

May 15, 2023

**BOARD OF EDUCATION
SUMMIT, NEW JERSEY**

The Board of Education held a Reorganization/Regular Meeting on Monday, May 15, 2023 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Mr. Cho, Mr. Colón, Ms. Cohn, Ms. Erday, Ms. Justice, and Ms. Stanton.

Also present were Mr. Hough, Superintendent, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Dr. Cordero, Director of Curriculum & Instruction, Dr. Marr, Director of Student Personnel Services, and Ms. Callander, Communications Officer. There were 60 people in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

OUTGOING PRESIDENT'S MESSAGE

Mr. Colón read the following:

“I will start by offering a happy belated Mother’s Day to all of our wonderful moms in attendance (belated birthdays are OK, so why not belated Mother’s Day wishes?). Welcome everyone to our annual Board reorganization meeting. We have a few important agenda items to cover as a part of our reorganization. But before we enthusiastically welcome Ms. Eileen Kelly to our Board of Education, we must say goodbye to one of our own, Donna Miller, who has dutifully served her two full terms on our BOE. So I will defer part of my outgoing President’s message to you Donna if you have any words before we begin the reorganization.”

Ms. Miller expressed her thanks to Mayor Radest for the trust she showed in her appointment; to past BOE members – specifically Celia Colbert for her guidance; current BOE members for their dedication to our children and best wishes to Eileen Kelly as she begins her time on the BOE. Thanks to our administration, the students, the district and the community – they are all in wonderful hands. And a special thanks to Rob Gardella who stepped up during a difficult time, and Scott Hough for his leadership during the pandemic.

“Thank you, Donna. Our Board would like to say a few words to you as you depart, and I would ask Vice President Cho to speak on our behalf.”

Mr. Cho read the following:

“We first met around 15 years ago when we served together on the Summit YMCA board which you also chaired. Meeting with her to discuss joining the school board, I knew what to expect when my board term would start in May of 2020 with Donna as the new president. With her outstanding leadership and organizational skills, the board was in good hands with your hands on the wheel.

When I think back to how my term started on Zoom, it is an understatement to say that everything she was able to accomplish that year in such a challenging environment far exceeded what I thought was possible. Having to hire a new superintendent is hard enough but adding the challenges of operating during a pandemic is incomprehensible. Despite the constraints of doing everything remotely, she led our board through a very thorough and comprehensive search for our new superintendent. Working with our advisors and counsel, she managed the process to thoroughly vet all the candidates, schedule the numerous Zoom interviews and solicit the feedback from the board and lead the many discussions that led to the final decision. Our district has and will continue to benefit from her leadership during the search process which is truly one of the most consequential decisions a school board has to make. Of course, while the Superintendent search was in process, she also worked tirelessly with the administration in dealing with the operational challenges of the pandemic, navigating the end of school year and the planning for the start of the next with an administration undergoing the transition to the new superintendent. Looking back now it all seems like a distant memory but being my first year on the board, I recall being in awe of how Donna seamlessly led our board and addressed each and every issue with determination and focus to best serve our students and families while communicating with all the constituents.

Only a person with the years of being a leader in the community could have succeeded with everything she was faced with as president of our school board. In every meeting and discussion about how to respond and how to proceed, her knowledge of the community and understanding of our school families was critical to shaping how the district operated during the pandemic. Her leadership of the board and establishing a great working relationship with administration allowed our district to start the new school year with minimal disruptions to learning and being able to return to regular operations the past two years. Even after she passed the gavel on, she has continued to be a leader on the board and a resource to fellow board members with her history and knowledge of board operations. Her work the past two years on the Education, Communications and Negotiations committees have been critical to what the district has been able to accomplish toward our goals. On each committee she's able to provide thoughtful feedback to staff, educate her fellow board committee members and provide insight instrumental to the final decisions made. Her contributions to our school district are truly immeasurable. Without you on the board, I will now have to ask myself at every meeting, “What am I missing that Donna would ask about or bring up?” I know I speak for all of us in giving you a big thank you for your service to the school district. We will miss your wisdom, sense of humor and dedication to our students.”

Mr. Colón continued:

“Thank you, Yon. As Yon’s words of gratitude were expressed on behalf of our Board, I would like to add to those comments by thanking you personally for your friendship, your mentorship and your extraordinary leadership through a pandemic, a Superintendent transition and our 5 years together on this Board. Thank you, Madame President Emeritus Miller.

In my final comments as Board President, I would like to highlight a few accomplishments related specifically to our Board of Education responsibilities as a governance body:

- 1) Our Board has defined clear multi-year goals for our District related to Diversity, Equity, Inclusion and Belonging; 2) data utilization to inform educational methods, programming and support; and 3) STEAM curriculum enhancements.
- 2) We have ensured that the full scope of the District’s activities are overseen by our BOE, and we’re in the process of modifying our Committee structure to ensure that this will occur going forward.
- 3) We have steadfastly rejected to notion of politicizing educational topics.
- 4) We have prioritized fiscal prudence in a very challenging economic environment – including the approval of a 23-24 budget without banked capital funding. And there is more good financial news forthcoming within our Ops minutes (sorry Yon for stealing some of your thunder on that item).
- 5) We reviewed, scrutinized and approved a substantial investment in the District’s facilities and curriculum, ensuring that this investment will have a meaningful and positive impact on every single student within the Summit Public school system.
- 6) We worked constructively with the Summit Education Association to define the terms for contract renewal (more to come on that topic within the Negotiations Committee read-out)
- 7) We integrated student representation onto our Board, which was a welcome reminder as to why we’re all here in the first place. Thank you, Lena for your contributions to our Board meetings.
- 8) Lastly and most importantly: As a Board we have ALWAYS prioritized our students and how best to prepare them, each and every one, for their futures. This is an immense challenge for a public education system, but I am very happy to report that the Summit School District is uniquely prepared to meet this challenge and offer each of our students the opportunity to succeed, in however they choose to define success. I would like to thank each of our Board members for their significant contributions to these great initiatives and outcomes, and a special thank you to V.P. Cho, who was my trusted and invaluable partner in dealing with all Board matters throughout this past year.

Within the list of accomplishments I referenced I didn't mentioned any of the fantastic educational work that takes place each and every day within all of our buildings. I didn't mention it because our Board, quite frankly, deserves no credit for it. That credit goes to our educators, building leaders and their staff, who are truly exceptional and deserve the praise of our Board at every opportunity.

And credit for the educational work of this District, and the system and culture that supports it, also goes to our Superintendent, Cabinet and Business Office team – they are the absolute *crème de la crème* of educational leadership and management, and we are happy and proud to have each one of you here in Summit.

I also want to thank our parents and community members for respectfully [respectfully] sharing your thoughts and concerns with our Board. As I said throughout the year – every email and every word spoken during public comment has been heard by our Board, and those emails and comments serve to inform and focus our work and the work of the District. Subjects ranging from budgets and spending to curriculum topics to substance abuse concerns have been brought forward and have impacted our thinking in fulfilling our responsibilities.

I would also like to offer a special thank you to Mayor Nora Radest, as I know this is your last BOE reorg meeting as Mayor. You have appointed every Board member here on the dais, and your collaborative approach and thoughtfulness in selecting your appointees has been valued by our Board and has ultimately benefitted our community and students And I would be remiss if I didn't also thank you for respecting the independence of our Board in governing the educational work of our school district.

Thank you to my wife Sharyn and our kids – Sharyn for dealing with the ad hoc schedule commitments that arise as Board President, and to my kids for serving as undercover advisors (maybe not so undercover) in helping me understand the inner working of the school system from the eyes of the consumer.

Last but certainly not least, I would like to thank our students. I am simply in awe of the energy, talent and potential within our students. I see it on display everywhere - in their artwork, volunteer work, in plays, shows, musicals, on sports fields, in assessment data, in graduation outcomes, at awards ceremonies, in school newspapers, on playgrounds, in conversations with my children's friends - literally everywhere. It's awesome, and I have been honored to serve these amazing students as Board President. Thank you."

ADMINISTRATION OF OATH

School Business Administrator/Board Secretary Derek J. Jess administered the oath of office to Yon Cho, returning, and Eileen Kelly, new Board of Education Members.

ELECTION OF PRESIDENT

Mr. Jess asked for nominations for Board President.

Ms. Stanton read the following:

“I would like to formally nominate Yon Cho for the office of president of the Board of Education for the 2023 - 2024 school year.

For the entirety of my year on the Board, I have worked directly alongside Yon on both the Operations Committee and the Communications Committee. During this time, I have found Yon to be an excellent communicator and collaborator, someone who is a mindful thinker that continually puts forth ideas, recommendations and questions that are sound, well thought out and directly align with the Board’s views on important fiscal responsibilities and educational values for our district as well as others.

Specifically during the initial Bond proposal and during the current stages of the Investing in Our Future initiative, Yon has worn many hats, viewing all things presented from the perspective of a parent, board member and member of our community - asking questions and revisiting plans to ensure that funds are allocated responsibly and that decisions made support continued educational success in our district.

Additionally, Yon’s ability to be a leader and team player go hand-in-hand, and he values input from every single member of the board - taking the time to not only hear your views but discuss them at length and provide guidance and/or feedback when you seek clarification. As a newer Board member getting her feet wet, this was a big one for me and as such he gained my immediate respect.

And while his ability to communicate with the Board is beyond strong, his ability to communicate with the community is even stronger. During multiple Communications Committee meetings, Yon reinforced the importance of communicating our needs - specifically related to the Investing in Our Future initiative - to not only our district wide community but our broader community as a whole. It’s this sort of big picture view - considering all view points and angles - that make a great leader and this reaffirms Yon is just that.

Finally, as silly and simple as it sounds Yon to his core is a good, good person. His head and his heart are in the right place. Always. He cares about every member of this board, every member of this cabinet and each and every one of the 4,000+ students in this district. He wants our district to thrive, to continue its academic excellence and to be the best. And sometimes the silliest and simplest things are the most important of all.

I find these all of traits invaluable to our Board and as such it gives me great pleasure to nominate Yon for our next Board president and I respectfully request the Board’s support for

this nomination. Thank you.”

Ms. Stanton moved approval of Yon Cho as Board President. Motion seconded by Ms. Erday. The roll was called, Mr. Cho abstained, and all others present voted “Aye”. The motion was declared adopted.

ELECTION OF VICE PRESIDENT

Mr. Cho asked for nominations for Board Vice President.

Ms. Cohn read the following:

“I would like to nominate Walidah Justice for the position of Vice President of the Board of Education.

Walidah was appointed to the Summit Board of Education in May 2021. She has proven to be a dedicated board member who is passionate about education. She has served as the Chair of the Education Committee and as a member of the Communication, Negotiations and Policy committees.

Walidah has worked in education for over 20 years. She is currently the Chief Equity and Inclusion Officer at Kent Place School. Throughout her career, Walidah has worked actively with marginalized students to provide safe spaces, amplify student voices, and support each individual student’s success.

Walidah and her husband, Breyon, have three children currently in the Summit Public Schools District – one at SHS, one at Lincoln-Hubbard Elementary School, and one at Wilson Primary Center.

Walidah is thoughtful and thorough in her approach and she has the experience, the skills, and the passion to excel in the role of Vice President.”

Ms. Cohn moved approval of Walidah Justice as Board Vice President. Motion seconded by Ms. Stanton. The roll was called, Ms. Justice abstained, and all others present voted “Aye”. The motion was declared adopted.

NEW PRESIDENT’S ADDRESS

President Cho read the following:

“One of the first things I learned as a school board member is how the achievements in any one year are largely dependent on the decisions made in prior years. Whether it's student performance, outcomes for our graduates, budgets, facilities and having a best in-class administration and staff, the decisions made in the past play a big role. I’d like to thank my

predecessors, Donna Miller, Chris Bonner and Michael Colon for their leadership, service to our district and for being such outstanding examples of how a school board president should lead.

As I start my term as President, I'll use a running analogy to summarize what I seek to accomplish. I've been handed this baton or gavel, with our district in front of the pack in a long relay race. My goals are simply to stay in my lane, not trip and fall or drop the baton and at the end of my term, hand off to my successor with our district still in front of the pack if not with a bigger lead. Together with my fellow board members, we'll do our best to meet the standards of outstanding performances and successes across our school district and leave the district well positioned to continue to do so in the future."

STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- End-of-year events at the High School
- Spring sports successes
- "Morgan's Message" – an organization focused on stopping the stigma around the mental health of athletes, and encouraging athletes to value their mental health just as much as their physical health

REORGANIZATION APPOINTMENTS AND DESIGNATIONS

Ms. Stanton moved approval of the following items under Reorganization Appointments and Designations:

A. Approval of the following Board of Education Committees for 2023-2024:

Communications Committee

Kelly Stanton*

Eileen Kelly

Melanie Cohn

Michael Colón, Alt.

Education Committee

Melanie Cohn*

Yon Cho

Jen Erday

Walidah Justice, Alt.

Negotiations Committee

Yon Cho*

Jen Erday

Michael Colón

Walidah Justice, Alt.

Operations Committee

Michael Colón*

Walidah Justice

Kelly Stanton

Yon Cho, Alt.

Policy Committee

Walidah Justice*

Jen Erday

Eileen Kelly

Melanie Cohn, Alt.

*Committee Chair

B. Approval of the following Liaison Assignments:

1. Community Liaison - Yon Cho
2. Garden State Coalition - Melanie Cohn
3. SEF Board - Kelly Stanton
4. Union County Ed Services Commission - Walidah Justice
5. N.J. School Boards Delegate - Yon Cho
6. Union County School Boards Delegate - Michael Colón
7. PTO President's Council - Yon Cho
8. City of Summit Athletic Field User Fee Group - Executive & Management - Yon Cho & Walidah Justice

C. Approval of the following designations:

1. Board Secretary - Derek J. Jess
2. Custodian of Records - Derek J. Jess
3. Public Agency Compliance Officer - Derek J. Jess
4. School Safety Specialist - Robert Gardella
5. Treasurer of School Moneys - Tamara Baldwin
6. Medical Inspector - Dr. Amy Gruber, Chatham Family Medicine
7. Attendance Officer - Laura Schetlick
8. Affirmative Action Officer - Robert Gardella
9. ADA/504 Compliance Officer - Doreen Babis
10. Homeless Liaison - Crystal Marr
11. Asbestos Hazard Emergency Response Act - Karl & Associates/Michael Martino
12. Right to Know/IAQ/IPM - Michael Martino
13. Substance Abuse Coordinator - Amy Herber
14. Title IX Coordinator - Robert Gardella
15. Anti-Bullying Coordinator - Crystal Marr
16. District State Testing Coordinator - Joseph Cordero
17. ESEA Coordinator - Joseph Cordero
18. Bilingual/ESL/ELS - Crystal Marr

19. District Educational Stability Specialist - Doreen Babis
 20. Data Coordinator - Laura Schetlick
 21. Early Childhood - Joseph Cordero
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- D. Approval to appoint the newly-elected Board President, Yon Cho, and newly appointed Chair of the Operations Committee, Michael Colón, as Board of School Estimate members to complete the 2023 calendar year, effective May 12, 2023
 - E. Approval of Notice for 2023-2024 Board of Education Meeting Dates (as per attached)
 - F. Approval of Payroll Schedule for the 2023-2024 school year (as per attached)
 - G. Approval of 2023-2024 Holiday Schedule for 12-Month Employees (as per attached)
 - H. Approval of appointment of Derek J. Jess as Qualified Purchasing Agent, and Establishment of Bidding Threshold resolution (as per attached)
 - I. BOARD POLICIES - Be it Resolved that the written By-Laws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book, are hereby adopted by the Board and shall govern all actions and business to come before this Board
 - J. DISTRICT-WIDE CURRICULUM - Be it Resolved that the Summit Board of Education approves all existing curriculum, textbooks and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses
 - K. Business Office Purchasing Manual & Standard Operating Procedures Manual - Be it Resolved that the Business Office Purchasing Manual and Standard Operating Procedures Manual previously and duly adopted by the Board shall govern all purchases and procedures that fall under the responsibility of the School Business Administrator
 - L. Approval of re-adoption of Safety & Security Emergency Operating Plans
 - M. Approval of appointment of Derek J. Jess as Fund Commissioner to the Diploma Joint Insurance Fund, and Kathy Sarno, Alternate
 - N. Approval for Summit Public Schools to continue as a member of the Schools Health Insurance Fund (SHIF)

- O. Approval of appointment of Derek J. Jess as a Fund Commissioner to the Schools Health Insurance Fund (SHIF), and Kathy Sarno, Alternate
- P. Approval of the Schools Health Insurance Fund (SHIF) Indemnity and Trust Agreement effective July 1, 2023 to June 30, 2024
- Q. Approval of reappointment of Arthur J. Gallagher as “Broker of Record for Health Benefits” for the 2023-2024 school year at a cost of \$89,000
- R. Approval of reappointment of Willis, LLC, as “Broker of Record for Property Casualty” for the 2023-2024 school year
- S. Approval of reappointment of Cornell, Merlino, McKeever & Osborne, LLC as Special Counsel for negotiations for the 2023-2024 school year at the rate of \$170/hour
- T. Approval of reappointment of Porzio, Bromberg & Newman, P.C., as district board attorneys for the 2023-2024 school year at the rate of \$210/hour for attorneys and \$155/hour for paraprofessional staff
- U. Approval of reappointment of John B. Comegno II, Esquire, Comegno Law Group, P.C. as Special Counsel for the 2023-2024 school year at the rate of \$190/hour for partners, \$175/hour for associates and \$75/hour for paralegals
- V. Approval of reappointment of EI Associates as district “Architect of Record” for the 2023-2024 school year (Billing Rate Schedule attached)
- W. Approval of reappointment of Parette Somjen Architects as district “Architect of Record” for the 2023-2024 school year (Fee Schedule attached)
- X. Approval of reappointment of Edwards Engineering Group as district “Engineer of Record” for the 2023-2024 school year (Rate Schedule attached)
- Y. Approval of Renewal and Amendment of School Physician Services Agreement with Practice Associates Medical Group, P.A. (dba Atlantic Medical Group), 465 South Street, P.O. Box 1905, Morristown, NJ 07962 to provide physician services from July 1, 2023 to June 30, 2024 at a cost of \$16,650
- Z. Approval of reappointment of OMNI Financial Group, Inc. to serve as third party administrator (TPA) for the district’s 403(b) and 457(b) plans for the 2023-2024 school year

- AA. Approval of AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Summit School District full-time employees for the 2023-2024 school year
- BB. Approval to appoint All Risk Property Damage Restoration, 501 Kennedy Blvd., Somerdale, NJ 08083 as district emergency restoration company as needed for the 2023-2024 school year under N.J. State Approved Co-op Bid ESCNJ 1718-34
- CC. Bank Depositories -

ACCOUNT	BANK	SIGNATORIES
General Account	Citizens Bank	Board Pres./Board Sec./Treas. School Moneys
Benefits - Main Acct. (Aetna)	Citizens Bank	Deposit Only
Benefits - Aetna Reserve	Citizens Bank	Deposit Only
Benefits - FSA Account	Citizens Bank	Deposit Only
Payroll	Citizens Bank	Board Secretary/Treas. School Money
Payroll Agency	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Cafeteria	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Critchfield Scholarship	Citizens Bank	Board President/Board Secretary
Gottesman Family Foundation Scholarship	Citizens Bank	Board President/Board Secretary
Mame Louise Reynolds McGeorge Scholarship Fund	Citizens Bank	Board President/Board Secretary
Tom O'Rourke Scholarship Fund	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Unemployment	Citizens Bank	Board Secretary/Asst. Bus. Admin.

FLASH	Citizens Bank	Board Secretary/Asst. Bus. Admin.
SHS Athletics Account	Citizens Bank	Board Secretary/Asst. Bus. Admin.
NJ/ARM Joint Account	U.S.Bank, N.A.	Board Secretary/Asst. Bus. Admin.
NJ Cash Management Fund	State Street Bank	Board Secretary/Asst. Bus. Admin.

DD. Establishment of Procedure for Signing of Checks

Whereas, the Summit Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

Be It Resolved, that the signatures of the Board President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

Be It Further Resolved, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll

EE. Approval of Petty Cash Fund

Whereas, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

Whereas, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements which strengthen the fiscal control and accountability for petty cash funds;

Be It Resolved, upon recommendation of the Business Administrator that the Summit Board of Education approve the following Petty Cash Accounts to be established and replenished by the rules and regulations for Petty Cash Funds:

BUSINESS OFFICE - \$100.00 - Signatory: School Business Administrator/Asst. Business Administrator. Individual reimbursements not to exceed \$50.00

OFFICE OF SPECIAL SERVICES - \$100 - Director of Special Services and School Business Administrator. Individual reimbursements not to exceed \$50.00

FF. Designation of Official Newspapers for Legal Notices

Be It Resolved, that the newspapers for the Board's legal ads to be hereby established as Union County Local Source (primary) and the Star Ledger (secondary)

GG. Tax Sheltered Annuity Companies

Be It Resolved, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, in accordance with the district's agreement with OMNI Financial Group as third party administrators, open for enrollment to any Summit Board of Education employee for the 2023-2024 school year:

- Equitable Advisors
- Lincoln Investment
- Corebridge Financial

HH. Approval of Agreement for Participation and Coordinated Transportation Services for the 2023-2024 school year with:

- Union County Educational Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Educational Services Commission of New Jersey (ESCNJ)
- Sussex County Regional Transportation Cooperative (SCRTC)
- Hunterdon County Educational Services Commission
- Educational Services Commission of Morris County
- Monmouth Ocean County Educational Services Commission
- Mercer County Educational Services Commission

II. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2023-2024 school year; licensing and maintenance fee in the amount of \$10,330

JJ. Approval of procurement of goods and services through state agencies (state contracts on file and active with the N.J. Department of Treasury, Division of Purchase & Property)

KK. Approval of continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2023-2024 school year to include:

- Educational Services Commission of NJ (ESCNJ)
- TCPN (The Cooperative Purchasing Network) Houston, TX
- GSA.GOV (United States General Services Administration) Washington, DC
- PEPPM Technology Bidding & Purchasing Program, Milton, PA
- US Commodities, Gaithersburg, MD
- Hunterdon County Educational Services Commission, Lebanon, NJ
- NASPO ValuePoint Cooperative Purchasing Organization
- National Joint Powers Alliance (NJPA) Staples, MN
- The Interlocal Purchasing System (TIPS) Pittsburg, TX
- 1Government Procurement Alliance (1GPA) Phoenix, AZ
- Monmouth-Ocean Educational Services Commission (MOESC)
- GOVMVMT Cooperative Purchasing

Further be it resolved, that the QPA be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws

- LL. Approval for the purpose of recognizing liability coverage for a board-sponsored activity or event for any organization affiliated with and supporting the schools that is recognized by the Board of Education, at the discretion and approval of the Superintendent of Schools and School Business Administrator. Furthermore, the officers and members of the organization, but only with respect to their liability for activities they perform on behalf of the designated organization, are hereby covered under the district's insurance, subject to the policy terms and conditions; however, this insurance is excess over any other insurance, whether primary, excess or any other basis
- MM. Approval of Indoor Air Quality Plan revised July 21, 2018 in compliance with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007)
- NN. Approval to utilize the Kim Marshall Teacher and Principal Evaluation Models for professional evaluations during the 2023-2024 school year

Motion seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others voted "Aye." The motion was declared adopted.

PRESENTATIONS

1. Summit Educational Foundation – Spring 2023 Grants
Chelle Donnelly & Dawn Rempell

Ms. Cohn moved the following:

Approval to accept the Summit Educational Foundation Spring 2023 Grants in the amount of \$375,821

Motion seconded by Ms. Stanton. The roll was called and all voted "Aye." The motion was declared adopted.

SUPERINTENDENT'S COMMENTS

Mr. Hough spoke about the following:

- Celebrations of Teacher Appreciation Week & National Nurses Day
- Primary Centers' Kindergarten Open House
- Author visit and Harlem Wizards fundraiser at Brayton School – special shout-out to the HS custodial staff; Franklin hosted its annual TREP\$ Marketplace; Jefferson's Cultural

Festival; Lincoln-Hubbard held their Give and Give Back fundraiser; Washington's Green Team spring cleanup

- Multicultural Night at LCJ Summit Middle School
- Outstanding Scholars Breakfast at Summit H.S. – congratulations to Lydia Boubendir and Sophia Fu
- Summit H.S. production of Something Rotten received 11 Final Nominations and three Honorable Mentions from the Paper Mill Playhouse Rising Star Awards
- Congratulations to Cece Webb & Jake Lowry for their selection as 2023 UCIAC Union County Scholar-Athletes of the Year from Summit H.S.

SUPERINTENDENT'S REPORT

Superintendent Hough then introduced the new hires and spoke briefly about them.

Ms. Cohn moved approval of the following items under Superintendent's Report:

A. Report of New Hires

1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Shane Zeigler	Principal	BES	\$127,000 (prorated if start date is after July 1, 2023)	July 17, 2023 (or sooner) for the 2023-2024 school year	Dr. Moretz
Brenda Horetsky	Learning Disabilities Teacher Consultant	Special Services	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Francesca Mattioli
Crystal Williams	School Psychologist	Special Services	Salary and Step TBD pending SEA Agreement	July 15, 2023 (or sooner), for the 2023-2024 school year	Erica Massimi
Lizbeth Contreras	Biology Teacher	SHS	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Cynthia Vitale
Jessica Iandiorio	Elementary Teacher	JES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the	Vanessa Abrantes

				2023-2024 school year	
Julie Caputo	Elementary Teacher	LHES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Sahar Rimawi
Sarah Meadows	Part-Time Art/Music Teacher	JPC/WPC	(0.5) Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Anne Paris
Dolores Quezada	Spanish Teacher	LCJSMS	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	New Position
Kaitlyn Ng	Elementary Teacher	FES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	New Position
Andrea Baykir	Elementary Teacher	FES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Lexie Calvert

Motion seconded by Ms. Erday. The roll was called, Ms. Kelly abstained, and all others voted “Aye.” The motion was declared adopted.

At this time, the Board took a 5-minute recess.

Ms. Stanton moved approval of the following items under Superintendent’s Report:

B. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

1. 03/04/2023 - 252
2. 03/09/2023 - 253
3. 03/27/2023 - 254
4. 03/16/2023 - 255
5. 03/20/2023 - 256
6. 03/14/2023 - 257
7. 03/13/2023 - 258
8. 03/02/2023 - 259
9. 02/27/2023 - 260
10. 03/07/2023 - 261
11. 03/03/2023 - 262
12. 03/06/2023 - 263
13. 03/13/2023 - 264

C. Approval to review the following reports of Harassment, Intimidation and Bullying:

1. 3/21/2023 - 265
2. 3/29/2023 - 266
3. 2/03/2023 - 267
4. 4/27/2023 - 268
5. 4/26/2023 - 269
6. 4/26/2023 - 270
7. 4/18/2023 - 271
8. 4/14/2023 - 272
9. 3/21/2023 - 273
10. 5/03/2023 - 274
11. 4/14/2023 - 275

D. Suspensions - April 2023

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/10/2023	4361854920	4
4/18/2023	1895959954	4
4/19/2023	7105973748	4
4/21/2023	2230833034	1

LCJ Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/18/2023	9028054596	1
4/26/2023	4851393175	1 in-school
4/26/2023	8240958937	1 in-school

Motion seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others voted “Aye.” The motion was declared adopted.

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda – and stated all changes to the agenda are noted in **bold text** within these Minutes, and deletions are noted with a ~~strikethrough~~.

COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: Equity audit/action plan being finalized; review of HIB grades; potential Ecuador trip; NJSLA testing; ELA resources; year-in-review

- B. Operations Committee – Mr. Cho reported on the following: Tatlock field house renovation discussion; FY23 finances; food service surplus update; updated job descriptions
- C. Policy Committee – Ms. Cohn reported on the following: policies to be abolished, first and second readings on tonight's agenda
- D. Communications Committee – Ms. Stanton reported on the following: alumni portal; communication of new BES principal and new BOE member; review of the communications survey; messaging of bond projects
- E. Negotiations Committee – Mr. Colón reported on the agreement reached with the SEA
- F. Liaison Reports – Ms. Stanton reported that she attended the May SEF meeting regarding the spring grants presentation, and thanked the group for their endless hard work, time, and energy.

PUBLIC COMMENT

A parent had a concern regarding the district missing the math target on the NJSLA testing, and asked that the BOE take a deeper dive as to why.

Motion by Ms. Stanton, seconded by Ms. Justice, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Ms. Cohn moved approval of the following items listed under Approval of Board Minutes:

- A. Approval of Minutes of the following meetings:
 - 1. April 13, 2023 Regular Meeting & Closed Session
 - 2. April 24, 2023 Special Meeting & Closed Session

Motion seconded by Ms. Erday, Ms. Kelly abstained, and approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Justice moved approval of the following items listed under Curriculum/Instruction/Program:

- A. Approval to set the last day of school for students PreK through 12th grade - single session on June 14, 2023 and last day for staff on June 15, 2023
- B. Approval of Agreement with Rowan University for Brooke Fagnoli, an intern from their Learning Disabilities Teacher Consultant Certification Program, to work in district from June 19, 2023 through July 13, 2023

- C. Approval of the Comprehensive Equity Plan Statement of Assurance 2023-2024
- D. Approval of Memorandum of Agreement with Montclair State University, Upper Montclair, NJ 07043 for students enrolled in the School Psychology Program to provide intern services to the district during the 2023-2024 school year
- E. Approval of Academic Services Agreement with Montclair State University (MSU) to permit MSU to assign MSU faculty to teach MSU course curriculum within the District for District employees commencing September 2023 for the 2023-2024 and 2024-2025 academic years
- F. Approval to reject the request of a sabbatical leave of absence for employee #8022
- G. Approval of Affiliation Agreement between Kean University and Summit Public Schools to provide eligible high school students with an opportunity to take an undergraduate course in Holocaust and Genocide Studies, effective September 1, 2023 to June 30, 2025

Motion was seconded by Ms. Stanton, the roll was called, Ms. Kelly abstained, and all others present voted, “Aye”. The motion was declared adopted.

FINANCE

Mr. Cho moved approval of the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

- A. Approval of the May Bills List as listed below:

1. Regular Bills	Fund 10	\$ 747,598.46
2. Special Revenue	Fund 20	\$ 356,842.68
3. Capital Projects	Fund 30	\$ 169,345.00
4. Enterprise Fund	Fund 60	\$ 314.37
Sub Total All Funds		\$1,274,100.51
5. Food Service	Fund 61	\$ 212,078.90
Total All Bills		\$1,486,179.41
- B. Approval of the monthly payroll for April 2023 - \$5, 215,318.94
- C. Approval of budget adjustments and line item transfers for March 2023
- D. Approval of Secretary and Treasurer’s Report for March 2023
- E. Monthly Budgetary Line item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of March 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 3/31/21 in the amount of \$13,197.75
- H. Approval of Special Education Tuition Contract with Union County Education Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 covering any and all students attending one or more schools operated by UCESC during the 2023-2024 school year
- I. Approval of Tuition Agreement with Union County Vocational-Technical Schools, 1776 Raritan Road, Scotch Plains, NJ 07076 for students attending UCVTS for the 2023-2024 school year
- J. Approval to accept the FY 2023 Local Recreation Improvement Grant (LRIG) in the amount of \$150,000
- K. Approval of the Services Agreement with Morris-Union Jointure Commission for student #2942133257 to attend the Developmental Learning Center for the remainder of the 2022-2023 school year beginning April 12, 2023 at a cost of \$28,616.17
- L. Approval of Related Services Contracts with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide speech/language services to student #9778971097 during both ESY 2023 and school year 2023-2024 at a cost of \$235/hour
- M. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #9778971097 to attend DLC - Warren for the 2023-2024 school year at a cost of \$81,095.00
- N. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #1455330957 to attend DLC - Warrant for the 2023-2024 school year at a cost of \$101,820

- O. Approval of Hospital School Services Agreement with Children's Hospital of Philadelphia School Program, Philadelphia, PA to provide services to student #3140908925 during the 2022-2023 school year at a cost of \$60.93/hour
- P. Approval of School Staffing Agreement with Preferred Home Health Care & Nursing Services to provide nursing services during the 2023-2024 school year at a cost of \$62/hour for an RN and \$52/hour for an LPN
- Q. Approval to reject the proposal submitted by Records Consultants, Inc., 21288 Gathering Oak, San Antonio, TX for the Comprehensive Fixed Asset Appraisal & Asset Management System RFP due to the proposal exceeding the budgetary estimate
- R. Approval of Agreement with Califon Consultants, LLC, 86 Annin Road, West Caldwell, NJ 07006 to provide Seniority Management Services for the 2023-2024 school year at a cost of \$3,450
- S. Approval of Renewal with Frontline Education for subscription to the 504 Program Management and IEP Direct systems for the 2023-2024 school year at a cost of \$12,895.47
- T. Approval of Contract with Advancing Opportunities, 610 Beverly Rancocas Road, Willingboro, NJ 08046 for evaluations for the 2023-2024 school year, as needed, at a cost of \$1200 per Assistive Technology evaluations and \$1400 per AAC evaluation
- U. Approval of Contract with Tri-County Behavioral Care, LLC, 191 Woodport Road, Sparta, NJ 07871 to provide services, as needed, for the 2023-2024 school year as follows: \$165 for School Clearance Assessments, and \$215 for Substance Evaluation and Treatment
- V. Approval of Agreement with Cross County Clinical & Educational Services, P.O. Box 150, Ringwood, NJ 07456 for translation/interpreter services for the 2023-2024 school year at a cost of \$100-\$250/hour with a minimum of two hours/day
- W. Approval of Agreement with Dr. Bryan Fennelly, 8 Shunpike Road, Madison, NJ 07940 to provide psychiatric evaluations during the 2023-2024 school year, as needed, at a cost of \$750 per evaluation (\$775 per emergency evaluation)
- X. Approval of agreement with The Learning Tree Multilingual Evaluations & Consulting, Inc., 18 Sheppard Place, Suite G, Edison, NJ 08817 for bilingual evaluations for the 2023-2024 school year, as needed, at a cost of \$850 per evaluation
- Y. Approval of agreement with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for Augmentative Communication and Assistive Technology evaluations for the 2023-2024 school year, as needed, at a cost of up to \$1350 per evaluation

- Z. Approval of annual Contract with Trinitas Children’s Therapy Services, 899 Mountain Avenue, Suite 1A, Springfield, NJ 07081 to provide OT/PT services for the 2023-2024 school year, as needed, at a cost of \$89.50/hour
Note: Funded by IDEA
- AA. Approval of Quote from RethinkEd, 49 West 27th Street, Floor 8, New York, NY 10001 for unlimited access to RethinkEd Bundle: District Wide Access Unlimited Virtual Coaching for the 2023-2024 school year at a cost of \$25,050
Note: Funded by IDEA
- BB. Approval of the proposal dated April 26, 2023 from Centurion Printing, 352 Market Street, Kenilworth, NJ 07033 for the 2023-2024 Printed Materials at a cost of \$8,914.00
Additional quote requested:
Print Media, Springfield, NJ - No quote
- CC. Approval to dispose of 100 student desks from Lincoln-Hubbard School and LCJ Summit Middle School deemed no longer useful in accordance with district policy #7300
- DD. Approval to sell 100 student desks to the Pleasantville Board of Education at a cost of \$100/desk

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, “Aye”. The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Stanton moved approval of the following items under School Board Operation:

- A. Approval of the following recommendation for the 2023-2024 school year:
 - 1. District Anti-Bullying Coordinator: Crystal Marr
 - 2. Summit High School, Anti-Bullying Specialist: Amy Herber, Elizabeth Aaron, Brian Murtagh, Laura Kaplan
 - 3. LCJ Summit Middle School, Anti- Bullying Specialist: Monica Galasso, Laura Muller, Jenna Colineri
 - 4. Brayton Elementary School, Anti-Bullying Specialist: Alexis Esposito
 - 5. Franklin Elementary School, Anti-Bullying Specialist: Lea Audino
 - 6. Jefferson Elementary School, Anti-Bullying Specialist: Lauren Mortenson
 - 7. Lincoln-Hubbard Elementary School, Anti-Bullying Specialist: Erica Dorsey
 - 8. Washington Elementary School, Anti-Bullying Specialist: Andrea Sadow
 - 9. Wilson Primary Center, Anti-Bullying Specialist: Sydnie Burnett
 - 10. Jefferson Primary Center, Anti-Bullying Specialist: Lauren Mortenson

- B. Approval of rental agreement with Reeves-Reed Arboretum, Inc., Summit, NJ, for the use of the Arboretum on June 26, 2023, for the District Administrative Retreat, at a cost not to exceed \$975.00
- C. Approval of Change Order #4 for DeSesa Engineering - in the amount of \$15,928 for the provision of fourteen (14) CO2 sensors in Summit H.S in conjunction with the HVAC Project and SSB-VEEVR Grant
- D. **Approval of the Employee Agreement between The Summit Education Association and the Summit Board of Education for the period September 1, 2023 to August 31, 2027**

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, "Aye". The motion was declared adopted.

PERSONNEL

Ms. Erday moved approval of the following items under Personnel:

- A. Approval of reappointment of Certificated and Non-Certificated Staff for the 2023-2024 school year (list attached)
- B. Approval of reappointment of Central Administration, Certificated Administration, and Non-Represented Staff for the 2023-2024 school year (list attached)
- C. Approval to appoint all certificated staff to provide home instruction for the 2023-2024 school year at the home instruction rate of \$50/hour
- D. Approval to appoint all certificated staff to participate in summer 2023 IEP meetings at the curriculum rate, as needed
- E. Approval to appoint all aides in-district to support special education students in after-school activities, as needed, at the appropriate hourly rate for the 2023-2024 school year to be paid via timesheet (IDEA Funded)
- F. Approval to appoint Ann Zanelli as the district nurse coordinator for the 2023-2024 school year at the SEA negotiated rate
- G. Approval to appoint staff for summer 2023 Child Study Team positions at the per diem rate (list attached)
- H. Approval to appoint staff for the ESY 2023 positions per hour rate (list attached)
- I. Approval to appoint the following staff to teach the HS Summer Academy Program, up to 80 hours each, at the curriculum rate of \$49.45/hour (list attached)

- J. Approval to pay Matthew Carder a stipend of \$200 to work the Lincoln-Hubbard Night Out event on April 28, 2023 (funded by the Lincoln-Hubbard PTO)
- K. Approval to appoint the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Grace O'Brien	SES	School Social Worker	MA-Step-1, \$63,635	May 15, 2023 (or sooner), for the 2022-2023 school year
Erin Vaccaro	WPC	Special Education Teacher	Salary and Step TBD pending SEA Agreement	August 30, 2023, for the 2023-2024 school year
Danielle Amato	LCJSMS	ELA Teacher	Salary and Step TBD pending SEA Agreement	August 30, 2023, for the 2023-2024 school year

- L. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Stacey deBrauwere	\$125/day	May 1, 2023
Holly Hughes	\$125/day	July 1, 2023
Caroline McKenna	\$125/day	May 8, 2023
Ann Anderson	\$125/day	August 30, 2023
Vincent Graziano	\$125/day	May 16, 2023

- M. Approval of the following Changes of Assignment:
1. Julia Ciccarelli, from Special Education Teacher, Franklin Elementary School, to Special Education Teacher, Jefferson Primary Center, effective August 30, 2023, for the 2023-2024 school year
 2. Carli Van Riper, from Substitute Teacher, District, to Long-Term Inclusion Aide Substitute, Lincoln-Hubbard Elementary School, \$200/day, effective May 1, 2023, end date tbd
 3. Anne Paris, from Pre-K Teacher/Art Music Teacher, Jefferson and Wilson Primary Centers, to Special Education/Learning Workshop Teacher, Wilson Primary Center, salary and step TBD pending SEA agreement, effective August 30, 2023, for the 2023-2024 school year

4. Robert Anderson, from Strings Teacher, Jefferson, Lincoln-Hubbard and Washington Elementary Schools, to Strings Teacher, Franklin Elementary School and Lawton C. Johnson Summit Middle School, effective August 30, 2023, for the 2023-2024 school year
5. Francine Taylor, from Inclusion Aide, Summit High School, to Inclusion Aide, Jefferson Elementary School, effective May 1, 2023, for the 2022-2023 school year
6. Angelica DaSilva, from School Psychologist, Washington Elementary School, to School Psychologist, Summit High School and Special Education Services, effective August 30, 2023, for the 2023-2024 school year
7. Kristine Robbins, from Learning Workshop Teacher, Jefferson Primary Center and Jefferson Elementary School, to Learning Workshop Teacher, Jefferson Primary Center and Wilson Primary Center, effective August 30, 2023, for the 2023-2024 school year

- N. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Gerard Carfagno	Night Custodian	JES	Custodian-1-Step-6	\$42,458 (prorated)	May 1, 2023 (or sooner) for the 2022-2023 school year	Tyree Dumas
Stefan Dodrv	Seasonal Custodian	LCJSMS	n/a	\$17/hour	June 1, 2023	n/a

- O. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>School</u>	<u>Effective</u>
Jake Malhosky	Custodian	\$15/hour	JES	May 31, 2023

- P. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Tyree Dumas	Night Custodian	JPC	April 13, 2023
Jessica Darby	Inclusion Aide	JES	May 22, 2023
Ruby Bloom	Inclusion Aide	WPC	June 30, 2023

Holly Hughes	Kindergarten Teacher	WPC	June 30, 2023
Yvonne Travers	Playground/Lunch Phone Aide	BES	June 2, 2023
Melanie McBride	Secretary	Central Office	June 30, 2023
Dagny Baker	Special Education Teacher	LCJSMS	June 30, 2023
Jason Orbe	Industrial Arts Teacher	SHS	June 30, 2023

- Q. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Brian Erickson	Health and Physical Education Teacher	SHS	June 30, 2023
Jude McGuire	Social Studies Teacher	SHS	September 30, 2023

- R. Approval of maternity leave/family leave for the following staff:
1. Cindy Alulema, Social Worker, Jefferson Elementary School, paid leave effective September 5, 2023 through September 28, 2023, unpaid leave effective September 29, 2023 through December 11, 2023
 2. Mallory Mortillaro, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective August 30, 2023 through October 23, 2023, unpaid leave effective October 24, 2023 through January 22, 2024, unpaid child care leave effective January 23, 2024 through June 30, 2024
 3. Samantha Barrows, Special Education Teacher, Franklin Elementary School, paid leave effective August 30, 2023 through October 2, 2023, unpaid leave effective October 3, 2023 through January 2, 2024 (P/T employee time prorated to 2.5 days per week)
 4. Rebecca Mongoiij, Band Teacher, Summit High School and Lawton C. Johnson Summit Middle School, paid leave effective August 30, 2023 through October 3, 2023, unpaid leave effective October 4, 2023 through December 22, 2023
 5. Briana DeVito, Physical Education Teacher, Lawton C. Johnson Summit Middle School, paid leave effective October 13, 2022 through December 8, 2022, unpaid leave effective December 9, 2022 through March 10, 2023, unpaid child care leave effective March 11, 2023 through March 10, 2024 (*revised* from the June 23, 2022 and January 12, 2023 Agendas)
 6. Allison Flockhart, Athletic Trainer, Summit High School, paid leave effective March 15, 2023 through May 22, 2023, unpaid leave effective May 23, 2023 through June 14, 2023 (*revised* from the December 15, 2022 Agenda)
- S. Approval for the following Brayton Student Leadership Club staff to work up to 25 hours each, at the curriculum rate of \$49.45/hour, effective January 26, 2023 through June 8, 2023 (funded by Brayton PTO):

1. Dennis McLaughlin
 2. Matt Stanbro
- T. Approval to pay Tyree Dumas \$979.80 for 6 unused vacation days
- U. Approval to appoint the following staff members as Jefferson Actors Guild - J.A.G. advisors, at the curriculum rate of \$49.45/hour, for the 2022-2023 school year (funded by the Jefferson Student Activities Account) (*amended* from the July 18, 2022 Agenda)
1. Jeffrey Fluharty - up to 80 hours
 2. Kristen Scaglione - up to 80 hours
 3. Ashley Yospin - up to 10 hours
- V. Approval for Margaret McCullugh to be paid \$19/hour, for proctoring AP Exams (paid via timesheet)
- W. Approval of Summit High School staff to be paid \$19/hour, for proctoring AP Exams, for any time worked outside their contractual hours (paid via timesheet) (list attached)
- X. Approval to appoint the following staff to teach the Elementary & LCJSMS Summer Academy Program, up to 80 hours each, at the curriculum rate of \$49.45/hour (list attached)
- Y. Approval to appoint the following staff to teach the LCJSMS -S-Cubed Program, up to 75 hour each, at the curriculum rate of \$49.45/hour:
1. Tonyamarie Ramsey
 2. Michele Keane
 3. Debbion Hyman-Campbell
 4. Hannah Gallagher-Luca
 5. Emily Hitchen
 6. Jill Collins
- Z. Approval of FLASH Student Workers for summer 2023 (list attached)
- AA. Approval of the coach recommendations for summer/fall 2023 (list attached)
- BB. Approval of Julie Liu to serve as an Inclusion Aide for a special education student for the evening spring concert, May 18, 2023, up to 5 hours at \$28.83/hour
- CC. Approval of Julie Liu to serve as an Inclusion Aide for a special education student for the Summit High School Prom, May 19, 2023, up to 5 hours at \$28.83/hour

- DD. Approval to pay Lauren Whitmore, Child Study Team, District, to work up to 10 additional hours/week at \$50/hour, for additional case management work, effective May 1, 2023 through May 31, 2023, (or sooner)
- EE. Approval to pay Christina Sara, Child Study Team, District, to work up to 10 additional hours/week at \$50/hour, for additional case management work, effective May 1, 2023 through May 31, 2023, (or sooner)
- FF. Approval of the recommendations from the Office of Curriculum and Instruction for Summer Curriculum Projects (list attached)
- GG. Approval of Colleen Schoderbek, Accompanist for the 8th Grade 2023 Spring Concert, up to 4 hours, at the curriculum rate of \$49.45/hour
- HH. Approval to authorize payment to Rebecca Mongioj for drill design for the 2023-2024 Summit High School Marching Band in the amount of \$1,500
- II. Approval of the following Tech Coaching staff to work up to 120 hours each during the summer, at the curriculum rate of \$49.45/hour:
 - 1. Bonnie Weinstein
 - 2. Trudy Lopez-Cohen
 - 3. Matthew Schachtel
 - 4. Nicole Finnegan
 - 5. Carrie Odgers-Lax
- JJ. Approval to pay the following Summit High School staff for teaching an extra 6th Social Studies period effective April 10, 2023 through May 8, 2023 (*revised* from the April 13, 2023 Agenda):
 - 1. Alexis Nelson - 21 days at \$61.24 = \$1,286.04
 - 2. Jessica Pietracatella - 21 days at \$58.21 = \$1,222.41
 - 3. Wendy Donat - 21 days at \$103.12 = \$2,165.52
 - 4. William O'Regan - 21 days at \$87.34 = \$1,834.14
 - 5. Elizabeth Berberich - 21 days at \$68.78 = \$1,444.38

Motion was seconded by Ms. Stanton. The roll was called, Ms. Kelly abstained, and all others present voted, "Aye". The motion was declared adopted.

POLICIES & REGULATIONS

Ms. Erday moved approval of the following items under Policies & Regulations:

- A. First Reading
 - P 0144 - Board Member Orientation and Training (Revised)
 - P 0155 - Board Committees - *Internal*
 - P & R 2520 - Instructional Supplies (M) (Revised)

P 3217 - Use of Corporal Punishment (Revised)
~~P 3282 - Use of Social Media Networking Sites – Internal~~
P 4217 - Use of Corporal Punishment (New)
~~P 4282 - Use of Social Media Networking Sites – Internal~~
P 5305 - Health Services Personnel (M) (Revised)
P & R 5308 - Student Health Records (M) (Revised)
P & R 5310 - Health Services (M)(Revised)
P 6112 - Reimbursement of Federal and Other Grant Expenditures (M)
(Revised)
R 6115.01 - Federal Awards/Funds Internal Controls – Allowability
of Costs (M) (New)
P 6115.04 - Federal Funds – Duplication of Benefits (M) (New)
P 6311 - Contracts for Goods or Services Funded by Federal Grants (M)
(Revised)
P 7440 - School District Security (M) (Revised)
P 9100 - Public Relations (Abolished)
P 9140 - Citizens Advisory Committees (Abolished)
R 9140 - Citizens Advisory Committee (M) (Abolished)

B. Second Reading

P 5200 – Attendance (M) (Revised)
R 5200 – Attendance (M) (Revised)

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, “Aye”. The motion was declared adopted.

Mr. Cho stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Monday, May 15, 2023 to discuss:
 1. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Cohn, seconded by Ms. Stanton, and carried to move to Executive Session at 8:34 PM. Action will not be taken and the Board will not return.

ADJOURNMENT

Motion by Ms. Cohn, seconded by Ms. Stanton and carried to adjourn the meeting at 8:34 PM.

Respectfully submitted,



Secretary