

**CUSTODIAL AND NONCUSTODIAL PARENT RIGHTS AND RESPONSIBILITIES
(Children of Divorced/Separated Parents)**

The following procedures have been developed for situations involving child custody, visitation and release of records where a student's parents are divorced/separated:

1. The District will presume that both parents have equal access to a child when that student is registered in school unless one parent provides the District with a court order indicating otherwise.
2. If a student's parents are divorced or legally separated, District personnel should be provided with a copy of the legal document pertaining to child custody.
3. Both the natural parents have the right to:
 - a. View the child's educational records.
 - b. Receive school progress reports.
4. A copy of the court order governing a divorce, separation or delineation of parental rights will be provided by the custodial parent and kept in the student's cumulative record as a temporary record.
5. If the school is aware that the student's parents are divorced or separated and a parent refuses to provide a copy of the court order to the District, the principal will be advised and a statement of the refusal will be noted, including the date and situation. This statement will be filed in the student's cumulative record. The District will provide full access to both parents in this case.
6. A student will not be denied admission to school on the basis of refusing the request for documentation of a divorce, separation or delineation of parental rights.
7. In some instances, two opposing court orders may be presented to the school. In such event, the most current order will govern.
8. Joint custody stipulations in a divorce decree will be read carefully in order to understand the rights and privileges allowed each parent. The school will review such a decree for residency and visitation rights purposes. Students may be allowed by such a decree to attend two schools on a rotation basis corresponding to custody arrangements.
9. A student will not be released to or visited by a non-custodial parent during the school day unless the custodial parent has provided written permission stipulating the time and date of the release or permission for visitation.
10. If a school official is in doubt about the validity of a request or documentation presented, the official will contact the superintendent. The official should request positive identification of any individual making a request for release or visitation of a student.
11. If a parent making a request for release or visitation refuses to leave the school premises at the principal's request, the principal will contact the appropriate law enforcement agency.
12. Contact from an attorney on behalf of a parent may be referred to the school attorney on advice of the superintendent.

Adopted September 6, 1995