II*

Conquer troubleshooting, diagrams, and servicing of gas and electric heating and air conditioning systems. You will also learn about Heat Pumps. Prerequisite: Journeyman Mechanic, or Heating, Ventilation and Air Conditioning, Level I. Text required, same as book used for Level I.

84 hours	\$395	
8/21 - 12/11	M/W 6-9pm	TAT21/1

Welding Beginning to Advanced

You will have an opportunity to learn at your own level using required welding processes such as: welding and cutting operations with oxy-acetylene cutting equipment, gas tungsten arc welding (GTAW), shielded metal arc welding (SMAW) operations on steel, perform gas metal arc welding (GMAW) operations on a variety of metals, and operate welding related equipment commonly found in the welding industry. The second night of class you will need to provide your own safety equipment to include: Leather boots, pliers and cutters, safety welding glasses, leather gloves, welding helmet shade #10, leather welding sleeve, and welding cap. Tuition is \$430. Supplies are \$75. Discounts apply to tuition only.

96 hours	\$505	
8/8 - 11/2	T/Th 5:30-9:30pm	TAT10/1
8/16 - 11/15	M/W 5:00-9:00pm	TAT10/2
11/28 - 3/5	T/Th 5:30-9:30pm	TAT10/3



Reconnect to a high school education

The SCORE (School of Career Opportunities and Real Education) program was established in 1995 to help reconnect students ages 16-20 to a high school education. It is a dropout credit recovery/alternative education program that has allowed over 1,000 students to earn their high school diploma while also having the opportunity to complete career technology education.

Academic areas include English, Math, Science, Social Studies, and elective courses such as Tech Explorations and Construction Trades. Life Skills classes are designed to help students prepare for the "real" world. Class sizes are 15 students or less so that students have more individual instruction and help from teachers.

**For further information please, call
SCORE Director Blake Thomas at 580.250.5620
or email: blake.thomas@greatplains.edu.**

Earn a High School Equivalency (HSE) Diploma at Great Plains Technology Center

(formerly GED)

Adult Education & Family Literacy program located in Room 148 inside Building 100 is for students 16 and up wanting to obtain their high school equivalency diploma.

- Free classes
- Classes two days a week; morning, afternoon, and evening classes
- Work at own pace.

**For information, call Adult Education at:
580.250.5685 or 580.250.5656 or email
estuck@greatplains.edu**

Fulltime Career Programs—Lawton



High school students, see your high school counselor for enrollment information.

Architecture & Construction

Learn to draft, design and plan for construction, remodels, additions and repairs in either **Residential HVAC Technician**, **Carpentry, Levels I & II**, or **Electrical, Level I** career majors.

Starts each August for high school and adult students, also January for adult students.

Arts, A/V Technology & Communications

Develop your graphic design and production skills in **Graphic Design & Photography** career major.

Starts each August for high school and adult students, also January for adult students.

Business, Management & Administration

Learn to plan, organize, direct, and evaluate business functions in the **Medical Office Assistant** career major.

Starts each August for high school and adult students, also January for adult students.

Education & Training

(High School Students Only)

Learn to plan, manage and provide education and training services, and related support services in the **Teacher Prep** career major.

This course starts each August.



Unless otherwise noted, both adult and high school students may apply for most programs available.



Health Science

(Adult Students Only)

Help make a difference in peoples' lives. Solid communication and science skills, and a desire to help people, will give you an edge in the largest and fastest-growing career industry in the nation. Our adult career majors are **Practical Nursing** and **Surgical Technology**.

These courses starts each August.

Health Science

(High School Students Only)

High school student can train for a career in the health industry or further health education at GPTC or college in our **Nursing Assistant** career major.

This course starts each August.

Recent high school grad?

You may qualify for a Dr. George Bridges Next Step Scholarship.

The Dr. George Bridges Next Step Scholarship is a one-time tuition scholarship. The scholarship is good for ONE Full Time Program Tuition. The scholarship is good for 1 year from the date of High School Graduation. Please see our website for more information about applying. www.greatplains.edu

Interested in a Career in a Radiology or Respiratory Care Therapy?

Respiratory Care Therapy and **Radiologic Technology** career training programs are offered in association with Cameron University.

For information call the Cameron University Academic Advising Center at 580-581-6741.

Fulltime Career Programs—Lawton

FREE tuition for High School Students

Hospitality & Tourism

Learn the skills, practices, and attitudes necessary for successful entry into the workforce in the field of hospitality services. Career majors offered are: **Service Careers** and **Culinary Hospitality Assistant**.

Culinary Hospitality Assistant, starts each August for high school and adult students, also January for adult students.

Service Careers starts each August, and is a high school only program with entry by special permission.



Science, Technology, Engineering & Mathematics STEM (High School Students Only)

Learn about rockets, robots and more. Students use the latest design software, cutting edge materials and equipment, and ongoing hands-on, project-based activities. Career majors offered are: **Pre-Engineering** and **Biomedical Science & Medicine**.

These Project Lead the Way courses start each August.



Information Technology

Learn to design, develop, support and manage hardware, software, multimedia and systems integration. Career majors offered at GPTC are: **3D Animator**, **Cyber Security Forensic Specialist**, and **Information Technology Services**, (these three courses start each August for high school and adult students, also January for adult students).

Network & Computer Systems Administrator (adults only; starts August), and **Video Producer** (high school and adult students; starts August).

Law, Public Safety, Corrections & Security

Learn to develop leadership, teamwork skills; learn to manage and provide public safety and protective services. Career majors offered are: **Criminal Justice Officer** and **Firefighter/EMT Academy**.

Firefighter/EMT Academy is an adult only program and starts each January and July.

Criminal Justice Officer starts each August and both high school and adult students may apply.

Manufacturing

Learn how to plan, manage and process materials into intermediate and final products in our **Combination Welder** career major.

Starts each August for high school and adult students, also January for adult students.



Adult students, call to speak to one of our Counselors

- Call Student Services at 580.250.5535 for a complete list of career majors, plus tuition and fee costs, and to schedule an appointment with one of our counselors.
- Financial aid and VA available for those who qualify. For more information, call 580.250.5534 for details.

Full-time Career Education Programs – Tillman-Kiowa Campus–Frederick

CONSTRUCTION TECHNOLOGY

High school and adult students may apply. This course starts each January and August.

- Work in all aspects of residential and commercial construction, including estimating, framing, roofing, and interior finishing
- Work individually and in teams to design and construct meaningful projects for the community
- Operate a wide range of professional power tools to complete projects in the shop and at the work site

COMBINATION WELDING

High school and adult students may apply. This course starts each January and August.

- Manipulate the power of fire and electricity to design and construct the metal products people use every day
- Develop the confidence, work ethic, and team cooperation necessary for a successful career in fabrication
- Utilize a wide range of welding processes to earn essential industry-recognized certifications

MULTIMEDIA ASSISTANT

High school and adult students may apply. This course starts each January and August.

- Use professional editing software to create projects including broadcast productions, digital illustrations, and animations
- Work with computers, digital photography, and multimedia software to design eye-catching promotional materials
- Discover, develop, and express your unique artistic styles through creative marketing campaigns

DIAGNOSTIC AIDE & NURSE ASSISTANT

High school only. This course starts each January and August.

- Deliver compassionate, hands-on patient care in long-term care facilities
- Develop a passion for providing basic nursing care
- Build a professional working relationship with residents and other healthcare team members

COSMETOLOGY

High school and adult students may apply. This course starts each August.

- Works in all aspects of cosmetology including, hair stylist, nail technician, esthetician, salon owner/manager, cosmetology instructor, and retail specialist.
- Hand and eye coordination that will allow you to be creative and visualize styles and color.
- Build a professional relationship with clients and other cosmetologists.

PRACTICAL NURSING

Adults ONLY may apply. This course starts each August and February.

- Utilize effective communication and critical thinking skills to deliver high-quality patient care
- Provide compassionate physical and psychological care to help patients recover from illnesses and injuries
- Develop essential customer service and clinical skills

FREE tuition
for High School Students

Adult students, call 580-335-5525
to speak to our Counselor.



Honored as a Gold Star school from OKACTE since 2006.



7,496
Total Clients Served

1,646
Adult Career Development Enrollments

4,885
Business & Industry Services (BIS) Enrollments

965
Full-Time Enrollments

Positive Placement Rates **92%**

89% Completion Rates

Student Certifications Earned **678**

\$ GPTC allocated \$827,090 through HEERF and CARES Act

GPTC distributed \$827,090 of Higher Education Emergency Relief Fund (HEERF) grants to students in Fiscal Year 2020-2021.

\$26,011,206
Total Revenue



\$25,620,056
Total Expenditures



POWERED BY
OKLAHOMA
CareerTech

HOW DO I ENROLL?



Visit: Building 100, Room 111—Office hours are Monday through Thursday 8:00 a.m. to 9:00 p.m., Friday 8:00 a.m. - 4:15 p.m. in Lawton

Or visit 2001 E. Gladstone, Frederick, OK 73542

Phone: Lawton—580.250.5500 • Frederick—580.335.5525

Fax: Lawton—580.250.5549 • Frederick—580.335-2209

Mail: Adult Career Development (ACD)
Great Plains Technology Center
4500 SW. Lee Blvd.,
Lawton, OK 73505

Please note: textbooks are not included in the cost of tuition.



Enrollment Guidelines – Evening Classes

- You must be at least 16 years of age to enroll in Adult Career Development classes.
- Tuition is due in full at time of enrollment.
- Enrollment is on a first come, first served basis.
- Class space is limited.
- Early enrollment helps keep classes from being cancelled.
- Textbooks are NOT included in the price of tuition and may be purchased in the bookstore located inside the Adult Career Development (ACD) office in Building 100, Room 111.

Cancellation Policy

Classes are cancelled when enrollment is below the minimum number of students required to hold the course.

Inclement Weather

Great Plains will decide by 7:00 a.m. if full-time daytime classes will meet, and by 2:00 p.m. if evening classes will meet. Announcements will be made on local radio and television stations, as well as on our Facebook, Instagram, and Twitter pages.

Refund Policy-ACD Classes

- 100% refund— prior to the course start date.
- 50% refund— within first two days after course start date.
- 0% refund—3 days after course start date and thereafter.

Discounts

- Persons age 60+ – 50% off tuition on most ACD classes.
- Public school employees – 50% off tuition on most ACD classes.
- Discounts cannot be combined.
- Discounts do not apply to textbooks.

Reciprocity Agreement

In accordance with the State Board of Oklahoma CareerTech, students enrolling in a part-time class who currently reside within a district served by an Oklahoma Technology Center may enroll at the rates published in this catalog. Any student who does not live within a technology center district will be charged twice the published rate.

Students enrolling in full-time adult programs who do not reside in the Great Plains Technology Center district will be charged the published tuition plus a \$1,000 out of district fee.

Special Accommodations

If you require special accommodations due to a disability, contact Kristy Barnett at 580.250.5531.

Financial Aid

A limited number of Great Plains Foundation Scholarships are available. Scholarship applications are available in Building 100, Room 107. Applications can also be downloaded at: www.greatplains.edu/student-resources/financial-aid/

The completed application should be returned to Financial Aid, Room 107, Building 100 in Lawton. Scholarship deadline dates are April 1 for classes beginning May-July; July 1 for classes beginning August-December; and December 1 for classes beginning January-April.

Veterans Education and Training Benefits— we can assist you in filing a claim for education benefits with the Department of Veterans Affairs. Pell Grants are available for full-time programs for those who qualify. **Note: All students receiving VA benefits must attend 100% of all clock hours to receive education benefits.**

Financial Aid questions may be directed to the Financial Aid Coordinator; phone 580.250.5534.



Business Development Center Spaces

- Office Spaces
- Commercial Kitchen
- Warehouse Spaces
- Arts Studios
- Prototyping Lab & 3D Printers



Coaching/Advising:

- Starting a Business
- Government Contracting
- Purchasing/Financing a Farm
- Business Planning
- Business Management



Business & Industry Training

- CPR/First Aid
- Forklift Operator
- Leadership & Soft Skill Development
- OSHA 10 & 30 Hour
- Fall Protection
- Fire Safety
- Online Safety Training



One Million Cups:

- September 6
- October 4
- November 8
- December 6

**Questions? We can help.
Call us at 580-250-5551**



FIREFIGHTER/ EMT Academy

Classes start in January and July.

Call 580.250.5535 to apply.
Financial Aid and VA available to those who qualify.

APPLY NOW!