



Master Plan Committee Meeting Minutes

800 South Taft Avenue • Loveland, CO 80537

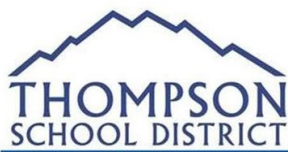
May 2, 2022 5:00 PM

Location: [Virtual meet.google.com/mum-hefn-sut](https://meet.google.com/mum-hefn-sut)

ATTENDEES: Audrey Polka, Bill Breunig, Brad Chope, Brendan Willits, Candie Joshi, Chad Racine, Cole Hanks, Jennifer Fodness, Kevin Woodward, Matt Thies, Tom Pitts

Skip Armatoski, Todd Piccone, Kristen Battige, Tara Flores, Theo Robison, Lamb Caro, Stu Boyd

Agenda Items
<p>Call to Order/Pledge of Allegiance</p> <p>Chad Racine called the meeting to order at 5:01 p.m.</p>
<p>Approval of Agenda for May 2, 2022</p> <p>Audrey Polka moved to approve the agenda for May 2, 2022 as presented. Candie Joshi seconded the motion. Motion passed.</p>
<p>Approval of Minutes from April 4, 2022</p> <p>Audrey Polka moved to approve the April 4, 2022 minutes as presented. Tom Pitts seconded the motion. Motion passed.</p>
<p>Review Draft BOE Presentation</p> <p>Kristen Battige and Skip Armatoski reviewed the draft BOE presentation. The presentation to the BOE will be a summary of what MPC has been working on all year.</p>
<p>Announcements:</p> <p>Board of Education Presentation Tentative Date: May 18, 2022 TSD Administration Building, 6:00 p.m.</p>
<p>Adjourn</p> <p>Bil Breunig moved to adjourn meeting. Meeting adjourned at 5:26 p.m.</p>



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 – 2022

AGENDA

April 4, 2022

5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

Optional: Virtual meet.google.com/nid-diui-cvy

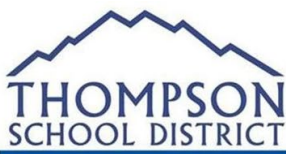
ATTENDEES: Candie Joshie, Chad Racine, Tom Pitts, Bill Breunig, Kevin Woodward, Brad Chope, Mike Keen, Casey Cook, Rita Chadwick

Online: Matt Thies, Carmen Polka, Cole Hanks, Jennifer Fodness

Guests: Wold Architects: Josh, Artemis, Jenn

Kristen Battige, Skip Armatoski, Tara Flores, Theo Robison, Todd Piccone

Agenda Item
Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:01 p.m.
Approval of Agenda for April 4, 2022 Tom Pitts moved to approve the agenda for April 4, 2022 as presented. Candie Joshie seconded the motion. Motion passed
Approval of Minutes from March 7, 2022 Brad Chope moved to approve the March 7, 2022 minutes as presented. Rita Chadwick seconded the motion. Motion passed.
Equity/ Suitability Standard Update Kristen Battige, Director of Operations gave a quick review of the Equity/Suitability Standard outlining the process of creating standards. The quick review was to help the committee as they tour the new Riverview PK8 and compile suggestions/recommendations for the May18th presentation to the Board of Education
Tour of Riverview Josh Greiner and Artemis Ettson with Wold Architects and Engineers led a tour showing the different pods, musical rooms, restrooms, locker rooms along with the auditorium. The committee also toured an Adaptive Living Classroom.
Small Group Work- BOE Presentation Following the tour, the committee broke into one of the following three groups to discuss their comments/suggestions. <ul style="list-style-type: none">● Existing Utilization & Projected Demographics● Capital Maintenance Forecasting● Learning Space Enhancements <p>The committee's comments/suggestions will be compiled and placed in the May 18th Board of Education presentation that MPC will present.</p>
Announcements: The next MPC meeting will be May 2, 2022 (virtual). Representatives from MPC will present to the Board of Education on May 18 th .
Brad Chope moved to adjourn meeting. Meeting adjourned at 6:49 p.m.



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 – 2022

AGENDA

March 7, 2022

5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

Optional: Virtual meet.google.com/nid-diui-cvy

ATTENDEES: Audrey Polka, Brad Chope, Brendan Willits, Casey Cook, Chad Racine, Cole Hanks, Kevin Woodward, Matthew Thies, Michael Keen, Rita Chadwick

Kristen Battige, Lamb Caro, Skip Armatoski, Stu Boyd, Tara Flores, Theo Robison, Todd Piccone

Agenda Item
Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:01 p.m.
Approval of Agenda for March 7, 2022 Kevin Woodward moved to approve the agenda for March 7, 2021 as presented. Matt Thies seconded the motion. Motion passed
Approval of Minutes from February 7, 2022 Audry Polka moved to approve the February 7, 2022 minutes as presented. Casey Cook seconded the motion. Motion passed.
TSD Universal Preschool Lamb Caro, Early Childhood Administrator, presented background information on the upcoming Colorado Universal Pre-K program. Very little actionable information is available at this time, but the District is using what there is to prepare. Skip Armatoski, Planning Manager, outlined the status of projected need vs. availability of facilities to support the new program
Equity/Suitability Standard Update: Kristen Battige Kristen Battige, Director of Operations, updated the committee on upcoming presentations on Equitability/Suitability and the committee's role in the process.
Announcements: The next MPC meeting will be April 4, 2022 at Riverview PK8
Adjourn Brad Chope moved to adjourn the meeting. Meeting adjourned at 5:54 p.m.

Master Plan Committee 2021 – 2022

AGENDA

February 7, 2022

5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

Optional: Virtual meet.google.com/nid-diui-cvy

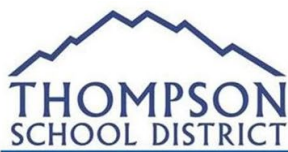
ATTENDEES: Audrey Polka, Bill Breunig, Brad Chope, Brendan Willits, Brett Limbaugh, Candie Joshi, Carrie Robinson, Chad Racine, Cole Hanks, Donna Jean Gallegos, Matthew Thies, Rita Chadwick, Tom Pitts

VIRTUAL ATTENDEES: Carmen Polka, Jennifer Fodness, Kevin Woodward

GUESTS: Artemis Etsen, Josh Greiner and Joe Scaglione with Wold Architects

Todd Piccone, Kristen Battige, Tara Flores, Lamb Caro, Theo Robison, Stu Boyd, Charlie Carter

Agenda Item
<p>Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:01 p.m.</p>
<p>Approval of Agenda for February 7, 2022 Candie Joshi moved to approve the agenda for February 7, 2022 as presented. Audrey Polka seconded the motion. Motion passed.</p>
<p>Approval of Minutes from January 10, 2022 Bill Breunig moved to approve the January 10, 2022 minutes as presented. Brad Chope seconded the motion. Motion passed.</p>
<p>Bond Update Tammie Knauer, TSD Bond Director gave a brief presentation on the 2018 bond program. Tammie reviewed priority items 1-3, bond premium items, funding summary as well as the encumbered summary. Tammie reviewed furniture refresh as well as project updates through photos.</p>
<p>Cap Forecast Detail Kristen Battige, Director of Operations reviewed in detail the criteria/prioritization system for Capital Maintenance Forecasting. Joe Scaglione with Wold Architects reviewed the results from the architect/engineer walks.</p> <p>Some committee questions asked were:</p> <ul style="list-style-type: none"> • Was HVAC cost calculated in the summary • Where are funds coming from to pay for needs • How do charter schools pay for their needs
<p>Equity/Suitability Standard Introduction Kristen Battige, Director of Operations gave a brief introduction to the Equity/Suitability Standard outlining the process of creating standards. The committee then went into small groups to discuss individual Equity/Suitability topics.</p> <p>A few committee comments were:</p> <ul style="list-style-type: none"> • Every school with a secured entry • ADA compliance • Adaptive learning vs non-adaptive learning (i.e. ILC) • Outdoor learning - Artemis Etsen with Wold Architects shared that outdoor learning is not necessary at every school
<p>Announcements: The next MPC meeting will be March 7, 2022.</p> <p>Focus will be more detail on Equity/Suitability and Early childhood planning</p>
<p>Donna Jean Gallegos moved to adjourn meeting. Meeting adjourned at 6:39 p.m.</p>



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 – 2022

AGENDA

January 10, 2022
5:00 P.M.

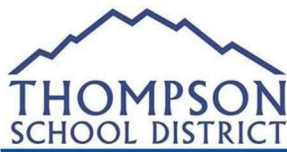
Location: Administration Building Boardroom, 800 S. Taft Ave
Optional: Virtual meet.google.com/nid-diui-cvy

ATTENDEES: Audrey Polka, Bill Breunig, Brad Chope, Brendan Willits, Candie Joshi, Carrie Robinson, Casey Cook, Chad Racine, Cole Hanks, Donna Jean Gallegos, Jennifer Fodness, Kevin Woodward, Kurt Davis, Matthew Thies, Michael Keen

GUESTS: Curt Freese with Town of Berthoud, Josh Grenier with Wold Architects and Engineers

Kristen Battige, Lamb Caro, Skip Armatoski, Stu Boyd, Tara Flores, Theo Robison, Todd Piccone

Agenda Item
Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:01 p.m.
Approval of Agenda for January 10, 2022 Carrie Robinson moved to approve the agenda for January 10, 2021 as presented. Candie Joshie seconded the motion. Motion passed.
Approval of Minutes from November 1, 2021 Carrie Robinson moved to approve the November 1, 2021 minutes as presented. Audrey Polka seconded the motion. Motion passed.
Utilization and Projections Skip Armatoski gave a brief presentation on TSD utilization and projections.
Loveland Development Forecast Jennifer Hewett-Apperson is no longer involved with MPC but forwarded the City of Loveland Development Forecast for Skip Armatoski to present.
Berthoud Development Forecast Curt Freese, Town of Berthoud Community Development Director gave a brief presentation on Berthoud's development forecast.
Capital Maintenance Forecast Overview Kristen Battige reviewed the capital forecasting (investments/maintenance needed in current buildings.)
Upcoming Meetings Kristen Battige discussed upcoming meetings for February will be Capital Maintenance Forecast in detail and an introduction to Equity/Suitability Standards; March will focus on the upcoming Early Childhood changes; and more detail on the Equity/Suitability Standard.
Announcements: The next MPC meeting will be February 7, 2022.
Adjourn Kurt Davis moved to adjourn meeting. Meeting adjourned at 6:28 p.m.



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 - 2022

AGENDA

November 1, 2021

5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

Optional: Virtual meet.google.com/mum-hefn-sut

ATTENDEES: Mike Keen, Chad Racine, Bill Breunig, Candie Joshi, Tom Pitts, Tyler Chadwick, Carmen Polka, Casey Cook, Donna Gallegos, Kevin Woodward, Krissy Edwards, Jennifer Hewett-Apperson, Mac Legault, Carrie Robinson

Skip Armatoski, Todd Piccone, Tara Flores, Tracy Stegall, Tom Altepeter, Lamb Caro, Kevin Clark, Stu Boyd

Agenda Item
Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:02 p.m.
Approval of the Agenda Jennifer Hewett-Apperson moved to approve the agenda for November 1, 2021 as presented. Candi Josh seconded the motion. Motion passed.
Election of Vice-Chair Matthew Thies volunteered to be Vice Chair. Candi Joshi moved to approved Matthew Thies as Vice Chair. Judy Stout seconded the motion. Motion passed.
Conrad Ball Renovation- School Focus Conversation Theo Robison director of secondary education gave a brief presentation sharing there were 15-18 parents in attendance.
Conrad Ball Renovation- Project Process and Status Josh Greiner and Joe S. Gave a brief presentation of the CMBS renovation and the design process involved.
Announcements The next MPC meeting will be December 6, 2021.
Meeting was adjourned at 6:10pm.



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 – 2022

AGENDA

October 4, 2021

5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

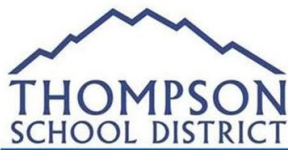
Optional: Virtual meet.google.com/mum-hefn-sut

ATTENDEES: Audrey Polka, Bill Breunig, Candie Joshi, Casey Cook, Donna Jean Gallegos, Jennifer Hewett-Apperson, Judy Stout, Kevin Woodward, Matthew Thies, Rita Chadwick, Tom Pitts

VIRTUAL: Brad Choep, Carmen Polka, Carrie Robinson, Carrie Rossman, David Williams, Michael Keen, Patrick Dillon, Tom Altepeter

Todd Piccone, Kristen Battige, Tara Flores, Theo Robison, Skip Armatoski, Stu Boyd

Agenda Item
Call to Order/Pledge of Allegiance Kristen Battige called the meeting to order at 5:03 p.m.
Approval of the Agenda Jennifer Hewett-Apperson moved to approve the agenda for October 4, 2021 as presented. Donna Jean Gallegos seconded the motion.
Approval of New Members Candie Joshi moved to approve the new MPC members. Casey Cook seconded the motion. The approved new MPC members are Brendan Willits, Rebecca Kelly, Patrick Dillon, Matthew Thies, David Williams, Carrie Rossman, Brad Choep, and Ben Bauks.
Election of Vice-Chair Election of Vice-Chair will be brought back to November 4, 2021 meeting
MBES and MES Disposition Review Todd Piccone went over the MPC recommendations from the note cards filled out at the September 27, 2021 meeting. The MPC recommendations will be presented to the BOE at the October 6, 2021 board meeting.
Clarification of Committee Intent Todd Piccone reviewed the 2020/2021 MPC goals.
Discussion of Upcoming Meetings Kristen Battige reviewed upcoming meeting topics will be: <ul style="list-style-type: none">Equity/suitability standards, Capital forecasting, District Growth, Early Childhood and CBMS name change
Announcements: The next MPC meeting will be November 1, 2021.
Adjourned Meeting was adjourned at 6:01 p.m.



800 South Taft Avenue • Loveland, CO 80537

Master Plan Committee 2021 – 2022

AGENDA

August 30, 2021
5:00 P.M.

Location: Administration Building Boardroom, 800 S. Taft Ave

Optional: Virtual meet.google.com/nid-diui-cvy

ATTENDEES: Brad Chope, Candie Joshi, Carmen Polka, Carrie Robinson, Casey Cook, Chad Racine, Jennifer Fodness, Jennifer Hewett-Apperson, Matthew Thies, Patrick Dillon, Rita Chadwick, Stu Boyd, Tom Pitts

VIRTUAL ATTENDEES: Skip Armatoski, Carrie Rossman, David Williams, Kevin Woodward, Audrey Polka, Tom Altpeter

Todd Piccone, Kristen Battige, Lamb Caro, Theo Robison, Tracy Stegall, Dr. Marc Schaffer

Agenda Item
Call to Order/Pledge of Allegiance Chad Racine called the meeting to order at 5:01 p.m.
Approval of the Agenda
Election of Vice-Chair Topic will be brought back at next meeting
Superintendent's Welcome Dr. Schaffer gave a brief welcome statement expressing appreciation for the committee members' time and dedication to Thompson School District.
Introductions/ Goals for the Year Todd Piccone gave a brief presentation referencing MPC goals for the 21/22 year.
Charter and By-laws Skip Armatoski reviewed the charter and by-laws for the Master Plan Committee.
Master Plan and Capital Forecasting Kristen Battige reviewed the master plan and capital forecasting (investments needed in current buildings). She also gave a master plan progress update.
Consolidation and Disposition Discussion Todd recapped last year's work along with CBMS consolidation. The committee discussed ideas/options for building uses. The committee also inquired about building security to include secured vestibules for all TSD schools.
Announcements: The next MPC Meeting will be November 1 st .
Meeting was adjourned at 6:43 p.m.