



THE AMERICAN SCHOOL IN ENGLAND

SUMMER PROGRAM 2023



STUDENT HANDBOOK

CONTENTS

How may we help you?.....	4
Student Guidelines and Procedures	5
Diversity, Equity and Inclusion	5
Dormitory Life	5
Dorm Access Times.....	5
Check-in.....	6
Trips and Excursions.....	6
Dining Room	6
Meal Times.....	6
Academics.....	6
TASIS England Email and Internet Use.....	8
Student ID Cards	9
Laundry	9
Towels and Linen.....	9
Sports	9
Gymnasium	9
Health	9
Suggestions/Concerns.....	9
Safeguarding	10
Lock Boxes.....	10
Allowance (Pocket Money)	10
Mobile Phones	10
The Royals Café.....	11
Shuttles to Windsor and Off Campus Permissions	11
Off-limits areas	11
Fire Procedures	11
Student Dress Code	12
Emergency Phone Numbers	12
Rules	13
Students Daily Schedule	15



MISSION

TASIS England nurtures intellectual curiosity and emboldens each learner to flourish as a principled, open-minded, and compassionate member of a global community.

The School's purpose is to realize its core values. We believe that: every learner has the gift of innate curiosity that we can nurture into life-long learning; all our learners can develop the ability and confidence to flourish and become who they truly are; and building a vibrant, joyful, and healthy community of principled, open-minded, and compassionate individuals is why TASIS exists.



COMMITMENTS

We realize our values through our passion as educators and the following commitments:

We promote **multiple pathways** for each learner throughout our school environment, our programs, and our community.

Our commitment to nurturing **intellectual curiosity** prepares each learner for the opportunities and challenges of the future.

We encourage continuous personal **growth** through active **engagement** and desire to seek and learn from experiences. Through a balance of support and challenge, students flourish as creative, reflective, and resilient owners of their learning.

We foster **connections and collaboration** in our community of learners by cultivating supportive relationships and celebrating the unique contributions of each member.

OUTCOMES

The outcomes of a TASIS England education were articulated over many decades through the vision of the School's charismatic founder, Mary Crist Fleming.

Life-long Learning cultivates curiosity, exploration, and discovery, emboldening individuals to embrace a culture of learning and celebrate the journey of continuous development toward personal fulfilment.

International-mindedness promotes the exploration, communication, and celebration of diversity. Being curious and open-minded to the richness of perspective within our global community creates a desire to flourish through action and service.

Service Leadership fosters empathetic, compassionate, and principled individuals who take responsibility for sustaining healthy relationships with themselves, their families, their communities, and their environment.

Your Summer...

Your Adventure...

Since its founding in 1976, TASIS the American School in England (TASIS England) has offered an exciting array of enrichment, academic and English language courses during the summer months. Our programs are attended by a vibrant and varied international body of students, each year attracting young people from over 35 nations. Our programs are designed to create a friendly, community-centered environment in which every student will learn, grow, and have fun.

Welcome to England - Things You Should Know

Weather: Be prepared for the English weather. It's unpredictable, you could experience all four seasons in a day.

Queuing: Be prepared to stand in line patiently. If you try to skip the queue, you might get some angry looks.

Manners: British people are generally polite and courteous. Saying "please" and "thank you" goes a long way, and holding doors open for others is appreciated.

Football: Football (or soccer, as you might know it) is the most popular sport in England. Try to experience the electric atmosphere of a game.

Accents: England has a diverse range of accents. Don't be afraid to ask locals to repeat themselves if you can't understand them. They won't mind!

History: England is steeped in history, with plenty of museums and historic sites to visit such as the Tower of London, Stonehenge, and the Roman Baths.

Currency: The currency is the pound sterling or GBP (£). Try and have some cash for smaller outlets as they may not accept cards.

Welcome to England - Some tips...

- Stand on the right
- Take an umbrella
- "Crisps" are chips
- "Chips" are deep fried potatoes
- "Jumper" means sweater
- "Trainers" means running shoes or sneakers

HOW MAY WE HELP YOU?

Administrator	How may they help you?	Location
Mrs. Sia Georgaklis Director of Summer Program	General information Program feedback Daily schedule	The Salon (TP)
Mr. Tom Trembulak Deputy Director/Director of Boarding/Dean of Students	Dorm or roommate issue Family visit, borrow adapters Repair damage in a room	The Salon (TP)
Mr. Colin Lishman Director of Academics	Class changes or concerns Class schedule Study hall Report class absence	Seminar 2 (TP)
Mr. Costas Philippakis Director of EAL	EAL test Class concerns or feedback EAL Level switch	Seminar 2 (TP)
Mrs. Mary Psaromatis Director of Operations/Admin	Dorm or Roommate Issue Family weekend or campus visit	Seminar 1 (TP)
Mr. Roberto Leite Director of Weekend Travel	Weekend Travel	Seminar 1 (TP)
Ms. Arielle Wegbreit Director of Arrivals/Departures	Arrivals/Departures	Seminar 1 (TP)
Mrs. Kathy Kelly Director of On-Campus Activities/Juniors Coordinator	On-Campus Activities	Seminar 1 (TP)

STUDENT GUIDELINES AND PROCEDURES

The students and faculty of TASIS England Summer Program live in a small community where everyone must respect each other's rights and property. So that everyone is safe and happy, we have a set of rules we must follow. These rules were read and signed by parents and students before starting the TASIS England Summer Program. You will find them at the end of this handbook. Please read them to refresh your memory.

DIVERSITY, EQUITY AND INCLUSION

The TASIS England mission of nurturing intellectual curiosity and emboldening learners to become principled, open-minded, and compassionate members of a global community is closely intertwined with our commitment to embracing diversity, equity, and inclusion in all areas of our school. The school believes that every learner has the gift of innate curiosity, and by embracing diversity and practicing inclusion, we create a safe and positive environment where all students can learn and grow and where all members of our community feel valued and respected.

We recognize that by valuing and respecting the unique backgrounds and experiences of all faculty, staff, and students, we can build a vibrant, joyful, and healthy community of principled, open-minded, and compassionate individuals, which is why TASIS England exists.

DORMITORY LIFE

Dormitory life is fun because young people from different countries get to know each other and become friends. Your dorm parents are there to care for you, and make you feel happy, safe and comfortable.

For the safety and security of all TASIS England students, you will have access to your dorms during certain times of the day.

DORM ACCESS TIMES

Monday to Thursday	Friday	Saturday	Sunday
7:30–8:30 a.m. (Before classes)	7:30–8:30 a.m. (Before classes)	7:30–8:45 a.m. (Before breakfast/trips)	Until 11:00 a.m. (Before brunch/trips)
1:45–2:20 p.m. (Before sport)	1:45–2:20 p.m. (Before sport)	5:15–5:45 p.m. (Before dinner)	5:00–5:30 p.m. (Before dinner)
3:45–4:45 p.m. (Before free time/ activity)	3:45–4:45 p.m. (Before dinner)	6:30–7:30 p.m. (Before free time/ activity)	6:30–7:30 p.m. (Before study hall)
6:45–7:00 p.m. (Before study hall)	5:30–6:00 p.m. (Before free time/ activity)	10:00–10:30 p.m. (Before check-in)	8:05–8:20 p.m. (Before free time/ activity)
8:05–8:20 p.m. (Before free time/ activity)	9:00–10:30 p.m. (Before check-in)		9:00–10:00 p.m. (Before check-in)
9:00–10:00 p.m. (Before check-in)			

CHECK-IN

Your dorm parents expect you to be on time in the evenings. Here are the check-in times:

Day of the Week	Check-in Time	Lights Out
Monday–Thursday	10:00 p.m.	10:30 p.m.
Friday & Saturday	10:30 p.m.	11:00 p.m.
Sunday	10:00 p.m.	10:30 p.m.

TRIPS AND EXCURSIONS

Exemplary behavior is expected from students on all trips and excursions away from the school campus. The same rules of behavior apply when not on campus as they do when on campus. In order to facilitate a safe and secure attendance process on both outgoing and incoming trips, students must wear their school ID when boarding coaches. Faculty chaperones will be present on all trips. Students must report on time to their group's designated meeting point when touring an off-campus destination. Meeting point location and time will be announced by the faculty chaperone in charge. Any student who puts themselves or others at risk by intentionally departing from the trip itinerary or not following chaperones' instructions when away from campus should expect to receive a serious sanction and may be asked to leave the program.

DINING ROOM

- Students and Faculty eat in the dining hall at breakfast, lunch and dinner.
- You must dress neatly, make sure you use good manners and are considerate at all times.
- Meal times are like eating at home with your family so please show respect.
- Everyone must clear away their own tray and put them on the racks provided.
- Be social; **do not use mobile phones** and laptops in the dining room.
- Hats are not to be worn in the dining room.

MEAL TIMES

Breakfast:	Monday–Friday	7:30–8:30 a.m.
	Monday–Friday (morning snack in Dining Hall)	10:40–10:55 a.m.
	Saturday (continental breakfast)	8:30–9:30 a.m.
	Sunday (continental breakfast)	8:00–9:00 a.m.
Lunch:	Monday–Friday	Lunch 1 12:00–12:55 p.m. Lunch 2 12:55–1:50 p.m.
	Saturday	Bagged lunches
	Sunday (brunch)	10:30 a.m. - 12:00 p.m.
	Sunday (afternoon snack)	2:30–3:30 p.m.
	Dinner:	Monday–Friday
	Saturday–Sunday	6:15–7:30 p.m.

ACADEMICS

English Language Courses

The English Language Courses, running for two three-week sessions, provide classes ranging from Beginners to Advanced. There are three to four levels of English tuition provided, most levels divided into an older and younger group. Each student has three periods per day in English class, and one in an Elective class (see below). Upon arrival, English Language students are interviewed, tested, and also complete a writing sample. The assessment process aims to ensure that students are placed in the appropriate English Language level. The courses are intensive in nature, designed to motivate and challenge students, and to increase their comfort level in the language.

English Language students focus on the main skill areas of speaking, listening, writing, and reading, as well as grammar and vocabulary acquisition. All classes use a main course text (from the Cutting Edge series), a workbook, a selection of graded readers, and a variety of supplemental resource materials.

English Language students share the unique opportunity to practice and use the English language outside the classroom by learning, traveling, playing and socializing.

The Role of the English Language Teacher

In the English Language classroom, the learner is firmly at the center. Any syllabus considerations begin and end with the student's learning needs. The English Language program stresses the importance of learning not by passively receiving, but by actively doing as much as possible where appropriate. Communicative learning activities and materials are designed to stimulate learner initiative and demand a high level of interaction between learners in pair and small group work.

There are Key Learning Objectives for each English Language level. The objectives relate to:

- Listening
- Speaking
- Reading
- Writing

General Educational Aims

- To give students access to those aspects of the cultures of the English-speaking world in which the English language plays a significant role.
- To develop the student's capacity to engage in enjoyable, fruitful, and meaningful transactions and interactions with others.
- To encourage and equip students to participate in social, cultural, and sporting activities which involve some use of English.
- To give students a language-learning experience that will encourage and facilitate their progress when they return to their native countries.

General Communicative Aims

- To enable students to cope with the classroom use of English appropriate to their language level.
- To enable students to cope with the use of English in the broader TASIS context.
- To enable students to interact with their friends, dorm residents, coaches, and teachers through the medium of English.
- To provide a skills-development experience for our students.
- To learn to communicate for social, intercultural and instructional purposes within the school setting.

Enrichment Courses

These courses give students a chance to explore a subject that they like, but may not have time to study in their school at home. Students from different countries bring their different experiences but share the same interest in these courses. Courses include Entrepreneur Inc, Architecture & 3D Design, London Through a Lens, College Prep, Sports Science, Fashion and Textile Design, Geometry, IELTS, Middle School Skills, Public Speaking & Debate, Performing Arts, STEM, Writing Enhancement and Video Production.

Academic Assessment and Grade Reports

In the middle of each three-week session, mid-session reports for internal use are written for each student. At the end of each three-week session instructors will write evaluations of each student's performance in relation to material covered in the period. A TASIS England grade report will be written, which includes a grade and an effort mark. The reports are mailed to students' parents.

Grade

Students receive a letter grade which reflects their level of achievement in each academic area. Letter grades range from A to D- for passing marks; F indicates failure. Students are assessed on how well they have met the learning objectives for their level.

Effort

Students receive numerical grades evaluating their effort in each class. This mark should measure the student's effort against his or her own potential as best the teacher can evaluate it, and the comment should point out specific ways in which effort can be improved.

The marks evaluate the student's effort as follows:

1. Outstanding
2. Good
3. Satisfactory
4. Poor
5. Unsatisfactory

Comment

The grade report comment includes two paragraphs, the first of which is a brief general description of what has been covered by the class during the grading period. The second paragraph on the grade report is a detailed holistic assessment of the individual student's performance in the class. It mentions the quality of the student's achievement, how well a student has met the learning objectives, attitude towards class and written work, and any problems the student is having.

Homework

The purpose of homework is to support and reinforce the skills taught in class. In all classes, it is expected that teachers will give enough homework to provide sufficient work for the full hour of study time.

Excellence Awards

At the end of the session, at our final banquet, awards will be given for excellence in each class. Teachers choose the student who has reached the highest level of achievement in each class, and share a brief citation describing his or her performance. This citation will be read out at the banquet and a certificate will be presented.

Elective Courses

In addition to their major class, the students choose an elective class:

Graphic Design: The Illustrator Within

Music Production

Creative Art: An Adventure for Budding Artists

Introduction to Robotics

Let's Dance!

The Influencer: Intro to Blogs & Vlogs

Lights, Camera, Action: Film Production

TASIS ENGLAND EMAIL AND INTERNET USE

You will receive a TASIS England email address and password when you arrive on campus, this is also your Wi-Fi log-in information. When using the internet, please make sure that the content is not offensive, rude or inappropriate, and follows the TASIS England Student Acceptable Use Policy which you will sign on arrival.

STUDENT ID CARDS

All students will be provided with a student ID card and lanyard which must be worn at all times. It has your name on one side and important TASIS England information and emergency numbers on the other side. This ID also unlocks your dorm and other areas on campus.

LAUNDRY

Your dorm parents will show you how to fill out laundry cards. You can drop your laundry off in the Linen Room below Cloisters from Monday to Friday anytime between 8:30 a.m. and 1:30 p.m., and pick it up that afternoon.

TOWELS AND LINEN

Every week you can exchange your towels, sheets and pillowcases with clean ones.

Boys bring their linen to the Linen Room on Tuesdays between 8:30 a.m.–1:30 p.m.

Girls bring their linen to the Linen Room on Thursdays between 8:30 a.m.–1:30 p.m.

SPORTS

Four days per week students will take part in sports from 2:30–3:45 p.m. Students sign up for the sports they like and can change their sport with approval from the Sports team. There will also be some additional sports and activities available from 4:00–6:00 p.m. that students can sign up for.

GYMNASIUM

You are invited to use and enjoy the gym during the summer. There are a few things you should remember. Because of the delicate floor, you must wear sports shoes. Do not take food or drink into the gymnasium.

HEALTH

The nurses at the Health Center are there to help students who do not feel well. The opening hours are:

Monday to Friday:	7:30 a.m.–7:30 p.m.
Saturday:	9:00 a.m.–1:00 p.m.
Sunday:	10:00 a.m.–1:00 p.m.

Outside of these times, a nurse is always on call. Please contact your dorm parent or a member of the faculty first, and they will contact the nurse.

All medications (prescribed & non-prescribed) must be checked in with the nurse on duty. The nurse will decide whether a risk assessment can be completed to self-administer in the dorm.

SUGGESTIONS/CONCERNS

We foster a good relationship with dorm parents and teachers and encourage students to express their concerns through them. If you have any suggestions for improvement or concerns of any nature, you can share them with the following people: your teacher, your dorm parent, or any of the administrators. You can also express your concern(s) by filling out the suggestion form and placing it in the suggestion box found in the reception area of Thorpe Place. You will also have the opportunity to assess the program and share your recommendations by completing the Student Feedback Questionnaire at the end of your session.

SAFEGUARDING

TASIS England is committed to the safeguarding and well-being of all children.

TASIS England recognizes that it has a duty to ensure arrangements are in place for safeguarding and promoting the welfare of children and we will carry out this duty through our teaching and learning, pastoral care, extended program activities and daily site management. Our aims are prevention, protection, and support. This applies to all pupils, staff, parents, governors, volunteers, and visitors.

It is expected that our children will, at all times, flourish in a safe and stimulating environment; they should feel safe and secure and encouraged to relate to trusted adults. We will endeavor to provide activities and opportunities that will equip our children with the skills they need to stay safe. This will also be extended to include material that will encourage our children to develop essential life skills.

We have a Summer Program Safeguarding Policy and safeguarding procedures in place, which all staff (including supply staff, volunteers, and governors) must ensure that they have read and understood. Parents, carers, and students also have access to our wider school safeguarding policy on the school website. There are posters up around school that detail the safeguarding team and how to contact them.

Sometimes we may need to share information and work in partnership with other agencies when there are concerns about a child or young person's welfare. We will ensure that our concerns about our students are discussed with his/her parents/carers first unless we have reason to believe that such a move would be contrary to the child or young person's welfare.

We have a designated safeguarding team that incorporates a Designated Safeguarding Lead (DSL) and an on-call Senior Leader Deputy DSL. Our lead DSL is Mr. Colin Williams.

LOCK BOXES

Every student has a lockable space in his/her dorm. These boxes are where you keep valuable items. Your dorm parents will show you how to lock these and will give you a private lock combination number. You must return your lock when you leave TASIS England. If you lose your lock, your dorm parent will collect £5 from you.

Students must store their money and valuables in their lock box.

ALLOWANCE (POCKET MONEY)

When you arrive at TASIS England you can keep £100 with you for spending money. If you have extra money you must put it in the TASIS England bank (Business Office). Every week you can take out up to £100. If you would like to take out more money, your parents must send an email:

uksummer@tasisengland.org to give you permission.

You can withdraw money from the TASIS Bank in the Small Gym:

Tuesday	12:30–1:30 p.m.
Friday	12:30–1:30 p.m.

You are responsible for your money and any money that is left in your room must be locked up in your lock box at ALL times.

MOBILE PHONES

We encourage you to spend time talking with your friends and being involved in activities, and spend less time on your mobile phones. Mobile phones are not allowed to be used in the classroom or Dining Hall. If you do not have a mobile phone and want to call your parents, please speak to an administrator.

Mobile phones are not allowed after lights out.

THE ROYALS CAFÉ

Monday – Thursday	11:45 a.m.–2:00 p.m. 8:00–9:45 p.m.	You can buy: Cookies Pizza Drinks Frappuccinos Fruit Yogurt Ice Cream Crisps
Friday	11:45 a.m.–2:00 p.m.	
Saturday	8:00–10:15 p.m.	
Sunday	8:00–9:45 p.m.	

There is a pool table, air hockey game and a sitting area with a television. It is a great place to relax with your friends.

SHUTTLES TO WINDSOR AND OFF CAMPUS PERMISSIONS

On Wednesdays, students have the opportunity to board coaches for a trip to the nearby town of Windsor for shopping or an afternoon snack. Coaches will depart at 2:45 p.m. and return in time for dinner on campus. While in Windsor, all rules and regulations regarding off-campus trips and excursions apply. It is imperative that students always stay in groups of two or three, listen carefully to their chaperones regarding meeting point and time, and report on time to the meeting point to return to campus as a group.

Sports coaches will supervise visits to the local store between 4:00–6:00 p.m. Monday to Thursday. It may not be possible to go to the store outside these times but if you need something you must liaise with your dorm parents or the duty team. You must take care when walking to the post office and stay on the footpath and OFF the road, always going in groups of two to three.

Students must never book taxis.

OFF-LIMITS AREAS

There are just a few places on campus you are not allowed to go to. Please do not go to the Lower School play area. The equipment is meant for younger children and anyone older may break them! The area around St Mary's Church and Monks Walk is also off-limits.

FIRE PROCEDURES

All buildings at TASIS England have fire alarms and fire extinguishers. If you see a fire you must pull the alarm and evacuate the building to the nearest fire assembly point.

If the alarm sounds at night, students must quickly go to their meeting points and a teacher will call your name.

Dorm	Assembly Point
Lodge, Tudor House, TP1, TP2, TP3, TP4, TP5 Cloisters	Assembly Point 1 (TP Lawn)
Vicarage Mews	Assembly Point 6 (TP Lawn)
Orchard	Assembly Point 7 (TP Lawn)

If the alarm sounds during the day, you must stay with your class and go to the following meeting points.

Location	Assembly Point
Language lab, Coach House Hall Classrooms Arcade Classrooms Music Building, Art Building Runnymede Hall Classrooms Gym and Theatre	Field (next to tennis court)
Thorpe Place Innovation Center Upper School Library	Back lawn before the pond

DON'T PUT YOUR LIFE IN DANGER. EVACUATE.

STUDENT DRESS CODE

We require all students to dress in a way that is respectful, clean, and presentable while still allowing for comfort. Any clothing that is discriminatory, suggestive, offensive, or revealing should be avoided. This includes any clothing that has language or imagery perceived to be inappropriate or offensive.

Students must avoid clothing that exposes undergarments or areas of the body that are typically covered in an academic setting and clothing must be appropriate for activity participation - for example having shoulders and midriff covered for horse riding and wearing long trousers.

We understand that cultural and religious attire may vary, and students may wear clothing that is culturally or religiously significant, as long as it is clean, safe, respectful and appropriate for activity participation.

Footwear must be safe and clean, taking into consideration health and safety concerns. Any jewelry or accessories must not pose a health and safety risk. We acknowledge that some students may have culturally or religiously significant jewelry, piercings, or hairstyles. However, in certain activities it may be necessary to avoid wearing items in order to ensure the safety and health of all participants.

If you have any inquiries or concerns regarding our dress code policy, please contact the Program Directors. We appreciate your cooperation and goodwill in maintaining these standards.

EMERGENCY PHONE NUMBERS

Add +44 and eliminate the first 0 if dialing from outside of the UK

TASIS England: 01932 565252

Duty Manager Mobile: 07553 287524

Mrs Georgaklis (Director): 07407 855106

Mr Trembulak (Deputy Director): 07392 319943

Mr Williams (Safeguarding): 07770 339754

Security: 07768 947201

Health Center: 01932 582353

School Nurse: 07774 197082

Emergency Services: 999

Non-Emergency Police: 101

RULES

Please make sure you read the rules and know them well. You should also be familiar with what happens when you don't follow the rules.

The students and faculty of TASIS England share in a small society, which can flourish only through constant consideration and respect for the rights and property of others. To safeguard the rights of the community, every student is honor-bound to know and abide by the following rules. Parents and students must read these rules and sign the Rules Slip to signify that they will abide by the rules. Parents should keep these rules for reference as students will receive another copy upon their arrival.

Students and parents should be aware that any infringement of these rules may lead to immediate suspension or dismissal and that the Director of the Summer Program is responsible for all disciplinary decisions. Parents are reminded that there will be no reductions or refunds for suspensions or dismissal. TASIS England reserves the right to inspect a student's room, his or her person and his or her personal effects in order to ensure the compliance of Program rules and regulations for the purpose of the safety, health, and welfare of the participants and employees.

Students and Mobile Phones: The Program encourages students to limit their access to personal mobile devices and reserves the right to confiscate and monitor personal devices when deemed necessary for safeguarding concerns. During classes, activities and sports, students' mobile phones should be turned off and should remain in students' bags or kept with the teacher. In the boarding houses, mobile phones are permitted during free time, although their use is prohibited after lights out. Phones can be collected from younger students (up to Grade 10 or under 15 years of age) and this provision can be extended to students who persistently overuse their phones at inappropriate times. TASIS England acknowledges that due to the international nature of the School and the student body that it may be acceptable for some students to contact family members, with staff permission, after lights out, where time zones do not align with GMT or BST.

Mobile devices must not be used to directly take photographs, video or sound clips of any student or other person who is unaware of the action and who has not given their explicit permission. Students and staff are informed about the statutory framework regarding the sharing and publishing of photographs and videos, regardless of the media chosen.

Any use of mobile technology to intimidate, bully, harass, threaten or attempt to radicalize others or breach copyright laws will be counted as an infringement of network use and breach of discipline and will be dealt with in accordance with the TASIS England Summer Program Behavior Management Policy. This may result in disconnection from the network, confiscation of the mobile technology and/or legal or civil disciplinary action. Uploading images and sound is only permissible if the subject involved gives permission and, if in doing so, Program and statutory guidelines are not breached.

Students are reminded that taking, sending or posting images or videos of a sexual or indecent nature is strictly prohibited by the Program and may constitute a criminal offence. The Program will treat incidents of sending and/or receiving these messages or images as a safeguarding issue and students concerned about images that they have received, sent or forwarded should speak to any member of staff for advice.

The Program has the right to confiscate and search any mobile electronic device (personal or Program issued) if it suspects that a student or staff member is in danger or has misused a device. TASIS England administrators reserve the right to dismiss a student if the Program Director deems that an extreme, or multiple, violation of this rule has taken place.

Drugs: The possession, use, or transfer of alcohol, inhalants, illegal or controlled substances, or paraphernalia is not allowed. TASIS England administrators reserves the right to dismiss a student if the Program Director deems that a violation of this rule has taken place. Students are required to register all prescription drugs and all medicines with the Nurse immediately upon arrival at school.

or receipt of the prescription. Any non-registered drug or medicine may be considered “illegal” or “unauthorized”.

Personal Dishonesty: Theft of money or property from other individuals or from the School or other institutions is strictly prohibited.

Alcohol: Possession or consumption of alcoholic beverages, including beer and wine, is strictly prohibited and will result in appropriate disciplinary action.

Hazing: Bullying, harassing, intimidation of any kind or hazing of other students is strictly prohibited including that may take place online or over social media.

Smoking/Vaping: TESIS England believes that the harmful effects of smoking and tobacco have been convincingly demonstrated, and consequently does not allow the possession of or use of tobacco in any form during the session and includes vaping. Disciplinary action will result if a student fails to observe this rule. In any event where smoking or vaping has occurred, paraphernalia will be confiscated, parents may be contacted and a visit to the School nurse will take place to offer advice and guidance. This applies to students on and off campus during their stay at TESIS England.

Fire Hazards: Burning of incense or candles or use of firecrackers are fire hazards and are prohibited. Tampering with fire doors, fire extinguishers, fire exit signs and fire alarms, including knowingly activating a fire alarm when no emergency service is needed, is a serious threat to people’s safety and is strictly prohibited. Fire-starting equipment such as lighters and matches are strictly prohibited and will be confiscated. If students have these in their possession when they arrive at the School they should be handed to a member of staff before entering the boarding house.

Vandalism: Defacing or destroying the property of other individuals or of the School or other institutions will result in payment for the damage and strict disciplinary action.

Unauthorized Mixed Company: There will be no boys in girls’ designated areas and no girls in boys’ designated areas.

Body Piercing: If, in the opinion of the School nurse and/or administration, a student’s body piercing is a health or safety hazard, the student will be asked to remove it.

Academic Dishonesty: Any incident of academic cheating or plagiarism is both dishonest and non-educative. Copying another student’s class work or homework, or cheating on a test are examples. Academic dishonesty is not tolerated at the School and will result in an appropriate sanction.

STUDENTS DAILY SCHEDULE

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
7:30–8:30 a.m.	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	CONTINENTAL BREAKFAST 8:30–9:30 a.m.	CONTINENTAL BREAKFAST 7:45–8:45 a.m.
(PERIOD A) 8:45–9:40 a.m.	CLASS PERIOD A	CLASS PERIOD A	CLASS PERIOD A	CLASS PERIOD A	CLASS PERIOD A	All students out of dorm by 8:45 a.m. Trips depart from the Coach Park at 10:00 a.m.	BRUNCH 10:30 a.m.–12:00 p.m.
(PERIOD B) 9:45–10:40 a.m.	CLASS PERIOD B	CLASS PERIOD B	CLASS PERIOD B	CLASS PERIOD B	CLASS PERIOD B		
10:40–10:55 a.m.	BREAK	ALL SCHOOL MEETING	BREAK	BREAK	BREAK		
(PERIOD C) 11:00–11:55 a.m.	CLASS PERIOD C	CLASS PERIOD C	CLASS PERIOD C	CLASS PERIOD C	CLASS PERIOD C		
(PERIOD D) 12:00–12:55 p.m.	LUNCH or CLASS PERIOD D	LUNCH or CLASS PERIOD D ALLOWANCE 12:30–1:30 p.m.	LUNCH or CLASS PERIOD D	LUNCH or CLASS PERIOD D	LUNCH or CLASS PERIOD D ALLOWANCE 12:30–1:30 p.m.		
(PERIOD E) 12:55–1:50 p.m.	LUNCH or CLASS PERIOD E	LUNCH or CLASS PERIOD E ALLOWANCE 12:55–1:50 p.m.	LUNCH or CLASS PERIOD E	LUNCH or CLASS PERIOD E	LUNCH or CLASS PERIOD E ALLOWANCE 12:55–1:50 p.m.	TRIPS 10:00 a.m.–6:00 p.m.	TRIP/ SHOPPING 12:30–6:00 p.m.
1:50–2:20 p.m.	BREAK	BREAK	BREAK	BREAK	BREAK		
SPORTS 2:30–3:45 p.m. OFF CAMPUS 2:00–4:00 p.m.	SPORTS	SPORTS	(No Sport) WINDSOR EXCURSION	SPORTS	SPORTS		
4:00–6:50 p.m.	FREE TIME	FREE TIME	FREE TIME	FREE TIME	FREE TIME	DINNER 6:15–7:30 p.m.	DINNER 6:15–7:30 p.m.
5:30–6:45 p.m.	DINNER	DINNER	DINNER	DINNER	DINNER		
7:00–8:00 p.m.	STUDY HALL	STUDY HALL	STUDY HALL	STUDY HALL			
8:00–10:00 p.m.	ACTIVITIES	ACTIVITIES	ACTIVITIES	ACTIVITIES			ACTIVITIES
CHECK-IN TIME 10:00 p.m.	DORMITORY CHECK-IN 10:00 p.m. / LIGHTS OUT 10:30 p.m.				CHECK-IN 10:30 p.m. LIGHTS OUT 11:00 p.m.		CHECK-IN 10:00 p.m.

***Laundry Service provided Monday - Friday from 8:30 a.m.–1:30 p.m. - Drop off at Cloisters**

*We wish you an enjoyable
summer at TASIS!*



THE AMERICAN SCHOOL IN ENGLAND
Coldharbour Lane, Thorpe, Surrey TW20 8TE, UK
www.tasisengland.org