

VISITORS/GUESTS TO SCHOOLS

The Board of Education encourages visitations to schools by parents/guardians and community members. Visitations shall be during the school's normal operating hours and are welcome throughout the school year. The purpose of visits shall be to observe school related activities, functions, and classroom sessions or to enhance the classroom experience as invited by district employees.

The district will make reasonable efforts to accommodate visitors/guests, yet recognizes the need to provide for the safety and welfare of students and to not disrupt the learning environment. Therefore, the district limits visitors to:

1. Parents/Guardians of currently enrolled students in the school
2. Other family members of currently enrolled students having the approval of the parent/guardian and for the purpose of official business
3. Board of Education members
4. District employees for official business
5. Guests invited by the district for official business

School security protocols require all visitors check in at the school office immediately upon entering the school and prior to visiting activities, functions, and classrooms. Check in at the school shall require the visitor to:

1. Sign in on the visitor's log
2. Show valid government-issued identification, if so requested
3. Display (wear) a visitor nametag which shall include the visitor's name
4. Guests invited for the purpose of enhancing the classroom experience shall be screened for background check

The visitor may be accompanied by a district employee for all or part of the visit. School administrators may require additional procedures pertaining to visitors in order to maintain a safe and orderly learning environment.

Unauthorized persons may not loiter on school property at any time. Law enforcement authorities may be called to enforce this policy provision.

Visiting schools is a privilege which may be denied, limited, or revoked by a school administrator or designee in his or her sole discretion based on considerations pertaining, but not limited to, student and/or employee health, safety, school orderliness, disruptions to the learning environment, interference with students, interference with employees, or failure to comply with Board policy.

Adopted prior to 1985
Revised August 2, 2000
Revised March 20, 2013
Revised September 2, 2020

Legal refs.: C.R.S. 18-9-109 (interference with school employees or students)
C.R.S. 18-9-110 (trespass, interference at or in public buildings)
C.R.S. 18-9-112 (definition of loitering)
C.R.S. 18-9-117 (unlawful conduct on public property)
C.R.S. 18-12-105.5 (unlawful possession of weapons on school property)
C.R.S. 22-32-109.1(7) (open school policy)

Cross refs.: ADC, Tobacco-Free Schools/Work Place
 CF, School Building Administration
 EBBA, Prevention of Disease/Infection Transmission
 ECA/ECAB, Building and Grounds Security/Access to Buildings
 JLCC, Communicable Diseases
 KF, Community Use of School and District Facilities
 KFA, Public Conduct on School District Property or at School Activities
 KJ, School Volunteers