

Woods Charter School Board Policy	Evaluation of Employees	Policy #0022
<p>Evaluation of Employees</p> <p>Background:</p> <p>The Woods Charter School Board of Directors realizes the importance of acquiring and maintaining the highest quality staff to achieving its mission of quality education for its students. An excellent evaluation program that clearly describes an employee's performance is an important tool in the improvement of instruction, assessing performance, and making decisions that are in the best interest of the students and teachers.</p> <p>Policy:</p> <p>The principal is directed to develop and implement an effective evaluation system for employees. All employees should be evaluated using appropriate evaluation tools.</p> <ul style="list-style-type: none">Employees will be observed by the principal annually.Self-evaluations will be included as part of the evaluation process.Goals will be written and reviewed annually.Employees will have a full evaluation annually during the first 3 years of employment and every 5 years after, or more frequently as deemed appropriate by the principal. <p>The evaluation system must incorporate the following directives.</p> <ul style="list-style-type: none">Evaluation will include paperwork necessary to maintain teachers' licensure.Exemplary performance as well as deficiencies in performance must be clearly identified.Observations and evaluations by the division director or appointee may be considered as part of the evaluation process.Peer observations and evaluations may be considered as part of the evaluation process.Student evaluations may be considered as part of the evaluation process.		
<p>Date Adopted: 3/17/2011</p>		

